

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 9, 2024**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Larsen, Meeusen, Kieft, Behm, and Reenders

Board members absent: Wagenmaker

Also present was Manager Cargo, Assessing Director Larrison, Public Services Director Wade, and Finance Director Sandoval.

IV. APPROVAL OF MEETING AGENDA

Motion Clerk Larsen and seconded by Trustee Behm to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve August 12, 2024, Board Minutes

2. Approve Payment of Invoices in the amount of \$1,419,453.66 (*A/P checks of \$1,107,816.41 and payroll of \$311,637.25*)

Motion by Trustee Meeusen and seconded by Treasurer Kieft to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve Resolution 24-09-01 that adopt the 3rd Quarter Budget Amendments for Fiscal Year 2024. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Meeusen, Behm, Reenders

Nays:

Absent: Wagenmaker

2. **Motion** by Trustee Meeusen supported by Treasurer Kieft to adopt Resolution 24-09-02 which schedules the “Truth in Taxation” Public Hearing for September 23, 2024 and proposed the additional millage rate of .2297 mills for a proposed total of 5.9526 mills (*includes 1.22 Debt mills*). **Which failed**, pursuant to the following roll call vote:

Ayes: Behm, Kieft

Nays: Meeusen, Reenders, Larsen

Absent: Wagenmaker

VII. NEW BUSINESS

1. Per the request of the Board, the policies were amended to (1) increase emergency repairs (*i.e.*, Section 4.4b); sealed bids (*i.e.*, section 5.11b); and change orders (*i.e.*, section 12.2f) from \$25k to \$50k; and, (2) change the title to “Staff and Volunteer Appreciation Dinner” (*i.e.*, Section 5.2).

Motion by Clerk Larsen supported by Trustee Behm to approve Resolution 24-09-03 authorizing thirty-six (36) revisions to the Administrative Policies and Procedures Manual, as amended. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Larsen

Nays:

Absent: Wagenmaker

2. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve Resolution 24-09-04 authorizing the revision to Section 7.21 Security Cameras – Digital Records, as submitted. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Reenders, Behm, Meeusen

Nays:

Absent: Wagenmaker

3. **Motion** by Clerk Larsen supported by Treasurer Kieft to postpone further action to the Parking Ordinance that will prohibit parking in the entire width of Ferris Street right-of-way extending across the Schmidt Heritage Park and Hoffma Park boundaries. This is a first reading. **Which motion carried.**

4. **Motion** by Treasurer Kieft supported by Clerk Larsen to approve an exception to the Private Road Ordinance Section 3 and Section 4 for parcel #70-03-32-331-018 pursuant to Section 7. This exception is granted pursuant to the following findings, which included the addition of a paved driveway:

- a. That the strict application of the literal terms of this ordinance would impose an undue hardship on the applicant because of existing site conditions, including the Dunes Protection Act that seeks to limit the impact of any improvement and steep inclines that make a typical driveway/private roadway unusually difficult to construct.

- b. That the construction of a residential unit will include a sprinkling system for the entire residential portion of the structure that meets NFPA 13D standards.

- c. That the driveway to the residential structure shall be paved.

- d. That granting the exception would not alter the essential character of the surrounding neighborhood.

- e. That existing residential unit will meet all other applicable state and township regulations.

- f. This exception is conditioned upon the private road, driveway and residential unit meeting all other state, county environmental or local requirements that may arise during the construction of the single-family residential unit.

Which motion carried.

VIII. REPORTS AND CORESPONDENCE

- a. Committee Reports
- b. Manager's Report
 - i. August Building Report
 - ii. July Enforcement Report
 - iii. August Enforcement Report
 - iv. July Legal Review (*Board members only*)
- c. Other

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Treasurer Kieft to adjourn the meeting at 7:43 p.m. **Which motion carried.**

Respectfully Submitted,

Laurie Larsen
Grand Haven Charter Township Clerk

Mark Reenders
Grand Haven Charter Township Supervisor