



**GRAND HAVEN CHARTER TOWNSHIP  
BOARD AGENDA  
Monday, November 13, 2023**

---

**BUDGET WORK SESSION – 5:30 P.M. (NOTE START TIME)**

1. Review of FY2024 Budget
2. Other General Items for Discussion

**REGULAR MEETING – 7:00 P.M.**

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
  1. Approve October 23, 2023, Regular Board Minutes
  2. Approve Payment of Invoices in the amount of \$680,432.68 (*A/P checks of \$528,384.08 and payroll of \$152,048.60*)
- VI. PUBLIC HEARING – FY2024 Special Assessments
- VII. OLD BUSINESS
  1. Approve Resolution 23-11-01 – Approving Police Services Special Assessments
  2. Approve Resolution 23-11-02 – Approving Sewer Special Assessments
  3. Approve Resolution 23-11-03 – Approving Storm Drain Special Assessments
  4. Approve Resolution 23-11-04 – Approving Delinquent Water and Sewer Assessments
  5. Approve Resolution 23-11-05 – Approving Street Lighting Assessments
  6. Approve Resolution 23-11-06 – Approving Pre-FY2024 Budget Amendments
  7. Community Energy Plan Update/Contribution Discussion
- VIII. NEW BUSINESS
  1. Approve Resolution 23-11-07 – Name “Dad’s Creek”
  2. Approve Purchase of Station Alerting System for New Fire/Rescue Station (*\$143k*)
  3. Scheduling Date/Time of Cargo’s Evaluation
- IX. REPORTS & CORRESPONDENCE
  1. Committee Reports
  2. Manager’s Report
    - a. October Building Report
    - b. October Enforcement Report
    - c. October Public Services Report
    - d. September Legal Update
  3. Other
- X. PUBLIC COMMENTS – (*Non-Agenda Items*)

## XI. ADJOURNMENT

**NOTE:** The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete the Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, OCTOBER 23, 2023**

**REGULAR MEETING**

I. CALL TO ORDER

The regular meeting of the Grand Haven Charter Township Board was called to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** Larsen, Reenders, Behm, Wagenmaker, Meeusen, Kieft and Redick

**Board members absent:**

Also present were Manager Cargo, Assessing Director Larrison, and Senior Planner Thibault.

IV. APPROVAL OF MEETING AGENDA

**Motion** by Trustee Meeusen and seconded by Trustee Wagenmaker to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve October 9, 2023, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$452,938.40 (*A/P checks of \$307,777.14 and payroll of \$143,161.26*)
3. Approve Purchase of Emergency Generator for New Fire/Rescue Station (*\$140,000*)

**Motion** by Trustee Redick and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda, with a correction to the October 9<sup>th</sup> minutes (*i.e., NORA fundraiser being October 17<sup>th</sup>; not November 17<sup>th</sup>*). **Which motion carried.**

VI. PUBLIC HEARING – JOST INTERNATIONAL IFT APPLICATION

Supervisor Reenders opened the public hearing at 7:01 p.m.

Assessing Director Larrison reviewed the October 19<sup>th</sup> memorandum noting that the Industrial Facilities Tax Exemption application of \$3.155 million is for the renovation and expansion of the industrial facility at 14000 172<sup>nd</sup> Avenue, a vacant industrial building. This will include the addition of 43,660 square feet to the facility and will create 10 jobs and the transfer of 190 jobs.

There being no further public comments, Supervisor Reenders closed the public hearing at 7:03 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Meeusen supported by Trustee Behm to adopt the Resolution 10-23-01 approving Jost International's application for a 12-year exemption of \$3,155,559 on real property and enter into an agreement concerning the application's representation of its business investment and employment creation. **Which motion carried** pursuant to the following roll call vote:  
Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders  
Nays:  
Absent:
2. **Motion** by Treasurer Kieft supported by Trustee Redick to approve and adopt the restatement of the Rental Regulatory Ordinance. This is the second reading. **Which motion carried** pursuant to the following roll call vote:  
Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen  
Nays:  
Absent:
3. **Motion** by Trustee Redick supported by Treasurer Kieft to approve Commissioner Cousins indefinite Leave of Absence until such time when the Village of Spring Lake appoints a replacement manager and Commissioner Cousins can resume his Planning Commission duties. This determination shall be reviewed after six months. **Which motion carried.**

VIII. NEW BUSINESS

1. Discussion was held on the proposed City of Grand Haven Charter amendment that would dissolve the voter elected BLP Board.

Julie Norkoli (*17168 Burkshire Drive*) opposes the proposed City Charter amendment dissolving the BLP voter-elected Board believing it will neither improve reliability nor affordability. Believes the City Council will not be effective managers of the electric utility.

Vanessa Wilhelm (*13461 Ravine View Drive*) opposes the City Charter amendment dissolving the BLP voter-elected Board noting that the majority of the rate payers do not live within the City and that the City Council will be less effective in representing these utility users.

Trustee Redick and Trustee Meeusen do not disagree with the residents opposing the City Charter amendment but are opposed to interfering within the affairs/elections of another municipality.

Supervisor Reenders, Treasurer Kieft, and Trustees Behm and Wagenmaker expressed concern with giving control of the BLP to the City Council, especially given the City's financial situation and political turmoil at the council level.

Clerk Larsen noted that BLP users outside of the city do not have any representation

under either the current or proposed BLP governance form.

The Township Board did not take any action.

IX. REPORTS AND CORESPONDENCE

1. Committee Reports
2. Manager's Report
  - a. Manager Cargo discussed naming an un-named branch of the Alder Creek that traverses Schmidt Heritage Park and Hofma Park/Preserve to "Dad's Creek" pursuant to a request from Jim Schmidt, which would require the adoption of a Board resolution. The Board instructed Cargo to proceed with drafting the required resolution.
  - b. The FY2024 Budget Work Session was scheduled for a 5:30 p.m. work session prior to the Board meeting on Monday, November 13<sup>th</sup>.
  - c. Manager Cargo noted a request from Ottawa County Clerk's office to utilize the Township Board room for early voting in 2024. The Board instructed staff to proceed with a lease agreement that would include a refundable security deposit for any damages but no lease payment (*i.e., pro bono*).
  - d. September Building Report
  - e. September Public Services Report

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

1. Geri McCaleb (*12014 160<sup>th</sup> Avenue*) expressed her opposition to the GHAPS bond vote noting that it would abandon the current middle school campus in the city and the related expense.

XI. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Wagenmaker to adjourn the meeting at 7:34 p.m. **Which motion carried**

Respectfully Submitted,



Laurie Larsen  
Grand Haven Charter Township Clerk



Mark Reenders  
Grand Haven Charter Township Supervisor



# DIRECTOR OF ASSESSING

DATE: November 9, 2023  
TO: Township Board  
FROM: Assessor Larrison  
SUBJECT: 2024 Fiscal Year – Special Assessments

Each year, Grand Haven Charter Township is required to hold a public hearing on certain improvements that have been previously approved through “special assessments” or to place certain delinquent payments on special assessment rolls. This hearing authorizes the Township to include these costs on the Winter Tax bills, which are mailed on December 1st.

Attached, please find the following resolutions that approve the listed special assessments rolls:

1. Resolution 23-11-01 approving the 2023 Police Services Special Assessments Roll;
2. Resolution 23-11-02 approving the 2023 Sewer Special Assessments Roll;
3. Resolution 23-11-03 approving the 2023 Storm Drains Special Assessments Roll;
4. Resolution 23-11-04 approving the 2023 Delinquent Water and Sewer Payments Special Assessments Roll;
5. Resolution 23-11-05 approving the 2023 Street Lighting Special Assessments Roll;

All of these collections have been previously affirmed by the Board through the Special Assessment process; state statutes (*e.g., Michigan Drain Code*); and/or local ordinances (*e.g., Sewer Ordinance*). The actual assessment rolls were made available for public review and will also be available at Monday’s Board meeting.

The actual monies that will be collected from these assessments are as follows:

➤ Police Services SAD roll total	\$ 557,983.11
➤ Sanitary Sewer SAD roll total	\$ 1,328.95
➤ Storm Drains SAD roll total	\$ 50,522.71
➤ Delinquent Water/Sewer SAD roll total	\$ 3,770.76
➤ Street Lighting SAD roll total	\$ 120,281.48
<b>GRAND TOTAL</b>	<b>\$ 733,887.01</b>

The Board will need to have a **separate roll call vote** on each of the resolutions.

If there are any questions or comments prior to the meeting, please contact me at your earliest convenience.

Resolution 22-11-01

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI, 49417 on the 13th day of November 2023, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sanitary sewer, water, and storm drains still in operation within the Township and placing delinquent water/sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Tuesday October 31, 2023 and Wednesday, November 8<sup>th</sup>, 2023.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer and storm drains still in operation within the Township and placing delinquent water/sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2023 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION #23-11-01**

**Approval of the Police Services Special Assessment Roll for Fiscal Year 2024**

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the Township-wide Police Services special assessment district; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a public hearing on November 13, 2023, at 7:00 p.m., local time at the Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI 49417 to review and hear any objections to the special assessment

roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Police Services special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for police services with a **\$557,983.11** estimated collection for the 2023 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1<sup>st</sup> of 2023 and shall be payable on or before February 14<sup>th</sup> of the following year.

3. Any installment not paid on September 1<sup>st</sup> following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. In order to avoid further requirements to send notices by first class mail for subsequent annual assessments, the Board will hold a public hearing on the second Monday in November (*except for Presidential Election* years) and make a redetermination for the levy of the following year for police services without mailed notice, except for compliance with the Open Meetings Act, provided any increase in such levy does not exceed the estimated annual incremental cost increases by more than 10%. However, if an increase in the levy in any year will exceed the estimated annual incremental cost increase by more than 10%, a notice of redetermination will be mailed to property owners.

5. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 13, 2023

---

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

---

Laurie Larsen, Township Clerk

WARRANT

The undersigned, the Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan , Does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll formed by resolution of the Grand Haven Charter Township Board adopted on the 13<sup>th</sup> date of November, 2023 for the Police Services Special Assessment District, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated November 13th, 2023. The Township Clerk does hereby further require the Township Treasurer on the 1<sup>st</sup> of September following the date it was due to submit to the Township board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interested and penalties computed to September 1 of each year.

---

Laurie Larsen, Township Clerk

Resolution 23-11-02

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI, 49417 on the 13th day of November 2023, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, water, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Tuesday October 31, 2023 and Wednesday, November 8<sup>th</sup>, 2023.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, and storm drains still in operation within the Township, and placing delinquent water/sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2023 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION #23-11-02**

**Approval of the Sewer Special Assessment Roll for Fiscal Year 2024**

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for sewer extensions and sewer connections; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a public hearing on November 13, 2023, at 7:00 p.m., local time at the Grand Haven Township Hall, 13300 168th Avenue, Grand Haven MI 49417, to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the sewer extension and sewer connections special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for sewer extensions and sewer connections in an amount of **\$1,328.95** for the 2023 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1<sup>st</sup> of 2022 and shall be payable on or before February 14<sup>th</sup> of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 13, 2023

---

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

WARRANT

The undersigned, the Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, Does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll formed by resolution of the Grand Haven Charter Township Board adopted on the 13<sup>th</sup> date of November, 2023 for the Sewer Special Assessment District, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated November 13th, 2023. The Township Clerk does hereby further require the Township Treasurer on the 1<sup>st</sup> of September following the date it was due to submit to the Township board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interested and penalties computed to September 1 of each year.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

Resolution 23-11-03

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI, 49417 on the 13th day of November 2023, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Tuesday October 31, 2023 and Wednesday November 8<sup>th</sup>, 2023.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, and storm drains still in operation within the Township, and placing delinquent water/sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2023 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION #23-11-03**

**Approval of the Storm Drain Assessment Rolls for Fiscal Year 2024**

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the Hiawatha, Beechtree and Wenger Drain Districts; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a public hearing on November 13, 2023, at 7:00 p.m., local time at the Grand Haven Township Hall, 13300 168th Avenue, Grand Haven MI 49417, to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Hiawatha and Beechtree Storm Drain special assessment rolls and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, the Drain special assessment district in the amount of **\$50,522.71** as charges for the 2023 tax year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.
2. The special assessment for operation purposes shall be billed December 1<sup>st</sup> of 2023 and shall be payable on or before February 14<sup>th</sup> of the following year.
3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.
4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 13, 2023

---

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

WARRANT

The undersigned, the Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, Does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll formed by resolution of the Grand Haven Charter Township Board adopted on the 13<sup>th</sup> date of November, 2023 for the Storm Drain Special Assessment District, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated November 13th, 2023. The Township Clerk does hereby further require the Township Treasurer on the 1<sup>st</sup> of September following the date it was due to submit to the Township board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interest and penalties computed to September 1 of each year.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

Resolution 23-11-04

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI, 49417 on the 13th day of November 2023, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Tuesday October 31, 2023 and Wednesday, November 8<sup>th</sup>, 2023.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, and storm drains still in operation within the Township, and placing delinquent water/sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2023 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION #23-11-04**

**Approval of the Delinquent Water and Sewer Bills Roll for Fiscal Year 2024**

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the delinquent water and sewer bills; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a public hearing on November 13, 2023, at 7:00 p.m., local time at the Grand Haven Township Hall, 13300 168th Avenue, Grand Haven MI 49417, to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the delinquent water and sewer special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer, on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for delinquent utility bills in an amount of **\$3,770.76** as the delinquent charge for the 2023 calendar year be, and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1<sup>st</sup> of 2023 and shall be payable on or before February 14<sup>th</sup> of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 13, 2023

---

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

---

Laurie Larsen, Township Clerk

WARRANT

The undersigned, the Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan , Does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll formed by resolution of the Grand Haven Charter Township Board adopted on the 13<sup>th</sup> date of November, 2023 for the Delinquent Water and Sewer bills Special Assessment, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated November 13th, 2023. The Township Clerk does hereby further require the Township Treasurer on the 1<sup>st</sup> of September following the date it was due to submit to the Township board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interested and penalties computed to September 1 of each year.

---

Laurie Larsen, Township Clerk

Resolution 23-11-05

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at Grand Haven Township Hall, 13300 168<sup>th</sup> Avenue, Grand Haven MI, 49417 on the 13th day of November 2023, at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was a public hearing on the redetermination of the levy for the Township-wide Police Services Special Assessment District and the various street lighting, sewer, and storm drains still in operation within the Township and placing delinquent water and sewer bills on the tax roll.

The Supervisor noted that public notice of the Special Assessment hearing had been given by complying with the provisions of Michigan law. Specifically, the Supervisor noted that proper publication had taken place in the *Grand Haven Tribune* on Tuesday October 31, 2023 and Wednesday, November 8<sup>th</sup>, 2023.

The Supervisor then opened the public hearing with regard to the special assessment roll for police services, various street lighting, sanitary sewer, and storm drains still in operation within the Township, and placing delinquent water/sewer bills on the tax roll.

Comments were received from people present, if any, with respect to the various assessment rolls. The Supervisor then asked if there were any written objections and the Clerk reported on those written objections received and those previously filed, if any.

The Supervisor then closed the hearing on the proposed 2023 special assessment rolls.

Discussion followed with respect to the comments made at the public hearing, if any, and the special assessment rolls for said special assessment districts. After completion of this discussion and certain other business, the following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION #23-11-05**

**Approval of the Street Lighting Special Assessment Roll for Fiscal Year 2024**

WHEREAS, the Township Deputy Treasurer, on behalf of the Supervisor, has prepared a special assessment roll for the street lighting districts; and

WHEREAS, the Township Deputy Treasurer submitted a special assessment roll, report and certificate in accordance with the instructions specified by this Township Board; and

WHEREAS, the Township Board, on the receipt of such items, held a public hearing on November 13, 2023, at 7:00 p.m., local time at the Grand Haven Township Hall, 13300 168th Avenue, Grand Haven MI 49417, to review and hear any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing was given by publication, all in accordance with the terms and state law; and

WHEREAS, the Board did meet at the time and place of the public hearing to review the Street Lighting special assessment roll and hear any objections and other matters related to the special assessment roll;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The special assessment roll prepared and submitted by the Grand Haven Charter Township Deputy Treasurer on behalf of the Supervisor, with amendments or corrections made, if any, by this Board, for street lighting within the street lighting special assessment districts in an amount of **\$120,281** as the estimated service charge for the 2024 calendar year, be and the same is hereby ratified, confirmed, and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. The special assessment for operation purposes shall be billed December 1<sup>st</sup> of 2023 and shall be payable on or before February 14<sup>th</sup> of the following year.

3. Any installment not paid on September 1 following the date it was due shall be transferred, together with all penalties, to the Township tax roll as is provided in Act 188 of 1954, as amended.

4. All resolutions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: November 13, 2023

---

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

WARRANT

The undersigned, the Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan , Does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll formed by resolution of the Grand Haven Charter Township Board adopted on the 13<sup>th</sup> date of November, 2023 for the Street light Special Assessment District, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated November 13th, 2023. The Township Clerk does hereby further require the Township Treasurer on the 1<sup>st</sup> of September following the date it was due to submit to the Township board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interested and penalties computed to September 1 of each year.

\_\_\_\_\_  
Laurie Larsen, Township Clerk



# SUPERINTENDENT'S MEMO

DATE: November 6, 2023

TO: Township Board

FROM: Cargo and Sandoval

SUBJECT: Budget Amendments – FY2023 November Budget Amendments

Attached, please find the proposed budget November amendments for FY2023. These budget amendments are adopted prior to completing the FY2024 budget to better estimate the various fund balances or cash reserves of the Township's sixteen (16) Funds.

These amendments are mostly positive with General Fund revenues trending stronger than anticipated and most expenditures being near estimates.

- 1) The General Fund revenues are increased↑ by over **\$161k**, which mainly reflects higher than anticipated building permit fees and interest income.

At the same time General Fund Expenditures are increased↑ by about **\$25k** with the following changes:

- a. Legislative expenditures are increased↑ by over \$1k due to higher office supplies and postage costs.
- b. Administrative expenditures are increased↑ by about \$15k, mostly due to the time allocation of the Administrative Aide/Deputy Clerk between the three cost centers (*i.e., Administration, Clerk, and Elections*) and tuition reimbursement for the Assistant Manager's MPA program.
- c. Finance costs are decreased↓ by about \$7k due to lower than anticipated costs associated with the new Invoice Cloud payment program.
- d. Clerk costs are decreased↓ by about \$2k due to lower than anticipated conference costs.
- e. Clerk costs are decreased↓ by about \$2k due to lower than anticipated conference costs.
- f. Treasurer costs are decreased↓ by almost \$1k due to lower than anticipated health insurance costs.
- g. Assessor costs are decreased↓ by almost \$7k due to lower than anticipated contract service costs for neighborhood audits.

- h. Election expenditures are increased↑ by almost \$33k – because of the unanticipated November GHAPS ballot election. (*These costs will be reimbursed to the Township in FY2024.*)
- i. Building and Grounds expenditures are increased↑ by over \$3k mostly due to unanticipated equipment maintenance for the HVAC system.
- j. Community Development costs are increased↑ by over \$6k mostly due tuition reimbursement for the Assistant Planner’s MPA program.
- k. Cemetery expenditures are decreased↓ by over \$1k reflecting lower than anticipated costs for the cemetery signs and health insurance.
- l. Parks expenditures are increased↑ by over \$28k mostly due to higher than anticipated salary costs related to the hire of the new Parks Supervisor, legal and professional fees related to a variety of ordinance amendments, and unanticipated equipment and automotive maintenance.
- m. Transfer to the Transportation Fund is decreased↓ by almost \$44k because of paving costs being under cost estimates.

The undesignated fund balance of the General Fund is estimated to be an estimated **\$2.22 million** at the end of FY2023. This exceeds↑ the Board stated goal of \$1.6 million for the General Fund undesignated fund balance.

In addition, the designated fund balance of the General Fund is estimated at \$1 million and will be used to cover a portion of future park capital construction projects. (*It is noted that the Parks Construction Fund has a fund balance of almost \$669k that will also be used for future park capital construction projects.*)

- 2) The Road Fund revenues decreased↓ by almost \$50k mostly due to a reduction of General Fund monies being transferred into the Fund.

The Road Fund expenditures are decreased↓ by \$100k – reflecting road paving costs being under the contracted estimates provided by the Ottawa County Road Commission.

The fund balance of the Road Fund will be an estimated **\$170k** at the end of FY2023.

- 3) The Fire/Rescue Fund revenues increased↑ by over \$28k mostly due to reimbursement for training from the Federal Paramedic Training grant and monies from the Opioid settlement.

The Fire/Rescue Fund expenditures are decreased↓ by over **\$22k** mostly due to the lower than anticipated salaries for Standby and Part-time Fire Fighters, lower than anticipated legal fees and lower than estimated tuition reimbursement costs.

The fund balance of the Fire/Rescue Fund will be an estimated **\$904k** at the end of FY2023 – which is about **\$715k higher**↑ than the projection provided to the voters when the Fire/Rescue millage was originally approved in 2014.

- 4) The Police Services Fund revenues are decreased↓ by \$13k mostly due to lower than anticipated fines.

The Police Services Fund expenditures are decreased↓ by over **\$17k** mostly due to the postponement of the bathroom remodel into FY2024.

The fund balance of the Police Services Fund will be an estimated **\$243k** at the end of FY2023.

- 5) The DDA Fund revenues are decreased↓ by over **\$20k** due to the PPT reimbursement from the State of Michigan being less than estimated.

The fund balance of the DDA Fund will be an estimated **\$3.23 million** at the end of FY2023.

- 6) The Fire Station Construction Fund expenditures are decreased↓ by \$695k – these monies will be spent; but the expenditures will occur in FY2024.

The fund balance of the Fire Station Construction Fund will be an estimated **\$11.32 million** at the end of FY2023.

- 7) The Pathway Fund expenditures are decreased↓ by only **\$460** – although there are a large number of line item adjustments, the net result is very minor.

The fund balance of the Pathway Fund will be over **\$151k** at the end of FY2023.

- 8) The Parks Construction revenues are increased↑ by over **\$3k** to reflect interest income received.

The Parks Construction expenditures are decreased↓ by over **\$293k** to account for reduced capital construction costs related to Schmidt Heritage Park.

The fund balance of the Parks Construction Fund will be an estimated **\$669k** at the end of FY2023.

- 9) The Sewer Fund revenues are increased↑ by **\$75k** mostly due to higher than anticipated sewer usage (*i.e., sales and trunkage fees*) by customers.

The Sewer Fund expenditures are increased↑ by over **\$26k** – mostly related to higher than anticipated maintenance activity.

The fund balance of the Sewer Fund will be an estimated **\$1.43 million** at the end of FY2023.

- 10) The Water Fund revenues are decreased↓ by **\$8k** due mostly due to lower than anticipated inspection fees.

The Water Fund expenditures are increased↑ by over **\$61k** – mostly related higher than anticipated water purchases (*i.e., a dry summer*).

The fund balance of the Water Fund will be an estimated **\$4.65 million** at the end of FY2023. This is a healthy reserve for this enterprise fund and will be used for upcoming capital projects in FY2024.

If the Board supports the proposed budget amendments, the following motion may be offered:

**Move to adopt Resolution 23-11-06 that adopts the November budget amendments for fiscal year 2023.**

If you have any questions or comments, please contact either Cargo or Sandoval at your convenience.

**GRAND HAVEN CHARTER TOWNSHIP**  
**BUDGET AMENDMENTS & LINE ITEM TRANSFERS**  
**GENERAL FUND**  
**November 13, 2023**

		From	To	+ or (-)
<b>General Fund Revenues</b>				
616.000	Cemetery Lot Sales/Transfers	32,000	43,000	11,000
627.000	Building Permit Fees	280,000	385,000	105,000
629.000	Plumbing Permit Fees	37,500	56,500	19,000
630.000	Mechanical Permit Fees	63,900	68,900	5,000
657.000	Ordinance Violation Fines	1,000	1,200	200
665.000	Interest Income	66,100	86,100	20,000
676.000	Reimbursements (Bench donation/beach attend)	20,000	27,900	7,900
685.000	Opioid Settlement Revenue (transfer to fire fund)	6,520	0	<b>(6,520)</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>4,800,410</b>	<b>4,961,990</b>	<b>161,580</b>
<b>Dept. Group 101 - Legislative</b>				
727.000	Office Supplies & Postage	4,200	5,400	1,200
	<b>Total</b>	<b>208,240</b>	<b>209,440</b>	<b>1,200</b>
<b>Dept. Group 172 - Administrative</b>				
702.000	Salaries	182,360	187,360	5,000
715.000	FICA	25,090	26,490	1,400
718.000	Pension	38,240	39,240	1,000
719.000	Health Insurance	34,100	35,140	1,040
727.000	Office Supplies & Postage (Planters)	3,000	3,500	500
802.000	Conferences, Dues & Subs	6,410	6,910	500
802.500	Tuition Reimbursement (Sherwood)	0	4,580	4,580
861.000	Travel & Mileage	750	950	200
862.000	Vehicle Maintenance & Repair	5,400	5,550	150
956.000	Miscellaneous Expense	500	800	300
965.000	Equipment Purchases (Meeting table and chairs)	1,000	1,600	600
	<b>Total</b>	<b>450,190</b>	<b>465,460</b>	<b>15,270</b>
<b>Dept. Group 191 - Finance</b>				
801.001	Bank Fees (Invoice Cloud less than expected)	14,500	7,500	<b>(7,000)</b>
861.000	Travel & Mileage	100	400	300
	<b>Total</b>	<b>327,800</b>	<b>321,100</b>	<b>(6,700)</b>
<b>Dept. Group 215 - Clerk</b>				
802.000	Conferences, Dues & Subs	2,850	850	<b>(2,000)</b>
	<b>Total</b>	<b>43,390</b>	<b>41,390</b>	<b>(2,000)</b>
<b>Dept. Group 253 - Treasurer</b>				
719.000	Health Insurance	2,560	1,660	<b>(900)</b>
	<b>Total</b>	<b>54,150</b>	<b>53,250</b>	<b>(900)</b>

**GRAND HAVEN CHARTER TOWNSHIP**  
**BUDGET AMENDMENTS & LINE ITEM TRANSFERS**  
**GENERAL FUND**  
**November 13, 2023**

		From	To	+ or (-)
Dept. Group 257 - Assessor				
719.000	Health Insurance	17,930	18,870	940
719.200	Disability Insurance	490	660	170
803.000	Contracted Services	70,000	62,000	(8,000)
	<b>Total</b>	<b>219,920</b>	<b>213,030</b>	<b>(6,890)</b>
Dept. Group 262 - Elections				
702.000	Salaries	28,620	48,000	19,380
715.000	FICA	1,640	2,640	1,000
727.000	Office Supplies & Postage (Postage for AV ballots)	13,500	26,000	12,500
	<b>Total</b>	<b>56,820</b>	<b>89,700</b>	<b>32,880</b>
Dept. Group 265 - Building & Grounds				
719.000	Health Insurance	3,280	4,430	1,150
801.000	Legal & Professional Fees	200	750	550
936.000	Equipment Maintenance	7,500	9,000	1,500
	<b>Total</b>	<b>167,530</b>	<b>170,730</b>	<b>3,200</b>
Dept. Group 371 - Community Development				
802.500	Tuition Reimbursement (Chaphalkar)	0	4,580	4,580
807.000	Plumbing Inspections	21,600	23,100	1,500
965.000	Equipment Purchases	500	750	250
	<b>Total</b>	<b>692,840</b>	<b>699,170</b>	<b>6,330</b>
Dept. Group 567 - Cemetery				
719.000	Health Insurance	29,320	27,320	(2,000)
923.000	Water Expense	7,500	9,000	1,500
931.000	Fertilizer Expense	4,920	7,120	2,200
965.000	Equipment Purchases	900	1,250	350
971.000	Capital Outlay (Signs)	10,000	6,550	(3,450)
	<b>Total</b>	<b>210,280</b>	<b>208,880</b>	<b>(1,400)</b>
Dept. Group 751 - Parks and Recreation				
702.000	Salaries	203,580	213,580	10,000
715.000	FICA	15,740	16,240	500
718.000	Pension	15,460	14,460	(1,000)
719.000	Health Insurance	25,370	27,770	2,400
721.000	Workers Comp Insurance	3,270	2,770	(500)
801.000	Legal & Professional Fees	10,000	20,000	10,000
807.000	Road Signs	2,700	2,900	200
923.000	Water Expense	10,620	10,120	(500)
930.000	Maint & Repair (Dock removal/playground edging)	60,000	56,000	(4,000)
932.200	Buchanan Access	4,350	350	(4,000)

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
GENERAL FUND  
November 13, 2023**

		From	To	+ or (-)
936.000	Equipment Maintenance	17,000	18,000	1,000
936.300	Automotive Maintenance	5,500	13,500	8,000
971.250	Capital Outlay Prof Fees (SHP Press box)	4,000	10,000	6,000
	<b>Total</b>	<b>775,240</b>	<b>803,340</b>	<b>28,100</b>
Dept. Group 966 - Appropriation Transfers				
995.204	Op Transfer Out - Transportation Fund	362,000	318,100	<b>(43,900)</b>
	<b>Total</b>	<b>1,576,510</b>	<b>1,532,610</b>	<b>(43,900)</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>5,109,540</b>	<b>5,134,730</b>	<b>25,190</b>

**GENERAL FUND - FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	3,395,885
2023 Revenue	4,800,410
Total Revenue budget amendments	161,580
2023 Amended Revenue	4,961,990
2023 Expenditures	5,109,540
Total Expense budget amendments	25,190
2023 Amended Expenditures	5,134,730
<b>Net Budget Amendments</b>	<b>136,390</b>
Projected Total Fund Balance - 12/31/23	3,223,145
Projeected Undesignated Fund Balance - 12/31/23	2,223,145
Projeected Designated Fund Balance - 12/31/23	1,000,000
Undesignated Fund Balance as a % of General Fund Expenditures	43.30%

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
ROAD FUND  
November 13, 2023**

	From	To	+ or (-)
Road Fund Revenues			
665.000 Interest Income	22,000	16,000	(6,000)
699.000 Operating Transfers In	362,000	318,100	(43,900)
<b>TOTAL FUND REVENUE</b>	1,223,530	1,173,630	(49,900)

Dept. Group 446 - Road Construction			
873.400 Street Paving	825,500	725,500	(100,000)
<b>TOTAL FUND EXPENDITURES</b>	1,396,850	1,296,850	(100,000)

**ROAD FUND - FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	293,521
2023 Revenue	1,223,530
Total revenue budget amendments	(49,900)
2023 Amended Revenue	1,173,630
2023 Expenditures	1,396,850
Total expense budget amendments	(100,000)
2023 Amended Expenditures	1,296,850
<b>Net Budget Amendments</b>	<b>50,100</b>
Projected Total Fund Balance - 12/31/23	170,301

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
FIRE/RESCUE FUND  
November 13, 2023**

		From	To	+ or (-)
<b>Fire Fund Revenues</b>				
614.100	House Numbering Fees	540	950	410
636.000	Charges for Services	2,000	3,500	1,500
676.200	Reimbursements-Training(Para Grant)	17,500	35,300	17,800
685.000	Opioid Settlement Revenue	0	8,500	8,500
<b>TOTAL FIRE/RESCUE FUND REVENUE</b>		<b>1,847,300</b>	<b>1,875,510</b>	<b>28,210</b>
<b>Dept. Group 336 - Fire/Rescue Department</b>				
702.300	Standby Salaries	103,800	88,800	(15,000)
705.000	Part-time Salaries	52,100	47,100	(5,000)
705.100	Part-time Training	39,270	49,270	10,000
716.000	Medical Care & Physicals	13,380	8,380	(5,000)
719.100	Dental Insurance	6,900	8,900	2,000
721.000	Workers Comp Insurance	20,040	18,040	(2,000)
741.000	Uniform Expense	9,500	10,500	1,000
801.000	Legal & Professional Fees	79,070	59,070	(20,000)
802.000	Conferences, Dues & Subs (Para Grant)	26,970	41,970	15,000
802.500	Tuition Reimbursement	9,600	4,600	(5,000)
861.000	Travel & Mileage (Para Grant)	150	1,650	1,500
				0
<b>TOTAL FIRE DEPT. EXPENDITURES</b>		<b>1,715,270</b>	<b>1,692,770</b>	<b>(22,500)</b>
<b>FIRE DEPARTMENT FUND BALANCE:</b>				
	Fund Balance (From 2022 Financial Audit)			721,516
	2023 Revenue			1,847,300
	Total revenue budget amendments			28,210
	2023 Amended Revenue			1,875,510
	2023 Expenditures			1,715,270
	Total expense budget amendments			(22,500)
	2023 Amended Expenditures			1,692,770
	<b>Net Budget Amendments</b>			<b>50,710</b>
	Projected Total Fund Balance - 12/31/23			904,256

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
POLICE SERVICES  
November 13, 2023**

	From	To	+ or (-)
Police Services Revenues			
657.100    County Fines & Costs	40,000	24,000	(16,000)
665.000    Interest Income	13,500	16,500	3,000
<b>TOTAL FUND REVENUE</b>	<b>572,590</b>	<b>559,590</b>	<b>(13,000)</b>

Dept. Group 301 - Police/Sheriff Expenditures			
803.000    Contracted Services	534,990	542,590	7,600
971.000    Capital Oultay (Restrooms to FY 2024)	25,000	0	(25,000)
<b>TOTAL EXPENDITURES</b>	<b>619,000</b>	<b>601,600</b>	<b>(17,400)</b>

**POLICE SERVICES FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	284,817
2023 Revenue	572,590
Total revenue budget amendments	(13,000)
2023 Amended Revenue	559,590
2023 Expenditures	619,000
Total expense budget amendments	(17,400)
2023 Amended Expenditures	601,600
<b>Net Budget Amendments</b>	<b>4,400</b>
Projected Total Fund Balance - 12/31/23	242,807

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
DOWNTOWN DEVELOPMENT AUTHORITY  
November 13, 2023**

	From	To	+ or (-)
DDA Revenues			
676.000 Reimbursements (PPT money from State)	164,080	143,500	(20,580)
<b>TOTAL FUND REVENUE</b>	1,043,780	1,023,200	(20,580)

Dept. Group 000 - DDA Department (No Changes)

<b>TOTAL EXPENDITURES</b>	142,310	142,310	0
---------------------------	---------	---------	---

**DDA FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)		2,352,975
2023 Revenue		1,043,780
Total revenue budget amendments		(20,580)
2023 Amended Revenue		1,023,200
2023 Expenditures		142,310
Total expense budget amendments		0
2023 Amended Expenditures		142,310
<b>Net Budget Amendments</b>		<b>(20,580)</b>
Projected Total Fund Balance - 12/31/23		3,233,865

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
FIRE STATION CONSTRUCTION FUND  
November 13, 2023**

	From	To	+ or (-)
Fire Station Construction Revenues (No Changes)			
<b>TOTAL FUND REVENUE</b>	12,560,000	12,560,000	0
Dept. Group 000 - Fire Department			
971.000 Capital Outlay	600,000	355,000	(245,000)
971.250 Capital Outlay-Professional Fees	1,250,000	800,000	(450,000)
<b>TOTAL EXPENDITURES</b>	1,933,460	1,238,460	(695,000)

**FIRE STATION CONSTRUCTION FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	0
2023 Revenue	12,560,000
Total revenue budget amendments	0
2023 Amended Revenue	12,560,000
2023 Expenditures	1,933,460
Total expense budget amendments	(695,000)
2023 Amended Expenditures	1,238,460
<b>Net Budget Amendments</b>	<b>695,000</b>
Projected Total Fund Balance - 12/31/23	11,321,540

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
PATHWAY FUND  
November 13, 2023**

	From	To	+ or (-)
Pathway Revenues (No changes)			
<b>TOTAL FUND REVENUE</b>	525,660	525,660	0
Dept. Group 000 - Pathway Department			
702.000 Salaries	89,610	69,610	(20,000)
715.000 FICA	6,900	5,400	(1,500)
718.000 Pension	8,760	6,960	(1,800)
719.000 Health Insurance	23,660	13,660	(10,000)
719.100 Dental Insurance	2,110	1,110	(1,000)
971.000 Capital Outlay - 2022 NMP repairs (final pmt)	142,000	154,840	12,840
971.250 Capital Outlay Prof Fees (2024 NMP repairs)	45,000	66,000	21,000
<b>TOTAL EXPENDITURES</b>	689,950	689,490	(460)

**PATHWAY FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	315,122
2023 Revenue	525,660
Total revenue budget amendments	0
2023 Amended Revenue	525,660
2023 Expenditures	689,950
Total expense budget amendments	(460)
2023 Amended Expenditures	689,490
<b>Net Budget Amendments</b>	<b>460</b>
Projected Total Fund Balance - 12/31/23	151,292

**GRAND HAVEN CHARTER TOWNSHIP  
BUDGET AMENDMENTS & LINE ITEM TRANSFERS  
PARKS CONSTRUCTION FUND  
November 13, 2023**

	From	To	+ or (-)
Parks Construction Revenues			
665.000 Interest Income	37,000	39,500	2,500
676.000 Reimbursements (Jim Schmidt)	59,930	60,710	780
<b>TOTAL FUND REVENUE</b>	<b>1,493,230</b>	<b>1,496,510</b>	<b>3,280</b>
Dept. Group 751 - Parks Department			
971.000 Capital Outlay	2,962,500	2,679,410	(283,090)
971.250 Capital Outlay - Prof Fees	65,000	55,000	(10,000)
<b>TOTAL EXPENDITURES</b>	<b>3,028,800</b>	<b>2,735,710</b>	<b>(293,090)</b>

**PARKS CONSTRUCTION FUND BALANCE:**

Fund Balance (From 2022 Financial Audit)	1,908,080
2023 Revenue	1,493,230
Total revenue budget amendments	3,280
2023 Amended Revenue	1,496,510
2023 Expenditures	3,028,800
Total expense budget amendments	(293,090)
2023 Amended Expenditures	2,735,710
<b>Net Budget Amendments</b>	<b>296,370</b>
Projected Total Fund Balance - 12/31/23	668,880

**GRAND HAVEN CHARTER TOWNSHIP**  
**BUDGET AMENDMENTS & LINE ITEM TRANSFERS**  
**SEWER FUND**  
**November 13, 2023**

		From	To	+ or (-)
Sewer Fund Revenues				
634.100	Trunkage Charges	86,370	121,370	35,000
642.000	Utility Sales	450,050	465,050	15,000
642.100	Debt Service Charge	374,630	388,630	14,000
658.000	Late Charges	6,700	9,200	2,500
665.000	Interest Income	7,800	16,300	8,500
<b>TOTAL SEWER FUND REVENUE</b>		<b>958,800</b>	<b>1,033,800</b>	<b>75,000</b>

Dept. Group 590.537 - Sewer Fund				
702.000	Salaries	107,790	120,990	13,200
715.000	FICA	8,390	9,090	700
718.000	Pension	10,700	11,150	450
719.000	Health Insurance	13,080	14,080	1,000
719.100	Dental Insurance	1,310	1,560	250
801.000	Legal & Professional Fees	8,000	17,000	9,000
922.000	Gas	1,300	1,800	500
923.000	Water Expense	330	1,530	1,200
<b>TOTAL SEWER FUND EXPENDITURES</b>		<b>711,870</b>	<b>738,170</b>	<b>26,300</b>

**SEWER FUND CASH RESERVES:**

Cash Reserves from 2022 Financial Audit	1,137,756
2023 Revenue	958,800
Total Revenue budget amendments	75,000
2023 Amended Revenue	1,033,800
2023 Expenditures	711,870
Total Expense budget amendments	26,300
2023 Amended Expenditures	738,170
<b>Net Budget Amendments</b>	<b>48,700</b>
Projected Unassigned Cash Reserves - 12/31/23	1,433,386

**GRAND HAVEN CHARTER TOWNSHIP**  
**BUDGET AMENDMENTS & LINE ITEM TRANSFERS**  
**WATER FUND**  
**November 13, 2023**

		From	To	+ or (-)
<b>Water Fund Revenues</b>				
634.000	Lateral Charges/Insp Fees	113,500	70,000	(43,500)
634.100	Trunkage Fees	36,200	46,200	10,000
665.000	Interest Income	96,000	119,000	23,000
671.000	Lease Payments	38,540	40,830	2,290
<b>TOTAL WATER FUND REVENUE</b>		<b>3,925,340</b>	<b>3,917,130</b>	<b>(8,210)</b>
<b>Dept. Group 591.536 - Water Department</b>				
702.900	Salaries - Special Projects	11,840	0	(11,840)
715.900	FICA - Special Projects	910	0	(910)
719.000	Health Insurance	31,680	34,080	2,400
719.100	Dental Insurance	2,530	2,850	320
727.000	Office Supplies & Postage	10,000	11,000	1,000
801.000	Legal & Professional Fees	41,300	36,300	(5,000)
801.001	Bank Fees (Invoice Cloud)	500	1,500	1,000
802.000	Conferences, Dues & Subs	11,000	12,500	1,500
803.000	Contracted Services	51,000	41,000	(10,000)
825.000	Water Purchases	814,940	994,940	180,000
936.340	Service Line Maintenance	104,050	84,050	(20,000)
936.360	Water Tank Maintenance (EGLE required maint)	6,200	39,200	33,000
956.000	Miscellaneous Expense (High pressure claim)	300	4,300	4,000
971.000	Capital Outlay (Meter station land purchase)	225,000	136,000	(89,000)
971.250	Capital Outlay Professional Fees	365,000	340,000	(25,000)
<b>TOTAL WATER FUND EXPENDITURES</b>		<b>2,894,270</b>	<b>2,955,740</b>	<b>61,470</b>

**WATER FUND CASH RESERVES:**

Cash Reserves from 2022 Financial Audit	3,688,160
2023 Revenue	3,925,340
Total Revenue budget amendments	(8,210)
2023 Amended Revenue	3,917,130
2023 Expenditures	2,894,270
Total Expense budget amendments	61,470
2023 Amended Expenditures	2,955,740
<b>Net Budget Amendments</b>	<b>(69,680)</b>
Projected Unassigned Cash Reserves - 12/31/23	4,649,550

**RESOLUTION NO. 23-11-06**

**WHEREAS**, Grand Haven Charter Township has formally adopted the 2023 fiscal year budget;

**WHEREAS**, the Grand Haven Charter Township Board of Trustees have determined that the proposed attached amendments to this budget are necessary to comply with the requirements of the State of Michigan and to respond to events and changes that have occurred since the budget was originally adopted in 2022;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees of Grand Haven Charter Township determines:

**SECTION 1:**

This resolution shall be known as the Grand Haven Charter Township November Budget Amendments.

**SECTION 2:**

The list of attached amendments to the 2023 fiscal year budget are found to be acceptable and are adopted by the Board.

Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the foregoing resolution upon the following roll call vote:

**AYES:**

**NAYS:**

**ABSENT:**

**RESOLUTION DECLARED: ADOPTED.**

The **motion** carried and the resolution was duly adopted on November 13, 2023.

\_\_\_\_\_  
Laurie Larsen, Township Clerk

Dated: November 13, 2023



# Administrative Memo

DATE: November 13, 2023  
TO: Township Board  
FROM: Karen Sherwood  
RE: Community Energy Plan

---

## Background

A local committee was established as a steering committee for the development of a Community Energy Plan (CEP). This steering committee is comprised of people from local municipalities, community members and energy experts, all representatives of the BLP service area which is the focus area of the plan. The purpose of a CEP is to support the reduction of the carbon footprint. The plan will aim to mitigate climate change and improve energy performance to enhance the quality of life for residents and businesses. It will also establish priority sustainable energy initiatives based on demonstrated effectiveness, unique local factors, energy savings for residents, and workforce development.

A CEP is a key component in the design of energy savings and will be determined by using quantitative analysis to develop targeted strategies that reduce energy consumption and carbon emissions. The CEP process is important because it ensures communities are equipped with the infrastructure necessary to move toward zero emissions and to enable solutions that are only available if planned on a community scale. The steering committee reviewed four proposals for the development of the CEP and recommended Michigan Energy Options - Five Lakes Energy to oversee the development of the CEP at a cost of \$99,815. Michigan Energy Options - Five Lakes Energy was subsequently approved by Grand Haven City Council.

## BLP Demographics of Grand Haven Charter Township

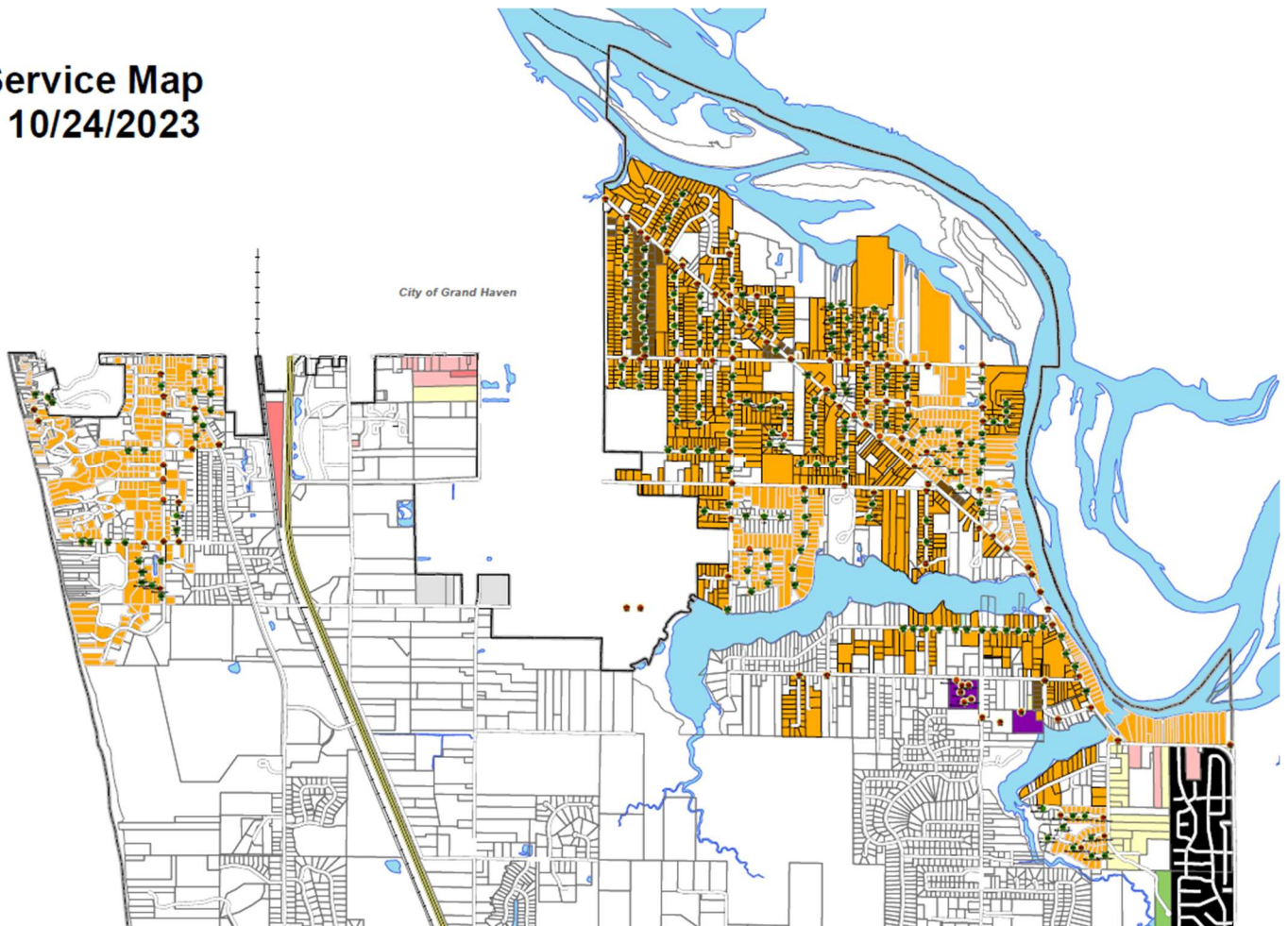
The BLP service area includes the following parcels shown in the table below. Please note that this represents parcels and may not be equivalent to the number of residents/businesses served. For example, River Haven is counted below as 2 parcels, but it includes 718 residential units, The multi-

family parcels are listed as 64 but this would also include all the apartment buildings with approximately 907 residential units plus some additional multi-family units.

	Number of Parcels	Percentage of Overall Parcels
Single-Family Residentially zoned parcels:	1841	27.74%
Multiple-Family/PUD parcels	64	0.96%
Commercial Parcels	17	0.25%
Industrial Parcels	3	0.05%
Total Township Parcels Utilizing BLP	1925	29.0%
Total Township Parcels (BLP/Consumers)	6,636	

	Number of Residents	Percentage of Overall Residents
Residential Households	3533	44%
Total Residential Households in Township	8038	
Commercial Customers	170	
Industrial	8	

**BLP Service Map**  
**Draft: 10/24/2023**



## Request for Funding

As part of the CEP, municipalities are contributing monies towards the development of the plan so residents and businesses in the BLP service area will be able to benefit from the savings. Since the overall cost of the plan is \$99,815, the steering committee is asking Grand Haven Charter Township to contribute \$15,000 which will assure participation for residents and businesses in the Township who utilize BLP as their energy provider. Ryan Cotton, the chair of the steering committee notes that the commitments totaling \$100k have been received – with donations and grants being provided by:

- City of Grand Haven: \$25,000
- City of Ferrysburg: \$7,500
- GH Community Foundation: \$25,000
- Michigan Department of Environment, Great Lakes, and Energy (EGLE),: \$25,000
- Loutit Foundation: \$17,500

## Options for the Board's Review

The Board could review several options, including the ones listed below:

- Option 1: Approve the \$15,000 requested.
- Option 2: Approve \$7,250 or 29% of the donation provided by the city of Grand Haven **because** 29% of the parcels in the Township are serviced by BLP.
- Option 3: Approve \$11,000 or 44% of the donation provided by the city of Grand Haven **because** 44% of the residential customers in the Township are serviced by BLP.
- Option 4: Approve nothing **because** the Township has no direct representation and will not have any direct decisions on future weatherization grant decisions.

## Sample Motion

If the Township Board supports contributing toward the development of the CEP, ONE of the following motions may be offered:

Option 1: **Motion to approve the delegation of \$15,000 toward the development of a local Community Energy Plan.**

Option 2: **Motion to approve the delegation of \$7,250 toward the development of a local Community Energy Plan.**

Option 3: **Motion to approve the delegation of \$11,000 toward the development of a local Community Energy Plan.**

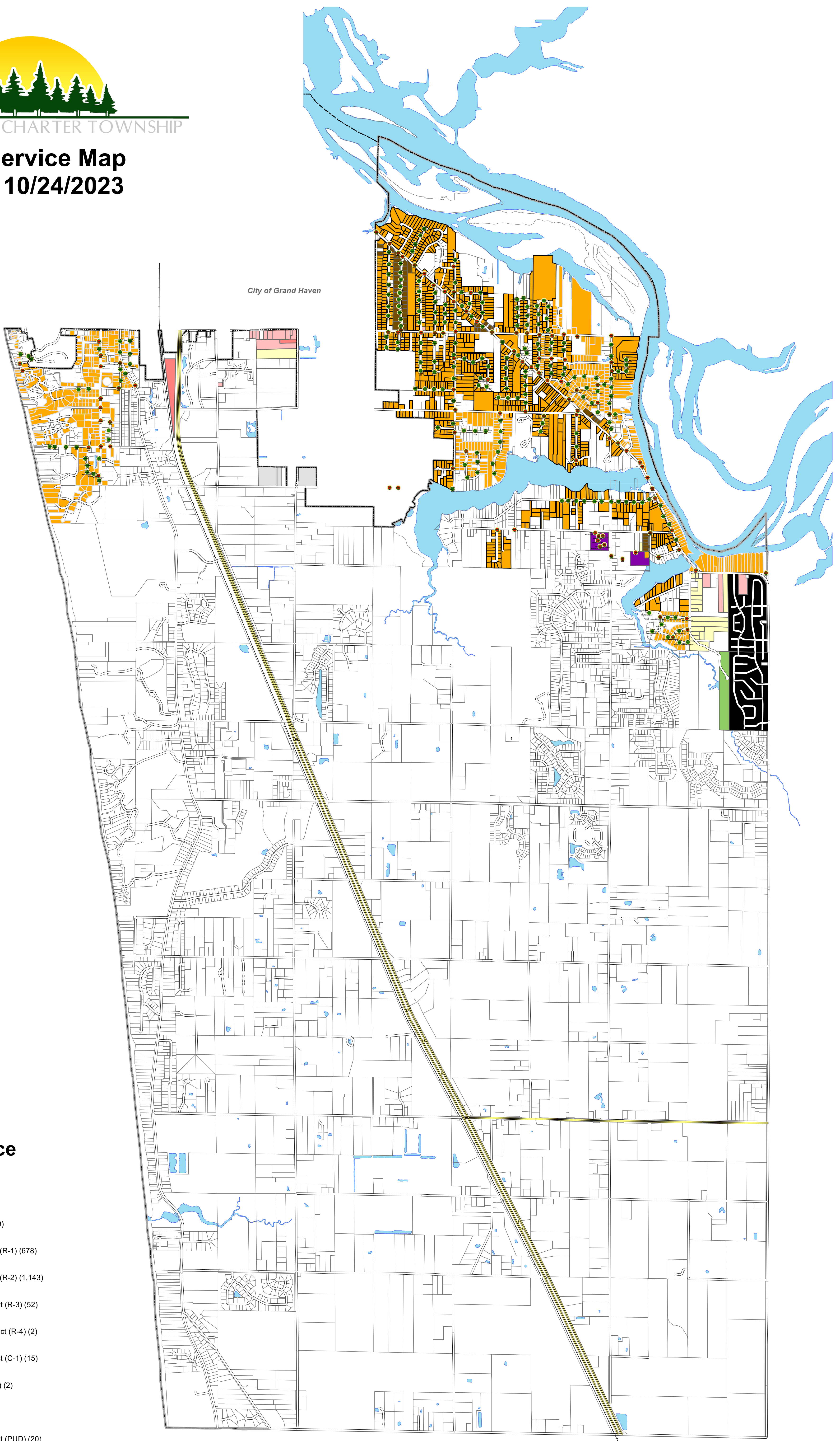
Option 4: **No motion is necessary if the option to contribute nothing is selected.**

If you have any questions or concerns, please contact Sherwood at your convenience.



GRAND HAVEN CHARTER TOWNSHIP

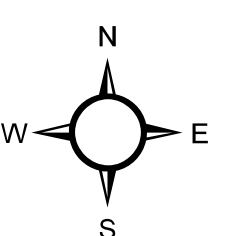
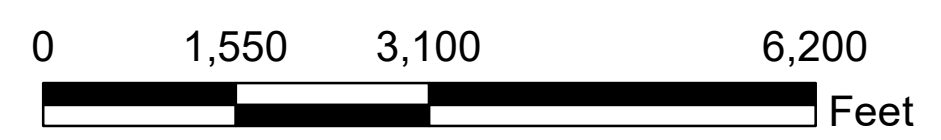
# BLP Service Map Draft: 10/24/2023



## BLP Utility Service

- Zoning Class**
- Agricultural District (AG) (1)
  - Rural Residential District (RR) (19)
  - Single Family Residential District (R-1) (678)
  - Single Family Residential District (R-2) (1,143)
  - Multiple Family Residential District (R-3) (52)
  - Manufactured Housing Park District (R-4) (2)
  - Neighborhood Commercial District (C-1) (15)
  - General Commercial District (C-2) (2)
  - Industrial District (I-1) (3)
  - Planned Unit Development District (PUD) (20)
  - Total Township Parcels (6,636)
- GHBLP Public Streetlights
  - GHBLP SALD Streetlights

Sources:  
Grand Haven Township Community Development Dept.  
Ottawa County GIS  
Date: 10/31/2023  
*Note: Data is subject to change. GHT does not guarantee the accuracy of this map.*



At a regular meeting of the Township Board of Trustees of the Charter Township of Grand Haven, Ottawa County, Michigan, held on the 13<sup>th</sup> day of November 2023, at 7:00 p.m. The meeting was held at the Township of Grand Haven, 13300 168th Avenue, Grand Haven, Michigan.

PRESENT:

ABSENT:

After certain matters of business had been discussed, Supervisor Reenders announced that the next order of business was the consideration of a resolution to name an un-named branch of the Alder Creek. Following discussion, the following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

### **RESOLUTION NO. 23-11-07**

**WHEREAS**, Grand Haven Charter Township has an un-named waterway that traverses Township property, including portions of Schmidt Heritage Park and portions of Hofma Park and Preserve; and,

**WHEREAS**, this un-named waterway is a tributary of the Alder Creek which feeds Alder Creek within Hofma Preserve; and,

**WHEREAS**, a portion of this un-named waterway is part of the Ross Drain, which ends in Schmidt Heritage Park; and,

**WHEREAS**, this un-named waterway is an important natural feature of both Schmidt Heritage Park and the Hofma Park and Preserve – with bridges constructed over this un-named waterway within Schmidt Heritage Park; and,

**WHEREAS**, there is interest in naming this un-named waterway to allow the public the opportunity to reference the waterway both while traversing this natural feature and while examining maps of the area.

**NOW, THEREFORE, BE IT RESOLVED** that this un-named tributary of the Alder Creek – from Lincoln Street north to where this tributary feeds Alder Creek – be named “Dad’s Creek”.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Ottawa County Water Resources Commissioner with a request that the County GIS mapping system be amended to indicate the name of “Dad’s Creek” of this previously un-named tributary of Alder Creek.

**BE IT FURTHER RESOLVED**, that all policies, procedures, or resolutions in conflict with this resolution are hereby repealed to the extent of any such conflict.

Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED:  
ADOPTED ON: November 13, 2023

---

Laurie Larsen, Township Clerk

#### CERTIFICATE

I, the undersigned, the duly qualified Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 13<sup>th</sup> day of November 2023. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

---

Laurie Larsen, Township Clerk



## Administrative Memo

DATE: November 1, 2023

TO: Township Board

FROM: Chief Schrader

RE: Fire Station Alerting System

---

Grand Haven Township Fire/Rescue has been collaborating with representatives from the Ottawa County Central Dispatch Authority (OCCDA) and Holland Department of Public Safety (HDPS) to implement a tier one station alerting system throughout the County. HDPS has broken ground on a new fire station and will be remodeling their other station next year.

Currently the county operates on a tier four dispatch system, which is the lowest system available. Both GHT F/R and HDPS have budgeted to install a tier one station alerting system for the new Fire stations. These modern station alerting systems:

1. Improve out-of-station response times.
2. Provide redundant platforms for calls to be dispatched.
3. Improve the health and safety of Fire/Rescue staff by zoned alerting and controlling the alert tone decibel.

Visits were made to the City of Portage and to Macomb County to evaluate the different station alerting systems and obtain feedback from users. We evaluated systems from two companies (*i.e.*, *USSD and Westnet*) for their overall system reliability, design, and costs. OCCDA, HDPS and the Township Fire/Rescue department are recommending that Westnet is chosen as the vendor for implementation of the new tier one dispatch system.

OCCDA and HDPS have already approved to move forward with the Westnet station alerting system. Due to the unique consortium of users, Fire/Rescue staff are requesting that the Grand Haven Charter Township Board also approve this purchase using Sourcewell cooperative purchasing. Westnet, like the other vendor (USSD) is the only seller of this unique station alerting system.

Because County Dispatch understands the value of this type of system, OCCDA has agreed to split the cost of the required dispatch equipment for a tier one system with the Township Fire/Rescue department and HDPS even though County Dispatch does not need this system to operate.

Further, OCCDA has also agreed to pay the \$2,940 annual fee and any future costs, maintenance fees and software upgrades for any dispatch equipment that is needed to operate the system.

The cost for the Fire/Rescue station equipment and installation will not exceed **\$121k**. Further, the dispatch equipment plus the CAD integration for OCCDA will be split three (3) ways with the Township paying \$22,316 (*i.e.*, \$5,906 to Ottawa County and \$16,410 to Holland City). The total cost for the Township will be **\$143,316**.

The cost of the alerting system is included in the construction budget of the new fire station, and the dispatch fees will not be invoiced until 2024. If the Board agrees to proceed and authorize the purchase of the Westnet station alerting system, the following motion could be offered:

**Move to authorize the purchase of a Station Alerting System from Westnet in the amount not-to-exceed \$143,316 for both the station and dispatch equipment payable from the Fire Station Construction Fund. Ottawa County Central Dispatch Authority, Holland Public Safety Services Department, and Grand Haven Charter Township will each pay one-third of the equipment costs needed at OCCDA.**

Please contact me prior to the Board meeting with any questions or comments.



## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
<b>ACCESSORY BUILDING</b>				
P23BU0488	TAGUE TONY D-ARCHER WENDI S	15060 WILLOWWOOD CT	\$65,000	\$553.65
P23BU0505	SMITH AMY-ROGER	12128 152ND AVE	\$63,972	\$546.61
P23BU0516	CAMP GREGORY TRUST	16161 WARNER ST	\$15,000	\$211.15
			<b>\$143,972</b>	<b>\$1,311.41</b>
			<i>Total Permits For Type:</i>	<b>3</b>
<b>ADDITIONS</b>				
P23BU0496	TRAVIS TIMOTHY P TRUST	15318 FERRIS ST	\$182,000	\$1,223.90
P23BU0517	PILLAI KRISHNA-CARLA A	15877 LAKE AVE	\$73,616	\$612.67
P23BU0518	PILLAI KRISHNA-CARLA A	15865 LAKE AVE	\$21,320	\$254.44
			<b>\$276,936</b>	<b>\$2,091.01</b>
			<i>Total Permits For Type:</i>	<b>3</b>
<b>ADDRESS</b>				
P23AD0006	LINCOLN STREET HOLDINGS	LINCOLN STREET	\$0	\$658.00
P23AD0007	BRADY JAMES R II	148TH AVE	\$0	\$14.00
P23AD0008	TRUE NORTH FARMS LLC	LAKE MICHIGAN DR	\$0	\$14.00
			<b>\$0</b>	<b>\$686.00</b>
			<i>Total Permits For Type:</i>	<b>3</b>
<b>ALTERATIONS</b>				
P23BU0459	GOOSSEN CHAD D-ERIN B	13341 FOREST PARK DR	\$46,271	\$425.36
P23BU0487	WEBSTER FAMILY TRUST	11737 GARNSEY AVE	\$60,000	\$519.40
P23BU0489	BRYANT DANIEL R-LORI L	14535 160TH AVE	\$48,500	\$440.63
P23BU0512	LONGNECKER JURGEN-KATY	15054 DEREMO AVE	\$3,500	\$75.00
P23BU0521	PANCY JAMIE	14661 MERCURY DR	\$38,000	\$368.70
			<b>\$196,271</b>	<b>\$1,829.09</b>
			<i>Total Permits For Type:</i>	<b>5</b>
<b>APARTMENT BUILDING</b>				
P23BU0511	LAKESHORE FLATS LLC	16831 GORDON PATH MAIN BLDG	\$4,064,793	\$16,491.94
			<b>\$4,064,793</b>	<b>\$16,491.94</b>
			<i>Total Permits For Type:</i>	<b>1</b>
<b>BASEMENT FINISH</b>				
P23BU0510	ORTIZ ARMANDO-SUSAN	17866 DEWBERRY PL	\$132,959	\$966.43
P23BU0519	SORENSEN DUSTEN-TRACY	15309 NICKOLAS DR	\$31,575	\$324.69
			<b>\$164,534</b>	<b>\$1,291.12</b>
			<i>Total Permits For Type:</i>	<b>2</b>
<b>COMMERCIAL BUILDING</b>				
P23BU0490	OTTAWA COUNTY	9791 LAKESHORE DR	\$30,000	\$438.90
			<b>\$30,000</b>	<b>\$438.90</b>

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			<i>Total Permits For Type:</i>	<i>1</i>
<b>DECK</b>				
P23BU0494	NEUMANN JARED M-LAUREN M	13047 BLACKHAWK AVE	\$24,000	\$272.80
P23BU0520	SORENSEN DUSTEN-TRACY	15309 NICKOLAS DR	\$7,276	\$136.50
P23BU0526	WOODS TRUST	13045 BOULDERWAY TR	\$1,000	\$75.00
			<b>\$32,276</b>	<b>\$484.30</b>
			<i>Total Permits For Type:</i>	<i>3</i>
<b>DEMOLITION</b>				
P23DE0014	VANDER HEIDE CHERISE D TRUST	11363 LAKESHORE DR	\$0	\$100.00
P23DE0015	OTTAWA COUNTY	9791 LAKESHORE DR	\$0	\$50.00
P23DE0016	JOST INTERNATIONAL CORP	14394 168TH AVE	\$1	\$150.00
			<b>\$1</b>	<b>\$300.00</b>
			<i>Total Permits For Type:</i>	<i>3</i>
<b>ELECTRICAL</b>				
P23EL0224	HOLLEMAN RANDALL S-MISTI	14782 177TH AVE	\$0	\$123.00
P23EL0311	YOUNG CHARLES W-JANET L	13260 RAVINE VIEW DR	\$0	\$114.00
P23EL0312	WHITNEY BRIAN J-KORIN M	13135 WILDVIEW DR	\$0	\$86.00
P23EL0313	WALKER TIMOTHY G-JANET L	13475 HIDDEN CREEK DR	\$0	\$60.00
P23EL0314	JTB HOMES LLC	12654 RIVERTON RD	\$0	\$269.00
P23EL0315	INTERRA HOMES LLC	12500 MANCHESTER DR	\$0	\$269.00
P23EL0316	LINCOLN STREET HOLDINGS	12537 MANCHESTER DR	\$0	\$269.00
P23EL0317	LINCOLN STREET HOLDINGS	12622 MANCHESTER DR	\$0	\$269.00
P23EL0318	INTERRA HOMES LLC	12361 HAWLEY DR PVT	\$0	\$269.00
P23EL0319	INTERRA HOMES LLC	12363 HAWLEY DR PVT	\$0	\$269.00
P23EL0320	LINCOLN STREET HOLDINGS	15687 GARDENTON CT	\$0	\$269.00
P23EL0321	SNYDER ZACHARY-SARAH	15121 DEREMO AVE	\$0	\$110.00
P23EL0322	HANSEN CARL-SYLVIA	15700 GARDENTON CT	\$0	\$124.00
P23EL0323	RIVER HAVEN OPERATING COMPANY LLC	13591 WINDING CREEK DR	\$0	\$56.00
P23EL0324	RIVER HAVEN OPERATING COMPANY LLC	13765 CLEARWATER LANE	\$0	\$56.00
P23EL0325	WILKINSON MARK-ELIZABETH	17823 DEWBERRY PL	\$0	\$62.00
P23EL0326	BRYANT DANIEL R-LORI L	14535 160TH AVE	\$0	\$163.00
P23EL0327	CLELAND CLIFFORD JR-LINDSAY L	15429 SUNDEW ST	\$0	\$110.00
P23EL0328	BOLTON RANDALL L-NANCY S	17045 DONAHUE WOODS DR	\$0	\$106.00
P23EL0329	SMITH AMY-ROGER	12128 152ND AVE	\$0	\$55.00
P23EL0330	LOEKS BARRIE L-JAMES J TRUST	12525 WILDERNESS TR PVT	\$0	\$106.00
P23EL0331	FRANKLIN ROBERT S-LISA R	15403 ROYAL OAK DR	\$0	\$60.00
P23EL0332	SHAPE CORP	14600 172ND AVE	\$0	\$72.00
P23EL0333	VENEMA RANDALL J	15183 LAKE AVE	\$0	\$70.00
P23EL0334	LAKESHORE FLATS LLC	16909 GORDON PATH MAIN BLDG I	\$0	\$253.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23EL0335	BEDFORD LINDA D-RICHARD L	15352 CHERRY ST	\$0	\$116.00
P23EL0336	WEBSTER FAMILY TRUST	11737 GARNSEY AVE	\$0	\$106.00
P23EL0337	ORTIZ ARMANDO-SUSAN	17866 DEWBERRY PL	\$0	\$174.00
P23EL0338	LAKESHORE FLATS LLC	16951 GORDON PATH MAIN BLDG G\$0	\$0	\$100.00
P23EL0339	LAKESHORE FLATS LLC	16941 GORDON PATH MAIN BLDG H\$0	\$0	\$100.00
P23EL0340	LAKESHORE FLATS LLC	16909 GORDON PATH MAIN BLDG I \$0	\$0	\$385.00
P23EL0341	LAKESHORE FLATS LLC	16831 GORDON PATH MAIN BLDG J \$0	\$0	\$100.00
P23EL0342	CAMP GREGORY TRUST	16161 WARNER ST	\$0	\$56.00
P23EL0343	SPECTRUM HEALTH HOSPITALS	15100 WHITTAKER WAY	\$0	\$95.00
P23EL0344	DUNCAN RITA-BRENICE	11251 156TH AVE	\$0	\$64.00
P23EL0345	LIGHT CORP INC	14800 172ND AVE	\$0	\$65.00
P23EL0346	HYSELL DANIEL J	15737 KITCHEL LN	\$0	\$56.00
P23EL0347	ROGERS GREGORY R-TENILLE M	12179 152ND AVE	\$0	\$60.00
P23EL0349	PILLAI KRISHNA-CARLA A	15877 LAKE AVE	\$0	\$68.00

**\$0**      **\$5,214.00**  
*Total Permits For Type:*      **39**

### FENCE

P23ZL0109	BUSH LORI L TRUST	14630 AMMERAAL AVE	\$6,500	\$40.00
P23ZL0114	SHUMAKER AMANDA TRUST	15191 155TH AVE	\$400	\$40.00
P23ZL0116	HARPER KATHERINE A-EDWARD A	14621 INDIAN TRAILS DR	\$4,400	\$40.00
P23ZL0119	KOSTER DAVID W	15505 LAKE AVE	\$12,266	\$40.00

**\$23,566**      **\$160.00**  
*Total Permits For Type:*      **4**

### GROUND SIGN

P23SG0008	SPECTRUM HEALTH HOSPITALS	15100 WHITTAKER WAY	\$20,000	\$264.00
P23SG0010	LIGHT CORP INC	14800 172ND AVE	\$7,700	\$32.00

**\$27,700**      **\$296.00**  
*Total Permits For Type:*      **2**

### HOME BASED BUSINESS (MINOR)

P23HBB004	BRYANT DANIEL R-LORI L	14770 152ND AVE	\$0	\$25.00
-----------	------------------------	-----------------	-----	---------

**\$0**      **\$25.00**  
*Total Permits For Type:*      **1**

### MECHANICAL

P23ME0362	EKELOF MOLLY-RICHARD	12248 LAKESHORE DR	\$0	\$140.00
P23ME0363	DIEKEVERS BERNIE-CAROLYN	16140 COMSTOCK ST	\$0	\$220.00
P23ME0364	MARTIN JEFFREY B-JANETTE M	10892 LAKESHORE DR	\$0	\$85.00
P23ME0365	ZIMONICK SUSAN	14134 152ND AVE 14140	\$0	\$85.00
P23ME0366	ZIMONICK SUSAN	14134 152ND AVE 14140	\$0	\$115.00
P23ME0367	SMITH AMY-ROGER	12128 152ND AVE	\$0	\$190.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23ME0368	JTB HOMES LLC	12497 MANCHESTER DR	\$0	\$240.00
P23ME0369	LEET TRUST	15800 LAKE AVE	\$0	\$85.00
P23ME0370	DAVIS PAUL-CHI YON	15160 DEREMO AVE	\$0	\$85.00
P23ME0371	PAKKALA MARK D-KAREN R	11425 LAKESHORE DR	\$0	\$90.00
P23ME0372	CASTRO CESAR-MARY E LASS	13486 LAKESHORE DR	\$0	\$110.00
P23ME0373	CROUCH BENJAMIN A-KATELYN R	10030 152ND AVE	\$0	\$75.00
P23ME0374	LENGER DAVID M JR	14160 152ND AVE 14158	\$0	\$105.00
P23ME0375	LINCOLN STREET HOLDINGS	15687 GARDENTON CT	\$0	\$145.00
P23ME0376	FEENSTRA NATALIE J	15474 WOODRUSH DR	\$0	\$60.00
P23ME0377	RIVER HAVEN OPERATING COMPANY LLC	13591 WINDING CREEK DR	\$0	\$85.00
P23ME0378	HANSEN CARL-SYLVIA	15700 GARDENTON CT	\$0	\$170.00
P23ME0379	DEGRYSE JACOB	15369 CHERRY ST	\$0	\$235.00
P23ME0380	RIVER HAVEN OPERATING COMPANY LLC	13527 SPRINGBROOK DR	\$0	\$85.00
P23ME0381	SIGNATURE LAND DEVELOPMENT CO	14712 PINE GLEN DR	\$0	\$240.00
P23ME0382	INTERRA HOMES LLC	12435 NEWBRIDGE DR PVT	\$0	\$235.00
P23ME0383	INTERRA HOMES LLC	12437 NEWBRIDGE DR PVT	\$0	\$230.00
P23ME0384	GRAND HAVEN DEVELOPMENT GROUP LLC	3102 BOUDLERWAY TR	\$0	\$250.00
P23ME0385	RIVER HAVEN OPERATING COMPANY LLC	13765 CLEARWATER LANE	\$0	\$85.00
P23ME0386	LAKESHORE FLATS LLC	16909 GORDON PATH MAIN BLDG I	\$0	\$389.00
P23ME0387	LAKESHORE FLATS LLC	16951 GORDON PATH 101-BLDG G	\$0	\$90.00
P23ME0388	LAKESHORE FLATS LLC	16951 GORDON PATH 102-BLDG G	\$0	\$90.00
P23ME0389	LAKESHORE FLATS LLC	16951 GORDON PATH 201-BLDG G	\$0	\$90.00
P23ME0390	LAKESHORE FLATS LLC	16951 GORDON PATH 202-BLDG G	\$0	\$90.00
P23ME0391	LAKESHORE FLATS LLC	16951 GORDON PATH 301-BLDG G	\$0	\$90.00
P23ME0392	LAKESHORE FLATS LLC	16951 GORDON PATH 302-BLDG G	\$0	\$90.00
P23ME0393	LAKESHORE FLATS LLC	16953 GORDON PATH 103-BLDG G	\$0	\$87.50
P23ME0394	LAKESHORE FLATS LLC	16953 GORDON PATH 104-BLDG G	\$0	\$87.50
P23ME0395	LAKESHORE FLATS LLC	16953 GORDON PATH 203-BLDG G	\$0	\$87.50
P23ME0396	LAKESHORE FLATS LLC	16953 GORDON PATH 204-BLDG G	\$0	\$87.50
P23ME0397	LAKESHORE FLATS LLC	16953 GORDON PATH 303-BLDG G	\$0	\$87.50
P23ME0398	LAKESHORE FLATS LLC	16953 GORDON PATH 304-BLDG G	\$0	\$87.50
P23ME0399	LAKESHORE FLATS LLC	16955 GORDON PATH 105-BLDG G	\$0	\$90.00
P23ME0400	LAKESHORE FLATS LLC	16955 GORDON PATH 106-BLDG G	\$0	\$90.00
P23ME0401	LAKESHORE FLATS LLC	16955 GORDON PATH 205-BLDG G	\$0	\$90.00
P23ME0402	LAKESHORE FLATS LLC	16955 GORDON PATH 206-BLDG G	\$0	\$90.00
P23ME0403	LAKESHORE FLATS LLC	16955 GORDON PATH 305-BLDG G	\$0	\$90.00
P23ME0404	LAKESHORE FLATS LLC	16955 GORDON PATH 306-BLDG G	\$0	\$90.00
P23ME0405	LAKESHORE FLATS LLC	16957 GORDON PATH 107-BLDG G	\$0	\$87.50
P23ME0406	LAKESHORE FLATS LLC	16957 GORDON PATH 108-BLDG G	\$0	\$90.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23ME0407	LAKESHORE FLATS LLC	16957 GORDON PATH 207-BLDG G	\$0	\$87.50
P23ME0408	LAKESHORE FLATS LLC	16957 GORDON PATH 208-BLDG G	\$0	\$90.00
P23ME0409	LAKESHORE FLATS LLC	16957 GORDON PATH 307-BLDG G	\$0	\$87.50
P23ME0410	LAKESHORE FLATS LLC	16957 GORDON PATH 308-BLDG G	\$0	\$90.00
P23ME0411	LAKESHORE FLATS LLC	16941 GORDON PATH 101-BLDG H	\$0	\$90.00
P23ME0412	LAKESHORE FLATS LLC	16941 GORDON PATH 102-BLDG H	\$0	\$90.00
P23ME0413	LAKESHORE FLATS LLC	16941 GORDON PATH 201-BLDG H	\$0	\$90.00
P23ME0414	LAKESHORE FLATS LLC	16941 GORDON PATH 202-BLDG H	\$0	\$90.00
P23ME0415	LAKESHORE FLATS LLC	16941 GORDON PATH 301-BLDG H	\$0	\$90.00
P23ME0416	LAKESHORE FLATS LLC	16941 GORDON PATH 302-BLDG H	\$0	\$90.00
P23ME0417	LAKESHORE FLATS LLC	16943 GORDON PATH 103-BLDG H	\$0	\$87.50
P23ME0418	LAKESHORE FLATS LLC	16943 GORDON PATH 104-BLDG H	\$0	\$87.50
P23ME0419	LAKESHORE FLATS LLC	16943 GORDON PATH 203-BLDG H	\$0	\$87.50
P23ME0420	LAKESHORE FLATS LLC	16943 GORDON PATH 204-BLDG H	\$0	\$87.50
P23ME0421	LAKESHORE FLATS LLC	16943 GORDON PATH 303-BLDG H	\$0	\$87.50
P23ME0422	LAKESHORE FLATS LLC	16943 GORDON PATH 304-BLDG H	\$0	\$87.50
P23ME0423	LAKESHORE FLATS LLC	16945 GORDON PATH 105-BLDG H	\$0	\$90.00
P23ME0424	LAKESHORE FLATS LLC	16945 GORDON PATH 106-BLDG H	\$0	\$90.00
P23ME0425	LAKESHORE FLATS LLC	16945 GORDON PATH 205-BLDG H	\$0	\$90.00
P23ME0426	LAKESHORE FLATS LLC	16945 GORDON PATH 206-BLDG H	\$0	\$90.00
P23ME0427	LAKESHORE FLATS LLC	16945 GORDON PATH 305-BLDG H	\$0	\$90.00
P23ME0428	LAKESHORE FLATS LLC	16945 GORDON PATH 306-BLDG H	\$0	\$90.00
P23ME0429	LAKESHORE FLATS LLC	16947 GORDON PATH 107-BLDG H	\$0	\$87.50
P23ME0430	LAKESHORE FLATS LLC	16947 GORDON PATH 108-BLDG H	\$0	\$90.00
P23ME0431	LAKESHORE FLATS LLC	16947 GORDON PATH 207-BLDG H	\$0	\$87.50
P23ME0432	LAKESHORE FLATS LLC	16947 GORDON PATH 208-BLDG H	\$0	\$90.00
P23ME0433	LAKESHORE FLATS LLC	16947 GORDON PATH 307-BLDG H	\$0	\$87.50
P23ME0434	LAKESHORE FLATS LLC	16947 GORDON PATH 308-BLDG H	\$0	\$90.00
P23ME0435	ENGLISH ANN M TRUST	11729 LAKESHORE DR	\$0	\$85.00
P23ME0436	WIEGERINK RICHARD	15911 OBRIEN CT	\$0	\$85.00
P23ME0437	RIVER HAVEN OPERATING COMPANY LLC	14461 SPRINGBROOK DR	\$0	\$85.00
P23ME0438	SNYDER ZACHARY-SARAH	15121 DEREMO AVE	\$0	\$60.00
P23ME0439	SHAPE CORP	14600 172ND AVE	\$0	\$75.00
P23ME0440	WOLFFIS ERIC-AMY	16701 PINE DUNES CT	\$0	\$135.00
P23ME0441	RIVER HAVEN OPERATING COMPANY LLC	13467 PINWOOD DR	\$0	\$85.00
P23ME0442	SCHWEIKERT BRIAN P	15151 155TH AVE	\$0	\$58.00
P23ME0443	BEDFORD LINDA D-RICHARD L	15352 CHERRY ST	\$0	\$90.00
P23ME0444	TIMMER REVOCABLE TRUST	15196 BAYOU POINTE PL	\$0	\$85.00
P23ME0445	RATH NANCY-ASHBY HEATHER	14953 SANDSTONE PL	\$0	\$85.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23ME0446	ORTIZ ARMANDO-SUSAN	17866 DEWBERRY PL	\$0	\$85.00
P23ME0447	JTB HOMES LLC	12537 MANCHESTER DR	\$0	\$145.00
P23ME0448	WEBSTER FAMILY TRUST	11737 GARNSEY AVE	\$0	\$65.00
P23ME0449	SIGNATURE LAND DEVELOPMENT CO	14728 PINE GLEN DR	\$0	\$145.00
P23ME0450	FRENCH KEITH A-LISA P	13585 REDBIRD LN	\$0	\$120.00
P23ME0451	FIREHAMMER PAUL W-SUSAN M TRUST	17276 BEACH RIDGE WY PVT	\$0	\$85.00
P23ME0452	JTB HOMES LLC	12654 RIVERTON RD	\$0	\$235.00
P23ME0454	PORTENGA PROPERTIES - MERCURY LLC	15995 MERCURY DR 15993	\$0	\$85.00
P23ME0456	ORTIZ ARMANDO-SUSAN	17866 DEWBERRY PL	\$0	\$140.00
P23ME0457	START TERRI	15149 DAVID ST	\$0	\$60.00
P23ME0458	CARTER ROSS E-DIANE TRUST	17664 TAMARACK LN	\$0	\$85.00
P23ME0459	VANKUIKEN JEFFREY-CHRISTINA	17107 LINCOLN ST	\$0	\$140.00
P23ME0460	INTERRA HOMES LLC	12361 HAWLEY DR PVT	\$0	\$230.00
P23ME0461	INTERRA HOMES LLC	12363 HAWLEY DR PVT	\$0	\$235.00
P23ME0462	INTERRA HOMES LLC	12500 MANCHESTER DR	\$0	\$230.00
P23ME0464	LAKESHORE FLATS LLC	16909 GORDON PATH 101-BLDG I	\$0	\$87.50
P23ME0465	LAKESHORE FLATS LLC	16909 GORDON PATH 102-BLDG I	\$0	\$87.50
P23ME0466	LAKESHORE FLATS LLC	16909 GORDON PATH 103-BLDG I	\$0	\$87.50
P23ME0467	LAKESHORE FLATS LLC	16909 GORDON PATH 104-BLDG I	\$0	\$87.50
P23ME0468	LAKESHORE FLATS LLC	16909 GORDON PATH 105-BLDG I	\$0	\$87.50
P23ME0469	LAKESHORE FLATS LLC	16909 GORDON PATH 106-BLDG I	\$0	\$87.50
P23ME0470	LAKESHORE FLATS LLC	16909 GORDON PATH 107-BLDG I	\$0	\$87.50
P23ME0471	LAKESHORE FLATS LLC	16909 GORDON PATH 108-BLDG I	\$0	\$87.50
P23ME0472	LAKESHORE FLATS LLC	16909 GORDON PATH 109-BLDG I	\$0	\$87.50
P23ME0473	LAKESHORE FLATS LLC	16909 GORDON PATH 110-BLDG I	\$0	\$87.50
P23ME0474	LAKESHORE FLATS LLC	16909 GORDON PATH 111-BLDG I	\$0	\$87.50
P23ME0475	LAKESHORE FLATS LLC	16909 GORDON PATH 112-BLDG I	\$0	\$87.50
P23ME0476	LAKESHORE FLATS LLC	16909 GORDON PATH 113-BLDG I	\$0	\$87.50
P23ME0477	LAKESHORE FLATS LLC	16909 GORDON PATH 114-BLDG I	\$0	\$87.50
P23ME0478	LAKESHORE FLATS LLC	16909 GORDON PATH 115-BLDG I	\$0	\$87.50
P23ME0479	LAKESHORE FLATS LLC	16909 GORDON PATH 116-BLDG I	\$0	\$87.50
P23ME0480	LAKESHORE FLATS LLC	16909 GORDON PATH 117-BLDG I	\$0	\$87.50
P23ME0481	LAKESHORE FLATS LLC	16909 GORDON PATH 118-BLDG I	\$0	\$87.50
P23ME0482	LAKESHORE FLATS LLC	16909 GORDON PATH 201-BLDG I	\$0	\$87.50
P23ME0483	LAKESHORE FLATS LLC	16909 GORDON PATH 202-BLDG I	\$0	\$87.50
P23ME0484	LAKESHORE FLATS LLC	16909 GORDON PATH 203-BLDG I	\$0	\$87.50
P23ME0485	LAKESHORE FLATS LLC	16909 GORDON PATH 204-BLDG I	\$0	\$87.50
P23ME0486	LAKESHORE FLATS LLC	16909 GORDON PATH 205-BLDG I	\$0	\$87.50
P23ME0487	LAKESHORE FLATS LLC	16909 GORDON PATH 206-BLDG I	\$0	\$87.50

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23ME0488	LAKESHORE FLATS LLC	16909 GORDON PATH 207-BLDG I	\$0	\$87.50
P23ME0489	LAKESHORE FLATS LLC	16909 GORDON PATH 208-BLDG I	\$0	\$87.50
P23ME0490	LAKESHORE FLATS LLC	16909 GORDON PATH 209-BLDG I	\$0	\$87.50
P23ME0491	LAKESHORE FLATS LLC	16909 GORDON PATH 210-BLDG I	\$0	\$87.50
P23ME0492	LAKESHORE FLATS LLC	16909 GORDON PATH 211-BLDG I	\$0	\$87.50
P23ME0493	LAKESHORE FLATS LLC	16909 GORDON PATH 212-BLDG I	\$0	\$87.50
P23ME0494	LAKESHORE FLATS LLC	16909 GORDON PATH 213-BLDG I	\$0	\$87.50
P23ME0495	LAKESHORE FLATS LLC	16909 GORDON PATH 214-BLDG I	\$0	\$87.50
P23ME0496	LAKESHORE FLATS LLC	16909 GORDON PATH 215-BLDG I	\$0	\$87.50
P23ME0497	LAKESHORE FLATS LLC	16909 GORDON PATH 216-BLDG I	\$0	\$87.50
P23ME0498	LAKESHORE FLATS LLC	16909 GORDON PATH 217-BLDG I	\$0	\$87.50
P23ME0499	LAKESHORE FLATS LLC	16909 GORDON PATH 218-BLDG I	\$0	\$87.50
P23ME0500	LAKESHORE FLATS LLC	16909 GORDON PATH 301-BLDG I	\$0	\$87.50
P23ME0501	LAKESHORE FLATS LLC	16909 GORDON PATH 302-BLDG I	\$0	\$87.50
P23ME0502	LAKESHORE FLATS LLC	16909 GORDON PATH 303-BLDG I	\$0	\$87.50
P23ME0503	LAKESHORE FLATS LLC	16909 GORDON PATH 304-BLDG I	\$0	\$87.50
P23ME0504	LAKESHORE FLATS LLC	16909 GORDON PATH 305-BLDG I	\$0	\$87.50
P23ME0505	LAKESHORE FLATS LLC	16909 GORDON PATH 306-BLDG I	\$0	\$87.50
P23ME0506	LAKESHORE FLATS LLC	16909 GORDON PATH 307-BLDG I	\$0	\$87.50
P23ME0507	LAKESHORE FLATS LLC	16909 GORDON PATH 308-BLDG I	\$0	\$87.50
P23ME0508	LAKESHORE FLATS LLC	16909 GORDON PATH 309-BLDG I	\$0	\$87.50
P23ME0509	LAKESHORE FLATS LLC	16909 GORDON PATH 310-BLDG I	\$0	\$87.50
P23ME0510	LAKESHORE FLATS LLC	16909 GORDON PATH 311-BLDG I	\$0	\$87.50
P23ME0511	LAKESHORE FLATS LLC	16909 GORDON PATH 312-BLDG I	\$0	\$87.50
P23ME0512	LAKESHORE FLATS LLC	16909 GORDON PATH 313-BLDG I	\$0	\$87.50
P23ME0513	LAKESHORE FLATS LLC	16909 GORDON PATH 314-BLDG I	\$0	\$87.50
P23ME0514	LAKESHORE FLATS LLC	16909 GORDON PATH 315-BLDG I	\$0	\$87.50
P23ME0515	LAKESHORE FLATS LLC	16909 GORDON PATH 316-BLDG I	\$0	\$87.50
P23ME0516	LAKESHORE FLATS LLC	16909 GORDON PATH 317-BLDG I	\$0	\$87.50
P23ME0517	LAKESHORE FLATS LLC	16909 GORDON PATH 318-BLDG I	\$0	\$87.50
P23ME0518	DEATER RICHARD P	15043 COLEMAN AVE	\$0	\$85.00
			<b>\$0</b>	<b>\$15,932.00</b>
			<i>Total Permits For Type:</i>	<b>154</b>

### PLUMBING

P23PL0089	CARSKADON FRANK J-GAYLE M	13575 HIDDEN CREEK CT	\$0	\$60.00
P23PL0242	LAKESHORE FLATS LLC	16909 GORDON PATH 318-BLDG I	\$0	\$211.00
P23PL0243	SIERRA PROPERTIES LLC	17121 HAYES ST	\$0	\$198.00
P23PL0244	ROBERTS KEVIN-KRISTI	15001 PINE RIDGE RD	\$0	\$193.00
P23PL0245	SCHWEIKERT BRIAN P	15151 155TH AVE	\$0	\$130.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23PL0246	LINCOLN STREET HOLDINGS	12537 MANCHESTER DR	\$0	\$288.00
P23PL0247	DEGRYSE JACOB	15369 CHERRY ST	\$0	\$90.00
P23PL0248	GONNELLA JUSTIN-MACARENA	15846 ROBBINS RD	\$0	\$243.00
P23PL0249	BRYANT DANIEL R-LORI L	14535 160TH AVE	\$0	\$125.00
P23PL0250	SMITH LANE R-ELAINE R	15043 152ND AVE	\$0	\$60.00
P23PL0251	LINCOLN STREET HOLDINGS	12622 MANCHESTER DR	\$0	\$265.00
P23PL0252	SNYDER ZACHARY-SARAH	15121 DEREMO AVE	\$0	\$185.00
P23PL0253	RIVER HAVEN OPERATING COMPANY LLC	13591 WINDING CREEK DR	\$0	\$60.00
P23PL0254	HANSEN CARL-SYLVIA	15700 GARDENTON CT	\$0	\$140.00
P23PL0255	CLELAND CLIFFORD JR-LINDSAY L	15429 SUNDEW ST	\$0	\$135.00
P23PL0256	RIVER HAVEN OPERATING COMPANY LLC	13527 SPRINGBROOK DR	\$0	\$60.00
P23PL0257	RIVER HAVEN OPERATING COMPANY LLC	13765 CLEARWATER LANE	\$0	\$60.00
P23PL0258	EKELOF MOLLY-RICHARD	12248 LAKESHORE DR	\$0	\$188.00
P23PL0259	PRICE TIMOTHY	15008 LAKESHORE DR	\$0	\$60.00
P23PL0260	SIGNATURE LAND DEVELOPMENT CO	14728 PINE GLEN DR	\$0	\$249.00
P23PL0261	ORTIZ ARMANDO-SUSAN	17866 DEWBERRY PL	\$0	\$203.00
P23PL0262	WEBSTER FAMILY TRUST	11737 GARNSEY AVE	\$0	\$160.00
P23PL0263	DEGRYSE JACOB	15369 CHERRY ST	\$0	\$98.00
P23PL0264	TEG TIMBERVIEW 1 LLC	15054 TESS CT 227-BLDG M	\$0	\$60.00
P23PL0265	SIGNATURE LAND DEVELOPMENT CO	13031 PINE GLEN DR	\$0	\$249.00

**\$0**                      **\$3,770.00**  
*Total Permits For Type:*      **25**

### POOL/SPA/HOT TUB

P23BU0522	SORENSEN DUSTEN-TRACY	15309 NICKOLAS DR	\$4,000	\$75.00
P23BU0528	ROGERS GREGORY R-TENILLE M	12179 152ND AVE	\$500	\$75.00

**\$4,500**                      **\$150.00**  
*Total Permits For Type:*      **2**

### REPLACEMENT WINDOWS/DOORS

P23BU0514	PETZOLDT-HOLDREN-BOGGIANO	17378 MOUNTAIN PLAT DR	\$10,646	\$183.75
P23BU0515	BYTWERK-HANWAY DIANE E TRUST	18163 HOLCOMB RD	\$60,540	\$523.10
P23BU0523	LUZER CHARLES-SUE	15662 KITCHEL LN	\$8,318	\$152.25

**\$79,504**                      **\$859.10**  
*Total Permits For Type:*      **3**

### RE-ROOFING

P23BU0486	BAKER MICHAEL F-MARY LYNN	14060 168TH AVE	\$21,835	\$100.00
P23BU0491	RIVER HAVEN OPERATING COMPANY LLC	13839 OAKWOOD CIRCLE	\$4,800	\$100.00
P23BU0493	BRININSTOOL TRUST	14892 RIVERSIDE TR	\$15,500	\$100.00
P23BU0495	BALANGERO ROBERT-SUANNE	15785 RONNY RD	\$9,000	\$100.00
P23BU0497	BESSINGER ADAM M-KRISTINE L	14617 MERCURY DR	\$8,614	\$100.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23BU0498	CZARNECKI DANIEL J-LINDA L	13473 GREENBRIAR DR	\$12,647	\$100.00
P23BU0499	WHEATON PAUL L	15335 WINCHESTER CIR PVT	\$35,000	\$200.00
P23BU0500	BOOS AARON-MEGAN	15406 MEADOWS DR	\$25,865	\$100.00
P23BU0501	VILLANUEVA ANDREW-BAILEY	14187 PAYNE FOREST AVE	\$13,002	\$100.00
P23BU0502	VELIK TERRY G-BEVERLY J	15284 CHANNEL RD	\$10,693	\$100.00
P23BU0503	HOUSE BRIAN LEE	14377 VILLA AVE	\$19,264	\$150.00
P23BU0504	THARP BRADLEY-JODI	14298 VILLA AVE	\$17,861	\$150.00
P23BU0506	LUNDY JEFF-SHEILA	12785 WILDERNESS TR PVT	\$21,990	\$100.00
P23BU0507	SKRUCH GAIL L TRUST	15901 LAKE AVE	\$19,444	\$100.00
P23BU0508	HOST BRADLEY D-LAURA W TRUSTS	18235 HOLCOMB RD	\$14,545	\$100.00
P23BU0509	HENDRICK DANIEL-JENNIFER	15650 RONNY RD	\$25,425	\$100.00
P23BU0524	PAJAK MICHAEL J-DORIS J	15312 FERRIS ST	\$10,105	\$100.00
P23BU0531	VAN TUBERGEN TRUST	13091 SIKKEMA DR	\$13,875	\$100.00
P23BU0532	VANDERMEY BRANDON-BRIANNA	12248 168TH AVE	\$21,529	\$100.00

**\$320,994**      **\$2,100.00**  
*Total Permits For Type:*      **19**

### RE-SIDING

P23BU0485	RODRIGUEZ TRUST	14722 154TH AVE	\$15,000	\$100.00
P23BU0492	WOLFE LYNDON C-KATHERINE	16101 DELTA VIEW DR	\$8,645	\$100.00
P23BU0525	PAJAK MICHAEL J-DORIS J	15312 FERRIS ST	\$16,765	\$100.00

**\$40,410**      **\$300.00**  
*Total Permits For Type:*      **3**

### SHED (<200 SQFT)

P23ZL0112	BROWN JOEL M-DANIELLE M	13532 FOREST PARK DR	\$0	\$40.00
P23ZL0113	DOORNBOS MATTHEW F-NANCY A	10209 LAKESHORE DR	\$7,525	\$40.00
P23ZL0115	STEFFKE PHILLIP J-JENNIFER	14444 ANGELUS CIR	\$4,000	\$40.00
P23ZL0118	LEACH PHILLIP K-SHARON M	15518 PINE ST	\$428	\$40.00

**\$11,953**      **\$160.00**  
*Total Permits For Type:*      **4**

### SINGLE FAMILY DWELLING

P23BU0529	VANDER HEIDE CHERISE D TRUST	11363 LAKESHORE DR	\$850,000	\$4,450.90
P23BU0530	VOUGHT LEE	11415 168TH AVE	\$534,511	\$3,046.97

**\$1,384,511**      **\$7,497.87**  
*Total Permits For Type:*      **2**

### VEHICLE SALES

P23VS0033	HORTA BRENDA-SCOT	13606 152ND AVE	\$0	\$0.00
P23VS0034	ROWLAND CHRISTOPHER L	15077 GROESBECK ST	\$0	\$0.00
P23VS0035	WESTRA CHARLES-CONSTANCE	17056 FERRIS ST	\$0	\$0.00
P23VS0036	PETERSEN BRENT M-ALEXA K	12296 LAKESHORE DR	\$0	\$0.00

## Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P23VS0037	GARDNER REBECCA-JOEY	14992 CURVE DR	\$0	\$0.00
P23VS0038	MCGREGOR DANIEL-WENDY	16128 MERCURY DR	\$0	\$0.00
P23VS0039	SIERRA PROPERTIES LLC	17121 HAYES ST	\$0	\$0.00
			<b>\$0</b>	<b>\$0.00</b>
			<i>Total Permits For Type:</i>	<i>7</i>
<b>WALL/CANOPY SIGN</b>				
P23SG0009	SPECTRUM HEALTH HOSPITALS	15100 WHITTAKER WAY	\$20,000	\$568.00
			<b>\$20,000</b>	<b>\$568.00</b>
			<i>Total Permits For Type:</i>	<i>1</i>
<b>Totals</b>			<b>\$6,821,921</b>	<b>\$61,955.74</b>
			<i>Total Permits In Month:</i>	<i>290</i>

# October 2023 Enforcements By Category Monthly Report

## CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0366	15440 PINE ST	CLOSED	10/13/23	10/24/23	

**Total Entries: 1**

## FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0345	17086 TIMBER DUNE DR	CLOSED	10/10/23	10/24/23	

**Total Entries: 1**

## HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0356	14442 LINCOLN ST	PENDING	10/12/23		

**Total Entries: 1**

## JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0376	15118 154TH AVE	1ST NOTICE OF VIOLATION LETTER	10/17/23		

**Total Entries: 1**

## NOISE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0336	15181 155TH AVE	COMPLAINT LOGGED	10/04/23		

**Total Entries: 1**

## OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0335	15137 154TH AVE	CLOSED	10/03/23	10/10/23	
E23CE0350	13575 HIDDEN CREEK CT	CLOSED	10/11/23	10/11/23	
E23CE0351	13455 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0352	13360 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0353	13494 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0354	13499 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0355	13239 HIDDEN CREEK DR	CLOSED	10/11/23	10/12/23	

# October 2023 Enforcements By Category

## Monthly Report

E23CE0357	13480 HIDDEN CREEK DR	CLOSED	10/12/23	10/12/23	Closed
E23CE0358	13458 HIDDEN CREEK DR	CLOSED	10/12/23	10/30/23	Closed
E23CE0363	15124 BRIARWOOD ST	1ST NOTICE OF VIOLATION LETTER	10/12/23		
E23CE0364	15084 BRIARWOOD ST	CLOSED	10/12/23	10/12/23	Closed
E23CE0365	14130 172ND AVE	1ST NOTICE OF VIOLATION LETTER	10/12/23		
E23CE0392	15245 FOREST PARK DR	COMPLAINT LOGGED	10/25/23	10/25/23	Closed

**Total Entries: 13**

### PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0375	15360 APPLE ST	CLOSED	10/17/23	10/30/23	Closed
E23CE0377	15118 154TH AVE	CLOSED	10/17/23	10/30/23	Closed

**Total Entries: 2**

### RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0334	14929 SANDSTONE PL	CLOSED	10/02/23	10/12/23	Closed

**Total Entries: 1**

### SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0332		1ST NOTICE OF VIOLATION LETTER	10/02/23		
E23CE0333	14932 MERCURY DR	CLOSED	10/02/23	10/17/23	Closed
E23CE0346	14830 LAKESHORE DR	CLOSED	10/11/23	10/24/23	Closed
E23CE0347	14448 LAKESHORE DR	CLOSED	10/11/23	10/18/23	Closed
E23CE0348	15097 LAKESHORE DR	CLOSED	10/11/23	10/24/23	Closed
E23CE0349	15141 LAKESHORE DR	CLOSED	10/11/23	10/24/23	Closed
E23CE0359	15167 BRIARWOOD ST	CLOSED	10/12/23	10/12/23	Closed
E23CE0360	15166 BRIARWOOD ST	CLOSED	10/12/23	10/24/23	Closed
E23CE0361	15140 BRIARWOOD ST	CLOSED	10/12/23	10/24/23	Closed
E23CE0362	13234 MULBERRY CT	CLOSED	10/12/23	10/24/23	Closed
E23CE0369		1ST NOTICE OF VIOLATION LETTER	10/17/23		
E23CE0370		1ST NOTICE OF VIOLATION LETTER	10/17/23		

# October 2023 Enforcements By Category

## Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0371	15210 CHANNEL RD	CLOSED	10/17/23	10/17/23	
E23CE0378	14748 LAKESHORE DR	VIOLATION DOOR HANGER	10/18/23		
E23CE0379		CLOSED	10/18/23	10/23/23	
E23CE0380		CLOSED	10/18/23	10/23/23	
E23CE0381		CLOSED	10/18/23	10/23/23	
E23CE0382	14469 MERCURY DR	VIOLATION DOOR HANGER	10/18/23		
E23CE0383	14459 MERCURY DR	VIOLATION DOOR HANGER	10/18/23		
E23CE0389	17003 LAKESHORE FLATS DR	1ST NOTICE OF VIOLATION LETTER	10/24/23		
E23CE0391		1ST NOTICE OF VIOLATION LETTER	10/25/23		
E23CE0394	14501 MERCURY DR	VIOLATION DOOR HANGER	10/25/23		

**Total Entries: 22**

### TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0372	15895 CEDAR AVE 15893	2ND NOTICE OF VIOLATION LETTER	10/17/23		
E23CE0373	15910 CEDAR AVE	CLOSED	10/17/23	10/30/23	
E23CE0374	15348 APPLE ST	CLOSED	10/17/23	10/30/23	
E23CE0396	15351 APPLE ST	1ST NOTICE OF VIOLATION LETTER	10/30/23		

**Total Entries: 4**

### VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0337	14525 ANGELUS CIR	2ND NOTICE OF VIOLATION LETTER	10/05/23		

**Total Entries: 1**

### VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0390	15452 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	10/25/23		

**Total Entries: 1**

### ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0388	15303 HARRY ST	1ST NOTICE OF VIOLATION LETTER	10/24/23		

**Total Entries: 1**

# October 2023 Enforcements By Category Monthly Report

**Total Entries:** 1

Enforcement.CodeOfficer = MICHAEL BEATTY AND  
Enforcement.DateFiled Between 10/1/2023 12:00:00 AM  
AND 10/31/2023 11:59:59 PM

**Total Records:** 50

**Total Pages:** 4

Report Created: 11/01/23

# October 2023 Enforcements By Category

## Monthly Report

### CHICKENS & OTHER ANIMALS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0366	15440 PINE ST	CLOSED	10/13/23	10/24/23	
<b>Total Entries:</b>					<b>1</b>

### FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0345	17086 TIMBER DUNE DR	CLOSED	10/10/23	10/24/23	
<b>Total Entries:</b>					<b>1</b>

### HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0205	14770 152ND AVE	CLOSED	08/07/23	10/16/23	
<b>Total Entries:</b>					<b>1</b>

### JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0313	13575 HIDDEN CREEK CT	CLOSED	09/12/23	10/05/23	
<b>Total Entries:</b>					<b>1</b>

### LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0306	17860 MERRYWOOD LN	CLOSED	09/06/23	10/10/23	
<b>Total Entries:</b>					<b>1</b>

### OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0335	15137 154TH AVE	CLOSED	10/03/23	10/10/23	
E23CE0350	13575 HIDDEN CREEK CT	CLOSED	10/11/23	10/11/23	
E23CE0351	13455 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0352	13360 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0353	13494 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0354	13499 HIDDEN CREEK DR	CLOSED	10/11/23	10/11/23	
E23CE0355	13239 HIDDEN CREEK DR	CLOSED	10/11/23	10/12/23	

# October 2023 Enforcements By Category Monthly Report

E23CE0357	13480 HIDDEN CREEK DR	CLOSED	10/12/23	10/12/23
E23CE0358	13458 HIDDEN CREEK DR	CLOSED	10/12/23	10/30/23
E23CE0364	15084 BRIARWOOD ST	CLOSED	10/12/23	10/12/23
E23CE0392	15245 FOREST PARK DR	CLOSED	10/25/23	10/25/23

**Total Entries: 11**

## PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0375	15360 APPLE ST	CLOSED	10/17/23	10/30/23	
E23CE0377	15118 154TH AVE	CLOSED	10/17/23	10/30/23	

**Total Entries: 2**

## RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0334	14929 SANDSTONE PL	CLOSED	10/02/23	10/12/23	

**Total Entries: 1**

## SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0238		CLOSED	08/09/23	10/24/23	
E23CE0305		CLOSED	09/06/23	10/02/23	
E23CE0309		CLOSED	09/07/23	10/10/23	
E23CE0327		CLOSED	09/29/23	10/30/23	
E23CE0328		CLOSED	09/29/23	10/30/23	
E23CE0330		CLOSED	09/29/23	10/30/23	
E23CE0331		CLOSED	09/29/23	10/30/23	
E23CE0333	14932 MERCURY DR	CLOSED	10/02/23	10/17/23	
E23CE0346	14830 LAKESHORE DR	CLOSED	10/11/23	10/24/23	
E23CE0347	14448 LAKESHORE DR	CLOSED	10/11/23	10/18/23	
E23CE0348	15097 LAKESHORE DR	CLOSED	10/11/23	10/24/23	
E23CE0349	15141 LAKESHORE DR	CLOSED	10/11/23	10/24/23	
E23CE0359	15167 BRIARWOOD ST	CLOSED	10/12/23	10/12/23	
E23CE0360	15166 BRIARWOOD ST	CLOSED	10/12/23	10/24/23	

**Total Entries: 1**

# October 2023 Enforcements By Category Monthly Report

E23CE0361	15140 BRIARWOOD ST	CLOSED	10/12/23	10/24/23
E23CE0362	13234 MULBERRY CT	CLOSED	10/12/23	10/24/23
E23CE0371	15210 CHANNEL RD	CLOSED	10/17/23	10/17/23
E23CE0379		CLOSED	10/18/23	10/23/23
E23CE0380		CLOSED	10/18/23	10/23/23
E23CE0381		CLOSED	10/18/23	10/23/23

**Total Entries: 20**

## TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0286	15895 CEDAR AVE 15893	CLOSED	08/28/23	10/02/23	
E23CE0373	15910 CEDAR AVE	CLOSED	10/17/23	10/30/23	
E23CE0374	15348 APPLE ST	CLOSED	10/17/23	10/30/23	

**Total Entries: 3**

## VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0325	13606 152ND AVE	CLOSED	09/27/23	10/10/23	
E23CE0326	16085 MERCURY DR	CLOSED	09/27/23	10/10/23	

**Total Entries: 2**

Enforcement.CodeOfficer = MICHAEL BEATTY AND  
 Enforcement.DateClosed Between 10/1/2023 12:00:00  
 AM AND 10/31/2023 11:59:59 PM

Total Pages: 3

Report Created: 11/01/23

**Total Records: 44**

# October 2023 Enforcement Letters By Category

*All enforcement letters sent the previous month*

Type of Enforcement Letter	Number Mailed
BOAT IN FRONT YARD - 1ST NOTICE	1
FENCE - 1ST NOTICE	1
LITTER - 1ST NOTICE	2
LITTER - 2ND NOTICE	1
PARKED ON GRASS - 1ST NOTICE	2
POOL & HOT TUB - 1ST NOTICE	1
SIGN IN ROW 2ND NOTICE	1
SIGN IN ROW WARNING	5
TRASH CAN - 1ST NOTICE	4
VEHICLE FOR SALE - 1ST NOTICE	1
VEHICLE IN ROW - 1ST NOTICE	1
VEHICLE IN ROW - 2ND NOTICE	1
WORK WITHOUT PERMITS - 1ST NOTICE	1

**Total Letters Sent: 22**

Letter.LinkFromType = Enforcement  
AND  
Letter.DateTimeCreated Between 10/01/2023 AND 1

**PUBLIC SERVICES DEPARTMENT  
END OF THE MONTH REPORT  
2023**

**WATER**

MONTH	WORK ORDERS	METERS INSTALLED		REPLACED METERS	REPLACED MXU'S	NEW TAPS		CROSS CONNECTION INSPECTIONS	MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"					
JANUARY	90	11	6	1	11	2	2		0	35.25	0.93	0.00
FEBRUARY	83	3	3	3	8	2	0		0	35.15	0.89	0.00
MARCH	60	0	1	2	1	1	4		0	38.94	1.29	0.00
APRIL	121	2	1	4	0	6	4		0	37.10	1.96	0.00
MAY	137	5	1	5	0	5	1	60	0	83.42	3.69	0.00
JUNE	166	2	0	7	0	2	0	74	0	144.88	4.54	0.00
JULY	171	5	0	3	1	5	1	109	0	102.13	3.37	0.00
AUGUST	152	6	5	4	0	5	1	43	0	122.88	4.19	0.00
SEPTEMBER	124	2	1	11	0	5	1	37	1500	84.87	2.82	0.00
OCTOBER	90	5	0	3	0	2	0	33	0	51.23	1.50	0.00
NOVEMBER										0.00	0.00	0.00
DECEMBER										0.00		0.00
TOTAL YTD	1194	41	18	43	21	35	14	356	1500	735.85	25.18	0.00
		59				49						25.18
TOTALS						5690				761.03		

**NOTES:**

4 - 2" Meters installed (3 in SHP & 1 in Hofma Preserve)

**WASTEWATER**

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	4	0	0	9.67
FEBRUARY	1	1	0	9.00
MARCH	2	3	0	10.47
APRIL	4	8	0	9.23
MAY	6	6	0	9.94
JUNE	4	4	0	10.79
JULY	4	6	0	9.08
AUGUST	7	3	0	12.02
SEPTEMBER	7	5	230	10.03
OCTOBER	0	1	0	10.39
NOVEMBER				0.00
DECEMBER				0.00
TOTAL YTD	39	37	230	100.63
TOTALS		1041		

**NOTES:**