



**GRAND HAVEN CHARTER TOWNSHIP  
BOARD AGENDA  
Monday, September 12, 2022**

**WORK SESSION – 6:30 P.M. – Note Start Time**

1. Review of FY2023 Budget Policies Memo
2. Any Other Item of Interest

**REGULAR MEETING – 7:00 P.M.**

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. APPROVAL OF MEETING AGENDA
- VI. CONSENT AGENDA
  1. Approve August 22, 2022, Regular Board Minutes
  2. Approve August 12, 2022, Special Joint Board & Planning Commission Minutes
  3. Approve Payment of Invoices in the amount of \$854,459.24 (*A/P checks of \$604,970.23 and 8/24 payroll of \$117,550.83 and 9/7 payroll of \$131,938.18*)
  4. Approve Appointment Matt Schweitzer to the Fire/Rescue Captain position, effective September 13, 2022.
  5. Approve Appointment of David Peterson to the Fire/Rescue Lieutenant position, effective September 13, 2022.
- VII. PUBLIC HEARING – Truth in Taxation
- VIII. OLD BUSINESS
  1. Approve FY2023 Budget Policies
  2. Approve Resolution 22-09-01 – Millage Levels for Winter Taxes
- IX. NEW BUSINESS
  1. Approve – Plaque for Schmidt Heritage Park
- X. REPORTS & CORRESPONDENCE
  1. Committee Reports
  2. Manager’s Report
    - a. July Legal Review
    - b.
  3. Other
- XI. PUBLIC COMMENTS – (*Non-Agenda Items*)
- XII. ADJOURNMENT

**NOTE:** The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.



# MANAGER'S MEMO

DATE: September 8, 2022  
 TO: Township Board  
 FROM: Bill  
 SUBJECT: 2023 Fiscal Year Budget Policies

***OVERVIEW OF SCHEDULE:***

Pursuant to state law, the Township must adopt a budget prior to December 31<sup>st</sup> (*with a public hearing prior to December 15<sup>th</sup>*).

However, because the Winter Taxes are mailed to residents on December 1<sup>st</sup> and because the Winter Taxes contain special assessments that are approved through the Budget Resolution; I propose to have the final draft of the budget approved at the **November 28<sup>th</sup> Board meeting**.

The review of the FY 2023 budget remains the main planning and policy activity of the Township Board. Following the guidelines found in the Township’s *Administrative Policies and Procedures Manual*, the timetable for the 2023 Fiscal Year budget is as follows:

Date	Activity
<del>08-22</del>	<del>Schedule Truth-in-Taxation Public Hearing</del>
09-12	Superintendent provides detailed budget assumptions and policies memorandum to the Board for approval
09-12	Truth-in-Taxation Public Hearing
09-20	Superintendent holds informational meeting for department directors
09-21 to 10-07	Department heads submit proposed revenue and expenditure plans to Superintendent and/or Finance Director
10-24 to 11-04	Superintendent meets with department directors to review budget
11-10	Superintendent submits proposed line-item budget to the Township Board
11-14	SAD Hearing held by Township Board
11-16	Township Board reviews line-item budget at a special work session
11-28	Truth-in-Budgeting Public Hearing held by Township Board
11-28	General Appropriations Act adopted by Township Board

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## ***BUDGET ASSUMPTIONS – REVENUES:***

As you are aware, under state law, the Township Superintendent is required to prepare and submit a budget to the Township Board for consideration. However, pursuant to the Township’s *Administrative Policies and Procedures Manual*, the Township Board must first adopt the 2023 Fiscal Year budget assumptions and policies memorandum that provides detailed direction regarding the budget. (*Work on the FY 2023 budget began in August at the staff level.*)

**In brief, the FY2023 budget will not have many new capital construction projects. Rather, FY2023 will be a year where pending capital projects are completed and engineering and planning will be completed for a very active FY2024 construction season (e.g., new Fire/Rescue station; third water transmission line; DDA Grand Rapids watermain loop, pathway re-surfacing, etc.).**

The budget assumptions for the FY 2023 that will impact the **revenue** side of the budget equation include the following:

- ✓ The **United States** has experienced two quarters of negative growth in **gross domestic product** (GDP) with a 1.9% decline↓ during the first quarter and a 0.9% decline↓ in the second quarter. This when coupled with high inflation (*currently estimated at 8% for the previous 12 months*) would indicate an economic recession. However, the unemployment rate remains low↓ while job creation remains high↑ – which is incongruent with a typical economic recession.

That said, it is expected that economic growth will continue to “cool” throughout 2022 driven by high inflation and rapid tightening of the federal monetary system, which will raise interest rates further.

The predictive result will be a mild and short recession that will become undeniable by late 2022 and early 2023.

Therefore, revenue projections based upon sales taxes will decline↓ while property taxes will increase↑ moderately. Further, many of the fees collected by the Township – especially related to construction – will stay flat or decline↓.

- ✓ **State shared revenues** (*constitutional and statutory*) are estimated at \$1.92 million for FY2023. This will be about a **13% decline**↓ (*or about \$290k less*↓ *than FY 2022*).
- ✓ A “**Truth in Taxation**” hearing will be held on September **12<sup>th</sup>**.
- ✓ The FY 2022 **Taxable Value** (TV) of the Township has increased↑ by about **6.4%** or about **\$58 million** to the current estimate of about **\$965 million**. (*The SEV for the Township exceeds \$1.24 billion.*) About \$30 million (*or 52%*) of this \$58 million increase is related to the inflation factor imposed by the State of Michigan, which leaves about \$28 million (*or 48%*) related to other factors – such as new construction, additions, or “uncapping”.

- ✓ The Taxable Value of the **Downtown Development Authority (DDA)** is estimated at about **\$104.6** million. TIF revenues will be collected based upon the increase of the 2022 taxable values over the 1998 taxable values (*and the increase in 2022 taxable values over the 2021 taxable values for the newly added land*), should collect about **\$768k**.
- ✓ The **Disabled Veterans exemption** – based upon current exemptions – is expected to reduce property tax collections. The FY 2023 revenue loss is estimated at \$6k for the General Fund; \$11k for the Fire/Rescue Fund; \$3k for the Pathway Fund; and, \$2k for the Municipal Street Fund.
- ✓ The **General Operating millage** will generate about **\$910k** in revenues, after the “capture” of the tax increment revenues by the DDA.
- ✓ The **Fire/Rescue millage** will generate about **\$1.69 million** in revenues, after the “capture” of the tax increment revenues by the DDA.
- ✓ The **Pathway millage** will generate about **\$381k** in revenues, after the “capture” of the tax increment revenues by the DDA. (*This will be sufficient to cover the debt payments at about \$303k and provide about \$78k for maintenance, which will be in addition to GF monies.*)
- ✓ The **Parks Debt millage** will be reduced↓ from 0.4 mills to by 0.35 mills, a decrease↓ of 12.5%. That said, it will still provide sufficient monies to fund the FY2023 bond payments of about \$350k
- ✓ The **Streets millage** will generate about **\$838k** in revenues, after the “capture” of the tax increment revenues by the DDA. (*This will be sufficient to cover both the Township’s share of the Harbor Transit operating budget of 0.59± mills or about \$528k – after DDA capture – and provide about \$310k – after the DDA capture – for street maintenance, which will be in addition to General Fund monies.*)
- ✓ The **Police Services SAD** levy of 0.55 mills (*i.e., no change*) will collect about **\$518k**.
- ✓ **Construction** estimates in the Township for 2023 indicate that there will be about **600 construction permits** with revenues being about **\$260k**. (*This does not include plumbing, electrical or mechanical fees, which adds about \$125k.*) Building permits estimate about:
  - 55 single family homes or condominium units
  - 12 commercial/industrial (*including alterations*)
  - 15 accessory buildings
  - 18 additions
  - 55 residential alterations
  - 50 decks
  - 205 re-roofing
  - 60 re-siding, window and/or door replacements
  - 30 basement finishes
  - 35 swimming pools/hot tubs

- 7 manufactured or “mobile” homes
- ✓ **American Rescue Plan Act (ARPA)** monies (*i.e., a total of about \$1.52 million remaining*) must be obligated by the Township no later than **December 31, 2024**. Recommendations on spending these funds are as follows:
  - 75% (*i.e., about \$1.14 million*) be expended in the Water Fund to offset the cost of the proposed FY 2024 third transmission main and meter station project – which has a total estimated project cost of about \$6+ million.
  - 25% (*i.e., about \$378k*) be expended as matching monies for the Ottawa County broadband project designed to construct the “middle mile” (*i.e., middle mile is the physical fiber optic infrastructure needed to enable broadband internet connectivity*).
- ✓ **Park grants** will be received – depending upon when Park Construction projects are completed. These grant monies are expected to include:
  - \$300k MNRTF Park Development Grant #TF20-0154
  - \$ 52k private contributions associated with Schmidt Heritage Park project
- ✓ **Millage rates** for the Township’s various Funds will be **4.6416 mills** and divided among the various funds as noted below:
  - 1.0221 mills for the **General Fund** (*about a 1% millage increase↑*) which will raise about \$985k;
  - 1.9000 mills for the **Fire/Rescue Fund** (*as approved by the voters in May*) which will raise about \$1.83 million;
  - 0.9408 mills for the **Transportation Fund** (*about a 1% millage decline↓*) which will raise about \$906k;
  - 0.4287 mills for the **Pathway Fund** (*about a 1% millage decline↓*) which will raise about \$413k; and,
  - 0.3500 mills for **Parks Debt Fund** (*a 12.5% millage decline↓*) which will raise about \$385k.
- ✓ **Administrative fees** paid to the General Fund will be about equal during FY 2023.
- ✓ **Water and Sewer utility rates** will increase↑ by 1% for water and 2% for sewer pursuant to the 2020 Cost of Service Study adopted by the Board. Further, there will be an estimated 60 new water connections and 40 new sewer connections.
- ✓ All other fees and charges will be unchanged for FY 2023, except for new fees related to STR regulation and Rental Inspections. (*Recommended fees for STRs and Rental Inspections have not been determined at this time – but will be sufficient to cover costs.*)

The fund balance or cash reserves of the Township’s fourteen (14) Funds at the end of FY 2023 will remain strong with the following estimates based upon the most recent budget amendments:

1. General Fund <u>undesignated</u> fund balance	= \$ 3,155,457
2. Municipal Street Fund fund balance	= \$ 124,203
3. Fire/Rescue Fund fund balance	= \$ 630,201

4. Police Services SAD Fund fund balance	= \$	271,282	
5. DDA Fund fund balance	= \$	2,254,650	
6. American Rescue Plan Act Fund fund balance	= \$	1,730	\$1,514,842 D/R <sup>1</sup>
7. Parks Debt Fund fund balance	= \$	52,510	
8. Pathway Debt Fund fund balance	= \$	3	
9. Pathway Fund fund balance	= \$	103,083	
10. Parks Construction Fund fund balance	= \$	45,596	
11. Sewer Fund cash reserves	= \$	1,022,700	
12. Water Fund cash reserves	= \$	4,163,042	
13. Information Technologies Fund fund balance	= \$	43,600	
14. OPEB Trust Fund fund balance	= \$	195,376	
<b>GRAND TOTAL</b>		<b>= \$12,063,433</b>	<b>+ \$1,514,842 D/R</b>

These fund balance numbers will be adjusted at least two more times in during FY2022 due to budget amendments that will be proposed.

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***BUDGET ASSUMPTIONS – EXPENDITURES:***

The budget policies that will impact the expenditure side of the budget equation include the following:

**First**, there will be fewer capital construction projects or purchases in FY2023 – rather there will be a great dealing of planning for several major capital projects in the following year – FY2024 (*i.e., the third transmission main/meter station project at \$6+ million; the proposed Fire/Rescue station at \$9+ million; and the DDA’s watermain project #4 – i.e., connecting the Hiawatha and M-45 meter pits – at \$3+ million.*)

**Second**, the superintendent is recommending adoption of a modified "*continuation budget*". This means that there will be no significant new programs added or major services eliminated except as delineated in this budget policies memorandum under “Capital Projects and Other Changes”.

**Third**, the budget will include a Cost-of-Living Adjustment (COLA) to the 2022 Wage Rates. Please recall that the Township does not provide “performance” pay increases or “bonuses”; but, rather follows the step increases listed in the wage study.

That said, for the purposes of comparisons, it is noted that the Township uses a July to June “chained” CPI to determine any Cost-of-Living- Adjustment (COLA). The most recent information from the United States Bureau of Labor Statistics, based on the percent changes of the Chained Consumer Price Index or C-CPI-U for the previous twelve months ending on July 30<sup>th</sup> indicates a rate of **8.0%**.

*(Recall that the Township Board agreed to use the C-CPI-U to determine the cost-of-living allowance provided to non-union employees and further instructed staff to use a July-to-June*

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<sup>1</sup> ARPA monies are Deferred Revenues (D/R) until appropriated by the Township Board.

*measurement focus to ensure there is continuity from one budget year to the next.*

*Further, it is noted that the Chained CPI is designed to be a closer approximation to a "cost-of-living" index than the CPI that is normally reported in the news. The Chained CPI is used to overcome a shortcoming of the CPI series, which does not account for the changes that people make in the composition of goods that they purchase over time, often in response to price changes. The alternative method of the C-CPI-U is intended to capture consumers' behavior as they respond to relative price changes.)*

**Fourth**, it is noted that the seven members of the Local 4476 International Association of Fire Fighters (IAFF) are covered by a collective bargaining agreement – which expires on December 31, 2023 – that currently provides the union members the same cost-of-living adjustment as the Board accords to non-union Township employees. (*Contract talks with Local 4476 regarding a new collective bargaining agreement will begin in the Summer of 2023.*)

That said, Fire/Rescue operational costs will increase beyond inflation because of the number of emergency runs, which will hit a new record high by the end of FY2022. Increasing numbers of emergency calls create a greater reliance on part-time staff and over-time to provide necessary coverage.

**Fifth**, the items within the Township's benefit package offered to employees will neither increase nor decrease over the current fiscal year and any cost increase will be limited to projected premium costs estimated by staff and the respective insurance companies.

However, full-time staff may be required to contribute **up to 20%** of the cost of their respective health insurance premiums for Fiscal Year 2023, assuming that the Township cannot stay below↓ the "Hard Cap" that is calculated annually by the State of Michigan.

Currently, the projected insurance increases are estimated as follows:

- Health insurance cost increases are projected to increase↑ between 8% and 12% for the current health care plan. (*Assistant Manager Sherwood will be meeting with health insurance providers and may recommend changing insurance companies. It is unknown whether the Township will remain below↓ the state-mandated "hard cap" until the insurance companies release their quotes.*)
- Dental Insurance premiums are projected to increase↑ by 3%.
- Disability and Life insurances are expected to be unchanged.
- Liability insurance (*e.g., building and grounds, vehicle, employee bonding and liability, etc.*) are expected to increase↑ between 5% and 10% because the construction costs related to the replacement value of buildings has increased dramatically.
- Workers Compensation insurance costs are expected to be unchanged.

**Sixth**, the staffing level at the Township will remain level. That said, there is a vacant position in the Public Services Department that will be filled in later FY 2022 or early FY2023.

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***CAPITAL COSTS AND OTHER CHANGES IN EXCESS OF \$10,000:***

The following lists the notable capital expenditures and other costs being *proposed* for the Fiscal Year 2023 budget.

**General Fund:**

Normal Operations with certain capital expenditures or other changes that include the following:

Legislative:

- Normal operations.

Supervisor:

- Normal operations.

Elections:

- Normal operation with one (1) election – the 2023 May School elections. (**\*Note** - *The Public Safety Committee has recommended that the bond millage for the new Fire/Rescue station be placed on the May ballot.*)

Finance:

- Normal Operations.

Assessing:

- Normal operations, except for the following:
  - ✓ \$70k for the second year of the assessing contract with Property Assessment Solutions.

Clerk:

- Normal operations.

Board of Review:

- Normal operations.

Administrative:

- Normal operations.

Treasurer:

- Normal operations.

Building and Grounds:

- Normal operations, except for the following:
  - ✓ \$4k for security cameras for the backyard and fuel area;
  - ✓ \$8k to power wash to the Administrative and Public Services buildings;
  - ✓ \$8k to crack seal and paint parking lot lines. (**\*Note** – *Portions may be postponed if the Fire/Rescue construction bond is approved.*)

Cemetery:

- Normal operations.

Community Development:

- Normal operations.

Road Construction:

- \$700k General Fund transfer to the Municipal Street Fund. (See “Appropriation Transfers” on next page.)

Lights District:

- Normal operations. (More lights will be changed over to LED fixtures; thereby lowering operating costs.)

Waste Collections:

- Normal operations.

Drains at Large:

- \$138k\* for at-large contributions for drain maintenance that will cover the local costs for a variety of drain maintenance projects.
- The so-called “Orphan Drain” project will continue, as time permits. Although this initially was projected to be a five-year project; the amount of attention that that Water Resources Commission staff and Township staff can offer has been very limited. Ultimately, the goal is to identify all orphan drains within the Township, schedule Board of Determination hearings, and bring the orphan drains under the authority of the Ottawa County Water Resources Commissioner.

(\*Note - Payments are high↑ for FY 2023 and will continue to rise↑ in FY2024 with the upcoming Grand Oaks #3 drain project that is estimated at \$1 million, 20-year bond – with about \$400k being the responsibility of the Township.)

Parks:

- Normal operations with the following projects\*:
  - ✓ \$101k (i.e., salary and benefits) to fill a new position – Park’s Supervisor;
  - ✓ \$ 40k for new truck for new employee
  - ✓ \$ 5k to remove the warning track at Hofma ballfield;
  - ✓ Equipment for Schmidt Heritage Park, including:
    - \$13k for Toro MDX Yard Cart
    - \$15k for Toro Sand Pro 20-402 field dresser;
    - \$45k for Toro Grounds Master 7210T4 lawn mower
    - \$16k for New Rider 1700 Airless line striper;
    - \$16k for Toro Grand Stand 60" mower;
    - \$13k for a Standup blower; and,
    - \$ 8k for trailer.
  - ✓ \$ 40k for two new park signs (i.e., 168<sup>th</sup> Avenue Hofma Preserve entrance and Schmidt Heritage Park entrance);
  - ✓ \$ 12k Trail Head Kiosk for 168<sup>th</sup> Hofma Preserve entrance; and,

✓ \$ 5k for ReCPro park reservation program (*working with NORA*).

(\*Note - The Parks and Recreation Committee may request additional projects. Also, note that the Schmidt Heritage Park Project, Groesbeck MNRTF land acquisition project, and the Hofma Park MNRTF development project are budgeted under the **Parks Construction Fund** on page 10.)

Planning Commission:

- Normal operations.

Zoning Board of Appeals:

- Normal operations.

General Fund Appropriation Transfers:

- \$700k to Transportation Fund; and,
- \$ 5k to Retiree Health Care Trust Fund (OPEB).

**Municipal Street Fund (*includes Harbor Transit contribution*):**

Normal operations with a division of monies raised from the millage rate between street paving and Harbor Transit, after the capture of the TIF revenues by the DDA, that is substantially similar to FY 2022 (*i.e., about 0.59 mills or about \$528k to Harbor Transit and 0.35 mills or about \$310k for street maintenance*) and a \$700k contribution from the General Fund for street resurfacing and maintenance. Projects will include:

- \$964k for subdivision re-surfacing; and,
- \$ 36k for dust control on gravel.

(\*Note – The OCRC will be resurfacing Mercury Drive between Comstock Street and 144<sup>th</sup> Avenue and 152<sup>nd</sup> Avenue between Groesbeck Street.)

The total spent by the Township on road maintenance in FY 2023 will be about **\$1 million**.

**Fire/Rescue Fund:**

Fire/Rescue service calls are expected to continue to increase↑ and are expected to exceed↑ 1,550 during FY 2023, which is an average of about 4.25 calls per day.

The Fire/Rescue Fund will have very few capital expenditure budget in FY2023; but, will include \$48k for completion of the brush truck.

It is noted that the collective bargaining agreement with the Local IAFF union will expire at the end of FY2023 and monies will be budgeted to negotiate a new agreement.

Further, it is noted that the Public Safety Committee is recommending a bond millage election be held during the May 2023 election and a new Fire/Rescue – and, if approved by the voters, there will be a budget amendment regarding the design\construction of the new facility.

### **Pathway Fund & Pathway Debt Fund:**

Normal operations (e.g., *sweeping, snow plowing, etc.*) except for the following:

- \$40k to replace 2008 Ford 250 pick-up truck;
- \$ 8k to replace 20 pathway rule signs; and,
- \$303k for bond payments.

There will be no significant pathway maintenance projects in FY2023.

### **Police Services SAD Fund:**

The annual expenditures should remain similar to FY2022 ... at about \$580k\*.

(\*Note – the COPS bathroom renovation project at about \$20k will be re-bid in the fall/winter; but, if prices remain too high, the project could be postponed.)

### **DDA Fund:**

The DDA will collect about **\$958k** in revenues – mostly in the form of Tax Increment Finance monies – with about \$165k in expenditures.

However, there will be no capital or construction projects in FY2023; rather, only engineering and planning. Because the lead time to order the necessary watermain and appurtenances has increased from about 30-days to about 360-days, this next DDA-funded infrastructure project will only be engineered and bid over the next eight months – but, will not be constructed until FY2024.

More specifically, it is expected that the DDA Fund will have about \$3.05 million\* in cash reserves at the end of FY 2023. This should allow for the construction of DDA Watermain Project #4 – which is the installation of a water main loop (i.e., *connecting the Hiawatha Grand Rapids meter station and the US-31/M-45 Grand Rapids meter station*) with an estimated construction cost of about \$3.15 million.

(\*Note - the cost for any watermain that is located outside of the DDA boundaries will be funded by the Water Fund.)

### **Parks Debt Fund:**

The debt millage rate will be lowered↓ from 0.4 mills to 0.35 mills – and the fund will pay the scheduled debt payments of about **\$350k**.

### **Parks Construction Fund:**

Both the Schmidt Heritage Park construction project and the Hofma Park/Preserve MNRTF development project will be carried into FY2023. More specifically:

- About **\$2.2 million** for the Schmidt Heritage Park construction project will be carried forward into FY2023; and,
- About **\$670k** for the Hofma Park/Preserve MNRTF development project will be carried forward into FY2023.

The MNRTF \$300k in grant monies for the development of Hofma/Park and Preserve will be received in FY2023.

### **American Rescue Plan Act (ARPA) Fund:**

Of the remaining **\$1,514,841** (*plus any earned interest*) of ARPA monies, the funds will be appropriated as follows:

- 75% (*i.e., about \$1.14 million*) be expended in the Water Fund to offset the cost of the proposed FY 2024 third transmission main and meter station project – which has a total estimated project cost of about \$5.85 million.
- 25% (*i.e., about \$378k*) be expended as matching monies for the Ottawa County broadband project designed to construct the “middle mile” (*i.e., middle mile is the physical fiber optic infrastructure needed to enable broadband internet connectivity*).

The ARPA monies must be spent or obligated before December 31<sup>st</sup> of 2024.

### **Sewer Fund:**

Normal operations.\*

(\***Note** – there could be some sections of force main on Ferris Street and/or US-31 replaced if it is determined that any sections have been significantly eroded by acidic sewer gases.)

### **Water Fund:**

Normal operations, except for the following:

- \$150k to paint the interior & exterior of the West water tank;
- \$ 30k for tank improvements required by EGLE (*e.g., update overflow pipe, roof vent, etc.*);
- \$ 7k to power wash the exterior of the East water tank; and
- \$ 8k to purchase the HydroCorp cross connection\* management software (*with an annual cost of about \$3k*).

(\***Note** - the residential cross connection program is a state-mandated program.)

### **Retiree Health Care Trust Fund (OPEB):**

Normal operations, based upon the 2022 full valuation report completed by Watkins Ross required under GASB 75.

Payment is estimated at about **\$30k** – with about \$5k from the General Fund and \$25k from the Fire/Rescue Fund. There are 4 covered retirees/spouses under the General Fund and 6 covered employees/spouses under the Fire Fund portion.

The OPEB Fund fund balance will be about \$200k at the end of FY2023.

### **Information Technology Fund:**

Normal operations – including replacements – with a few capital projects:

- \$48k to replace 13 network switches that have exceeded their useful life and are no longer supported;
- \$65k for IT support through Rehmann – including MFA and cyber-security;
- \$ 6k for IT support through Webtecs for web maintenance and electronic newsletters;
- \$12k to replace the UPS battery backup for the server room;
- \$ 3k for two additional back-up desktop units (*for immediate replacement in case of*

- failure*);
- \$ 3k for iPad Pro for placement within Fire/Rescue vehicle; and,
  - \$ 2k to replace Assistant Manager's laptop.

The majority of IT costs are related to annual software services – which averages about \$220k± annually.

Remaining cash reserves in the IT Fund should reduce↓ contributions from the General Fund, Fire/Rescue Fund, Sewer Fund, and Water Fund.

If the Board is satisfied with the budget priorities outlined within this 12-page Budget Policies Memoranda – understanding that the “*devil is in the details*” – the following motion can be offered:

**Move to adopt the 2023 detailed budget assumptions and policies as delineated by the Superintendent within the September 8<sup>th</sup> memorandum and to instruct the Superintendent to proceed with completion of a 2023 Fiscal Year line-item budget for Board review and consideration pursuant to state law and the proposed budget schedule.**

If there are any questions or comments prior to the meeting, please contact Sandoval or me at your convenience.

**GRAND HAVEN CHARTER TOWNSHIP BOARD  
MONDAY, AUGUST 22, 2022**

**REGULAR MEETING**

I. **CALL TO ORDER**

The regular meeting of the Grand Haven Charter Township Board was called to order at by Supervisor Reenders at 7:00 p.m.

II. **PLEDGE TO THE FLAG**

III. **ROLL CALL**

**Board members present:** Reenders, Larsen, Behm, Meeusen, Wagenmaker, and Kieft  
**Board members absent:** Redick

Also present was Manager Cargo, Senior Planner Thibault, Assessor Larrison, and Fire/Rescue Chief Schrader.

IV. **APPROVAL OF MEETING AGENDA**

**Motion** by Clerk Larsen and seconded by Trustee Behm to approve the agenda. **Which motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

1. Approve August 8, 2022, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,232,145.83 (A/P checks of \$1,088,597.20 and payroll of \$143,548.63)
3. Approve Hire of Full-Time Fire/Rescue staff Kurtis Dilley, effective September 5th
4. Approve Hire of Part-Time Fire/Rescue staff Gabrielle DeGram, effective August 29th
5. Approve Appointment of Eric Frifeldt to the Planning Commission for a Term Ending 08/31/25
6. Approve Re-appointment of Dave Reenders to the Planning Commission for a Term Ending 08/31/25
7. Approve Re-Appointment of John Heinritz, Rob Robbins, Alompradith Sphabmixay and Dan Luckey to the Downtown Development Board for terms ending 08/31/25
8. Approve Re-appointment of Mary Jane Belter to the North Ottawa Recreation Authority Board for a term ending 08/31/25
9. Approve Purchase Agreement for Groesbeck Street Parcel - MNRTF Land Acquisition

**Motion** by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. **OLD BUSINESS**

1. **Motion** by Trustee Wagenmaker and seconded by Clerk Larsen to schedule a special joint Board meeting with the Planning Commission for Monday, August 29<sup>th</sup> at 6:00 p.m. to discuss residential PUD standard. **Which motion carried.**

VII. NEW BUSINESS

1. Trustee Meeusen requested that staff provide options to limit the General Fund millage increase allowed under the Truth in Taxation hearing.

Trustee Wagenmaker requested that staff determine the dollar amount and percent increase to the Taxable Value of the Township due to the sale of residential properties being uncapped.

**Motion** by Clerk Larsen and seconded by Trustee Wagenmaker to approve Resolution 22-08-02 which scheduled the “Truth in Taxation” public hearing for September 12, 2022 and proposed the additional allowable millage rate of .2705 for a proposed total of 5.1822 mills. **Which motion carried.**

Yeas: Wagenmaker, Meeusen, Behm, Reenders, Kieft, Larsen

Nays:

Absent: Redick

VIII. REPORTS AND CORESPONDENCE

1. Committee Reports

- i. Trustee Wagenmaker noted that the Redstone group had a pre-application review for a mixed-use PUD residential development near M-45 and US-31.
- ii. Trustee Meeusen noted that earlier in the year the Board requested whether Trustee salaries should be increased by \$2k.
- iii. Trustee Meeusen discussed concept of having more American flags flown at homes in the Township.

2. Manager’s Report

3. Other Board Comments

IX. PUBLIC COMMENTS – *(Non-Agenda Items)*

None

X. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:19 p.m. **Which motion carried**

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor

MEETING MINUTES  
JOINT WORK SESSION WITH  
GRAND HAVEN CHARTER TOWNSHIP BOARD  
AND PLANNING COMMISSION  
AUGUST 29, 2022

I. CALL TO ORDER

Supervisor Reenders called the special work session meeting of the Grand Haven Charter Township Board and Planning Commission to order at 6:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board Members present: M. Reenders, Kieft, Redick, Wagenmaker, Meeusen, Behm

Board Members absent: Larsen,

PC Members present: Wilson, Taylor, Hesselsweet, Leimkul,

PC Members absent: Cousins, Chalifoux, Mesler

Also present: Manager Cargo, Assistant Manager Sherwood, Senior Planner Thibault, and Associate Planner Hoisington

D. Reenders arrived at 6:51pm and joined the meeting.

**Without objection**, M. Reenders instructed Cargo to record the minutes.

IV. APPROVAL OF MEETING AGENDA

V. PUBLIC COMMENTS – None

VI. NEW BUSINESS

A. Discussion regarding the Housing Type Compatibility for Residential Zoning Districts and Residential PUDs

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Members discussed housing types and reviewed proposed amendments to the Zoning Ordinance and agreed to the following:

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- Clarified dwelling definition to include the occupancy in terms of “dwelling unit” in place of defining occupancy in terms of “family” units.
- Amend PUD transition area subsection for requirements and terms
- Defined the building material requirement for residential PUDs for “predominant” building materials to comprise no less than 35% of the total building elevation.

After discussion, the consensus position of the members was to have Planning Department staff to draft revised ordinance language that includes those points that are reflected in the minutes.

VII. ADJOURNMENT

Without objection, the meeting adjourned at 7:54 p.m.

Respectfully Submitted,

William Cargo, Acting Recording Secretary

Mark Reenders  
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09/08/2022

INVOICE GL DISTRIBUTION REPORT FOR GRAND HAVEN CHARTER TOWNSHIP  
 EXP CHECK RUN DATES 08/24/2022 - 09/13/2022  
 JOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-123.000	PREPAID EXPENSE	QUADIENT FINANCE USA, INC.	CLOSING DATE 8/15/2022	700.00	3723
101-000-123.500	PREPAID INSURANCE	BERENDS HENDRICKS STUIT	RENEWAL OF PROVIDENT A& H AND 24 HOUR BOA	749.00	3726
101-000-255.100	CUSTOMER DEPOSITS-PARKS	FALCONER, KELLY	PARK DEPOSIT REFUND- FALCONER, KELLY	50.00	311749
101-000-255.100	CUSTOMER DEPOSITS-PARKS	FODROCY, DANA	PARK DEPOSIT REFUND- FODROCY, DANA	50.00	311750
101-000-255.100	CUSTOMER DEPOSITS-PARKS	HORDYK, JULIE	PARK DEPOSIT REFUND-HORDYK,JULIE -2 SHELTERS	100.00	311753
101-000-255.100	CUSTOMER DEPOSITS-PARKS	KETNER, RICHARD	PARK DEPOSIT REFUND-KETNER, RICHARD	50.00	311756
101-000-255.100	CUSTOMER DEPOSITS-PARKS	KITTEL, ROBERT	PARK DEPOSIT REFUND-KITTEL, ROBERT	50.00	311757
101-000-255.100	CUSTOMER DEPOSITS-PARKS	MATTHEWS, MARK	PARK DEPOSIT REFUND X 3 -MATTHEWS, MARK	150.00	311760
101-000-255.100	CUSTOMER DEPOSITS-PARKS	RUITER, DAVID	PARK DEPOSIT REFUND-RUITER, DAVID	50.00	311767
101-000-255.100	CUSTOMER DEPOSITS-PARKS	VANDERSTEL JILL	PARK DEPOSIT REFUND-VANDERSTEL, JILL	50.00	311772
101-000-628.000	ELECTRICAL PERMIT FEES/BEL220156	WEST SHORE ELECTRIC	BD BOND REFUND-BEL220156	75.00	311776
	Total For Dept 000			2,074.00	
Dept 101 LEGISLATIVE					
101-101-727.000	OFFICE SUPPLIES & POSTAGE	SHREDHUB	1 64 GAL CART ON 8/10/2022	25.00	311768
101-101-727.000	OFFICE SUPPLIES & POSTAGE	CANON SOLUTIONS AMERICA	5 BOX OF COPY PAPER	219.75	3761
101-101-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	JOST INTERNATIONAL IND. EXPANSION THRU JULY	896.00	3762
101-101-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	2,544.00	3762
101-101-885.000	COMMUNITY PROMOTION	GRAND HAVEN COAST GUARD FES SPONSORSHIP & DINNER FOR 7		2,271.25	311751
	Total For Dept 101 LEGISLATIVE			5,956.00	
Dept 172 ADMIN,MGR,SUPERINTENDENT,CONTROLLER					
101-172-965.000	EQUIPMENT PURCHASES	WEST MICHIGAN OFFICE INTERIOR CHAIRS & ROUND TABLE		1,268.30	3757
	Total For Dept 172 ADMIN,MGR,SUPERINTENDENT,CONTROLLER			1,268.30	
Dept 191 FINANCE					
101-191-727.000	OFFICE SUPPLIES & POSTAGE	INTEGRITY BUSINESS SOLUTIONS, I	PACK OF 12 GEL PENS- BLUE	21.39	3740
	Total For Dept 191 FINANCE			21.39	
Dept 215 CLERK					
101-215-956.000	MISCELLANEOUS EXPENSE	LARSEN, LAURIE	MEALS FOR CLERK STAFF	84.06	311758
	Total For Dept 215 CLERK			84.06	
Dept 257 ASSESSOR/EQUALIZATION DEPARTMENT					
101-257-802.000	CONFERENCES, DUES, SUB'S	ADA TOWNSHIP	MID MI ASSOC.OF ASSESSING OFFICERS TRAINING I	25.00	311743
101-257-802.000	CONFERENCES, DUES, SUB'S	KCAAO	REGISTRATION FEE FOR ASSESSING COURSE FOR C/	55.00	311755
101-257-862.000	VEHICLE MAINTENANCE & REPAIR	DOWNTOWN AUTO SERVICE	FOR ASSESSING - VEHICLE MAINT.	331.98	311747

			Total For Dept 257 ASSESSOR/EQUALIZATION DEPARTMENT	411.98	
Dept 262 ELECTIONS					
101-262-727.000	OFFICE SUPPLIES & POSTAGE	SHREDHUB	1 64 GAL CART ON 8/10/2022	25.00	311768
			Total For Dept 262 ELECTIONS	25.00	
Dept 265 BUILDING & GROUNDS					
101-265-803.000	CONTRACTED SERVICES	CORPORATE CLEANING	OFFICE CLEANING FOR THE MONTH OF AUGUST 20	700.00	3733
101-265-803.000	CONTRACTED SERVICES	REPUBLIC SERVICES #240	TRASH/RECYCLE REMOVAL 9/1 THRU 9/30/2022	201.37	3750
101-265-850.000	TELEPHONE EXPENSE	GRANITE TELECOMMUNICATIONS	04198533 9/1 THRU 9/30/2022	55.65	3739
101-265-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	PHONE EXPENSE	298.60	3755
101-265-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	PHONE EXPENSE	(200.00)	3755
101-265-921.000	1000 0036 6474	CONSUMERS ENERGY	1000 0036 6474 7/28 THRU 8/27/2022	3,445.89	3731
101-265-921.000	1000 0036 6078	CONSUMERS ENERGY	1000 0036 6078 8/1 THRU 8/31/2022	16.15	3731
101-265-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	10.68	3738
101-265-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	726.39	3738
101-265-924.000	WASTEWATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	16.11	3738
101-265-930.000	MAINTENANCE AND REPAIR OF B&G	BILZ PLUMBING & MECHANICAL	WATER HEATER - LABOR & MATERIAL	2,250.00	3727
101-265-930.000	MAINTENANCE AND REPAIR OF B&G	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	60.41	3758
101-265-936.000	EQUIPMENT MAINTENANCE	QUADIENT LEASING USA, INC.	LEASE # N18052967 COVERAGE 7/2/2022 THRU 10/31/2022	448.08	3748
			Total For Dept 265 BUILDING & GROUNDS	8,029.33	
Dept 371 COMMUNITY DEVELOPMENT					
101-371-727.000	OFFICE SUPPLIES & POSTAGE	LAKESHORE BUSINESS SOLUTIONS	PL,ME & EL 3 PART INSPECTION SHEETS	198.00	3744
101-371-741.000	UNIFORM EXPENSE	THIBAULT, RORY	UNIFORM- WINTER JACKET	37.30	311770
101-371-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	704.00	3762
101-371-806.000	ELECTRICAL INSPECTIONS	JEFF JOHNSON ELECTRICAL	ELECTRICLE INSPECTIONS FOR AUGUST 2022	3,250.00	3741
101-371-807.000	PLUMBING INSPECTIONS	WEST SHORE INSPECTIONS, LLC	MECHANICAL/PLUMBING INSPECTIONS - AUGUST ;	2,420.00	3759
101-371-807.100	MECHANICAL INSPECTIONS	WEST SHORE INSPECTIONS, LLC	MECHANICAL/PLUMBING INSPECTIONS - AUGUST ;	4,235.00	3759
101-371-861.000	TRAVEL & MILEAGE	HOISINGTON, CASSANDRA	MILEAGE REIMBURSEMENT FROM/TO SPRING LAKE	46.50	311752
101-371-861.000	TRAVEL & MILEAGE	THIBAULT, RORY	MILEAGE REIMBURSEMENT FROM/TO SPRING LAKE	23.25	311770
101-371-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	109.66	3754
101-371-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	63.98	3754
			Total For Dept 371 COMMUNITY DEVELOPMENT	11,087.69	
Dept 448 STREET LIGHTING					
101-448-920.000	30505002 - LIGHT DISTRICTS	BOARD OF LIGHT & POWER	ELECTRIC EXPENSE STREET LIGHTS	4,430.65	3728
101-448-920.000	1000 0036 4008	CONSUMERS ENERGY	1000 0036 4008 8/1 THRU 8/31/2022	5,151.61	3731
101-448-920.000	1000 0036 4107	CONSUMERS ENERGY	1000 0036 4107 8/1 THRU 8/31/2022	102.67	3731
101-448-920.000	1030 3310 5638	CONSUMERS ENERGY	1030 3310 5638 8/1 THRU 8/31/2022	506.03	3731
101-448-921.000	1000 7977 2172	CONSUMERS ENERGY	1000 7977 2172 8/1 THRU 8/29/2022	29.54	3731
101-448-921.000	1000 8059 0720	CONSUMERS ENERGY	1000 8059 0720 8/1 THRU 8/29/2022	29.69	3731
			Total For Dept 448 STREET LIGHTING	10,250.19	
Dept 567 CEMETERY					
101-567-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	11.99	3758

101-567-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	11.99	3758
101-567-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	11.99	3758
101-567-808.100	CEMETERY CONTRACT EXPENSES	LIGHTHOUSE MONUMENT COMP	ROBERT & CARALEE NIETERING - 16X24 BROZE NO	860.00	311759
101-567-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	43.63	3754
101-567-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	DIESEL	94.06	3754
101-567-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	42.65	3754
101-567-921.000	1000 2444 6971	CONSUMERS ENERGY	1000 2444 6971 8/1 THRU 8/29/2022	30.65	3731
101-567-921.000	1000 2444 7623	CONSUMERS ENERGY	1000 2444 7623 8/1 THRU 8/27/2022	284.00	3731
101-567-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	1,718.59	3738
101-567-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	66.88	3738
101-567-930.000	MAINTENANCE AND REPAIR OF B&G	VANDERWALL BROS. CONCRETE PI	CONCRETE SOLIDS- MARKERS/CORNER	89.50	311773
		Total For Dept 567 CEMETERY		<u>3,265.93</u>	

Dept 701 PLANNING COMMISSION

101-701-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	<u>80.00</u>	3762
		Total For Dept 701 PLANNING COMMISSION		80.00	

Dept 751 PARKS AND RECREATION

101-751-716.000	MEDICAL CARE & PHYSICALS	WORKPLACE HEALTH OF GRAND H J JOHNSON-	DRUG SCREEN 5 PANEL	30.00	3767
101-751-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.41	3758
101-751-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.41	3758
101-751-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.41	3758
101-751-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220247 GEN ENGINEERING SERV. GHT 2022	550.00	3747
101-751-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	32.00	3762
101-751-861.000	TRAVEL & MILEAGE	VORGIAS, JO	MILEAGE FOR OPENING/CLOSING PARKS THRU 9/5	248.63	3756
101-751-861.000	TRAVEL & MILEAGE	VORGIAS, JO	MILEAGE FOR OPENING/CLOSING PARKS THRU 8/2	248.63	3756
101-751-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	210.59	3754
101-751-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	DIESEL	353.18	3754
101-751-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	100.95	3754
101-751-921.000	30505005 - BOAT LAUNCH	BOARD OF LIGHT & POWER	ELECTRIC EXPENSE 7/19 THRU 8/19/2022	124.22	3728
101-751-921.000	30505003 - RESTROOMS	BOARD OF LIGHT & POWER	ELECTRIC EXPENSE 7/19 THRU 8/19/2022	353.76	3728
101-751-921.000	30505001 - 16175 MERCURY DR	BOARD OF LIGHT & POWER	ELECTRIC EXPENSE 7/19 THRU 8/19/2022	179.19	3728
101-751-921.000	1000 2117 9138	CONSUMERS ENERGY	1000 2117 9138 7/29 THRU 8/28/2022	256.03	3731
101-751-921.000	1000 2117 8874	CONSUMERS ENERGY	1000 2117 8874 7/29 THRU 8/28/2022	47.82	3731
101-751-921.000	1000 2117 8247	CONSUMERS ENERGY	1000 2117 8247 7/29 THRU 8/28/2022	152.06	3731
101-751-921.000	1000 2117 8064	CONSUMERS ENERGY	1000 2117 8064 7/29 THRU 8/28/2022	82.71	3731
101-751-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	726.95	3738
101-751-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	2.81	3738
101-751-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	20.51	3738
101-751-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	6.18	3738
101-751-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	3.09	3738
101-751-930.000	MAINTENANCE AND REPAIR OF B&G	ELECTROMEDIA	CAMERA SERVICE AT POTT PARK	1,687.50	3736
101-751-930.000	MAINTENANCE AND REPAIR OF B&G	REPUBLIC SERVICES #240	TRASH/RECYCLE REMOVAL 9/1 THRU 9/30/2022	116.37	3750
101-751-930.000	MAINTENANCE AND REPAIR OF B&G	RYCENGA ELECTRIC, INC.	HOFMA PARK -REPAIR HANGING LIGHT FIXTURE	90.00	3751
101-751-930.000	MAINTENANCE AND REPAIR OF B&G	THE SHERWIN-WILLIAMS CO.	PAINT	201.51	3766
101-751-932.200	BUCHANAN ACCESS	GRAINGER	SNOW FENCE FOR BUCHANAN BEACH	222.10	3764

101-751-932.200	BUCHANAN ACCESS	RYCENGA BUILDING CNTR	TAPE MEASURE,UTILITY KNIFE & SNOW FENCE FOR	74.98	3765
101-751-936.000	EQUIPMENT MAINTENANCE	EASTOWN AUTO REPAIR & TIRE	INSTALLED THREE DUMP TRAILER'S TIRES	544.77	311748
101-751-936.000	EQUIPMENT MAINTENANCE	VIP OUTDOOR POWER LLC	TRIMMER LINE	21.99	311774
Total For Dept 751 PARKS AND RECREATION				6,731.76	

Total For Fund 101 GENERAL FUND 49,285.63

Fund 204 MUNICIPAL STREET FUND

Dept 446 ROAD CONSTRUCTION

204-446-801.000-PRK 21 004	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2210641 SCHMIDT HERITAGE PARK	1,599.75	3747
204-446-872.000	ROAD CONST DUST CONTROL	MICHIGAN CHLORIDE SALES LLC	DUST CONTROL - BRINE SPREAD	12,149.50	311762
204-446-873.400-WTR 21 001	STREET PAVING	PREIN & NEWHOF PC	2200830 160TH AVE STREET,PATH & WATER MAIN	8,657.39	3747
Total For Dept 446 ROAD CONSTRUCTION				22,406.64	

Total For Fund 204 MUNICIPAL STREET FUND 22,406.64

Fund 206 FIRE FUND

Dept 336 FIRE DEPT EXPENSES

206-336-716.000	MEDICAL CARE & PHYSICALS	WORKPLACE HEALTH OF GRAND H G DEGRAM	PHYSICAL & DRUG SCREENING	444.40	3767
206-336-730.000	MEDICAL SUPPLIES	ZOLL MEDICAL CORPORATION GPC	3 PACK LIFE BAND	735.00	3768
206-336-730.000	MEDICAL SUPPLIES	ZOLL MEDICAL CORPORATION GPC	PAPER THERMAL ROLLS	19.66	3768
206-336-730.000	MEDICAL SUPPLIES	ZOLL MEDICAL CORPORATION GPC	RECTANGULAR ELECTRODES	964.40	3768
206-336-730.000	MEDICAL SUPPLIES	ZOLL MEDICAL CORPORATION GPC	REPLACED-RETURNED OLD CARDIAC MONITORS B	(500.00)	3768
206-336-731.000	FIRE SUPPLIES	WEST SHORE FIRE, INC	FOAM CLASS A PHOS-CHEK 5 GAL PAIL	1,680.00	311777
206-336-732.000	ADDRESS SIGN SUPPLIES	DORNBOS SIGN, INC.	F & R UPPER CASE LETTER & GH 911	307.96	3735
206-336-741.000	UNIFORM EXPENSE	NYE UNIFORM CO	UNIFORM - GHT FIRE PATCH LOGO / FLEECE JACKET	115.97	3746
206-336-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220790 PHASE 1 ESA-PARCEL# 70-07-10-100-038	2,500.00	3747
206-336-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	736.00	3762
206-336-801.000-FIRE22 001	LEGAL AND PROFESSIONAL FEES	MIKA MEYERS PLC	NEW FIRE RESCUE FACILITY- PROF SERV. RENDEREI	296.00	3745
206-336-850.000	TELEPHONE EXPENSE	AT&T MOBILITY	2 TRUCK 1071 HOTSPOT	36.24	311745
206-336-850.000	TELEPHONE EXPENSE	GRANITE TELECOMMUNICATIONS	04199480 9/1 THRU 9/30/2022	99.66	3739
206-336-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	PHONE EXPENSE	285.57	3755
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	DOWNTOWN AUTO SERVICE	F& R INSTALLED TRUCK BED ROLLOUT RACK	300.00	311747
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	AUTO VALUE GRAND HAVEN	OIL /AIR & FUEL FILTERS	358.50	3725
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	AUTO VALUE GRAND HAVEN	FILTERS	469.96	3725
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	KLEYN MOBILE REPAIR, LLC	LADDER 1041 MAINTENANCE	2,415.64	3743
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	KLEYN MOBILE REPAIR, LLC	ENGINE 1021 -HEAVY DUTY FULL COURTESY INSPEI	1,112.00	3743
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	KLEYN MOBILE REPAIR, LLC	TANKER 1061 HEAVY DUTY FULL COURTESY INSPEC	1,382.84	3743
206-336-862.000	VEHICLE MAINTENANCE & REPAIR	KLEYN MOBILE REPAIR, LLC	LADDER 1041 FIXED OIL LEAK UNDER THE ENGINE	255.96	3743
206-336-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	110.24	3754
206-336-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	DIESEL	859.67	3754
206-336-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	166.92	3754
206-336-921.000	30505002 - SIRENS	BOARD OF LIGHT & POWER	ELECTRIC EXPENSE STREET LIGHTS	15.00	3728
206-336-921.000	1000 0036 6193	CONSUMERS ENERGY	1000 0036 6193 8/1 THRU 8/31/2022	38.99	3731
206-336-921.000	1000 2117 8114	CONSUMERS ENERGY	1000 2117 8114 7/29 THRU 8/28/2022	1,199.49	3731
206-336-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	456.55	3738

206-336-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	50.58	3738
206-336-936.000	EQUIPMENT MAINTENANCE	NORTH BREATHING AIR, LLC	AIR SAMPLE & LAB ANALYSIS	180.00	311763
206-336-936.000	EQUIPMENT MAINTENANCE	U.S. BANK EQUIPMENT FINANCE	COPIER MACHINES LEASE-RICOH IMC 2500	98.91	311771
206-336-956.000	MISCELLANEOUS EXPENSE	A D BOS	COFFEE FOR FIRE & RESCUE	127.62	3724
206-336-956.000	MISCELLANEOUS EXPENSE	CHARTER COMMUNICATIONS	8245 12 605 0103994 08/19 THRU 9/18/2022	106.89	3729
206-336-971.000	CAPTIAL OUTLAY	WEST MICHIGAN TOWABLE SOLUT	REDUCER SLEEVE & HITCH PIN	38.00	311775
206-336-971.000	CAPTIAL OUTLAY	ZIEBART TIDY CAR	2022 FORD F350 F&R CAB CHASSIS ONLY	499.00	311778
		Total For Dept 336 FIRE DEPT EXPENSES		<u>17,963.62</u>	
		Total For Fund 206 FIRE FUND		<u><u>17,963.62</u></u>	
Fund 207 POLICE SERVICES SAD					
Dept 301 POLICE/SHERIFF					
207-301-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	415.60	3762
		Total For Dept 301 POLICE/SHERIFF		<u>415.60</u>	
		Total For Fund 207 POLICE SERVICES SAD		<u><u>415.60</u></u>	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000					
248-000-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220296 DDA UTILITY MASTER PLAN & COST ESTIM	2,878.00	3747
248-000-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220771 2023 DDA PROJECT WATER SYSTEM EXTE	849.00	3747
		Total For Dept 000		<u>3,727.00</u>	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY		<u><u>3,727.00</u></u>	
Fund 408 PATHWAY FUND					
Dept 000					
408-000-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	19.41	3758
408-000-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	19.41	3758
408-000-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.41	3758
408-000-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	43.34	3754
408-000-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	DIESEL	145.79	3754
408-000-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	57.16	3754
408-000-930.000	MAINTENANCE AND REPAIR OF B&G	RYCENGA BUILDING CNTR	SPRINKLER PARTS FOR LAKESHORE PATH DAMAGE	6.28	3765
408-000-930.000	MAINTENANCE AND REPAIR OF B&G	RYCENGA BUILDING CNTR	BOX FOR DRINKING FOUNTAIN AT EAST METER- LU	(54.08)	3765
408-000-930.000	MAINTENANCE AND REPAIR OF B&G	RYCENGA BUILDING CNTR	BOX FOR DRINKING FOUNTAIN AT EAST METER - LL	57.57	3765
408-000-930.000	MAINTENANCE AND REPAIR OF B&G	RYCENGA BUILDING CNTR	BOX FOR DRINKING FOUNTAIN AT EAST METER - LL	96.84	3765
408-000-936.000	EQUIPMENT MAINTENANCE	CARLETON EQUIPMENT	SPINDLE - BOB CAT	227.44	311746
408-000-971.000-PTH 22 001	CAPTIAL OUTLAY	AL'S EXCAVATING INC.	2211157 PYMNT# 1 GHCT 2022 NON-MOTERIZED F	199,885.23	311744
408-000-971.000-WTR 21 001	CAPTIAL OUTLAY	SCHMIDT BROS EXCAVATING, INC.	2200830 /PYMNT #5 160TH AVENUE - STREET, PAT	130,725.62	3752
408-000-971.250-PTH 22 001	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2211157 NON-MOTORIZED PATHWAY REPAIR- LS C	1,042.80	3747
408-000-971.250-WTR 21 001	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2200830 160TH AVE STREET,PATH & WATER MAIN	4,328.70	3747
		Total For Dept 000		<u>336,615.92</u>	
		Total For Fund 408 PATHWAY FUND		<u><u>336,615.92</u></u>	

Fund 410 PARKS CONSTRUCTION FUND

Dept 751 PARKS AND RECREATION

410-751-971.250-PRK 21 004	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2210641 SCHMIDT HERITAGE PARK	15,484.00	3747
Total For Dept 751 PARKS AND RECREATION				----- 15,484.00	
Total For Fund 410 PARKS CONSTRUCTION FUND				=====	15,484.00

Fund 590 SEWER FUND

Dept 000

590-000-255.000-SWR 21 004	CUSTOMER DEPOSITS	PREIN & NEWHOF PC	2211107 LINCOLN PINES PHASE 3	348.00	3747
Total For Dept 000				----- 348.00	

Dept 537 SEWER EXPENSES

590-537-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.96	3758
590-537-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	14.96	3758
590-537-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	19.96	3758
590-537-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220247 GEN ENGINEERING SERV. GHT 2022	550.00	3747
590-537-810.000	WASTEWATER TREATMENT	OTTAWA COUNTY PUBLIC UTILITIE	SEWAGE TREATMENT FOR JULY 2022	9,909.52	311765
590-537-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	PHONE EXPENSE	66.36	3755
590-537-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	37.06	3754
590-537-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	48.28	3754
590-537-921.000	ELECTRIC	CONSUMERS ENERGY	1000 2117 7488 7/29 THRU 8/28/2022	47.27	3731
590-537-921.000	1000 1992 1723	CONSUMERS ENERGY	1000 1992 1723 7/28 THRU 8/25/2022	36.33	3731
590-537-921.000	1000 1992 2473	CONSUMERS ENERGY	1000 1992 2473 7/28 THRU 8/25/2022	48.23	3731
590-537-921.000	1000 1992 2077	CONSUMERS ENERGY	1000 1992 2077 7/28 THRU 8/25/2022	202.26	3731
590-537-921.000	1000 1992 2002	CONSUMERS ENERGY	1000 1992 2002 7/28 THRU 8/25/2022	51.57	3731
590-537-921.000	1000 7961 2196	CONSUMERS ENERGY	1000 7961 2196 7/29 THRU 8/28/2022	33.97	3731
590-537-921.000	1000 2117 8619	CONSUMERS ENERGY	1000 2117 8619 7/29 THRU 8/28/2022	268.71	3731
590-537-921.000	1000 2117 7934	CONSUMERS ENERGY	1000 2117 7934 7/29 THRU 8/28/2022	51.42	3731
590-537-921.000	1000 2117 7637	CONSUMERS ENERGY	1000 2117 7637 7/29 THRU 8/28/2022	84.79	3731
590-537-921.000	1000 2444 7284	CONSUMERS ENERGY	1000 2444 7284 8/1 THRU 8/29/2022	35.64	3731
590-537-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	101.72	3738
590-537-936.400	LIFT STATION MAINTENANCE	JOHNSTONE MUSKEGON	CLEANING LIQUID FOR AIR COND. AT METER ST.	23.67	311754
590-537-936.400	LIFT STATION MAINTENANCE	CORRPRO COMPANIES INC	2022 ANNUAL SURVEY- ENGINEERING SERV.- 4 LIFT	3,840.00	3734
590-537-936.400	LIFT STATION MAINTENANCE	KENNEDY INDUSTRIES, INC.	HOFMA PARK PUMP ST-FIELD SERVICE	755.00	3742
590-537-936.400	LIFT STATION MAINTENANCE	KENNEDY INDUSTRIES, INC.	TROUBLE SHOOT-BRIGHAM WOODS LIFT STATION	1,366.00	3742
590-537-936.400	LIFT STATION MAINTENANCE	KENNEDY INDUSTRIES, INC.	BRIGHAM WOOD LIFT ST MAINTENANCE	636.00	3742
590-537-936.410	WASTEWATER SYSTEM MAINTENANCE	ETNA SUPPLY CO	10X8 FERSCO COUPLING HIGH SCHOOL SEWER	51.00	3737
590-537-965.600	MISC TOOLS & EQUIPMENT	GRAINGER	TOOL BOX FOR SERVICE TRUCK TOOLS	21.85	3764
590-537-965.600	MISC TOOLS & EQUIPMENT	RYCENGA BUILDING CNTR	TAPE MEASURE	19.99	3765
590-537-965.600	MISC TOOLS & EQUIPMENT	RYCENGA BUILDING CNTR	SCREWDRIVER SET	29.99	3765
590-537-971.250-PRK 21 004	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2210641 SCHMIDT HERITAGE PARK	1,599.75	3747
Total For Dept 537 SEWER EXPENSES				----- 19,966.26	

Total For Fund 590 SEWER FUND	=====	20,314.26
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Fund 591 WATER FUND

Dept 000

591-000-040.000	ACCOUNTS RECEIVABLE- REPLACING 3115 MCCREA CATHERINE	UB REFUND FOR GREAT LAKES- REPLACING CHECK#	56.15	311761
591-000-123.000	PREPAID EXPENSE	QUADIENT FINANCE USA, INC. CLOSING DATE 8/15/2022	300.00	3723
	Total For Dept 000		356.15	

Dept 536 WATER EXPENSES

591-536-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	39.16	3758
591-536-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	39.16	3758
591-536-741.000	UNIFORM EXPENSE	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	39.16	3758
591-536-741.000	UNIFORM EXPENSE	ACTION INDUSTRIAL SUPPLY	RUBBER BOOTS	63.19	3760
591-536-741.000	UNIFORM EXPENSE	ACTION INDUSTRIAL SUPPLY	WORK BOOTS - S DUSSIA	203.99	3760
591-536-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	2220247 GEN ENGINEERING SERV. GHT 2022	850.00	3747
591-536-801.000	LEGAL AND PROFESSIONAL FEES	PREIN & NEWHOF PC	35 WATER SAMPLE FOR LEAD	630.00	3747
591-536-801.000	LEGAL AND PROFESSIONAL FEES	DICKINSON WRIGHT PLLC	GENERAL MATTERS - THRU JULY 31, 2022	480.00	3762
591-536-803.000	CONTRACTED SERVICES	NORTHERN PIPELINE CONTRACTOR	WATER TAPS/REPAIRS	3,928.00	311764
591-536-803.000	CONTRACTED SERVICES	STATE OF MICHIGAN / EGLE	APP FOR DISTRIBUTION CERTIFICATION - S-3 & S-4/	140.00	311769
591-536-803.000	CONTRACTED SERVICES	STATE OF MICHIGAN / EGLE	APP FOR DISTRIBUTION CERTIFICATION - S-2/ M SA	70.00	311769
591-536-850.000	TELEPHONE EXPENSE	GRANITE TELECOMMUNICATIONS	04198533 9/1 THRU 9/30/2022	55.64	3739
591-536-850.000	TELEPHONE EXPENSE	VERIZON WIRELESS	PHONE EXPENSE	199.07	3755
591-536-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	333.51	3754
591-536-863.000	FUEL EXPENSE	TRI-CITY OIL COMPANY, INC.	GASOLINE	434.56	3754
591-536-921.000	1000 2010 8021	CONSUMERS ENERGY	1000 2010 8021 7/28 THRU 8/25/2022	48.66	3731
591-536-921.000	1000 2347 9775	CONSUMERS ENERGY	1000 2347 9775 8/1 THRU 8/29/2022	38.70	3731
591-536-921.000	1000 2477 0271	CONSUMERS ENERGY	1000 2477 0271 8/2 THRU 8/30/2022	87.28	3731
591-536-921.000	1000 2444 7177	CONSUMERS ENERGY	1000 2444 7177 8/1 THRU 8/29/2022	88.80	3731
591-536-922.000	0504543023-00001 - 13328 168TH AVE	MICHIGAN GAS UTILITIES	GAS EXPENSE 0504543023-00001 7/6 THRU 8/3/20	40.60	3722
591-536-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	221.99	3738
591-536-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	647.14	3738
591-536-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	76.15	3738
591-536-923.000	WATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	6.74	3738
591-536-924.000	WASTEWATER EXPENSE	GRAND HAVEN TWP WATER DEPT	WATER EXPENSE 8/1 THRU 8/31/2022	10.18	3738
591-536-930.000	MAINTENANCE AND REPAIR OF B&G	WEST MICHIGAN UNIFORM	UNIFORM CLEANING EXPENSE	16.50	3758
591-536-936.310	HYDRANT MAINTENANCE	VIP OUTDOOR POWER LLC	WATER PUMP FOR HYDRANTS	299.95	311774
591-536-936.310	HYDRANT MAINTENANCE	AUTO VALUE GRAND HAVEN	RED SPRAY PAINT FOR FIRE HYDRANTS	15.08	3725
591-536-936.330	METER STATION MAINTENANCE	JOHNSTONE MUSKEGON	CLEANING LIQUID FOR AIR COND. AT METER ST.	23.67	311754
591-536-936.340	SERVICE LINE MAINTENANCE	NORTHERN PIPELINE CONTRACTOR	WATER TAPS/REPAIRS	4,487.50	311764
591-536-936.340	SERVICE LINE MAINTENANCE	ETNA SUPPLY CO	CURB BOXES	1,092.00	3737
591-536-936.340	SERVICE LINE MAINTENANCE	EJ USA INC	COPPERTUBING - SERV.LINE MAINT.	820.80	3763
591-536-936.350	WATER MAIN MAINTENANCE	RYCENGA BUILDING CNTR	PARTS TO INSTALL CAP ON PVC PIPE FOR WTR MAI	27.23	3765
591-536-961.000	METER PURCHASES	ETNA SUPPLY CO	WATER METERS -ECR	2,160.00	3737
591-536-971.000-PRK 21 004	CAPTIAL OUTLAY	ETNA SUPPLY CO	SUPPLIES FOR SCHMIDT HERITAGE PARK	2,036.50	3737
591-536-971.250-PRK 21 004	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2210641 SCHMIDT HERITAGE PARK	1,066.50	3747
591-536-971.250-WTR 21 001	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2200830 160TH AVE STREET,PATH & WATER MAIN	8,657.40	3747
591-536-971.250-WTR 24 001	CAPITAL OUTLY - PROF FEES	PREIN & NEWHOF PC	2220823 TRANSMISSION MAIN NO 3	1,676.50	3747

591-536-994.400	NOWS PLANT EXPAN 2009 INTEREST	OTTAWA COUNTY PUBLIC UTILITIE OC WTR SUPPLY BOND-NWO WTR SYSTEM 2009 IN	81,602.39	311765
591-536-994.999	PAYING AGENT FEES	OTTAWA COUNTY PUBLIC UTILITIE OC WTR SUPPLY BOND-NWO WTR SYSTEM 2009 IN	100.00	311765
		Total For Dept 536 WATER EXPENSES	112,853.70	

Total For Fund 591 WATER FUND 113,209.85

Fund 645 INFORMATION TECHNOLOGIES FUND

Dept 000

645-000-804.000	COMPUTER SERVICES	CHARTER COMMUNICATIONS	8245 12 605 0100628 8/29 THRU 9/28/2022	172.26	3729
645-000-804.000	COMPUTER SERVICES-ADM OFFI FIBER INT	CHARTER COMMUNICATIONS	ADMIN OFFICE FIBER INTERNET - 8/1 THRU 8/31/21	1,085.00	3730
645-000-804.000	COMPUTER SERVICES	REHMANN	AGREEMENT MGD 24X7(F) FRWK/O365/BACKUP-B	6,794.00	3749
645-000-804.000	COMPUTER SERVICES	REHMANN	AGREEMENT O365 CSP/MGD CBR, MGD NCE & MG	2,114.20	3749
645-000-804.000	COMPUTER SERVICES	REHMANN	UPGRADE EXCHANGE TO 2016 CU23 FROM CU18-E	350.00	3749
645-000-804.000	COMPUTER SERVICES	T2 SYSTEMS CANADA INC	BOAT LAUNCH MACHINE SERVICES - 9/1 THRU 9/3	55.00	3753
645-000-971.000	CAPTIAL OUTLAY	REHMANN	SERVER/SAN REPLACEMENT PROJECT	14,681.25	3749
		Total For Dept 000		25,251.71	

Total For Fund 645 INFORMATION TECHNOLOGIES FUND 25,251.71

Fund 737 OPEB FUND

Dept 000

737-000-719.600	RETIREMENT HEALTH CARE	PRIORITY HEALTH	HEALTHCARE PREMIUM - BOOMGAARD BETTE 9/1	74.00	311766
737-000-719.600	RETIREMENT HEALTH CARE	PRIORITY HEALTH	HEALTHCARE PREMIUM - VANOORDT NORMA 9/1	74.00	311766
737-000-719.600	RETIREMENT HEALTH CARE	PRIORITY HEALTH	HEALTHCARE PREMIUM - FRENCH SYLVIA 9/1 THRU	74.00	311766
737-000-719.600	RETIREMENT HEALTH CARE	PRIORITY HEALTH	HEALTHCARE PREMIUM - FRENCH TERRY 9/1 THRU	74.00	311766
		Total For Dept 000		296.00	

Total For Fund 737 OPEB FUND 296.00

Fund Totals:

Fund 101 GENERAL FUND	49,285.63
Fund 204 MUNICIPAL STREET FUND	22,406.64
Fund 206 FIRE FUND	17,963.62
Fund 207 POLICE SERVICES SAD	415.60
Fund 248 DOWNTOWN DEVELOPMENT AUTHORIT	3,727.00
Fund 408 PATHWAY FUND	336,615.92
Fund 410 PARKS CONSTRUCTION FUND	15,484.00
Fund 590 SEWER FUND	20,314.26
Fund 591 WATER FUND	113,209.85
Fund 645 INFORMATION TECHNOLOGIES FUND	25,251.71
Fund 737 OPEB FUND	296.00

<b>Total For All Funds:</b>	<b>604,970.23</b>
<b>Payroll Date: 8/24/2022</b>	<b>117,550.83</b>
<b>Payroll Date: 9/7/2022</b>	<b>131,938.18</b>
<b>GRAND TOTAL</b>	<b>854,459.24</b>





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## Administrative Memo

DATE: August 29, 2022  
TO: Township Board  
FROM: Karen Sherwood  
RE: Approve Appointment of Matt Schweitzer as Fire Captain  
Approve Appointment of David Peterson as Fire Lieutenant

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### Overview and Process

The township was looking to hire both a Fire Captain and Fire Lieutenant position. Since both positions were open, the interview process was completed at the same time. For both positions, 14 applications were reviewed, and it was decided to start interviews with four internal candidates who all had the qualifications for the position, to include their paramedic license. These four candidates were given the Company Officer exam through the National Testing Network, which that had to earn a 70% or higher to be considered for the position. An interview committee was established, based upon the IAFF guidelines which included human resources, Chief Schrader, a Lieutenant, and a Deputy Chief from nearby fire departments. Four candidates were asked to participate in a formal interview based upon scores and employment knowledge. While the committee found all the candidates brought unique strengths, based upon the needs of the department, the experience and qualifications, Matt Schweitzer was selected to be appointed for the Fire Captain's position and David Peterson was selected for the Fire Lieutenant position. A contingent job offer was extended.

### Schweitzer's Qualifications

Schweitzer is currently a Fire Lieutenant for Grand Haven Charter Township. Schweitzer has worked full-time for Grand Haven Charter Township since 2007 and has continued to work at Robinson Township Fire Department as a Training Officer. Schweitzer has many licenses and certifications to include, but not limited to, paramedic, Michigan Instructor Coordinator, Firefighter I/II, Fire Officer I/II/III, Blue Card Certification, and many more. Schweitzer also has his BS in Emergency Medical Services Administration and an Associate of Science with a concentration in fire science, both from Columbia Southern University. Schweitzer demonstrates a "get it done" attitude, takes on a project head on, and always wants to learn and grow in his field. He is a great multitasker who also provides some technology support for the township. Please see the offer letter for more details.

## **Peterson's Qualifications**

Peterson is currently a full-time firefighter for Grand Haven Charter Township. Peterson has worked for Grand Haven Charter Township full-time since 2012. He has also been a member of the U.S. Coast Guard as a Chief Petty Officer and continues as Reservist. Peterson has additional experience as a Paramedic for North Ottawa Community Health System. Peterson has many licenses and certifications to include, but not limited to, paramedic, Firefighter I/II, Fire Officer I/II/III, Firefighter Instructor I, Blue Card, and many more. Peterson also has his Associates of Science in fire science from Columbia Southern University and has attended the Chief Petty Officer Academy for the U.S. Coast Guard. Peterson demonstrates a calm demeanor with great logical reasoning ability and is someone who can articulate his knowledge to others well. Please see the offer letter for more details.

## **Approval per State Law**

Pursuant to state law, the recommendation of a Matt Schweitzer as the Fire Captain and David Peterson as the Fire Lieutenant positions for Grand Haven Charter Township must be approved by the full Township Board. To affirm this selection, the following motion can be offered:

**Motion to approve the selection of Matthew Schweitzer as the Fire Captain and David Peterson as the Fire Lieutenant for Grand Haven Charter Township beginning on Tuesday, September 13, 2022.**

If you have any questions or concerns, please contact Sherwood at your convenience.





## Deputy Treasurer

DATE: September 12, 2022

TO: Township Board

FROM: Ashley Larrison

RE: Truth in Taxation - Public Hearing

At the last Township Board meeting, the “Truth in Taxation” hearing was scheduled for Monday, September 12<sup>th</sup> and the Board specifically requested that staff examine the impact of the Headlee rollback on the Township’s General Operating millage.

As you will recall, Grand Haven Charter Township’s taxable value increased by 6.4% and the rate of inflation was only 3.3%. This caused a “Headlee” reduction from our 2022 millage rates.

Under the requirements of MCL Section 211.24e, a taxing unit may not generate more revenue than it generated in the prior year unless it holds a “Truth in Taxation” public hearing. As part of the budget process, the Board needs to set the property tax millage rate to help support the coming year budget.

As stated in the “*Notice of Public Hearing on Increasing Property Taxes*” published August 29 2022 in the Grand Haven Tribune, the Board of Trustees of Grand Haven Charter Township will hold a public hearing on a proposed increase of an additional operating revenue which will be 6% over the amount levied in 2021.

The following is a breakdown of the proposed 2022 Millage and the tax dollars it will generate.

Millage Levy	2021 Millage	2022 Proposed Millage with Headlee reduction applied	2021 Tax Dollars Generated	2022 Tax Dollars proposed to be generated
Township Operating	1.0179	1.0221	\$921,994	\$985,063
Fire/Rescue Operating	1.8099	1.9000	\$1,639,372	\$1,831,151
Transportation	0.9500	0.9408	\$860,492	\$906,709
Bike Path	0.4329	0.4287	\$392,112	\$413,165
Parks Debt	0.4000	0.3500	\$362,312	337,317
<b>Township Subtotal</b>	<b>4.6107</b>	<b>4.6416</b>	<b>\$4,176,282</b>	<b>\$4,473,405</b>
Museum	0.2454	0.2430	\$222,279	\$234,195
(NOCA)Four Pointes	0.2500	0.2476	\$226,445	\$238,628
<b>Grand Total</b>	<b>5.1061</b>	<b>5.1322</b>	<b>\$4,625,006</b>	<b>4,946,228</b>

## **What does this mean for Grand Haven Charter Township Taxpayers?**

The Township portion of the proposed millage rate proposed is 4.6417 mills (*which includes debt millage and the recent fire millage renewal*). This is an increase of 0.0309 mills over the Township's portion of the winter tax millage – mostly due to the renewal of the Fire/Rescue millage.

The overall taxable value of the Township has increased 6.4% which means that a \$350,000 (\$175,000 T.V.) home in 2021 will be valued at \$361,550 (\$180,775 T.V.) in 2022.

Per the direction of the Board, with regard to the Township's Operating millage, the homeowner will pay approximately **\$6.64 more**↑ on the Winter Taxes this year than in December of 2021. However, because of the size of the Township's total TV, the impact to the General Fund will be **\$63,069**.

Attached, you will find the resolution to adopt after the public hearing which establishes the actual millage rate levied by the Township and authorizes the Supervisor and Clerk to sign the attached L-4029 2022 Tax Rate Request.

If approved, the following motion can be offered:

**Move to Adopt Resolution No. 22-09-01 approving the levy of an additional allowable millage rate of 0.2705 and authorizing Supervisor Reenders and Clerk Larsen to sign the L-4029 2021 Tax Rate Request.**

If there are any questions or comments regarding the above, please contact me.

**RESOLUTION # 22-09-01**

WHEREAS, the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held a public hearing on September 12, 2022 to receive testimony and public comments on the issue of whether or not to levy an "additional millage rate" of 0.2705 mills, pursuant to the Resolution of the Township Board, dated August, 22 2022; and

WHEREAS, the Township Board's resolution of August 22, 2022 was duly published by the Township Clerk in accordance with the requirements of the Truth in Taxation Law; and

WHEREAS, it appears to be in the best interest of the Township to levy an additional millage rate of 0.2705 mills.

NOW, THEREFORE, be it hereby resolved that the Township Board of Grand Haven Charter Township, Ottawa County, Michigan does hereby approve the levy of an additional millage rate of 0.2705 mills, pursuant to the requirements of the Truth in Taxation Law and does hereby establish the 2022 Grand Haven Charter Township millage rate as follows:

1. Allocated, Operating Millage – 1.0221;
2. Voted, Museum – .2430;
3. Voted, Council on Aging – .2476;
4. Voted, Fire Rescue – 1.9000;
5. Voted, Transportation – .9408;
6. Voted, Bike Path –.4287; AND
7. Debt, Parks - .3500

and as delineated on the attached L-4029 2022 Tax Rate Request Form, pursuant to the requirements of State law, and instructs Supervisor Reenders and Clerk Larsen to sign the aforementioned form.

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED ADOPTED.

Dated: September 12<sup>th</sup>, 2022

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Laurie Larsen, Township Clerk

**CERTIFICATE**

I, the undersigned, duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12<sup>th</sup> day of September 2022. I do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available by said act.

Dated: September 12<sup>th</sup>, 2022

\_\_\_\_\_  
Laurie Larsen, Township Clerk



## Public Services Memo

DATE: September 8, 2022  
TO: Township Board  
FROM: Alando Chappell  
RE: Proposed Wording for SHP Plaque

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One of the items included in the Schmidt's Heritage Park project is a boulder and a 24" x 24" plaque. With the input of the Parks and Recreation Committee, we have proposed wording of the plaque for the Boards review and consideration. Inclusive for all in the wording of the plaque, we have included Jim's donation of the land, the Township residents for support of the park milage and Supervisor Reenders and Trustee Redick for their Board leadership and support.

Please see the proposed wording of the plaque below:

**SCHMIDT HERITAGE PARK  
"GIFT FROM JAMES A. SCHMIDT"  
"FARMING OUR FOUNDING COMMUNITY"  
JUNE 1<sup>ST</sup>, 2023  
THANKS TO THE RESIDENTS  
GRAND HAVEN CHARTER TOWNSHIP  
MARK REENDERS, SUPERVISOR  
RON REDICK, TRUSTEE**

If the Board supports the wording of the Schmidt's Heritage Park Plaque, the following motion may be offered:

**Motion to approve the wording of the Schmidt's Heritage Park Plaque to be install on the boulder located at Schmidt's Heritage Park.**

If you have any questions or concerns, please contact Cargo or Chappell at your convenience.