

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 11, 2023**

WORK SESSION – 6:30 p.m.

1. Superintendent Cargo presented 11-page memorandum dated September 7th regarding the 2024 Fiscal Year Budget Policies. It was noted that the FY2024 budget would include certain major capital improvement projects including:
 - ✓ A DDA Fund project to bore and jack water under US-31 at Buchanan Street at a cost of about \$2 million. (*Some engineering costs will be incurred in FY2023.*)
 - ✓ A Water Fund project for a third water transmission main project along Ferry Street/172nd Avenue at a cost of about \$6 million. (*A portion of this project – i.e., about \$3.5 million – will be bonded through Ottawa County in FY2023 with some engineering and equipment costs incurred in FY2023 funded, in part, by ARPA monies.*)
 - ✓ A Fire Construction Fund project for a new Fire/Rescue station at a cost of about \$12 million. (*Some engineering and architectural costs will be incurred in FY2023.*)
 - ✓ A Pathway Fund project to resurface the Lakeshore Drive pathway south of Buchanan Street to the Little Pigeon boardwalk at a cost of about \$776k.
 - ✓ Municipal Street Fund road maintenance projects at cost of about \$800k.

REGULAR MEETING

I. **CALL TO ORDER**

The regular meeting of the Grand Haven Charter Township Board was called to order at 7:01 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Board members present: Wagenmaker, Meeusen, Redick, Kieft and Behm

Board members absent: Reenders, Larsen

Also present were Manager Cargo, Assistant Manager Sherwood, Assessing Director/Deputy Treasurer Larrison, and Public Services Director Chappell.

Motion by Trustee Wagenmaker, supported by Trustee Meeusen to select Trustee Redick as the President Pro Tem. **Which motion carried.**

Motion by Trustee Meeusen, supported by Treasurer Kieft to select Trustee Behm as the Temporary Clerk. **Which motion carried.**

IV. **APPROVAL OF MEETING AGENDA**

Motion by Trustee Meeusen and seconded by Trustee Wagenmaker to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve August 28, 2023, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$399,653.96 (*A/P checks of \$248,043.00 and payroll of \$151,610.96*)

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARING

President Pro Tem Redick opened the 2023 “Truth in Taxation” public hearing at 7:03 p.m.

Deputy Treasurer Larrison provided an overview of the proposed 2023 millage rates pursuant to a memorandum dated September 11th.

Discussion was held regarding the General Fund fund balance and whether the General Fund millage rate should be reduced.

- Trustee Meeusen stated that the current fund balance in the General Fund does not need any additional monies and could easily get by with the same constant dollars as in the prior year. The shortage of \$80,315 would be made up with the interest earning on General Fund.
- Manager Cargo noted there are two basic methods to fund capital construction projects for the General Fund – either allowing the fund balance to increase to the level where the construction projects can be funded with cash or requesting additional millage from the voters.
- Trustee Wagenmaker stated that he supports allowing the fund balance to increase and using the monies to fund construction projects that would bring water and roads to the rural, under-served areas of the Township.
- Treasurer Kieft stated that he supports Trustee Meeusen and would like to reduce the millage rate for the General Fund.

Manager Cargo noted that no members of the public requested to speak at the public hearing.

There being no further comments, President Pro Tem Redick closed the public hearing at 7:12 p.m.

VII. OLD BUSINESS

1. **Motion** by Treasurer Kieft, supported by Trustee Meeusen to adopt the 2024 detailed budget assumptions and policies as delineated by the Superintendent within the September 7th memorandum and to instruct the Superintendent to proceed with completion of a 2024 Fiscal Year line-item budget for Board review and consideration pursuant to state law and the proposed budget schedule. **Which motion carried.**

2. **Motion** by Trustee Wagenmaker, supported by Trustee Redick to adopt Resolution 23-09-01 approving the levy of an additional allowable millage rate of 0.2668 and authorizing Supervisor Reenders and Clerk Larsen to sign the L-4029 2023 Tax Rate Request. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Wagenmaker, Redick, Behm

Nays: Meeusen, Kieft

Absent: Reenders, Larsen

3. **Motion** by Treasurer Kieft, supported by Trustee Wagenmaker to approve and adopt the proposed amendments to the Parks Rules and Regulations Ordinance that change closing times from 10:00 p.m. to dusk and requiring all pets to be leashed in those parks that allow pets. **This is a second reading. Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, Meeusen, Behm, Wagenmaker, Redick

Nays:

Absent: Reenders, Larsen

VIII. NEW BUSINESS

1. Discussion was held regarding bond proceeds and cash reserves for the FY2024 Transmission main No. 3 project. Staff are recommending that a \$1.21 million of Water Fund cash reserves (*which could increase to a maximum of \$1.71 million*) and \$1.14 million of ARPA Funds be used in conjunction with \$3.5 million in bond funds.

Motion by Trustee Wagenmaker, supported by Treasurer Kieft to approve the proposed use of a minimum of \$1.14 million of ARPA monies, between \$1.21 and \$1.71 million of Water Fund cash reserves and \$3.5 million in bond monies to fund a third transmission main that is estimated to cost between \$5.85 and \$6.35 million and that will be constructed during FY2024. **Which motion carried.**

2. **Motion** by Trustee Wagenmaker, supported by Treasurer Kieft to postpone action on a one-year license agreement with Anytime Junk Removal for waste collection and hauling services in Grand Haven Charter Township until the September 25th Board meeting. **Which motion carried.**

IX. REPORTS AND CORESPONDENCE

1. Committee Reports
 - i. Trustee Redick announced that NORA will hold a fundraiser on October 17th at the Unicorn Tavern.
2. Manager's Report
 - i. August Enforcement Report
3. Other

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

None

XI. ADJOURNMENT

Motion by Trustee Meeusen and seconded by Trustee Behm to adjourn the meeting at 7:48 p.m. **Which motion carried**

Respectfully Submitted,

Howard Behm
Grand Haven Charter Township Temporary Clerk

Ron Redick
Grand Haven Charter Township President Pro Tem