

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JANUARY 13, 2025**

REGULAR MEETING

I. **CALL TO ORDER**

The regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

Board members present: Behm, Gaasch, Kieft, Wagenmaker, Dumbrell and Larsen

Board members absent: Reenders

Also present were Manager Cargo, Assistant Manager Sherwood, Senior Planner Chaphalkar, and Assessing Director Larrison.

Motion by Clerk Larsen supported by Trustee Wagenmaker to appoint Trustee Behm as President Pro Tem. **Which motion carried.**

IV. **APPROVAL OF MEETING AGENDA**

Motion by Clerk Larsen and seconded by Trustee Gaasch to approve the meeting agenda. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve December 9, 2024, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$2,413,8947.63 (*A/P checks of \$1,964,229.20 and payroll of \$449,618.40*)
3. Approve Elizabeth Butler to the Downtown Development Authority - Term Ending 08/31/2027 and Approve Elizabeth Butler as an alternate to the Zoning Board of Appeals - Term Ending 08/31/2026.
4. Approve 2025 Dust Control Contract with MCS

Motion by Treasurer Kieft and seconded by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **PUBLIC HEARINGS**

1. President Pro Tem Behm opened the public hearing on the Wal-Mart PUD amendment at 7:01 p.m.

Senior Planner Chaphalkar provided an overview of the amendment which consists of one additional illuminated “pick-up” sign contained within the interior of the PUD.

There being no public comments, the public hearing was closed at 7:04 p.m.

2. President Pro Tem Behm opened the public hearing on the Grand Region Joint Parks and Recreation Plan at 7:04 p.m.

Public Services Director Wade briefly discussed the Plan and introduced the consultant – Pam Blough.

Pam Blough provided an overview of the Joint Parks and Recreation Plan to the full Board.

There being no public comments, the public hearing was closed at 7:11 p.m.

VII. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Gaasch to approve and adopt the Tax Exemption Ordinance for the Gracious Grounds PUD project. This is a second reading. **Which motion carried** pursuant to the following roll call vote:
Yeas: Larsen, Wagenmaker, Kieft, Dumbrell, Gaasch, Behm
Nays:
Absent: Reenders
2. **Motion** by Treasurer Kieft supported by Trustee Dumbrell to approve Resolution 25-01-01 approving a one-year licensing agreement with Arrowwaste, Inc. for waste collection and hauling services in Grand Haven Charter Township. **Which motion carried** pursuant to the following roll call vote:
Yeas: Behm, Wagenmaker, Dumbrell, Gaasch, Kieft, Larsen
Nays:
Absent: Reenders
3. **Motion** by Trustee Gaasch supported by Clerk Larsen to approve Resolution 25-01-02 approving the 2025-2029 Grand Region Joint Parks & Recreation Plan. **Which motion carried** pursuant to the following roll call vote:
Yeas: Kieft, Dumbrell, Behm, Wagenmaker, Larsen, Gaasch
Nays:
Absent: Reenders
4. **Motion** by Treasurer Kieft supported by Trustee Dumbrell to postpone consideration of the proposed PUD Amendment for the Wal-Mart Commercial PUD to install one additional 41 square foot illuminated wall sign until the January 27th Board meeting. This is a first reading. **Which motion carried.**

VIII. NEW BUSINESS

1. **Motion** by Trustee Gaasch supported by Clerk Larsen to postpone consideration of the proposed rezoning application for Parcel 70-07-12-400-028 from Agricultural (AG) to Rural Residential (RR). This is a first reading. **Which motion carried.**
2. **Motion** by Clerk Larsen supported by Trustee Wagenmaker to approve the Tentative Preliminary Plat for Stonewater Subdivision No. 4 based on the application meeting the requirements of the Grand Haven Charter Township Subdivision Control Ordinance. **Which motion carried.**

3. The Board instructed staff to review the list of financial institutions for accuracy and noted that they believe that both Chemical Bank and Bank of Holland had been purchased and should be removed from the list.

Motion by Trustee Gaasch supported by Trustee Dumbrell to approve and adopt Resolution 25-01-03 approving the Grand Haven Charter Township financial depositories for fiscal year 2025. **Which motion carried** pursuant to the following roll call vote:

Yeas: Wagenmaker, Larsen, Kieft, Behm, Dumbrell, Gaasch

Nays:

Absent: Reenders

IX. REPORTS AND CORRESPONDENCE

1. The Personnel Committee will be meeting on February 5th.
2. Manager's Report, which included:
 - a. Manager Cargo noted as part of his succession planning, he would be transferring his title as Community Development Director to Assistant Manager Sherwood noting her experience in residential construction, her role in the rental inspection program and her certification in MSU Citizen Planner program.
 - b. December Building Report
 - c. December Ordinance Review Report
 - d. December Public Services Report
 - e. November Sheriff's Report
 - f. December Legal Review (*Elected Officials Only*)
3. The Board requested when the Ferris Street "container" enforcement issue was scheduled for Court – and was informed that this enforcement was scheduled for January 14th.
4. The Board requested that Manager Cargo provide a report noting the timeframe for processing complete residential building permit applications – e.g., for single-family dwellings, decks, hot tubs, etc.
5. The Board requested that Manager Cargo provide a report noting the fund balance of the Building/Community Development Department. Manager Cargo noted he would start with the year that the department had the largest negative fund balance and move through 2023, the last audited year.

X. PUBLIC COMMENTS

None

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:36 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Howard Behm
Grand Haven Charter Township President Pro Tem