



**GRAND HAVEN CHARTER TOWNSHIP
REGULAR BOARD MEETING AGENDA
February 12, 2024**

BOARD WORK SESSION – 6:00 P.M. – **CANCELLED**

REGULAR BOARD MEETING – 7:00 P.M.

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve January 8, 2024, Special Board Minutes
 2. Approve Payment of Invoices in the amount of \$1,419,852.06 (*A/P checks of \$936,063.34 and payroll of \$483,788.72*)
 3. Approve Memorandum of Understanding with Lower Grand River Organization of Watersheds Regarding Boat Launch
 4. Approve Low Bid for Tree Removal (*DDA Water Project*) at \$26,625
- VI. OLD BUSINESS
 1. Approve Resolution 24-02-01 – Allied Waste License Agreement
- VII. NEW BUSINESS
 1. First Reading – Ordinance – Renew Franchise for Michigan Gas Utilities
 2. Discussion – Waste Hauler Licensing Ordinance – Possible Amendments
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - i. January Building Report
 - ii. January Enforcement Report
 - iii. December Public Services Report
 - iv. January Public Services Report
 - v. December Legal Review
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, JANUARY 8, 2024**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the special meeting of the Grand Haven Charter Township Board to order at 6:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Meeusen, Larsen, Kieft, Behm, Redick, Wagenmaker, and Reenders

Board members absent:

Also present was Manager Cargo, Assistant Manager Sherwood, Public Services Director Chappell, and Community Development Director Thibault.

IV. APPROVAL OF MEETING AGENDA

Motion Trustee Meeusen and seconded by Trustee Wagenmaker to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve December 11, 2023, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$809,009.91 (A/P checks of \$531,020.30 and payroll of \$277,989.61
3. Approve 2024 Dust Control Contract with MCS
4. Approve 2024 Subdivision Paving List with Ottawa County Road Commission
5. Approve Hire of Part-Time Fire/Rescue Staff Aden Brink and Owen Vandervelde

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Wagenmaker to approve the Zoning Map Amendment Ordinance and Conditional Zoning Agreement concerning the rezoning of 12853 160th Ave. from Agricultural (AG) to Rural Residential (RR). This is the second reading. **Which motion carried**, after the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

2. Trustee Redick noted that he supported the ordinance as drafted, but was opposed to the section allowing chickens on platted properties for the following three reasons:

- ✓ This would allow the keeping of livestock on “preliminarily residential” lands, as defined by the Department of Agriculture Site Selection GAAMP, which MDARD

has determined “is not acceptable”.

- ✓ Nearly all modern plats and site condominiums include restrictive covenants that expressly prohibit the keeping of chickens; and, if the Township starts approving this practice the Township would be creating conflicts.
- ✓ This an unlawful transfer of administrative decision making to a private individual and could allow for the use of prejudicial standards to be used – something the Michigan courts have held is not constitutional.

Motion by Treasurer Kieft supported by Trustee Wagenmaker to approve the proposed Zoning Text Amendment Ordinance with draft date of 12/05/2023 while deleting the section allowing chickens on platted property as proposed in Section 14.02 (B)(2)(g)(ii) and instructing the Planning Commission to further review the issue of chickens being raised on platted properties. This is the second reading. **Which motion carried**, after the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

3. **Motion** by Trustee Redick supported by Clerk Larsen to approve Hamilton Helicopters to spray 3154 acres at a total cost of \$153,282.80 and instructs staff to make this change in the first quarter budget amendment. **Which motion carried**.

VII. NEW BUSINESS

1. **Motion** by Trustee Meeusen supported by Clerk Larsen to approve and adopt Resolution 24-01-01, Grand Haven Charter Township’s financial depositories for fiscal year 2024. **Which motion carried**, after the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Wagenmaker, Larsen, Redick

Nays:

Absent:

2. **Motion** by Treasurer Kieft supported by Trustee Behm to approve and adopt Resolution 24-01-02 approving a one-year license agreement with Arrowaste, Inc. for waste collection and hauling services in Grand Haven Charter Township. **Which motion carried**, after the following roll call vote:

Ayes: Wagenmaker, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

4. **Motion** by Clerk Larsen supported by Trustee Wagenmaker to authorize the Township Supervisor and Clerk to sign the Fourth Amendment to the Emergency Medical Services Agreement. **Which motion carried**.

VIII. REPORTS AND CORESPONDENCE

- a. Committee Reports
- b. Manager’s Report
 - i. December Building Report
 - ii. December Enforcement Report

IX. PUBLIC COMMENTS

None.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 6:34 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor



Community Development Memo

DATE: February 08, 2024
TO: Township Board
FROM: Rory Thibault – Community Development Director
RE: LGROW – Grand River Water Trail MoU

BACKGROUND

Community Development Staff attended a meeting with other Lower Grand River access-site owners meeting in July, 2023. Hosted by the Lower Grand River Organization of Watersheds (LGROW) and the National Park Service, LGROW discussed their Water Trail Development Plan, state designation, partnerships, and Memoranda of Understanding.

LGROW have since developed and submitted an application to the Michigan Department of Natural Resources in January for State Designation of the Lower Grand River Water Trail. They are requesting that all Grand River municipalities agree to their Memorandum of Understanding. The attached MOU covers the purpose, scope, responsibilities, terms of the agreement, and amendments.

The purpose of the MOU is to establish a cooperative relationship between LGROW and the Township for the development, promotion, and management of the Lower Grand River Water Trail. The only access site for the Township on the Water Trail is the Odawa/Battle Point Boat Launch. Note: Pottawattomie park will not be listed in the first version of the plan, only sites with direct access to the Grand River are included.

SAMPLE MOTIONS

If the Township Board supports the memorandum of understanding between LGROW and the Township, the following motion can be offered:

Move to authorize the Superintendent to execute the proposed Memorandum of Understanding establishing a cooperative relationship between LGROW and Grand Haven Charter Township for the development, promotion, and management of the Lower Grand River Water Trail.



MEMORANDUM OF UNDERSTANDING
Between
Lower Grand River Organization of Watersheds
and
Grand Haven Charter Township

This Memorandum of Understanding (“MOU”) is by and between the Lower Grand River Organization of Watersheds (LGROW), an agency of the Grand Valley Metro Council (GVMC) with its principal office located at 678 Front Ave., NW, Grand Rapids, MI 49504, and Grand Haven Township, a charter township, with its principal office located at 13300 168th Ave, Grand Haven, MI 49417, (hereinafter referred to as “Access Site Owner”).

Purpose: The purpose of this MOU is to establish a cooperative relationship between LGROW and the Access Site Owner for the development, promotion, and management of the Lower Grand River Water Trail.

Scope of Cooperation: LGROW and Access Site Owner agree to cooperate in the following areas:

1. Promoting the Lower Grand River Water Trail, including all access sites, as a recreational destination for canoeing, kayaking, and other water-based activities.
2. Developing and implementing educational programs and events related to the Lower Grand River Water Trail and the access sites.
3. Providing information and technical assistance to the access site owners for the development and improvement of access sites.
4. Facilitating communication between the access site owners and other stakeholders involved in the Lower Grand River Water Trail.

Responsibilities of Access Site Owner:

1. Maintain the access site in a safe and usable condition for the public.
2. Comply with all applicable laws, regulations, and permit requirements related to the access site.



3. Allow LGROW to include the access site for the purposes of promoting and managing the Lower Grand River Water Trail.
4. Inform LGROW of any changes to the access site or its management.

Responsibilities of LGROW:

1. Include the access site in promotional and informational materials related to the Lower Grand River Water Trail.
2. Provide technical assistance and support to Access Site Owner for the improvement and maintenance of the access site.
3. Advise the Access Site Owner of any relevant laws, regulations, or best practices related to the access site.
4. Facilitate communication between the Access Site Owner and other stakeholders involved in the Lower Grand River Water Trail.

Term of MOU: This MOU shall commence on the date of signing and shall continue in full force and effect in perpetuity or terminated by either party upon 30 days written notice.

Amendments: This MOU may be amended by mutual agreement of the parties in writing.

Governing Law: This MOU shall be governed by and construed in accordance with the laws of the State of Michigan

Cara Decker, Environmental Programs Director, Lower Grand River Organization of Watersheds

Date:

[Name and Title of Access Site Owner Representative]

Date:



Manager's Memo

DATE: February 7, 2024
 TO: Township Board
 FROM: Cargo
 RE: Lakeshore Non-Motorized Pathway - Approve Tree Removal Bid

As you may recall, the FY2024 Budget appropriates about **\$845k** to repair, replace and resurface a portion of the Lakeshore Drive pathway between Buchanan Street and the Little Pigeon Creek boardwalk – about 1.7 miles of pathway.

Prior to completing the project, there are certain trees which have been identified within the Lakeshore Drive right-of-way that need to be removed.

Pursuant to the Township's budget resolution (*i.e.*, *Section 12 of the FY2024 Budget Resolution*), the Superintendent cannot approve any budgeted capital purchase above \$25k without Board authorization. This is typically completed by having the Board approve the low bid. In this instance, four (4) bids were received that are listed below:

Lakeshore Tree Clearing	
Company	Amount
Alpine Tree Service	\$ 26,625
Treeworks, Inc.	\$ 29,900
SavATree LLC	\$ 28,930
Great Lakes Tree Service LLC	\$ 38,875

The low bid was recommended by Prein & Newhof. (*See attached letter.*) If there are no objections, the following motion can be offered:

Move to the low bid from Alpine Tree Services at \$26,625 to remove certain trees along Lakeshore Drive as part of the 2024 Lakeshore Drive pathway repair and resurfacing project.

February 06, 2024
2230649

Mr. Dan Tlachac
Grand Haven Charter Township
13300 168th Avenue
Grand Haven, MI 49417

RE: Lakeshore Drive Non Motorized Path Tree Clearing Project

Dear Dan:

Bids were received on February 02, 2024 for the tree cleaning on the Lakeshore Drive Non Motorized Path Tree Clearing. 4 bids were received by the Township for this work. The low bid received was Alpine Tree Service of Newaygo, MI in the amount of \$26,625.00. This amount is falls within the project budget.

Alpine Tree Service. has done tree clearing of similar scope in the Township on the Lakeshore Drive Project with Al's Excavating in 2022. We reviewed this project with Cory Koernke of Alpine Tree Service. Alpine Tree Service does not have a schedule for the project yet but will provide one upon receiving the notice of award for the project.

Prein&Newhof recommends awarding the Lakeshore Drive tree removal work to Alpine Tree Service for the amount of \$26,625.00

Sincerely,

Prein&Newhof



Richard Taglione, P.E.
RDT/rdt

cc: Krisi Walsh, Grand Haven Charter Township
Kevin Kieft, Prein&Newhof



Manager's Memo

DATE: January 16, 2023
TO: Township Board
FROM: Cargo
RE: Allied Waste - 2024 Waste Hauling License

Attached, please find a proposed resolution authorizing Allied Waste's application to operate within GHT. Their proposed fee is a maximum of **\$23.24** per month with a cart, which includes the recycling. (*This is a \$2.28 or 10.9% increase[↑] since their license renewal in 2023.*) Recycling is every other week with a cart.

The company also offers yard waste at a maximum of \$12.57 \$16.25 per month (*i.e., April through November*) with a cart – which is a \$3.68 or 29% increase[↑].

A copy of their application and supporting documentation will be available at the meeting for those interested.

To approve the application, the following motion can be offered:

Move to approve Resolution 24-02-01 approving a one-year license agreement with Allied Waste Systems (dba Republic Services of Muskegon) for waste collection and hauling services in Grand Haven Charter Township.

If there are any questions or comments, please contact me at your convenience.



At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 – 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 12th day of February 2024, at 7:00 p.m., local time.

After certain matters of business had been completed, it was announced that the next order of business was the consideration of a license to operate in the Township for Allied Waste Systems (*dba Republic Services of Muskegon*).

The proposed license agreement was discussed by the members of the Board, and after discussion was completed the following resolution was offered by _____ and seconded by _____:

**GRAND HAVEN CHARTER TOWNSHIP
RESOLUTION 24-02-01**

APPROVING THE LICENSE APPLICATION OF ALLIED WASTE SYSTEMS (*DBA REPUBLIC SERVICES OF MUSKEGON*) TO OPERATE WITHIN GRAND HAVEN CHARTER TOWNSHIP AND THE SCHEDULE OF FEES FOR SERVICE.

WHEREAS, Grand Haven Charter Township adopted and amended Ordinance No. 334 which provides for the licensing of garbage, trash, and recyclable collectors or haulers; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) applied for a license to operate within Grand Haven Charter Township pursuant to said Ordinance; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) meets all of the requirements of said Ordinance for operating within the Township, as shown by their license application, which has been reviewed and approved by the Township Superintendent; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) provided a schedule of fees to be charged for said services, which is included within said application.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The application of Allied Waste Systems (*dba Republic Services of Muskegon*) to provide trash and recyclable collection and hauling services pursuant to Ordinance No. 334, as amended, within the Charter Township of Grand Haven is hereby approved until February 1, 2025.
- 2) That the attached schedule of fees, which indicates the maximum rate that can be charged, is approved until February 1, 2025, at which time a new schedule of rates must be submitted for review and approval by the Township Board. (*Any change of the rates prior to February 1, 2024 must be submitted to the Township Board for approval pursuant to Ordinance No. 334, as amended.*) It is noted that applicant will be providing recycling services every other week but will be supplying a large cart.
- 3) That a copy of this resolution will be forwarded by the Township Clerk to Allied Waste Systems (*dba Republic Services of Muskegon*) and that it shall be considered to be a license to operate waste and recyclable collection and hauling within Grand Haven Charter Township until February 1, 2025.

AYES:
NAYS:
ABSENT:

RESOLUTION DECLARED: Adopted.
ADOPTED ON FEBRUARY 12, 2024

Laurie Larsen
Grand Haven Charter Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of February 2024. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen
Grand Haven Charter Township Clerk



Manager's Memo

DATE: January 25, 2024
TO: Township Board
FROM: Cargo
RE: Franchise Agreement – Michigan Gas Utilities

Attached, please find a franchise ordinance that authorizes Michigan Gas Utilities Corporation to continue to operate within Grand Haven Charter Township and use the public rights-of-ways. This ordinance will replace the current natural gas franchise ordinance (*i.e.*, *Ordinance No. 398*) that expires in September.

As you are aware, townships do not own public roads within their municipal boundaries. However, townships do have significant authority over the public road rights-of-way. The state constitution and many statutory provisions require utilities to obtain a township's permission to locate lines or other facilities within the public road rights-of-way (ROW). If a utility desires to serve any property within a township, that utility must obtain from the township a franchise to provide that service.

In brief, a franchise is a right or privilege granted by the township pursuant to constitutional and statutory authority to conduct or operate a public utility or business within the township. Such a right or privilege constitutes a contract inferring certain rights and imposing related duties.

Reasonable conditions and requirements can be included in any township franchise. With the case of a franchise for natural gas, these requirements are relatively few since most of the lines and appurtenances are underground.

For this franchise, the Michigan Gas Utilities agrees to participate in "Miss Dig", maintain liability insurance, repair and restore any property damaged by construction or repair, and to relocate their utilities at no cost should improvements be necessary for the operation of the streets, water, sewer, etc.

It is important to note that a township's authority regarding franchises is not absolute. Michigan courts have made it clear that a township cannot unreasonable withhold consent from a utility that desires to operate within a township and utilize its rights-of-way.

Moreover, most utilities do not pay “franchise fees”. However, they are responsible for all personal property taxes that are allowed under state law. *(In the case of BLP, they pay a “payment in lieu of tax” as opposed to a tax on its personal property.)*

The proposed franchise ordinance has been reviewed by legal staff and recommended for approval.

If the Board finds that the attached ordinance is sufficient, the following motion can be offered for consideration:

Move to table postpone further action on the proposed natural gas franchise ordinance that will replace Ordinance No. 398 until the March 11th regular Board meeting. This is a first reading.

If there are any questions or comments, please contact me at your convenience.



**GRAND HAVEN CHARTER
TOWNSHIP OTTAWA COUNTY,
MICHIGAN ORDINANCE NO. ____**

**MICHIGAN GAS UTILITIES CORPORATION
FRANCHISE**

AN ORDINANCE GRANTING TO MICHIGAN GAS UTILITIES CORPORATION, A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, POWER, AUTHORITY, AND PERMISSION TO USE THE HIGHWAYS, STREETS, ALLEYS, AND OTHER PUBLIC PLACES OF THE CHARTER TOWNSHIP OF GRAND HAVEN, COUNTY OF OTTAWA, STATE OF MICHIGAN, FOR THE PURPOSE OF LAYING AND MAINTAINING NATURAL GAS PIPES, MAINS, CONDUITS, VALVES, DRIPS, AND ALL NECESSARY APPURTENANCES IN, UNDER, AND ALONG THE HIGHWAYS, STREETS, ALLEYS, AND OTHER PUBLIC PLACES, OF THE TOWNSHIP, AND THE RIGHT, POWER, AND PERMISSION TO CONDUCT AND OPERATE A GENERAL NATURAL GAS BUSINESS AND DISTRIBUTION SYSTEM IN THE TOWNSHIP FOR A THIRTY (30) YEAR PERIOD.

The Charter Township Board of Grand Haven Charter Township, County of Ottawa, State of Michigan, ordains the following:

Section 1. NON-EXCLUSIVE FRANCHISE GRANTED

The Charter Township of Grand Haven, Michigan (“Grantor”), grants a non-exclusive franchise to Michigan Gas Utilities Corporation, a Delaware corporation (“Grantee”), its lessees, successors and assigns. Grantee is granted the right, privilege, franchise, permission and authority to lay, construct, install, maintain, operate and extend in, along, over or across the present and future highways, streets, alleys, bridges, public rights-of-way and public places as are now within the present or future limits of Grantor, a natural gas distribution system and all facilities necessary for the purpose of supplying natural gas or processed gas for all purposes to the inhabitants of Grantor and consumers in its vicinity, and for the distribution of natural gas from or through Grantor to points beyond its limits.

Such facilities shall include, but not be limited to, all mains, services, pipes, conduits and appliances necessary or convenient for transmitting, transporting, distributing and supplying natural gas for all purposes for which it may be used, and to do all other things necessary and proper in providing natural gas service to the inhabitants of Grantor and in carrying on such business; provided, however, that this franchise shall not include facilities for the extraction or clarifying of natural gas product. In consideration of the rights, power and authority granted by Grantor, Grantee shall faithfully perform all duties required by the terms of this Ordinance.

Section 2. TERM

The rights and authority granted by this Ordinance shall commence upon Grantee's acceptance and continue for a period of 30 years from and after the effective date of this Ordinance.

Section 3. GOVERNING RULES AND REGULATIONS

This Ordinance is granted subject to all conditions, limitations and immunities now provided for, or as later amended or added, applicable to the operations of a public utility, by State or Federal law.

Grantee specifically agrees to comply with all such laws, statutes, ordinances, and rules and regulations regarding the installation, construction, ownership, or use of the gas and supply system. Specifically, Grantee shall be subject to all present and future Township ordinances and policies including, but not limited to, all zoning regulations.

Grantee shall, as to all other conditions and elements of service not addressed or fixed by this Ordinance, remain subject to the rules and regulations applicable to natural gas service by the Michigan Public Service Commission ("MPSC") or any successor body. Grantee shall provide Grantor, upon reasonable request, copies of all documents that Grantee sends to the MPSC and copies of all orders, decisions, or correspondence pertaining to this Ordinance or this franchise Grantee receives from or sends to the MPSC.

If an energy supplier is unable to furnish an adequate supply of energy due to an emergency, an order or decision of a public regulatory body, or other acts beyond the control of Grantee, then Grantee shall have the right and authority to adopt reasonable rules and regulations limiting, curtailing or allocating extensions of service or supply of energy to any customers or prospective customers, and withholding the supply of energy to new customers, provided that such rules and regulations shall be uniform as applied to each class of customers or prospective customers, and shall be non-discriminatory as between communities receiving service from Grantee.

Section 4. MISS DIG

If eligible to join, Grantee shall subscribe to and be a member of "Miss Dig," the association of utilities formed pursuant to Act 53 of the P.A. of 1974, as amended, being MCL 460.701, *et seq*, and shall conduct its business in conformance with the statutes, provisions and regulations promulgated thereunder.

Section 5. INSURANCE

Grantee shall maintain in full force and effect, for the entire effective period of this Ordinance, commercial general liability insurance covering property damage and bodily injury in an amount not less than \$5,000,000; and an automobile liability insurance policy to cover all vehicles used in connection with these activities in the amount of \$2,000,000; and to provide proof, upon request by Grantor of the existence of the required insurance, in the form of certificates of

insurance.

Section 6. EMPLOYEE IDENTIFICATION

All personnel of Grantee who have, as part of their normal duties, contact with the general public, shall upon request provide identification cards signifying employment with Grantor. Service vehicles of Grantee, its contractors and subcontractors shall be clearly identified as such to the public.

Section 7. CONSTRUCTION AND MAINTENANCE OF GRANTEE FACILITIES

Any pavements, sidewalks or curbing taken up and any and all excavations made shall be done after prior written notice to inhabitants of Grantor and to Grantor itself. The work shall be conducted in a manner to cause only such inconvenience to the inhabitants and to the general public as is reasonably necessary. Repairs and replacements shall be made promptly by Grantee, leaving such properties in as good a condition as existed immediately prior to the work. Promptly shall be deemed to be as soon as reasonably possible, but not more than 30 days following the completion of work.

Grantee agrees that for the term of this Ordinance, it will use its best efforts to maintain and secure facilities and equipment sufficient to meet the current and future energy requirements of Grantor, its inhabitants and visitors and businesses, and to reasonably protect them from loss of service through acts of vandalism or terror. While maintaining its facilities and equipment, Grantee shall obtain permits as required by ordinance, except that in emergency situations, Grantee shall take immediate unilateral actions as it determines are necessary to protect the public health, safety, and welfare; in which case, Grantee shall notify Grantor as soon as reasonably possible.

Grantor will give Grantee prior reasonable notice, in the form of plans and specifications, for street improvements where paving or resurfacing of a permanent nature that affect Grantee's facilities is involved. The notice shall contain the nature and character of the improvements, the rights-of-way upon which the improvements are to be made, the extent of the improvements and the time when Grantor will start the work, and, if more than one right-of-way is involved, the order in which this work is to proceed. The notice shall be intended to give Grantee a sufficient length of time, considering seasonable working conditions, in advance of the actual commencement of Grantor's work, to make any additions, alterations, or repairs to its facilities.

Section 8. EXTENSION OF GRANTEE FACILITIES

Upon receipt and acceptance of a valid application for service, Grantee shall, subject to its own economic feasibility criteria, make reasonable extensions of its distribution facilities to serve customers located within the current or future corporate limits of Grantor. Grantee shall comply with all applicable zoning rules and regulations in connection with such extension.

Section 9. RELOCATION OF GRANTEE FACILITIES

Grantee shall install its facilities within public rights-of-way pursuant to the standards and profiles developed and adopted by the Ottawa County Road Commission. If Grantee's facilities are installed contrary to these standards or profiles, Grantee may be required by Grantor to relocate the facilities at Grantee's expense. Grantor is not expected to modify the standards or profile of its public utilities as delineated by the Ottawa County Road Commission for the convenience of Grantee.

If Grantor, or the Ottawa County Road Commission, elects to change the grade of or otherwise alter any highway, street, alley, bridge, public right-of-way or public place, or alter any public utility within the public right-of-way for a public purpose, Grantee, upon reasonable notice from Grantor, shall remove and relocate its facilities or equipment situated in the public rights-of-way, if such removal and relocation is necessary to prevent interference and not merely for the convenience of Grantor, at the cost and expense of Grantee.

If Grantor orders or requests Grantee to relocate its facilities for the primary benefit of a commercial or private developer, or as a result of the initial request of a commercial or private developer or other non-public entity, and such removal is necessary to prevent interference and not merely for the convenience of Grantor or other right-of-way user, Grantee shall receive payment for the cost of such relocation as a precondition to relocating its facilities from the commercial or private developer or other non-public entity.

Grantor may consider reasonable alternatives in designing its public works projects so as not arbitrarily cause Grantee unreasonable additional expense in exercising its authority under this section. Grantor and Grantee shall exercise good faith and attempt to partner with each other to provide a reasonable alternative location for Grantee's facilities when relocation is required.

Grantor shall give Grantee written notice of vacating of a public right-of-way. Vacating of a public right-of-way shall not deprive Grantee of its right to operate and maintain existing facilities, until the reasonable cost of relocating the same are first paid to Grantee.

Any person or corporation desiring to move a building or other structure along, or to make any unusual use of, any highway, street, alley, bridge, public right-of-way or public place which shall interfere with the facilities of Grantee, shall first give notice to Grantor and Grantee and pay a sum sufficient to cover the expense and damage incident of moving Grantee's facilities.

Section 10. CONFIDENTIAL INFORMATION

Grantor acknowledges that certain information it might request pursuant to this franchise may be of a proprietary and confidential nature. If Grantee requests that any information provided by Grantee to Grantor be kept confidential due to such proprietary or commercial value, Grantor and its employees, agents, and representatives shall maintain the confidentiality of that information, to the extent allowed by law. If Grantor is requested or required by legal or administrative process to disclose any such confidential information, Grantor shall promptly notify Grantee of such request or requirement so that Grantee may seek an appropriate protective order or other relief.

Section 11. FORCE MAJEURE

It shall not be a breach or default under this franchise if either party fails to perform its obligations due to Force Majeure. Force Majeure shall include, but not be limited to, the following causes not reasonably within the control of the affected party to prevent or overcome: 1) physical events such as acts of God, landslides, lightning, earthquakes, fires, freezing, storms, floods, washouts, explosions, breakage, or accident; 2) acts of others such as strikes, work-force stoppages, riots, sabotage, insurrections or wars; 3) governmental actions such as necessity for compliance with any court order, law, statute, ordinance, executive order, or regulation promulgated by a governmental authority having jurisdiction. Each party shall make reasonable efforts to avoid Force Majeure and to resolve such event as promptly as reasonably possible once it occurs in order to resume performance.

Section 12. RATES ESTABLISHED BY MICHIGAN PUBLIC SERVICE COMMISSION

The rates to be charged by Grantee and all rules of service shall be those which are established from time to time by the MPSC or such body which shall succeed to the jurisdiction, rights, powers, and authority of the MPSC.

Section 13. HOLD HARMLESS

Grantee and its contractors and subcontractors shall use due care at all times in exercising the privileges granted by this Ordinance. Grantee shall hold harmless and indemnify Grantor and its officers, agents and employees from and against all costs, claims, damages, liabilities, expenses and judgments of proceedings of whatever nature arising out of Grantee's actions in connection with operations under the franchise granted by this Ordinance; however, Grantee need not save harmless or indemnify Grantor from claims, demands, losses and expenses arising out of the negligence of Grantor, its employees, contractors, or agents.

Section 14. FRANCHISE REVOCABLE; IRREVOCABILITY UPON APPROVAL OF ELECTORS

The franchise granted by this Ordinance shall be revocable at the will of the governing body of Grantor upon 60 days' notice. However, the franchise shall become irrevocable if and when confirmed by a majority of the electors voting upon the question at a general election or any special election called for that purpose at the request of Grantee. In the event of a special election, the expenses shall be paid by Grantee, and the expenses shall be deposited with Grantor's Clerk in advance of any such election.

Section 15. SEVERABILITY

If any clause, sentence or section of this Ordinance is deemed invalid by any judicial, regulatory or legislative body having proper jurisdiction, the remaining provisions shall not be affected.

Section 16. NON- WAIVER

Any waiver of any obligation or default under this franchise shall not be construed as a waiver of any future defaults, whether of like or different character.

Section 17. REPEAL CONFLICTING ORDINANCES

This Ordinance, when accepted by Grantee as provided below, shall constitute the entire agreement between Grantor and Grantee relating to this franchise; the Ordinance shall supersede all prior ordinances pertaining to this franchise, and any terms and conditions of such prior ordinances or parts of ordinances in conflict with this Ordinance are repealed. Ordinance No. 398, dated the 13th day of September, 2004 by the Grantor, is repealed as of the effective date of this Ordinance.

Section 18. ACCEPTANCE

This Ordinance shall become a binding contract between Grantor and Grantee upon its effective date and upon acceptance by Grantee by written instrument within 60 days of passage by Grantor. The acceptance shall be filed with Grantor’s Clerk. Grantor’s Clerk shall sign and affix the community seal to acknowledge receipt of such acceptance, and return one copy to Grantee. If Grantee does not, within 60 days following passage of this Ordinance express in writing its objections to any terms or provisions of this Ordinance, or reject this Ordinance in its entirety, Grantee shall be deemed to have accepted this Ordinance and all of its terms and conditions.

Section 19. EFFECT AND INTERPRETATION OR ORDINANCE

The captions which precede each section of this Ordinance are for convenience in reference only and shall not be taken into consideration in the interpretation of any of the provisions of this Ordinance.

Section 20. EFFECTIVE DATE

This Ordinance was approved and adopted by the Township Board on _____, 2024, after its introduction and first reading on _____, 2024, and after its publication in the manner provided by Public Act 359 of 1947, as amended. This Ordinance shall take effect 30 days after it publication following adoption.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Michigan Gas Utilities Corporation Franchise Ordinance was adopted at a regular meeting of the Township Board held on _____, 2024. The following members of the Charter Township Board were present at that meeting: _____

_____.

The following members of the Township Board were absent: _____.

The Ordinance was adopted by the Township Board with members of the Board, _____

voting in favor and _____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2024.

Laurie Larsen, Clerk
Grand Haven Charter Township



Administrative Memo

TO: Township Board
FROM: Karen Sherwood, Assistant Manager/Human Resources Director
DATE: February 12, 2024
RE: Discussion Regarding Waste Haulers/Collectors Licensing Ordinance

Grand Haven Charter Township has enacted Ordinance No. 334, effective September 21, 2000, known as the "Grand Haven Charter Township Restated Waste Haulers/Collectors Licensing Ordinance." This ordinance provides for the licensing of collectors or haulers of refuse and recyclables, outlining licensing requirements, operating procedures, and penalties for violations.

As outlined in the ordinance, waste haulers are required to obtain a license to collect, haul, and remove refuse or recyclables from residential or non-residential units within the Township. The license comes with specific obligations, such as providing weekly collection services, maintaining insurance coverage, and adhering to environmental regulations.

In addition to refuse collection, the ordinance emphasizes the implementation of a curbside recycling program. Waste haulers must develop, maintain, and provide recycling services, ensuring the proper recycling of collected materials. The Township sets standards for curbside recycling and requires curbside recycling be included in the waste pickup fee for no extra charge.

The Township Board wanted to review the existing "Waste Haulers/Collectors Licensing Ordinance" to look at options for particularly the waste hauler licensing requirements in Section 40.0407, specifically the "Recycling Collection Service" and the "Rates and Rules" detailed in Section 40.0408. The review aims to assess the effectiveness of the current ordinance and consider potential modifications or updates to better address the community's needs and waste management practices.

Some options may include:

- **Offer Curbside Recycling as a Separate Fee:** Implement separate rates for waste pickup and curbside recycling. Currently the ordinance requires both for one fee. Separating them would allow waste management companies to offer waste pickup and curbside recycling for two separate fees.
 - Pros: 1) Provides cost transparency; 2) User Choice

- Cons: 1) Reduced participation, more waste going into landfills; 2) Public perception may be negative if a separate fee is introduced; 3) Overall fees to customers may be higher due to increased work for separate billing
- **Free Recycling Container for Seniors:** If recycling and waste pickup are offered as two separate fees, waste management companies could offer senior citizens a free recycling container with the waste removal service. The container could be provided at no additional cost to qualifying senior customers.
 - Pros: 1) Financial relief for seniors making it more affordable on a fixed income; 2) Promotes recycling among seniors; 3) Social responsibility and care for the environment; 4) Foster positive community relations with seniors
 - Cons: 1) Costs to support the program could be pushed to other customers; 2) Overall fees to customers may be higher due to increased work for separate billing
- **Senior Citizen Discount Program:** Implement a special discount program for senior citizens, providing them with a reduced rate for waste and recycling removal services. This discount could be a percentage off the regular service fee, making it more affordable for elderly residents.
 - Pros: 1) Financial relief for seniors making it more affordable on a fixed income; 2) Foster positive community relations with seniors.
 - Cons: 1) Revenue loss for waste management company which could increase other customers' service; 2) Increase of the company's administrative fees due to additional responsibilities, such as verification of eligibility, more complex billing, which could shift costs and increase overall fees for other customers; 3) If revenue loss is not addressed it could compromise service.
- **Special Collection Events:** Implement provisions for special collection events where residents can dispose of large items, hazardous waste, or materials not regularly accepted. This could help with the proper disposal of items that may not match standard collection criteria.
 - Pros: 1) Proper disposal of unusual items will help to prevent improper disposal; 2) Hosting events could foster community engagement; 3) Reduces illegal dumping; 4) Proper disposal could contribute to environmental protection.
 - Cons: 1) The costs of these events (logistics, manpower, transportation, staffing, etc.) could be passed along to the customer; 2) Special collection events are typically infrequent and may not meet the disposal needs of customers.

The Board should discuss these options to provide direction for the modification of the “Waste Haulers/Collectors Licensing Ordinance.”

Building Permit Report - Monthly

ADDRESS			Estimated Cost	Permit Fee
P24AD0001	DEDOES BLAKE-STEPHANIE	WARNER ST	\$0	\$14.00
P24AD0002	GABRIELSE INVESTMENTS LLC	14847 160TH AVE	\$0	\$14.00

\$0
Total Permits For Type: **2**

ALTERATIONS

P24BU0004	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$11,850	\$189.57
P24BU0005	PAXTON ANDREW P-ABIGAIL M	14646 177TH AVE	\$6,081	\$120.75
P24BU0011	PAALMAN JOHN K	18281 HILLSIDE DR	\$10,000	\$168.00
P24BU0014	DOUGLAS STEVEN R-JESSICA	14987 ARBORWOOD DR	\$25,000	\$373.40
P24BU0019	THEILBAR DALE-SHEILA TRUST	11876 JUNIPER HILLS CT	\$25,000	\$279.65
P24BU0021	VANKOEVERING-CLEMENTS MIRIAM	12855 SUMMERSET DR	\$50,000	\$450.90

\$127,931
Total Permits For Type: **6**

APARTMENT UNIT

P24BU-FLATS01	AKESHORE FLATS LLC	16951 GORDON PATH 101-BLDG G	\$0	\$0.00
P24BU-FLATS02	AKESHORE FLATS LLC	16951 GORDON PATH 102-BLDG G	\$0	\$0.00
P24BU-FLATS03	AKESHORE FLATS LLC	16951 GORDON PATH 201-BLDG G	\$0	\$0.00
P24BU-FLATS04	AKESHORE FLATS LLC	16951 GORDON PATH 202-BLDG G	\$0	\$0.00
P24BU-FLATS05	AKESHORE FLATS LLC	16951 GORDON PATH 301-BLDG G	\$0	\$0.00
P24BU-FLATS06	AKESHORE FLATS LLC	16951 GORDON PATH 302-BLDG G	\$0	\$0.00
P24BU-FLATS07	AKESHORE FLATS LLC	16953 GORDON PATH 103-BLDG G	\$0	\$0.00
P24BU-FLATS08	AKESHORE FLATS LLC	16953 GORDON PATH 104-BLDG G	\$0	\$0.00
P24BU-FLATS09	AKESHORE FLATS LLC	16953 GORDON PATH 203-BLDG G	\$0	\$0.00
P24BU-FLATS10	AKESHORE FLATS LLC	16953 GORDON PATH 204-BLDG G	\$0	\$0.00
P24BU-FLATS11	AKESHORE FLATS LLC	16953 GORDON PATH 303-BLDG G	\$0	\$0.00
P24BU-FLATS12	AKESHORE FLATS LLC	16953 GORDON PATH 304-BLDG G	\$0	\$0.00
P24BU-FLATS13	AKESHORE FLATS LLC	16955 GORDON PATH 105-BLDG G	\$0	\$0.00
P24BU-FLATS14	AKESHORE FLATS LLC	16955 GORDON PATH 106-BLDG G	\$0	\$0.00
P24BU-FLATS15	AKESHORE FLATS LLC	16955 GORDON PATH 205-BLDG G	\$0	\$0.00
P24BU-FLATS16	AKESHORE FLATS LLC	16955 GORDON PATH 206-BLDG G	\$0	\$0.00
P24BU-FLATS17	AKESHORE FLATS LLC	16955 GORDON PATH 305-BLDG G	\$0	\$0.00
P24BU-FLATS18	AKESHORE FLATS LLC	16955 GORDON PATH 306-BLDG G	\$0	\$0.00
P24BU-FLATS19	AKESHORE FLATS LLC	16957 GORDON PATH 107-BLDG G	\$0	\$0.00
P24BU-FLATS20	AKESHORE FLATS LLC	16957 GORDON PATH 108-BLDG G	\$0	\$0.00
P24BU-FLATS21	AKESHORE FLATS LLC	16957 GORDON PATH 207-BLDG G	\$0	\$0.00
P24BU-FLATS22	AKESHORE FLATS LLC	16957 GORDON PATH 208-BLDG G	\$0	\$0.00
P24BU-FLATS23	AKESHORE FLATS LLC	16957 GORDON PATH 307-BLDG G	\$0	\$0.00
P24BU-FLATS24	AKESHORE FLATS LLC	16957 GORDON PATH 308-BLDG G	\$0	\$0.00

Building Permit Report - Monthly

		Estimated Cost	Permit Fee
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 101-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 102-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 201-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 202-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 301-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16941 GORDON PATH 302-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 103-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 104-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 203-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 204-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 303-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16943 GORDON PATH 304-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 105-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 106-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 205-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 206-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 305-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16945 GORDON PATH 306-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 107-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 108-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 207-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 208-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 307-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16947 GORDON PATH 308-BLDG H	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16909 GORDON PATH 101-BLDG I	\$0	\$0.00
P24BU-FLATS02AKESHORE FLATS LLC	16909 GORDON PATH 102-BLDG I	\$0	\$0.00

\$0	\$0.00
<i>Total Permits For Type:</i>	50

BASEMENT FINISH

P24BU0009	LEWIS RODNEY L-MALLORY L	13036 PINE GLEN DR	\$68,943	\$580.66
P24BU0023	REYNOLDS DALE-MELISSA	12591 MANCHESTER DR	\$13,048	\$197.78
P24BU0024	PETERSEN BRANDON M-WENDI N	12776 MANCHESTER DR	\$34,811	\$346.86
P24BU0025	COYNE ROBERT F JR-ANNE M	15335 VINTAGE AVE	\$26,669	\$291.08

\$143,471	\$1,416.38
<i>Total Permits For Type:</i>	4

COMMERCIAL REMODEL

P24BU0013	KALIMAR INVESTMENTS LLC	13040 US-31 STE B	\$125,000	\$1,715.28
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\$125,000	\$1,715.28
<i>Total Permits For Type:</i>	1

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
DECK				
P23BU0147	ARMSTRONG BURTON T-JILL E	17254 BEACH RIDGE WY PVT	\$1,550	\$75.00
P24BU0001	MURRAY ELIZABETH C TRUST	10777 LAKESHORE DR	\$18,000	\$281.70
P24BU0003	RIVER HAVEN OPERATING COMPANY LLC	13685 CLEARWATER LANE	\$14,489	\$207.65
P24BU0006	COOK CHRISTOPHER-JESSICA	15596 PINE ST	\$14,000	\$204.30
P24BU0007	RANTA JAMES P-MELANIE	14512 CAMERON CT	\$17,461	\$228.01
P24BU0010	CHALIFOUX PHILLIP C-DENISE M	15184 BAYOU POINTE PL	\$9,000	\$152.25
			\$74,500	\$1,148.91
			<i>Total Permits For Type:</i>	6
DEMOLITION				
P23DE0017	WILLIAMS CHERYL-KOSTER PATRICIA-WAN	0811 168TH AVE	\$0	\$50.00
			\$0	\$50.00
			<i>Total Permits For Type:</i>	1
ELECTRICAL				
P23EL0415	DEGRYSE JACOB	15369 CHERRY ST	\$0	\$60.00
P23EL0418	SODEMANN TRUST	11819 GARNSEY AVE	\$0	\$315.00
P24EL0002	FREIMARK COREY A-SHELLEY LYNN	11257 LAKESHORE DR	\$0	\$268.00
P24EL0003	TAGUE TONY D-ARCHER WENDI S	15060 WILLOWWOOD CT	\$0	\$76.00
P24EL0004	SABENE ALANA	17685 BRUCKER ST	\$0	\$60.00
P24EL0005	ALBERTS HELEN M	15924 OBRIEN CT	\$0	\$145.00
P24EL0006	JTB HOMES LLC	12651 MANCHESTER DR	\$0	\$353.00
P24EL0007	PANCY JAMIE	14661 MERCURY DR	\$0	\$307.00
P24EL0008	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$0	\$114.00
P24EL0009	SMITH BLYTHE M TRUST	14719 PINE DEW DRIVE	\$0	\$160.00
P24EL0010	THERASSE PATRICIA	15104 WILLOWWOOD CT	\$0	\$96.00
P24EL0011	HILLILA TRUST	15424 HOFMA DR	\$0	\$55.00
P24EL0012	WADE JOEY D-REBECCA L	17067 DONAHUE WOODS DR	\$0	\$85.00
P24EL0013	3 WEST LLC	16770 FERRIS ST	\$0	\$155.00
P24EL0014	INTERRA HOMES LLC	12600 MANCHESTER DR	\$0	\$353.00
P24EL0015	JTB HOMES LLC	15703 GARDENTON CT	\$0	\$353.00
P24EL0016	LINCOLN STREET HOLDINGS	12623 MANCHESTER DR	\$0	\$353.00
P24EL0017	JTB HOMES LLC	15684 GARDENTON CT	\$0	\$353.00
P24EL0018	WARD TRUST	15377 161ST AVE	\$0	\$110.00
P24EL0019	KALIMAR INVESTMENTS LLC	13040 US-31 STE B	\$0	\$108.00
P24EL0020	PLUMMER ERICA	16242 GRAND POINT CT	\$0	\$56.00
P24EL0021	WARNER BRENT-JANAY FAMILY TRUST	12078 FOREST BEACH TR PVT	\$0	\$136.00
P24EL0022	LEWIS RODNEY L-MALLORY L	13036 PINE GLEN DR	\$0	\$116.00
P24EL0023	BRUMMANS JESSICA-PETERS ANNE	11855 152ND AVE	\$0	\$90.00
P24EL0024	TWA PAUL-JAQUELINE S	12255 LINCOLN FARMS DRIVE	\$0	\$60.00

Building Permit Report - Monthly

			Estimated Cost		Permit Fee
P24EL0026	SIGNATURE LAND DEVELOPMENT CO	14670 PINE GLEN DR	\$0		\$367.00
P24EL0028	WOLFFIS TIMOTHY A-KRISTIN S	12668 LAKESHORE DR	\$0		\$257.00
P24EL0031	COOK CURTIS-FITZPATRICK AUDRA	13161 COPPERWAY DR	\$0		\$165.00

\$0
Total Permits For Type: **28**

HOME BASED BUSINESS (MINOR)

P23HBB005	CARTER EVAN-JOSHUA	12887 SWEETBRIAR DR	\$0		\$25.00
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\$0
Total Permits For Type: **1**

MECHANICAL

P23ME0463	SMITH AMY-ROGER	12128 152ND AVE	\$0		\$75.00
P24ME0001	ZAWOJSKI STEPHEN-ALICE TRUST	11388 OAK GROVE RD	\$0		\$55.00
P24ME0002	LINCOLN STREET HOLDINGS	12623 MANCHESTER DR	\$0		\$145.00
P24ME0003	JTB HOMES LLC	12517 MANCHESTER DR	\$0		\$145.00
P24ME0004	BOYCE DARRELL	15061 DEREMO AVE	\$0		\$60.00
P24ME0005	DUFON STEVEN M-KIMBERLY S	15000 RIVERBLUFF PL	\$0		\$90.00
P24ME0006	SMITH BLYTHE M TRUST	14719 PINE DEW DRIVE	\$0		\$110.00
P24ME0007	ELZINGA TOD D-WENDY S	15128 BIRCHTREE LN	\$0		\$200.00
P24ME0008	MACDONALD JAMES J-PATRICIA A TRUST	13657 FOREST PARK DR	\$0		\$105.00
P24ME0009	COOK CURTIS-FITZPATRICK AUDRA	13161 COPPERWAY DR	\$0		\$130.00
P24ME0010	WYNS BRIAN-KAREN-JOHN-BARBARA	17895 HIDDEN ACRES LN	\$0		\$85.00
P24ME0011	MEYERS DANIEL-MELISSA	13742 LAKE SEDGE DR	\$0		\$60.00
P24ME0012	SOVA BRETT-SUSAN	14961 SANDSTONE PL	\$0		\$135.00
P24ME0013	VOUGHT LEE	11415 168TH AVE	\$0		\$100.00
P24ME0014	HILLILA TRUST	15424 HOFMA DR	\$0		\$80.00
P24ME0015	LEWIS RODNEY L-MALLORY L	13036 PINE GLEN DR	\$0		\$160.00
P24ME0016	JTB HOMES LLC	12651 MANCHESTER DR	\$0		\$270.00
P24ME0017	PROUTY LYNN ANN	11882 CHICKORY DR	\$0		\$135.00
P24ME0018	ALBERTS HELEN M	15924 OBRIEN CT	\$0		\$75.00
P24ME0019	INTERRA HOMES LLC	12600 MANCHESTER DR	\$0		\$185.00
P24ME0020	BLEICH RUSSELL-PHYLLIS	12515 LAKESHORE DR	\$0		\$105.00
P24ME0021	WARD TRUST	15377 161ST AVE	\$0		\$80.00
P24ME0022	SIGNATURE LAND DEVELOPMENT CO	14670 PINE GLEN DR	\$0		\$280.00
P24ME0023	LINCOLN STREET HOLDINGS	12623 MANCHESTER DR	\$0		\$280.00
P24ME0024	EKELOF MOLLY-RICHARD	12248 LAKESHORE DR	\$0		\$80.00
P24ME0025	NEWVILLE BRENT-MARGARET	15314 164TH AVE	\$0		\$80.00
P24ME0026	SLEEPER PROPERTIES LLC	13441 152ND AVE	\$0		\$105.00
P24ME0027	VENTOCILLA FAMILY TRUST	15746 KITCHEL LN	\$0		\$105.00
P24ME0028	REENDERS MARVIN ENTERPRISES	13990 172ND AVE	\$0		\$135.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P24ME0029	CARLSON KIMBERLY J TRUST	11719 GARNSEY AVE	\$0	\$105.00
P24ME0031	KOOIMA JAMES E JR-ABBIE L	15147 STEVES DR	\$0	\$135.00
P24ME0032	SODEMANN TRUST	11819 GARNSEY AVE	\$0	\$270.00
P24ME0033	COLE JOHN R-HOLLY	17868 BRUCKER ST	\$0	\$80.00
P24ME0034	SIGNATURE LAND DEVELOPMENT CO	14715 PINE DEW DRIVE	\$0	\$270.00
			\$0	\$4,510.00
			<i>Total Permits For Type:</i>	34

PLUMBING

P23PL0304	SPHR PHILIP M-ARLENE T TRUST	13300 FOREST PARK DR	\$0	\$60.00
P24PL0001	INTERRA HOMES	12351 HAWLEY DR PVT	\$0	\$250.00
P24PL0002	INTERRA HOMES	12353 HAWLEY DR PVT	\$0	\$250.00
P24PL0003	LYON BRUCE A-LISA A	15893 MERCURY DR 15889	\$0	\$90.00
P24PL0004	JTB HOMES LLC	15684 GARDENTON CT	\$0	\$278.00
P24PL0005	INTERRA HOMES LLC	12600 MANCHESTER DR	\$0	\$270.00
P24PL0006	WARNER BRENT-JANAY FAMILY TRUST	12078 FOREST BEACH TR PVT	\$0	\$263.00
P24PL0007	TEMPUS GRAND RAPIDS LLC	14130 172ND AVE	\$0	\$60.00
P24PL0008	RUCH ALEXANDER M-TAMMY R	12755 SANCTUARY PL	\$0	\$180.00
P24PL0009	LEWIS RODNEY L-MALLORY L	13036 PINE GLEN DR	\$0	\$178.00
P24PL0010	TEG TIMBERVIEW I LLC	15068 TESS CT 138-BLDG N	\$0	\$85.00
P24PL0011	VANKOEVERING-CLEMENTS MIRIAM	12855 SUMMERSET DR	\$0	\$201.00
P24PL0012	SIGNATURE LAND DEVELOPMENT CO	14670 PINE GLEN DR	\$0	\$309.00
P24PL0014	FAUBERT GARY J-JENNIFER L	15221 LOST CHANNEL TR	\$0	\$80.00
			\$0	\$2,554.00
			<i>Total Permits For Type:</i>	14

PORTABLE STORAGE UNIT

P24ZL0001	PRINS ERIC	17395 BUCHANAN ST	\$0	\$75.00
			\$0	\$75.00
			<i>Total Permits For Type:</i>	1

REPLACEMENT WINDOWS/DOORS

P24BU0002	WALWOOD ROBERT-SHAUNA TRUST	14687 LAKESHORE DR	\$11,178	\$184.97
P24BU0008	HEYER BRIAN E	15562 MERCURY DR	\$25,603	\$283.78
P24BU0015	SKRUCH GAIL L TRUST	15901 LAKE AVE	\$10,344	\$183.75
P24BU0016	RIVER HAVEN OPERATING COMPANY LLC	13893 PINWOOD DR	\$3,266	\$75.00
P24BU0017	WOLFFIS TIMOTHY A-KRISTIN S	12668 LAKESHORE DR	\$30,000	\$313.90
P24BU0018	SCOTT DAWN A	15130 PINE ST	\$8,009	\$152.25
			\$88,400	\$1,193.65
			<i>Total Permits For Type:</i>	6

RE-SIDING

P24BU0012	MCINTYRE JEROME-KATHERINE	15001 177TH AVE	\$16,800	\$100.00
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Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$16,800	\$100.00
			<i>Total Permits For Type:</i>	<i>1</i>
VEHICLE SALES				
P24VS0001	BROOKY MARK-SHERRY	14905 CANARY DR	\$0	\$0.00
P24VS0002	LOFTIS JAMES M TRUST	13888 172ND AVE	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>2</i>
Totals			\$576,102	\$19,524.49
			<i>Total Permits In Month:</i>	<i>157</i>

January 2024 Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
PARKED ON GRASS - 1ST NOTICE	4
PARKED ON GRASS - 2ND NOTICE	1
POOL & HOT TUB - 2ND NOTICE	1
RV IN FRONT YARD - 1ST NOTICE	1
RV IN FRONT YARD - 2ND NOTICE	1
SHED - 1ST NOTICE	1
SHED - 2ND NOTICE	2
SIGN IN ROW 2ND NOTICE	1
SIGN IN ROW WARNING	1
VEHICLE IN ROW - 1ST NOTICE	1
WORK WITHOUT PERMITS - 1ST NOTICE	6
WORK WITHOUT PERMITS - 2ND NOTICE	2

Total Letters Sent: 22

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Letter.LinkFromType = Enforcement  
AND  
Letter.DateTimeCreated Between 01/01/2024 AND 0
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January 2024 Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0008	12084 160TH AVE	CLOSED	01/05/24	01/11/24	

Total Entries: 1

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0003	12596 LAKESHORE DR	2ND NOTICE OF VIOLATION LETTER	01/05/24		
E24CE0010	12855 SUMMERSET DR	CLOSED	01/05/24	01/11/24	
E24CE0011	15089 178TH AVE	CLOSED	01/05/24	01/16/24	
E24CE0012	15155 178TH AVE	CLOSED	01/08/24	01/25/24	

Total Entries: 4

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0001	13700 148TH AVE	1ST NOTICE OF VIOLATION LETTER	01/02/24		

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0006	17282 TIMBER DUNE DR	CLOSED	01/05/24	01/31/24	
E24CE0041	14931 160TH AVE	1ST NOTICE OF VIOLATION LETTER	01/25/24		
E24CE0042	14847 160TH AVE	1ST NOTICE OF VIOLATION LETTER	01/25/24		
E24CE0043	14830 160TH AVE	1ST NOTICE OF VIOLATION LETTER	01/25/24		

Total Entries: 4

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0015	16933 FOX CHASE CIR PVT	CLOSED	01/09/24	01/16/24	

Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0004	10887 LAKESHORE DR	CLOSED	01/05/24	01/16/24	

January 2024 Enforcements By Category

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E24CE0005	11457 LAKESHORE DR	CLOSED	01/05/24	01/16/24
E24CE0009		CLOSED	01/05/24	01/05/24
E24CE0021	15054 178TH AVE	CLOSED	01/17/24	01/31/24
E24CE0022		1ST NOTICE OF VIOLATION LETTER	01/17/24	
E24CE0023		1ST NOTICE OF VIOLATION LETTER	01/17/24	
E24CE0045		1ST NOTICE OF VIOLATION LETTER	01/31/24	
E24CE0046	15318 MEADOWS DR	VIOLATION DOOR HANGER	01/31/24	

Total Entries: 8

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0040	15095 BIGNELL DR	1ST NOTICE OF VIOLATION LETTER	01/22/24		

Total Entries: 1

Total Records: 20

Enforcement.CodeOfficer = MICHAEL BEATTY AND
 Enforcement.DateFiled Between 1/1/2024 12:00:00 AM
 AND 1/31/2024 11:59:59 PM

Total Pages: 2

Report Created: 02/01/24

January 2024 Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0008	12084 160TH AVE	CLOSED	01/05/24	01/11/24	

Total Entries: 1

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0270	15500 HARRY ST	CLOSED	08/22/23	01/16/24	
E24CE0010	12855 SUMMERSET DR	CLOSED	01/05/24	01/11/24	
E24CE0011	15089 178TH AVE	CLOSED	01/05/24	01/16/24	
E24CE0012	15155 178TH AVE	CLOSED	01/08/24	01/25/24	

Total Entries: 4

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0450	13720 172ND AVE	CLOSED	12/07/23	01/09/24	
E23CE0464	13441 152ND AVE	CLOSED	12/19/23	01/02/24	
E23CE0466	16028 COMSTOCK ST	CLOSED	12/19/23	01/02/24	

Total Entries: 3

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0448	16159 MERCURY DR	CLOSED	12/06/23	01/02/24	
E24CE0006	17282 TIMBER DUNE DR	CLOSED	01/05/24	01/31/24	

Total Entries: 2

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0432	11307 156TH AVE	CLOSED	12/04/23	01/02/24	
E23CE0463	14822 177TH AVE	CLOSED	12/19/23	01/31/24	
E24CE0015	16933 FOX CHASE CIR PVT	CLOSED	01/09/24	01/16/24	

Total Entries: 3

SIGNS

January 2024 Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E23CE0429		CLOSED	11/30/23	01/02/24	
E23CE0430		CLOSED	11/30/23	01/02/24	
E23CE0436	10238 LAKESHORE DR	CLOSED	12/05/23	01/16/24	
E23CE0437	10223 LAKESHORE DR	CLOSED	12/05/23	01/05/24	
E23CE0438		CLOSED	12/05/23	01/02/24	
E23CE0439		CLOSED	12/05/23	01/02/24	
E23CE0441	16165 FERRIS ST	CLOSED	12/06/23	01/02/24	
E23CE0442	14973 ARBORWOOD DR	CLOSED	12/06/23	01/02/24	
E23CE0451	15656 CHARLES CT	CLOSED	12/12/23	01/16/24	
E23CE0455	13721 FOREST PARK DR	CLOSED	12/12/23	01/16/24	
E23CE0456	13726 FOREST PARK DR	CLOSED	12/12/23	01/16/24	
E23CE0468	14973 HAWTHORNE ST	CLOSED	12/20/23	01/02/24	
E23CE0469	14961 HAWTHORNE ST	CLOSED	12/20/23	01/02/24	
E23CE0482		CLOSED	12/27/23	01/30/24	
E24CE0004	10887 LAKESHORE DR	CLOSED	01/05/24	01/16/24	
E24CE0005	11457 LAKESHORE DR	CLOSED	01/05/24	01/16/24	
E24CE0009		CLOSED	01/05/24	01/05/24	
E24CE0021	15054 178TH AVE	CLOSED	01/17/24	01/31/24	

Total Entries: 18

Total Records: 31

Enforcement.CodeOfficer = MICHAEL BEATTY AND
 Enforcement.DateClosed Between 1/1/2024 12:00:00 AM
 AND 1/31/2024 11:59:59 PM

Total Pages: 2

Report Created: 02/01/24

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2023**

WATER

MONTH	WORK ORDERS	METERS		REPLACED METERS	REPLACED MXU'S	NEW TAPS		CROSS CONNECTION INSPECTIONS	MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"					
JANUARY	90	11	6	1	11	2	2		0	35.25	0.93	0.00
FEBRUARY	83	3	3	3	8	2	0		0	35.15	0.89	0.00
MARCH	60	0	1	2	1	1	4		0	38.94	1.29	0.00
APRIL	121	2	1	4	0	6	4		0	37.10	1.96	0.00
MAY	137	5	1	5	0	5	1	60	0	83.42	3.69	0.00
JUNE	166	2	0	7	0	2	0	74	0	144.88	4.54	0.00
JULY	171	5	0	3	1	5	1	109	0	102.13	3.37	0.00
AUGUST	152	6	5	4	0	5	1	43	0	122.88	4.19	0.00
SEPTEMBER	124	2	1	11	0	5	1	37	1500	84.87	2.82	0.00
OCTOBER	90	5	0	3	0	2	0	33	0	51.23	1.50	0.00
NOVEMBER	90	2	0	6	0	2	2	3	0	41.27	1.10	0.00
DECEMBER	67	6	1	2	0	6	1	1	0	43.70	1.21	0.00
TOTAL YTD	1351	49	19	51	21	43	17	360	1500	820.82	27.49	0.00
TOTALS		68				60						27.50
						5701				848.31		

NOTES:

4 - 2" Meters installed (3 in SHP & 1 in Hofma Preserve)

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	4	0	0	9.67
FEBRUARY	1	1	0	9.00
MARCH	2	3	0	10.47
APRIL	4	8	0	9.23
MAY	6	6	0	9.94
JUNE	4	4	0	10.79
JULY	4	6	0	9.08
AUGUST	7	3	0	12.02
SEPTEMBER	7	5	230	10.03
OCTOBER	0	1	0	10.39
NOVEMBER	4	3	0	9.44
DECEMBER	4	5	0	10.62
TOTAL YTD	47	45	230	120.69
TOTALS		1049		

NOTES:

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
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WATER

MONTH	WORK ORDERS	METERS		REPLACED METERS	REPLACED MXU'S	NEW TAPS		CROSS CONNECTION INSPECTIONS	MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		INSTALLED 3/4"	1"			3/4"	1"					
JANUARY	46	3	0	7	0	0	0	4	0	41.76	1.11	0.00
FEBRUARY									0	0.00	0.00	0.00
MARCH									0	0.00	0.00	0.00
APRIL									0	0.00	0.00	0.00
MAY									0	0.00	0.00	0.00
JUNE									0	0.00	0.00	0.00
JULY									0	0.00	0.00	0.00
AUGUST									0	0.00	0.00	0.00
SEPTEMBER									0	0.00	0.00	0.00
OCTOBER									0	0.00	0.00	0.00
NOVEMBER									0	0.00	0.00	0.00
DECEMBER									0	0.00	0.00	0.00
TOTAL YTD	46	3	0	7	0	0	0	4	0	41.76	1.11	0.00
TOTALS		3				0	0	5701		42.86	1.11	

NOTES:

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	2	0	0	9.85
FEBRUARY			0	0.00
MARCH			0	0.00
APRIL			0	0.00
MAY			0	0.00
JUNE			0	0.00
JULY			0	0.00
AUGUST			0	0.00
SEPTEMBER			0	0.00
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	2	0	0	9.85
TOTALS		1049		

NOTES: