



**GRAND HAVEN CHARTER TOWNSHIP  
REGULAR BOARD MEETING AGENDA  
March 25, 2024**

**BOARD WORK SESSION – 6:00 P.M. – **CANCELLED****

**REGULAR BOARD MEETING – 7:00 P.M.**

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
  1. Approve March 11, 2024, Special Board Minutes
  2. Approve Payment of Invoices in the amount of \$348,507.12 (*A/P checks of \$205,136.84 and payroll of \$143,370.28*)
  3. Approve – 2024 Fertilizer Quote – We Care Lawn Care (\$33,061)
- VI. PRESENTATION – Ottawa County Road Commission – Brett Laughlin Executive Director – Road Millage Renewal
- VII. OLD BUSINESS
  1. Approve Resolution 24-03-02 – Museum Millage – 2025 through 2030 – 0.25 mills
- VIII. NEW BUSINESS
  1. Accept – Resignation Trustee Ron Redick – Effective April 1<sup>st</sup>
- IX. REPORTS & CORRESPONDENCE
  1. Committee Reports
  2. Manager's Report
  3. Other
- X. PUBLIC COMMENTS – (*Non-Agenda Items*)
- XI. ADJOURNMENT

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a "Speakers Form" located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

**NOTE:** The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, MARCH 11, 2024**

**REGULAR MEETING**

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** Meeusen, Kieft, Behm, Wagenmaker, and Reenders

**Board members absent:** Larsen, Redick

Also present was Manager Cargo, Fire/Rescue Chief Schrader, Captain Schweitzer, and Community Development Director Thibault.

**Motion** by Trustee Wagenmaker supported by Trustee Behm to appoint Treasurer William Kieft as the Temporary Clerk for this meeting. **Which motion carried.**

IV. APPROVAL OF MEETING AGENDA

**Motion** Trustee Meeusen and seconded by Trustee Wagenmaker to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve February 12, 2024, Special Board Minutes
2. Approve Payment of Invoices in the amount of \$1,160,644.82 (*A/P checks of \$848,097.74 and payroll of \$312,547.08*)
3. Approve – Contract with Dixon Engineering for Engineer Services Related to Painting (*i.e., Interior and Exterior*) of East Water Storage Tank (*\$31,900*)
4. Approve NORA – Continuous Users Agreement for sports fields.

**Motion** by Trustee Meeusen and seconded by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARING – MNRTF Grant Application

Supervisor Reenders opened the public hearing on the MNRTF Land Development grant application for new trail entrance into the 583-acre Hofma Park and Preserve at 7:02 p.m.

Community Development Director Thibault presented a proposal for a \$435,400 improvement for a Groesbeck entrance into the Hofma Park and Preserve that would be funded with a \$213,346 MNRTF grant request and matching contribution of \$222,054 from the Township.

There being no further public comments, Supervisor Reenders closed the public hearing at 7:08 p.m.

VII. OLD BUSINESS

1. **Motion** by Trustee Wagenmaker supported by Trustee Behm to approve Resolution 24-03-01 that supports the submission of an application titled “Hofma Park & Preserve – Groesbeck Trailhead Improvements” to the Michigan Natural Resources Trust Fund for the second phase of the Groesbeck property, further developing Hofma Park and Preserve, and agree to a 51% financial obligation. **Which motion carried**, after the following roll call vote:

Ayes: Wagenmaker, Reenders, Kieft, Meeusen, Behm

Nays:

Absent: Redick, Larsen

2. **Motion** by Trustee Behm supported by Trustee Meeusen to approve the attached list of bids for the construction of the Fire/Rescue Station:

Demolition	\$49,300	ProTech
Earthwork & Site Utilities	\$647,450	Terra Contractors
Bituminous Paving	\$166,455	Lite Load
Fencing	\$58,889	Fence Consultants
Landscaping	\$136,510	Landscape Design
Precast Concrete	\$25,750	StresCore
Structural Concrete	\$709,450	Proline Concrete
Masonry	\$1,119,317	Integrated Exteriors
Structural Steel	\$514,500	Builders Iron
Roofing	\$363,905	Certified Building Solutions
Glass/Glazing/Aluminum	\$153,385	Lake Shore Glass
Caulking/ Sealants	\$27,000	Premier
General Trades/Carpentry	\$586,230	JKB
Framing/Drywall/Insulation.	\$371,710	Premier 1
Flooring	\$161,080	Sobie
Painting & Coverings	\$63,825	Eckhoff and DeVries
Signage	\$32,082	Universal Sign
Sectional Overhead Doors	\$448,037	National Door Systems
Fire Protection	\$98,100	Total Fire Protection
Mechanical Systems	\$2,373,600	DHE
Electrical	\$884,652	Parkway
General Requirements	\$75,000	Christman.

**Which motion carried.**

3. **Motion** by Treasurer Kieft supported by Trustee Wagenmaker to approve and adopt the proposed natural gas franchise ordinance that will replace Ordinance No. 398. This is a second reading. **Which motion carried**, after the following roll call vote:

Ayes: Kieft, Behm, Meeusen, Wagenmaker, Reenders

Nays:

Absent: Redick, Larsen

VIII. NEW BUSINESS

1. **Motion** by Trustee Meeusen supported by Trustee Wagenmaker to approve a one-time supplemental payment to North Ottawa Recreation Authority (NORA) in the amount of \$5,961.85 and instruct staff to make these changes in the first quarter budget amendments. **Which motion carried.**
2. **Motion** by Trustee Wagenmaker supported by Trustee Behm to approve the Final Preliminary Plat for Stonewater Subdivision No. 3 based on the application meeting the requirements of the Grand Haven Charter Township Subdivision Control Ordinance. **Which motion carried.**

IX. REPORTS AND CORRESPONDENCE

- a. Committee Reports
- b. Manager's Report
  - i. February Building Report
  - ii. February Ordinance Enforcement Report
  - iii. February Public Services Report
  - iv. Ottawa County Sheriff's Report
  - v. Manager Cargo noted that Matthew (Matt) Wade has accepted a job offer for Public Services Director with Grand Haven Charter Township – starting on Monday, April 15<sup>th</sup>. Matt is currently Public Utilities and Streets Manager for the City of Grand Haven and has his S-1 license (*which is highest level of certification for water distribution systems*) – and has worked full-time for the city since 2012.
  - vi. It was suggested that a QR code be utilized on the Hofma Preserve trailhead maps for smartphones to provide maps for phones.

X. PUBLIC COMMENTS

- a. David VanderMeer (*Robinson Township*) believes that the Township's fees for pickleball tournaments are too high when compared to surrounding communities. Manager Cargo will submit an email to the full Board with a comparison of costs and facilities.
- b. Steve Wilson (*12743 Sanctuary Place*) believes that the Overlay District rules should be eliminated, and commercial and industrial zoning rules should be the same throughout the Township. Specifically, he has wanted to construct a storage building on his property on Ferris Street (*where he currently has an illegal storage container*) since Fedewa was the Community Development Director (*i.e., July of 2021*). However, the Overlay District rules have been too confusing; preventing him from completing a site plan and leading to multiple violation tickets. Manager Cargo and staff will meet with Wilson to walk him through the site plan process and provide answers to any outstanding issues – and, if resolved by the 28<sup>th</sup>, Manager Cargo will waive any pending violation ticket.

XI. ADJOURNMENT

**Motion** by Trustee Wagenmaker and seconded by Trustee Behm to adjourn the meeting at 8:06 p.m. **Which motion carried.**

Respectfully Submitted,

William Kieft III  
Grand Haven Charter Temporary Township Clerk

Mark Reenders  
Grand Haven Charter Township Supervisor



# Public Services Memo

DATE: March 19, 2024

TO: Township Board

FROM: Kristi Walsh, Public Services Coordinator

RE: Fertilizer Quotes - 2024

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An Invitation to Quote was mailed to seven (7) lawn care companies in the area. None of those seven companies provided a quote. Fortunately, two (2) new companies reached out to the Township inquiring about the bidding process. Both companies have submitted quotes.

The quotes received are listed in the table below:

Fertilization Quotes – 2024		
Name	Quote	References Included
We Care Lawn Care	\$33,061.00	√
Tuff Turf Lawn Care	\$40,790.00	√
<b>Amount Budgeted:</b>	<b>\$32,630.00</b>	

The low quote was received from We Care Lawn Care in the amount of **\$33,061**, which is slightly higher (*i.e.*, \$429) than the amount budgeted for 2024. (*It was difficult to determine how to estimate for Schmidt Heritage Park and staff knew this number could be off slightly.*)

It is the recommendation of Assistant Public Service Director Tlachac and me, that the Township award We Care Lawn Care the fertilizer bid for 2024. If the Board agrees, the following motion can be offered:

**Motion to award the 2024 fertilizer bid to “We Care Lawn Care” in the amount of 33,061 and instruct staff to make a budget amendment, if needed.**

Please let me know if you have any questions regarding the quotes.

# SUPERINTENDENT'S MEMO

DATE: March 21, 2024  
TO: Township Board  
FROM: Cargo  
SUBJECT: Museum – Millage Renewal Ballot

Attached, please find a resolution scheduling the Tri-Cities Historical Museum millage election for the August Primary for a ¼ mill tax for 2025 through 2030. (*Currently, the original 0.25 mills Museum millage has been rolled back to 0.2430 mills due to Headlee.*) If approved, the 0.25 Museum millage will generate about **\$253k** from Township taxpayers.

The Board has an informal policy whereby the passage of any millage request is allowed to be decided by the voters. Therefore, the only substantive issue is when the election should be scheduled.

Because the same renewal question will also be decided by the City of Grand Haven and the City of Ferrysburg during the August Primary election and because the Museum wants to run a single “*Millage Renewal Campaign*”, the Museum is requesting the Grand Haven Charter Township Museum millage renewal ballot also be placed on the August Primary ballot.

However, staff note that this millage renewal is being voted on BEFORE the millage has expired and that the millage will be subject to a Headlee rollback before it is even collected in December of 2025. (*Note that both staff and the Township attorney recommended against this early renewal.*)

If you support the millage renewal request as proposed, the following motion can be offered:

**Move to approve Resolution 24-03-02, which places a ballot proposal on the August 2024 primary election for a 0.25 mill tax to be levied on-behalf of and collected for the Tri-Cities Historical Museum.**

If you have any questions or comments, please contact Cargo prior to the Board meeting.

**EXCERPTS OF MINUTES**

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 - 168<sup>th</sup> Avenue, Grand Haven, Ottawa County, Michigan, on the 25<sup>th</sup> day of March 2024, at 7:00 p.m., local time.

PRESENT: \_\_\_\_\_

ABSENT: Redick

The following resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_:

RESOLUTION 24-03-02

WHEREAS, the Township desires to place before its electors at the August 6, 2024 primary election a millage proposition with respect to the Tri-Cities Museum;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The following proposition shall be submitted to the qualified electors of the Charter Township of Grand Haven, Ottawa County, Michigan, at an election to be held on Tuesday, August 6, 2024:

**MUSEUM MILLAGE RENEWAL PROPOSITION**

Shall an expiring .25 mill increase in the limitation on the total amount of taxes which may be levied by Grand Haven Charter Township, Ottawa County, Michigan, against all property in the Township, reduced by the required millage rollback to .2430, be increased and renewed, at .25 mill (\$0.25 per \$1,000 of taxable value) for a period of six (6) years (2025 through 2030, inclusive), for the purpose of providing funds to be paid to the Tri-Cities Historical Museum pursuant to a contract for the operation, repair, maintenance, and improvement of the Tri-Cities Historical Museum and its facilities (currently headquartered near the intersection of Washington Avenue and Second Street in the City of Grand Haven); and shall the Township be authorized to levy that tax? The estimate of the revenue the Township will collect for the Tri-Cities Historical Museum if the millage is approved and levied in its entirety in the 2025 calendar year is approximately \$253,477.23.

YES ( )

NO ( )

2. The Township Clerk is authorized and directed to timely certify this resolution, containing the Museum Millage Renewal Proposition, to the County Clerk for the County of Ottawa, Michigan.

3. All resolutions in conflict in whole or in part are revoked to the extent of such conflict.

YES: \_\_\_\_\_  
NO: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

Dated: March 26, 2024

\_\_\_\_\_  
Laurie Larsen, Township Clerk

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 26<sup>th</sup> day of March 2024. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

\_\_\_\_\_  
Laurie Larsen, Township Clerk



# SUPERINTENDENT'S MEMO

DATE: March 21, 2024  
TO: Township Board  
FROM: Bill Cargo  
SUBJECT: Trustee Ron Redick - Resignation

Attached, please find an email from Trustee Ron Redick that announces his resignation from the Township Board effective April 1<sup>st</sup>.

Pursuant to state law, this email has been forwarded to the Township Clerk.

Further, Supervisor Mark Reenders will present this email to the full Board during Monday's Board meeting.

Pursuant to state law, the Board is required to fill the vacancy within 45-days after the effective date of the resignation (*i.e., May 16<sup>th</sup>*). The individual appointed would fulfill the remainder of Trustee Redick's term (*i.e., until November 20<sup>th</sup>*). No special election will be required.

For Trustee Redick's resignation to be effective, the following motion can be offered:

**Move to acknowledge and accept the resignation of Trustee Ron Redick effective April 1<sup>st</sup>, and to express the Board's appreciation for Trustee Redick's twenty-four years of service to the residents of Grand Haven Charter Township as both a member of the Township Planning Commission (*i.e., from 2001 to 2015*) and as a member of the Township Board (*i.e., from 2015 to 2024*).**

Please contact me or Supervisor Reenders if you have any questions or comments.

**From:** [Ronald M. Redick](#)  
**To:** [Mark Reenders](#)  
**Cc:** [Bill Cargo](#)  
**Subject:** Resignation from Township Board - Effective April 1, 2024  
**Date:** Wednesday, March 20, 2024 11:28:31 AM  
**Attachments:** [image001.png](#)

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Mark,

Please accept this e-mail as my official notice of resignation from the Grand Haven Charter Township Board, **effective April 1, 2024**. Because I will not be able to attend the March 25 Board meeting, you may read this message aloud at that meeting, when my resignation is accepted.

It has been a great pleasure to work for the Township for the past 24 years, including as a Planning Commissioner for about 15 years, as a trustee for over nine years, as Chair of the Parks & Rec Committee, and as the Board representative at NORA.

Throughout these years with the Township, I have consistently been impressed by the quality of the Township's management, its officials, appointees, department heads and employees. No matter the issue involved, or the extent of policy differences, or the level of public interest or controversy, I have always found the Township to be a respectful forum, in which these issues are cooperatively discussed, with a consistent eye toward the betterment of the community.

In the current political climate, where there are, unfortunately, so many examples of distasteful and objectionable behavior in government, Grand Haven Charter Township has risen well above the fray – consistently displaying respectful behavior and decorum.

I wish my fellow Board members the best in their continued service to the Township. I know the Township is in excellent hands with your continued and dedicated service. Good luck in this years' elections.

Finally, I wish to thank Bill Cargo for his dedicated service to the Township for all of these years. Having worked with many municipal managers over my legal

career, I can tell you that Bill is amongst the best. His knowledge of municipal affairs and management is excellent. His guiding hand has been invaluable in helping the Township bring numerous public benefits to fruition, whether it be the “boring” things like sewer and water, or the more “exciting” things like Schmidt Heritage Park and bike paths. These things happen smoothly, in no small part, because of Bill’s strong capabilities and efforts. Perhaps only Bill will understand that this is a compliment, but he is largely responsible for keeping government “boring” in the Township.

My best to you all. I look forward to working with you in new capacities in the future.

**Mika Meyers**<sup>PLC</sup>

**Ronald M. Redick**

**Mika Meyers PLC**

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