

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, MAY 23, 2022**

**WORK SESSION**

1. The Township's FY2021 Financial Audit was presented by Auditor Doug Vredevelde. The Auditor presented a "Clean" audit with no significant finding or material weaknesses.
2. The Board discussed the Schmidt Heritage Park and a disagreement between Building Official Corbat and Architect Levanski on the number of restrooms needed for Phase I of the park.

After discussion, the Board came to a consensus that the restroom building should be designed for a crowd of 1,105 with 1 toilet in the family facility; 8 toilets in the women's facility; and 2 toilets and 3 urinals in a men's facility.

3. **Motion** by Trustee Redick and seconded by Trustee Meeusen to excuse Trustee Wagenmaker due to a conflict of interest because he has a pecuniary investment in property parcel no. 70-07-10-100-038 being considered for purchase by the Township. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Redick, Kieft, Meeusen, Wagenmaker, Reenders

Nays:

Absent: Larsen, Behm

Trustee Wagenmaker left the Board table.

**Motion** by Treasurer Kieft and seconded by Trustee Redick to enter closed session at 6:50 p.m. for the purpose of considering a real estate purchase. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Reenders, Redick, Kieft, Meeusen

Nays:

Absent: Larsen, Behm, Wagenmaker

The Board reviewed a purchase agreement for vacant land on Ferris Street, parcel no. 70-07-10-100-038 that will be used as a driveway from Ferris Street for a proposed fire/rescue station.

The Board consensus was for Resolution 22-05-04 to be placed on the agenda to authorize the purchase of the land.

**Motion** by Trustee Redick and seconded by Treasurer Kieft to exit the closed session at 7:03 p.m. **Which motion carried**.

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:04 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** Wagenmaker, Meeusen, Reenders, Kieft, Redick

**Board members absent:** Larsen, Behm

Also present was Manager Cargo, Finance Director Sandoval, Public Services Director Chappell, Assessing Director Larrison, and Senior Planner Thibault.

**Motion** by Trustee Meeusen supported by Trustee Wagenmaker to appoint Treasurer Kieft as the Temporary Clerk. **Which motion carried.**

IV. APPROVAL OF MEETING AGENDA

**Motion** by Treasurer Kieft and seconded by Trustee Redick to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve May 9, 2022, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$686,983.46 (*A/P checks of \$573,775.19 and payroll of \$113,208.27*)
3. Approve Economic Development Agreement with Chamber of Commerce
4. Approve Compensation for Dangerous Building Hearing Officer of \$78.49 per meeting

**Motion** by Trustee Meeusen and seconded by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATION – CHAMBER OF COMMERCE

The Economic Development Director of the Chamber – Elizabeth Butler – provided a PowerPoint presentation regarding the activities of the Chamber and the benefits to local businesses and the community.

VII. OLD BUSINESS

1. **Motion** by Treasurer Kieft and seconded by Trustee Redick to adopt Resolution 22-05-02 authorizing the installation and operation of streetlights and said operational and installation costs billed to the property owner and authorize the Supervisor to sign the Special Assessment Lighting District agreement for Stonewater Subdivision No 2. **Which motion carried**, as indicated by the following roll call vote:  
Ayes: Kieft, Reenders, Meeusen, Redick, Wagenmaker  
Nays:  
Absent: Larsen, Behm

2. **Motion** by Trustee Meeusen and seconded by Trustee Wagenmaker to approve

Resolution 23-05-03 approving a one-year license agreement with Arrowaste, Inc. for waste collection and hauling services in Grand Haven Charter Township. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Wagenmaker, Redick, Meeusen, Kieft, Reenders

Nays:

Absent: Larsen, Behm

3. **Motion** by Trustee Redick and seconded by Trustee Meeusen to excuse Trustee Wagenmaker due to a conflict of interest as he has a pecuniary interest in property parcel no. 70-07-10-100-038 being considered for purchase by the Township. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, Wagenmaker, Reenders, Meeusen, Redick

Nays:

Absent: Larsen, Behm

Trustee Wagenmaker left the Board table.

**Motion** by Treasurer Kieft and seconded by Trustee Meeusen to approve Resolution 22-05-04 authorizing a purchase agreement for vacant land on Ferris Street parcel number 70-07-10-100-038 at the cost of \$173,000. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Reenders, Kieft, Redick, Meeusen

Nays:

Absent: Larsen, Wagenmaker, Behm

Trustee Wagenmaker returned to the Board table.

#### VIII. NEW BUSINESS

1. Assessing Director Larrison presented a proposed agreement for certain assessing services that would replace the full-time Appraiser.

**Motion** by Trustee Redick and seconded by Trustee Wagenmaker to authorize the Township Superintendent to execute a Property Tax Assessment and Administrative Services agreement with Property Assessment Solutions for assisting with assessment services including performing field work and data entry, visiting 20% of real property parcels each year, offering on site availability as needed while maintaining the qualifications necessary to perform the work. At a cost of \$68,850 annually. **Which motion carried.**

2. **Motion** by Trustee Wagenmaker and seconded by Treasurer Kieft to present and postpone the Zoning Map Amendment Ordinance concerning the rezoning for 10441 152nd Avenue from Agricultural (AG) to Rural Preserve (RP) based on the application meeting the rezoning standards of the Zoning Ordinance and Master Plan. **Which motion carried.**
3. **Motion** by Treasurer Kieft and seconded by Trustee Meeusen to deny the rezoning application for 16552 Winans St. from Rural Preserve (RP) to Agricultural (AG)

based on the application not meeting the rezoning standards of the Zoning Ordinance and Master Plan. **Which motion carried**, with Wagenmaker voting no.

IX. REPORTS AND CORESPONDENCE

1. Committee Reports

- i. Trustee Redick noted that the Township PUD process noting that residential PUDs – pursuant to the Zoning Ordinance Section 7.04.a – allows for any use listed as Permitted by Right in the R-1, R-2, or R-3 zoning districts. This includes, multi-family, row houses, townhomes, and missing middle housing types, as long as it complies with the density allowances.

Manager Cargo noted that the current language is substantially similar to “old” Zoning Ordinance Section 17.07.1 that allows for multiple family dwellings and Section 17.07.03(3) that determines the base density.

Manager Cargo noted that he was mistaken when he noted that the Township treats Townhouses as single-family dwellings pursuant to the Construction Code. Rather the Zoning ordinance uses a different definition for single family units that would exclude townhouses.

The Board instructed Manager Cargo to schedule a joint work session with the Planning Commission to discuss Section 17.07.1 and determine if this section should be amended.

2. Manager’s Report

- i. April Public Services Report

3. Others

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

None

XI. ADJOURNMENT

**Motion** by Trustee Meeusen and seconded by Trustee Wagenmaker to adjourn the meeting at 7:52 p.m. **Which motion carried**

Respectfully Submitted,

William Kieft III  
Grand Haven Charter Township Temporary Clerk

Mark Reenders  
Grand Haven Charter Township Supervisor