



**GRAND HAVEN CHARTER TOWNSHIP
BOARD AGENDA
Monday, October 11, 2021**

WORK SESSION – CANCELLED

REGULAR MEETING – 7:00 P.M.

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve September 27, 2021, Regular Board Minutes
 2. Approve Payment of Invoices in the amount of \$359,609.49 (*A/P checks of \$231,084.70 and payroll of \$128,524.79*)
 3. Approve Re-appointment of Carolyn Taylor to Planning Commission with a term ending on August 1, 2024
 4. Approve Part-Time Firefighter Hire – Angela Headley (*pursuant to requirement of State Law*)
 5. Approve Part-Time Firefighter Hire – Keith Williams (*pursuant to requirement of State Law*)
 6. Approve Purchase of Vehicle for Fire/Rescue – Brush Truck Chassis (\$32,385)
- VI. OLD BUSINESS
 1. Second Reading – Amendment to Downtown Development Authority District Ordinance
- VII. NEW BUSINESS
 1. None (*The American Dunes Minor Amendment Determination is delayed until November 8th.*)
- VIII. REPORTS AND CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - a. September Building Report
 - b. September Ordinance Enforcement Report
 - c. September Public Services Report
 - d. Fire/Rescue 3rd Quarter Report
 - e. Other Reports
 3. Others
- IX. EXTENDED PUBLIC COMMENTS/QUESTIONS ON NON-AGENDA ITEMS ONLY (*LIMITED TO THREE MINUTES, PLEASE.*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, SEPTEMBER 27, 2021**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Behm, Reenders, Wagenmaker, Meeusen, Kieft, Redick, Larsen.

Board members absent:

Also present was Manager Cargo.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Meeusen to approve the meeting agenda with the “Minor PUD Amendment Determination – American Dunes Golf Club” removed. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve September 13, 2021, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$619,241.15 (*A/P checks of \$518,134.47 and payroll of \$101,106.68*)

Motion by Treasurer Kieft and seconded by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Trustee Meeusen, supported by Trustee Wagenmaker to approve the Floodplain Ordinance amendment to adopt new FIRM Panels as required by FEMA and EGLE to maintain compliance with the National Floodplain Insurance Program (NFIP). This is a second reading. **Which motion carried,** pursuant to the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent

2. **Motion** by Trustee Wagenmaker, supported by Treasurer Kieft to postpone action on the proposed ordinance to expand the district boundaries of the Township’s Downtown Development District until the October 11th Board meeting. This is a first reading. **Which motion carried.**

3. **Motion** by Clerk Larsen, supported by Trustee Behm to adopt the August 26th Schmidt Heritage Park Master Plan (*with the addition of the “Junior Soccer Field” under the “Phase 2 Scope” description*) and to authorize staff to proceed with the construction bids. **Which motion carried.**

VII. NEW BUSINESS

1. **Motion** by Trustee Meeusen, supported by Trustee Redick to instruct staff to disburse \$332,480 of the American Rescue Plan Act (ARPA) award revenue loss category monies proportionately among the Township’s four operating millage Funds as delineated in the September 22nd memorandum – using the funds for basic government services as outlined in the Treasury Department’s Interim Final Rule regarding Coronavirus State and Local Fiscal Recovery Funds. **Which motion carried.**

VIII. REPORTS AND CORESPONDENCE

- a. Committee Reports - None
- b. Manager’s Report - None
- c. Others
 - ✓ Supervisor Reenders expressed concern with there not being a limit on the number of minor PUD amendments that can be approved – inasmuch as a single minor PUD approval will meet the Zoning Ordinance standards; but that multiple minor PUD amendments may go beyond the limits of the minor PUD amendment process.
 - ✓ Trustee Redick noted that the “denominator” or base of the PUD could significantly change with the approval of multiple minor PUD amendments.
 - ✓ Staff was asked to provide a list of approved minor amendments that have occurred with the golf course.
 - ✓ Staff was asked to determine the corporate status of the entity requesting the minor PUD amendment for American Dunes – *i.e., non-profit, etc.*

IX. PUBLIC COMMENTS

There were no public comments offered.

X. ADJOURNMENT

Motion by Clerk Larsen seconded by Trustee Behm to adjourn the meeting at 7:35 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor

SUPERINTENDENT'S MEMO

DATE: October 6, 2021
TO: Township Board
FROM: Cargo
SUBJECT: Supervisor Reenders' Re-Appointment - Planning Commission

One Planning Commission member is eligible for reappointment. (*Pursuant to the requirements of Section 2.11 of the Administrative Policies and Procedures Manual, Planning Commission members must complete two training classes over the previous three years to be eligible for reappointment.*)

Carolyn Taylor (*a real estate representative*) has met this eligibility requirement and is seeking reappointment to the Planning Commission.

To implement the aforementioned, the following motions can be offered:

Move to re-appoint Carolyn Taylor to the Township Planning Commission for a term ending August 1, 2024.

If you have any questions or comments prior to the meeting, please contact Supervisor French.



TO: Township Board
FROM: Chief Sipe and Andrea Dumbrell
DATE: October 5, 2021
RE: Part-Time Firefighter Hire – Headley

Since August 2021, the Township has received approximately four applications for part-time firefighter positions, and two positions were available due to staff resignations. Upon review of the applications, the Township offered two candidates interviews and the opportunity to complete the agility test.

On September 14, 2021, Chief Sipe, Captain Schrader, Lieutenant Marshall, Lieutenant Schweitzer, Crew Leader Bronkema, Crew Leader Gignac, Crew Leader Wolffis, and HR Director Dumbrell met with Angela Headley. Specific knowledge, skills, experience, and residency the Township's selection committee looked for, when evaluating fire/rescue candidates, were:

- High School Diploma; CPR certification, firefighting training & paramedic license
- Live south of Grand Haven's drawbridge and within 7 miles of the Grand Haven Charter Township's Fire Station
- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces
- Flexibility to fill 12 and 24-hour shifts, at the Township's Fire Station, when needed

After meeting with and testing Ms. Headley, there was consensus to offer a part-time firefighter position to her. Ms. Headley currently lives in Zeeland and works as an on-call firefighter for Robinson Township's Fire Department. She has her Emergency Medical Responder license and has received her Firefighter I, Firefighter II, and Hazmat Operations Certificates.

The Administration and Fire/Rescue Departments, at Grand Haven Charter Township, look forward to working with and training Angela, and we believe her knowledge, skills, and experience will be valuable assets to our Township.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Administration's recommendation to hire Ms. Headley, the following motion could be offered for consideration:

Move to approve the hire of Angela Headley, as a Part-Time Firefighter, effective immediately.

Enclosed is the job description, candidate's application, and contingent offer letter. If you have any questions, please do not hesitate to contact Chief Sipe or Andrea Dumbrell.



GRAND HAVEN CHARTER TOWNSHIP
Job Description

Position: **FIRE FIGHTER – PART-TIME**
Department: Fire/Rescue
Reports To: Fire Chief
Status: Regular, Part-Time, Non-Exempt
Pay Grade: Part-Time Fire Fighter
Revision: 4/2021
Reviewed: 4/2021

SUMMARY:

Under the general supervision of the Fire Chief, Fire Officer or full-time firefighter, the part-time firefighter is responsible for fire fighting entailing the combating, extinguishing, and preventing of fires, and the saving of life and property. The part-time firefighter is a dual role member of the department having emergency medical care responsibilities in addition to fire fighting responsibilities.

ESSENTIAL FUNCTIONS:

- Performs firefighting activities including but not limited to, extinguishing fires, searching burning buildings, rescuing and assisting victims from emergency sites, driving fire apparatus, operating fire pumps and related equipment, advancing line hose, climbing ladders, and using Self Contained Breathing Apparatus (SCBA).
- Assesses fires and other emergency situations, reports conditions to others.
- Performs salvage operations such as evacuating water, removing debris and performing general clean up at the scene.
- Performs emergency medical activities including but not limited to, Advanced Life Support (ALS) and/or Basic Life Support (BLS) assessment and treatment of medical and/or trauma adult and pediatric patients.
- Performs ALS and/or BLS medical procedures in accordance with the employee's Emergency Medical Services licensure and Ottawa County Medical Control protocols.
- Enters Fire and EMS data on computer.
- Cleans and services apparatus, maintaining it in readiness condition. Reports mechanical failures or other difficulties to superior.
- Assists in cleaning up area of water and debris, turning off hydrants and replacing equipment on the trucks for return to station.
- Restores vehicles and equipment to service as they are no longer needed at the scene and ensures that all equipment is returned to its proper place, in proper condition to respond to another alarm.

- Participates in housekeeping and maintenance in and around the township and fire buildings when applicable. Duties may include, but not be limited to, washing township vehicles, lawn care, snow removal, washing windows, vacuuming, and emptying trash.
- Prepares, conducts, presents, and participates in fire prevention education activities (i.e. open house, school tours).
- Attends departmental training and meetings as required.
- Conducts, assists with, and participates in fire drills and training sessions on fire fighting techniques (including but not limited to suppression and prevention), orientations, emergency medical training, and equipment operation.
- Adheres to incident command procedures, S.O.G., and safe working standards.
- Performs clerical and other tasks as assigned.

EDUCATION, EXPERIENCE AND TRAINING:

- High school education.
- Minimum licensure as Basic EMT, or within two (2) years from date of hire, in accordance with standards established by the Michigan Department of Community Health.
- Fire Fighter I and II certification, or within two (2) years from date of hire in accordance with the standards established by the Michigan Fire Fighters Training Council.
- Haz-Mat Awareness and Haz-Mat Operations Certification, or within two (2) years of hire.
- CPR certification within one (1) year from date of hire.
- Must complete a minimum of twelve (12) hours of training per year.
- Must possess a valid unrestricted driver's license.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to communicate clearly both verbally and in writing to superior officers and the general public in the form of instructions, presentations, written reports, and training.
- Ability to complete clear, and concise written reports of fires, medical emergencies, and inspections.
- Ability to comprehend and complete tasks based on verbal and written directives.
- Ability to direct actions based on training and experience and take appropriate actions to mitigate hazardous situations.
- Ability to establish and maintain effective working relationships with other employees, cooperating agencies, and the general public, including excellent customer services in working with residents and those in need of assistance.
- Possess the ability, knowledge, and skill to use, operate and maintain a wide variety of fire fighting equipment and apparatus such as hoses, pumps, hydraulic rescue tools and other fire suppression equipment.
- Possess thorough knowledge of modern firefighting techniques, rescue, and emergency medical operations, and can apply this knowledge to various emergency situations.
- Possess thorough knowledge of the geography, street system, important locations in the township, physical layout of the township and location of fire hydrants.
- Possess thorough knowledge of the rules, policies, and procedures of the department and township.

PHYSICAL DEMANDS:

The physical demands described are representative of those that must be met to successfully perform the essential functions of this job. The work requires considerable and strenuous physical exertion such as frequent climbing, sitting, standing, stooping, kneeling, crouching, crawling, and lifting of persons or objects weighing more than 100 pounds, and moving in areas of difficult or dangerous access. Also, this work requires physical mobility, dexterity, and full range of motion; normal sensory abilities including vision, hearing, touch, and smell; and, operating emergency vehicles in all weather and lighting conditions is required. This position will successfully complete the Township's Performance (Agility) Test as required.

WORK ENVIRONMENT:

The work environment characteristics described are representative, but not limited to, those encountered while performing essential functions of this job classification. While performing the functions of this job, the employee is exposed to: persons experiencing adverse trauma, wet and/or humid conditions, moving mechanical parts; high, precarious places, fumes or airborne particles, toxic or caustic chemicals, outside weather conditions, extreme cold or heat, fire, risk of electrical shock, risk of vibration, hazardous materials, and emotional stress. The work environment involves extremely high risks with exposure to potentially life-threatening situations or unusual environmental stress requiring a full range of safety and other precautions.

Acknowledgement:

The primary purpose of this job description is to aid in establishing this specific job classification. The list is not all inclusive of the total scope of duties that may be necessary to be performed in relation to this position. The qualifications listed are guidelines. Alternative qualifications may be substituted if sufficient to perform the duties.

I acknowledge that I have received a copy of this job description and have read and understand the contents.

Employee Printed Name

Date

Employee Signature



September 24, 2021

Angela Headley
 10266 104th Avenue
 Zeeland, MI 49464

Dear Angela -

It is with great pleasure that Grand Haven Charter Township makes you a contingent employment offer for the Part-Time Firefighter position. This position reports to Brian Sipe, Fire/Rescue Chief. Your estimated start date is scheduled for October 12, 2021

The Part-Time Firefighter position is a part-time, non-exempt position. We are offering you a starting hourly rate of \$17.89 for Run Pay/Station Duty and \$10.28 for Training Pay, paid biweekly. These hourly rates are Step 1 for Pay Grade 1 of the Firefighters' 2021 Wage Scale. Future increases are defined by the Pay Grade 1 Firefighters' Wage Scale and additional licenses earned, based upon adequate performance and any cost-of-living adjustment that is provided by the Board. Wage adjustments are normally provided on January 1st of each year.

In addition, your compensation package includes the following benefits. These details are for information purposes and are subject to any policy or plan changes:

Benefit	2021	Eligibility
Life Insurance	Township paid coverage of \$30,000	Immediate
AD&D Insurance	Township paid coverage of \$30,000	Immediate
MERS 457 Retirement Plan	Optional	Immediate
Employee Assistance Center (EAC)	Covered	Immediate
Employee Educational Expenses Reimbursement	Subject to applicable waiting periods and policy language	Per policy language
Fire/Rescue Exercise Facility	Available for use by employee and employee's spouse or significant other	Immediate

This employment offer is contingent upon the following:

- Completion of a satisfactory background and reference check,
- Passing a drug test,
- Satisfactory physical examination, designed solely to determine your physical ability to perform the duties of the position being offered to you, and
- Approval by Grand Haven Charter Township's Board of Trustees – October 11, 2021.

Please indicate your acceptance of our contingent offer by signing below and returning one copy of the letter, with your original signature, to me no later than 8:00 a.m., on Monday, September 27. Once you have returned a signed copy of this letter and the enclosed background check release form, I will begin the background checks and contact you about setting up the drug screen/physical. If you have any questions about this offer, please contact me at adumbrell@ght.org or 616.604.6309.

Angela, we look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding!

Sincerely,



Andrea Dumbrell
Human Resources Director

c. Andrea Sandoval, Accounting Director
Personnel File

I have read and understood the provisions of this offer of employment, and I accept the above conditional job offer. I understand that my employment with Grand Haven Charter Township is considered at will, meaning that either the Township or I may terminate this employment relationship at any time with or without cause or notice.

Date: _____

Signature: _____



TO: Township Board
FROM: Chief Sipe and Andrea Dumbrell
DATE: October 5, 2021
RE: Part-Time Firefighter Hire – Williams

Since August 2021, the Township has received approximately four applications for part-time firefighter positions, and two positions were available due to staff resignations. Upon review of the applications, the Township offered two candidates interviews and the opportunity to complete the agility test.

On September 14, 2021, Chief Sipe, Captain Schrader, Lieutenant Marshall, Lieutenant Schweitzer, Crew Leader Bronkema, Crew Leader Gignac, Crew Leader Wolffis, and HR Director Dumbrell met with Keith Williams. Specific knowledge, skills, experience, and residency the Township's selection committee looked for, when evaluating fire/rescue candidates, were:

- High School Diploma; CPR certification, firefighting training & paramedic license
- Live south of Grand Haven's drawbridge and within 7 miles of the Grand Haven Charter Township's Fire Station
- Ability to work under pressure situations and make decisions in emergency situations, while being exposed to extreme temperatures; heavy smoke conditions; chemical, physical, and mechanical hazards; heights and confined spaces
- Flexibility to fill 12 and 24-hour shifts, at the Township's Fire Station, when needed

After meeting with and testing Mr. Williams, there was consensus to offer a part-time firefighter position to him. Mr. Williams currently lives in Grand Haven and works as a counselor at Grand Haven High School. While Mr. Williams does not have any of the firefighting training or experiences some of the Township's recent firefighters have had, Mr. Williams demonstrates a strong work ethic, integrity, people skills, the desire to give back to his community, and the availability needed to be a successful firefighter in the Township's Fire/Rescue Department.

The Administration and Fire/Rescue Departments, at Grand Haven Charter Township, look forward to working with and training Keith, and we believe his knowledge, skills, and experience will be valuable assets to our Township.

Under State law, all Fire/Rescue positions, full-time and part-time, must be approved by the Board. If the Board concurs with the Administration's recommendation to hire Mr. Williams, the following motion could be offered for consideration:

Move to approve the hire of Keith Williams, as a Part-Time Firefighter, effective immediately.

Enclosed is the job description, candidate's application, and contingent offer letter. If you have any questions, please do not hesitate to contact Chief Sipe or Andrea Dumbrell.



GRAND HAVEN CHARTER TOWNSHIP
Job Description

Position: **FIRE FIGHTER – PART-TIME**
Department: Fire/Rescue
Reports To: Fire Chief
Status: Regular, Part-Time, Non-Exempt
Pay Grade: Part-Time Fire Fighter
Revision: 4/2021
Reviewed: 4/2021

SUMMARY:

Under the general supervision of the Fire Chief, Fire Officer or full-time firefighter, the part-time firefighter is responsible for fire fighting entailing the combating, extinguishing, and preventing of fires, and the saving of life and property. The part-time firefighter is a dual role member of the department having emergency medical care responsibilities in addition to fire fighting responsibilities.

ESSENTIAL FUNCTIONS:

- Performs firefighting activities including but not limited to, extinguishing fires, searching burning buildings, rescuing and assisting victims from emergency sites, driving fire apparatus, operating fire pumps and related equipment, advancing line hose, climbing ladders, and using Self Contained Breathing Apparatus (SCBA).
- Assesses fires and other emergency situations, reports conditions to others.
- Performs salvage operations such as evacuating water, removing debris and performing general clean up at the scene.
- Performs emergency medical activities including but not limited to, Advanced Life Support (ALS) and/or Basic Life Support (BLS) assessment and treatment of medical and/or trauma adult and pediatric patients.
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- Cleans and services apparatus, maintaining it in readiness condition. Reports mechanical failures or other difficulties to superior.
- Assists in cleaning up area of water and debris, turning off hydrants and replacing equipment on the trucks for return to station.
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- Must complete a minimum of twelve (12) hours of training per year.
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KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to communicate clearly both verbally and in writing to superior officers and the general public in the form of instructions, presentations, written reports, and training.
- Ability to complete clear, and concise written reports of fires, medical emergencies, and inspections.
- Ability to comprehend and complete tasks based on verbal and written directives.
- Ability to direct actions based on training and experience and take appropriate actions to mitigate hazardous situations.
- Ability to establish and maintain effective working relationships with other employees, cooperating agencies, and the general public, including excellent customer services in working with residents and those in need of assistance.
- Possess the ability, knowledge, and skill to use, operate and maintain a wide variety of fire fighting equipment and apparatus such as hoses, pumps, hydraulic rescue tools and other fire suppression equipment.
- Possess thorough knowledge of modern firefighting techniques, rescue, and emergency medical operations, and can apply this knowledge to various emergency situations.
- Possess thorough knowledge of the geography, street system, important locations in the township, physical layout of the township and location of fire hydrants.
- Possess thorough knowledge of the rules, policies, and procedures of the department and township.

PHYSICAL DEMANDS:

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Acknowledgement:

The primary purpose of this job description is to aid in establishing this specific job classification. The list is not all inclusive of the total scope of duties that may be necessary to be performed in relation to this position. The qualifications listed are guidelines. Alternative qualifications may be substituted if sufficient to perform the duties.

I acknowledge that I have received a copy of this job description and have read and understand the contents.

Employee Printed Name

Date

Employee Signature



September 24, 2021

Keith Williams
 1127 Oakes Avenue
 Grand Haven, MI 49417

Dear Keith -

It is with great pleasure that Grand Haven Charter Township makes you a contingent employment offer for the Part-Time Firefighter position. This position reports to Brian Sipe, Fire/Rescue Chief. Your estimated start date is scheduled for October 12, 2021

The Part-Time Firefighter position is a part-time, non-exempt position. We are offering you a starting hourly rate of \$17.89 for Run Pay/Station Duty and \$10.28 for Training Pay, paid biweekly. These hourly rates are Step 1 for Pay Grade 1 of the Firefighters' 2021 Wage Scale. Future increases are defined by the Pay Grade 1 Firefighters' Wage Scale and additional licenses earned, based upon adequate performance and any cost-of-living adjustment that is provided by the Board. Wage adjustments are normally provided on January 1st of each year.

In addition, your compensation package includes the following benefits. These details are for information purposes and are subject to any policy or plan changes:

Benefit	2021	Eligibility
Life Insurance	Township paid coverage of \$30,000	Immediate
AD&D Insurance	Township paid coverage of \$30,000	Immediate
MERS 457 Retirement Plan	Optional	Immediate
Employee Assistance Center (EAC)	Covered	Immediate
Employee Educational Expenses Reimbursement	Subject to applicable waiting periods and policy language	Per policy language
Fire/Rescue Exercise Facility	Available for use by employee and employee's spouse or significant other	Immediate

This employment offer is contingent upon the following:

- Completion of a satisfactory background and reference check,
- Passing a drug test,
- Satisfactory physical examination, designed solely to determine your physical ability to perform the duties of the position being offered to you, and
- Approval by Grand Haven Charter Township's Board of Trustees – October 11, 2021.

Please indicate your acceptance of our contingent offer by signing below and returning one copy of the letter, with your original signature, to me no later than 8:00 a.m., on Monday, September 27. Once you have returned a signed copy of this letter and the enclosed background check release form, I will begin the background checks and contact you about setting up the drug screen/physical. If you have any questions about this offer, please contact me at adumbrell@ght.org or 616.604.6309.

Keith, we look forward to having you as part of our team and believe you will find this opportunity both challenging and rewarding!

Sincerely,



Andrea Dumbrell
Human Resources Director

c. Andrea Sandoval, Accounting Director
Personnel File

I have read and understood the provisions of this offer of employment, and I accept the above conditional job offer. I understand that my employment with Grand Haven Charter Township is considered at will, meaning that either the Township or I may terminate this employment relationship at any time with or without cause or notice.

Date: _____

Signature: _____



Fire/Rescue Memo

TO: Township Board

FROM: Brian Sipe - Fire Chief

DATE: October 6, 2021

RE: Brush Truck Chassis

As part of the Fire/Rescue Department's Capital Improvement Plan, the FY2021 budget includes **\$30,000** for the purchase of a new chassis to replace our current brush truck. Our current brush truck is a 1996 Dodge Ram that we acquired from the DPW and maintenance costs continue to rise to keep the vehicle in service. We are proposing to purchase a 2022 Ford F350 4x4 chassis, that will then be outfitted with a flatbed wildland firefighting skid unit.

When we initially budgeted for this vehicle in 2020, there were no issues with availability or projected price increases, however, 2021 has been a different story. Being able to order a vehicle has been a challenge due to manufacturer part shortages and this has also driven up the prices.

We utilized the State Purchasing Program (MiDEAL) and were provided with three different quotes: Jorgensen Ford (\$39,355), Ford Fleet (\$36,291.56) and Signature Ford (\$32,385).

It is the staff's recommendation to accept the quote from Signature Ford for \$32,385.

If the Township Board supports the recommendation, the following motion can be offered:

Motion to approve the purchase of a 2022 Ford F350 4x4 from Signature Ford for a purchase price of \$32,385.

Please contact me should you have any questions or concerns.

MANAGER'S MEMO

DATE: October 6, 2021

TO: Township Board

FROM: Bill Cargo

SUBJECT: Second Reading – Amend the Boundaries of the DDA Downtown District

OVERVIEW:

The Grand Haven Charter Township Downtown Development Authority (DDA) was created in 1999 and was expected to remain in effect for about 25-years. Further, most of the projects contained within the original development plan and tax increment financing (TIF) plan are completed (*or no longer feasible*).

Last September, prior to making any decision on the dissolution of the DDA, the DDA Board requested input from the Planning Commission. The Planning Commission completed this review and made a series of recommendations regarding both expanding the Downtown district and adding projects to the Development and TIF plan.

This past June, the Township Board both reviewed and agreed with the Planning Commission's report and adopted a Resolution of Intent to (1) incorporate new property into the DDA Downtown District (*i.e., expanding the DDA Downtown District, which is the term for the boundaries of the DDA*) (2) expand the development area (*i.e., which is the boundary of the area to which the development plan and tax increment financing plan apply*); and, (3) amend the DDA development and tax increment financing plans.

The next step of the process is to amend the Downtown Development Authority District Ordinance that will expand the district boundaries for the DDA.

The Township has not received any public comments regarding the proposal to expand the DDA District boundaries – other than a query from the Loutit District Library in which staff confirmed that the library would remain exempt from capture under state law.

The timeline for the process to amend the DDA district boundaries and to amend the Development and Tax Increment Finance Plan follows:

<u>Tentative Dates</u>	<u>Description</u>
	<u>AMENDING THE AUTHORITY DOWNTOWN DISTRICT BOUNDARIES</u>
May 13, 2021	Step 1. — <u>Consideration by DDA Board</u> — The DDA Board will consider the addition of new area to the DDA Downtown District.
June 14, 2021	Step 2. — <u>Resolution of Intent</u> — The Township Board adopts a resolution of intent to amend the boundaries of the DDA Downtown District and setting date of public hearing on amendment.
Schedule Public Hearing for July 26, 2021	Step 3. — <u>Notice of Public Hearing</u> — Notice of the public hearing must be given and must include the date, time and place of the hearing and shall describe the amended boundaries of proposed downtown district. The notice must be given as follows:
<u>First publication: June 30th</u> <u>Second publication: July 1st</u>	(a) — The notice must be published twice in a newspaper of general circulation not less than 20 nor more than 40 days before the hearing date.
June 30th	(b) — The notice must also be mailed to all property taxpayers in proposed downtown district at least 20 days prior to the hearing date.
June 30th	(c) — The notice must be posted in at least 20 conspicuous and public places in the district at least 20 days before the meeting.
June 30th	(d) — The notice must be mailed to the governing body of each taxing jurisdiction levying taxes that would be subject to capture at least 20 days prior to the hearing date <u>by certified mail.</u>

<p style="text-align: center;">July 26, 2021</p>	<p>Step 4. Hearing At the hearing, a resident, taxpayer, property owner or official from a taxing jurisdiction with millage that would be subject to capture has the right to be heard regarding the amendment to the boundaries of the district. While the Township Board may not incorporate land into a district that was not included in the description contained in the notice of public hearing, it may eliminate lands described in the notice in the final determination of the boundaries.</p>
<p style="text-align: center;">September 24, 2021</p>	<p>Step 5. Opt Out Not more than 60 days after the public hearing, the governing body of a taxing jurisdiction with millage that would otherwise be subject to capture may, with respect to the lands to be added to the district, exempt its taxes from capture by adopting a resolution to that effect and filing a copy with the Township Clerk.</p>
<p>September 27, 2021 is the next regular meeting following expiration of the 60 days</p>	<p>Step 6. Establishing Ordinance The DDA downtown district is amended by the adoption of an ordinance adopted by a majority of members of the governing body of municipality, designating amended boundaries of downtown district. The ordinance cannot be adopted until 60 days after the public hearing. The first date the ordinance can be adopted is October 11th with a second reading.</p>
<p style="text-align: center;">October 18, 2021</p>	<p>(a) The ordinance must be filed promptly with secretary of state after its adoption.</p>
<p style="text-align: center;">October 20, 2021</p>	<p>(b) The ordinance must be published at least once in newspaper of general circulation after its adoption.</p>
	<p style="text-align: center;"><u>AMENDING DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN</u></p>
	<p>In order to implement projects in the new area of the DDA, it will have to be included in the development area governed by a Development Plan and Tax Increment Financing Plan. The development area of the DDA Downtown District can be amended by adopting an amendment to the Plan for this area which changes the legal description of the development area. At this time, the Board will also want to add projects to the plan that cover the new area. These projects should also be included in the amendment so that all of the changes can be handled at one time. The steps for adopting the amendment to the Plan are as follows:</p>

<p style="text-align: center;">October 25, 2021</p>	<p>Step 1. <u>Development Area Citizens Council</u>– If the Development Area of the DDA has more than 100 residents, a Development Area Citizens Council must be formed at least 90 days before the public hearing on the plan amendment.</p>
<p style="text-align: center;">November 18, 2021</p>	<p>Step 2. <u>Plan Developed</u> – The DDA Board meets to review the proposed plan amendment and give its input.</p>
<p style="text-align: center;">November 18, 2021</p>	<p>Step 3. <u>Plan Approved by DDA</u> – The DDA Board approves the plan amendment by resolution and recommends it to the Township Board.</p>
<p style="text-align: center;">December 2, 2021</p>	<p>Step 4. <u>Development Area Citizens Council Meeting</u> -- the Development Area Citizens Council meets to review and provide advice on the plan amendment.</p>
<p style="text-align: center;">December 13, 2021 sets hearing for January 24, 2022</p>	<p>Step 5. <u>Public Hearing Set</u> – The Township Supervisor sets a public hearing at a Township Board meeting to consider the plan amendment.</p>
	<p>Step 6. <u>Notice of Public Hearing</u> – Notice of the public hearing must be given and must include the date, time and place of the hearing, describe the proposed development area in relation to highways, streets, streams or otherwise, and must state that maps, plats and a description of the development plan, including the method of relocating families and individuals who may be displaced from the area are available for public inspection at a place designated in the notice and that all aspects of the development plan will be open for discussion at the public hearing. The notice must be given as follows:</p>
<p><u>First Publication:</u> December 17th <u>Second Publication:</u> December 29th</p>	<p>(a) The notice must be given by publication twice in a newspaper of general circulation designated by the Township, the first of which shall not be less than 20 days before the date set for the hearing.</p>
<p>No later than December 22nd</p>	<p>(b) The notice must be posted in at least 20 conspicuous and public places in the downtown district at least 20 days before the hearing.</p>
<p>No later than December 22nd</p>	<p>(c) The Notice must be mailed to all property taxpayers of record at least 20 days before the hearing.</p>

<p>No later than December 22nd</p>	<p>(d) Before the public hearing the Township must provide a reasonable opportunity for the taxing jurisdictions levying taxes subject to capture to express their views and recommendations regarding the plan. The taxing jurisdictions must be fully informed of the fiscal and economic implications of the proposed plan. Send a copy of the plan and the notice of hearing to the taxing jurisdictions by <u>certified mail</u>.</p>
<p>January 24, 2022</p>	<p>Step 7. <u>Public Hearing</u> – At the hearing interested persons and representatives from the taxing jurisdictions have the opportunity to be heard, to submit written communications and documentary evidence.</p>
<p>First Reading: January 24, 2022 Second Reading: February 14, 2022</p>	<p>Step 8. <u>Adopting Ordinance</u> – After a public hearing is held, the Township Board makes certain determinations required by statute and approves the plan amendment by ordinance.</p>

To proceed forward with the proposed expansion of the DDA district boundaries, the following motion can be offered:

Move to approve and adopt the proposed ordinance to expand the district boundaries of the Township’s Downtown Development District. This is a second reading.

Please contact me if there are any questions or comments.

**TOWNSHIP BOARD
GRAND HAVEN CHARTER TOWNSHIP
OTTAWA COUNTY, MICHIGAN**

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND ORDINANCE NUMBER 297 ENTITLED “DOWNTOWN
DEVELOPMENT AUTHORITY DISTRICT ORDINANCE”
OF GRAND HAVEN CHARTER TOWNSHIP, OTTAWA COUNTY, MICHIGAN**

THE CHARTER TOWNSHIP OF GRAND HAVEN ORDAINS:

Section 1. Exhibit “A” of Ordinance No. 297, entitled “Downtown Development Authority District Ordinance” is amended as follows:

EXHIBIT “A”

Downtown Development Authority Description of Boundaries (as amended)

Starting at the intersection of Robbins Road and 172nd Avenue and proceeding southerly following the boundary line between the City of Grand Haven and Grand Haven Charter Township approximately 983.63’ along 172nd Avenue, then easterly following the boundary of the city and township approximately 569.22’, then northerly following the boundary of the city and township approximately 983.74’ to Robbins Road, then easterly along Robbins Road following the boundary of the city and township to the intersection of Robbins Road and 168th Avenue, then southerly following the boundary of the city and township along 168th Avenue to the intersection of Comstock Street and 168th Avenue, then westerly following the boundary of the city and township along Comstock Street approximately 1,320’, then southerly following the boundary of the city and township approximately 1,935.13’, then easterly following the boundary of the city and township approximately 991.18’, then southerly following the boundary of the city and township approximately 645’ to Hayes Street, then easterly following the boundary of the city and township along Hayes Street to the intersection of Hayes Street and 168th Avenue, then northerly following the boundary of the city and township approximately 670.25’, then easterly following the boundary of the city and township approximately 661.25’, then southerly following the boundary of the city and township 669.25’ to Hayes Street, then westerly following the boundary of the city and township along Hayes Street approximately 357.22’, then southerly following the boundary of the city and township approximately 642.02’, then westerly approximately 357.22’ to 168th Avenue, then southerly approximately 10’ along 168th Avenue, then westerly approximately 1,325.12’, then southerly following the rear lot lines of industrial properties abutting 172nd Avenue approximately 2,018.44’, then easterly following the northern lot line of an industrial property approximately 95.04’, then southerly following the rear lot lines of industrial properties abutting 172nd Avenue approximately 783.96’, then easterly following the northern property line of an industrial property approximately 400’, then southerly following the rear lot lines of industrial properties abutting 172nd Avenue approximately 1,173.59’, then easterly approximately 368.48’, then southerly approximately 30’, then easterly approximately 363’ to the east ROW of 168th Avenue, then southerly approximately 642’ along the east ROW of 168th Avenue to the intersection of Johnson Street and the east ROW of 168th Avenue, then easterly along Johnson Street approximately 823.36’ to the Van Doorne Drain, then southerly along the Van Doorne Drain to Ferris Street, then easterly along Ferris Street

approximately 669.44', then southerly along the lot lines of properties abutting US-31 approximately 2,688.55' to Lincoln Street, then easterly along Lincoln Street approximately 1,342.47', then southerly following the side yard lot line of a property abutting US-31 approximately 1,027.51', then westerly approximately 224.8', then southerly approximately 1,590' to the north ROW of Warner Street, then easterly along the north ROW of Warner Street approximately 554', then southerly following the eastern lot lines of commercial properties abutting US-31 approximately 1,373', then easterly approximately 997', then southerly approximately 1,285' to the north ROW of Buchanan Street, then easterly along the north ROW of Buchanan Street approximately 1254', then southerly approximately 706', then westerly approximately 490', then southerly approximately 980', then southwestly approximately 390', then southeasterly approximately 950', then easterly approximately 1,804', then southerly approximately 1,043', then easterly approximately 1,365' to the east ROW of 156th Avenue, then southerly along the east ROW of 156th Avenue approximately 300.5', then westerly approximately 242', then southerly following the rear lot lines of properties abutting 156th Avenue approximately 521', then westerly approximately 209', then southerly approximately 209', then easterly approximately 116', then southerly approximately 167', then easterly approximately 28', then southerly to the south ROW of Lake Michigan Drive (M-45), then westerly approximately 605' along the south ROW of Lake Michigan Drive (M-45), then southerly approximately 280', then westerly approximately 41', then southerly approximately 185' to the northerly lot line of a campground property, then easterly approximately 582' along the northerly lot line of a campground property, then southerly along the easterly lot line of a campground property approximately 751', then easterly approximately 760', then southerly approximately 780', then westerly approximately 760', then southerly approximately 567' to the north ROW of Winans Street, then easterly along the north ROW of Winans Street approximately 334', then southerly approximately 689', then westerly 366' to the easterly ROW of US-31, then northwestly approximately 1376' along the easterly ROW of US-31 and west approximately 360' to the western ROW of C&O Railroad, then southerly approximately 295', then westerly approximately 330', then northerly approximately 66', then westerly approximately 528', then southerly approximately 363' to the south ROW of Winans Street, then westerly along the south ROW of Winans Street approximately 1,785', then southerly approximately 1,292', then westerly approximately 1,307', then southerly approximately 28', then westerly approximately 660', then northerly approximately 1,311' to the south ROW of Winans Street, then westerly approximately 512' along the south ROW of Winans Street, then northerly approximately 1,356', then easterly approximately 1,836', then northerly approximately 983', then easterly approximately 250', then northerly approximately 396' to the north ROW of Lake Michigan Drive, then easterly approximately 30' along the north ROW of Lake Michigan Drive, then southerly approximately 396', then easterly following the rear lot lines of properties abutting Lake Michigan Drive approximately 540', then northerly approximately 346' to the south ROW of Lake Michigan Drive, then westerly along the south ROW of Lake Michigan Drive approximately 206', then northerly approximately 2,711', then easterly approximately 135' to the westerly right-of-way line of the C & O Railroad, then easterly crossing the C & O Railroad and US-31 approximately 372' to the northwest property corner of the Agnew Roadside Park and the easterly right-of-way of northbound US-31, then northwestly along the easterly right-of-way of northbound US-31 approximately 7,266' then westerly across US-31 and the railroad to the northeast corner of the township cemetery, then westerly along the northern property line of the township cemetery approximately 1,034.9', then northerly approximately 697', then westerly approximately 246' to 168th Avenue, then northerly along 168th Avenue to the intersection of Lincoln Street and 168th Avenue, then northerly along 168th Avenue approximately 1,360.63', then westerly approximately 720', then northerly 358', then westerly approximately 6.99', then northerly approximately 393', then westerly approximately 400', then northerly approximately 550' to Ferris Street,

then westerly along Ferris Street to the southwest property corner of the Grand Haven Area Public School high school, then northerly along the western lot line of the Grand Haven Area Public School high school approximately 1,320.86', then westerly along the lot line of the Grand Haven Area Public School high school approximately 366', then northerly along the lot line of the Grand Haven Area Public School high school approximately 1,320' to the northwest corner of the Grand Haven Area Public School high school property, then northerly approximately 667.59', then westerly approximately 508.43' to the southerly line of Church Hill Street, then northerly 66.00' along the easterly end of Church Hill Street, then westerly along the northerly line of Church Hill Street approximately 672.33' (excluding the right-of-ways for Cottage Drive and Lake Sedge Dr.) then northerly approximately 38.54', then easterly approximately 57.87', then northerly along the rear lot lines of residential lots abutting Lakeshore Avenue approximately 292', then westerly approximately 1.59', then northerly along the rear lot lines of residential lots abutting Lakeshore Avenue approximately 400.28', then westerly approximately 2.84', then northerly approximately 100', then westerly approximately 200' to Lakeshore Avenue, then northerly along Lakeshore Avenue to the intersection of Hayes Street and Lakeshore Avenue, then continuing northerly along Lakeshore Avenue approximately 225', then easterly approximately 217.99', then southerly approximately 93.5', then easterly approximately 150', then northerly approximately 93.5', then easterly approximately 44.4', then northerly along the western lot line of an industrial property abutting US-31 approximately 239.75', then easterly along the northern lot line of an industrial property abutting US-31 approximately 262.34' to the northeast corner of an industrial property and the westerly right-of-way of the C & O Railroad, then southeasterly along the westerly right-of-way of the C & O Railroad approximately 13,373' to the northeast corner of the township cemetery (excluding the right-of-ways for Rosy Mound Drive and Hayes Street), then commencing from the northeast corner of the aforementioned industrial property (that is approximately 394.79' northerly of Hayes Street along the western right-of-way of the C & O Railroad) northerly along the western right-of-way of the C & O Railroad approximately 2,230.59' to the southeast corner of a Condominium, then westerly along a southerly line of a Condominium approximately 391.15', then southerly along a Condominium approximately 290.53', then westerly along a Condominium approximately 573.21' to the easterly line of Lakeshore Drive, then northerly along Lakeshore Drive approximately 66', then easterly approximately 200', then northerly following the rear lot lines of properties abutting Lakeshore Drive approximately 621', then westerly approximately 160' to Lakeshore Drive, then northerly along Lakeshore Drive approximately 200', then easterly approximately 377', then northerly along the westerly line of a Condominium approximately 430' to the boundary of the city and township, then easterly following the boundary of the city and township approximately 521.38' to the westerly right-of-way of the C & O Railroad, then southeasterly along the westerly right-of-way of the C & O Railroad and the eastern line of a Condominium approximately 905.54' to the southeast corner of the Condominium, then northeasterly crossing the C & O Railroad right-of-way to the northwest corner of a commercial property and the boundary of the city and township approximately 1,891, then southeasterly along the easterly right-of-way of the C & O Railroad approximately 2,898' to the southwest corner of a campground, then easterly along the southern line of the campground approximately 23', then northerly along the westerly right-of-way of US-31 approximately 2,878' to the boundary of the city and township, then westerly along the boundary of the city and township approximately 402.71', then easterly and northerly following the boundary of the city and township to the intersection of US-31 and Robbins Road, then easterly following the boundary of the city and township along Robbins Road approximately 357.11', then southerly following the boundary of the city and township approximately 380', then easterly following the boundary of the city and township approximately 236.5', then northerly following the boundary of the city and township approximately 243', then easterly following the boundary of the city and township

approximately 45', then northerly following the boundary of the city and township approximately 137' to Robbins Road, then easterly following the boundary of the city and township along Robbins Road 301.5', then southerly following the boundary of the city and township approximately 214', then easterly following the boundary of the city and township approximately 122', then northerly following the boundary of the city and township approximately 214' to Robbins Road, then easterly following the boundary of the city and township along Robbins Road to the intersection of Robbins Road and 172nd Avenue approximately 173', to the point of beginning.

Except a parcel of land located on Winans Street approximately 4,060' west of the centerline of southbound US-31, then westerly along the north ROW of Winans Street approximately 331', then northerly approximately 499', then easterly approximately 331', then southerly to the north ROW of Winans Street approximately 499' to beginning.

Section 2. Conflicting Ordinances. Except as amended, Ordinance No. 297, entitled "Downtown Development Authority District Ordinance" is and shall remain in full force and effect. All ordinances and parts of Ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Section 3. Filing. The Township Clerk shall file by certified mail a copy of this Ordinance with the Secretary of State promptly after its adoption.

Section 4. Publication. The Township Clerk shall publish a copy of this Ordinance in the *Grand Haven Tribune*, a newspaper of general circulation in the Township, as soon as possible after its adoption.

Section 5. Effective Date. This Ordinance shall take effect the day following the date of its publication in the *Grand Haven Tribune*, a newspaper of general circulation in the Township.

Section 6. Severability. If any portion of this Ordinance shall be held to be unlawful, the remaining portions shall remain in full force and effect.

YEAS:

NAYS:

ABSENT:

APPROVED: October 11, 2021

I, Laurie Larsen, Township Clerk of Grand Haven Charter Township, certify that this ordinance was adopted by the Township Board of the Charter Township of Grand Haven at a regular meeting of the Township Board held on October 11, 2021, and published in the *Grand Haven Tribune*, a newspaper of general circulation in Grand Haven Charter Township, on October ____, 2021.

Laurie Larsen, Township Clerk

Adopted: October 11, 2021

Published: October **, 2021

Effective: October **, 2021

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P21BU0480	WILKIE CHRISTOPHER-JENNIFER	15245 FOREST PARK DR	\$12,500	\$194.03
P21BU0517	HUDDAS RICHARD V-KATHLEEN P	14939 MERCURY DR	\$10,000	\$168.00
P21BU0533	KINNEY MICHAEL A-SANDRA L TRUST	12297 LINCOLN FARMS DRIVE PV	\$45,000	\$416.65
			\$67,500	\$778.68
			<i>Total Permits For Type:</i>	3
ADDITIONS				
P21BU0504	PAULSON MARK W-CINDY J	13641 BITTERSWEET DR	\$1,000	\$75.00
P21BU0530	DAHLMAN SARAH	15613 GROESBECK ST	\$70,654	\$592.38
			\$71,654	\$667.38
			<i>Total Permits For Type:</i>	2
ADDRESS				
P21AD0037	STATE HWY DEPT	ROADSIDE PK	\$0	\$14.00
			\$0	\$14.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P21BU0430	SCHIPPERS NICK	15060 MERCURY DR	\$75,000	\$672.15
P21BU0479	LOWTHER DONALD E-SUELLEN	13731 LAKE SEDGE DR	\$8,000	\$136.50
P21BU0485	LAMSE RANDALL L	13289 LAKESHORE DR	\$45,000	\$416.65
P21BU0491	FIREHAMMER PAUL W-SUSAN M	17276 BEACH RIDGE WY PVT	\$7,951	\$136.50
P21BU0507	TRUELOVE BRIAN J-DONNA M	17462 PINE BLUFF CT PVT	\$2,000	\$75.00
P21BU0518	JUAREZ RUBEN-ROSANNE	12205 BLUEWATER RD	\$75,000	\$622.15
P21BU0521	OCHOA PROPERTIES LLC	11232 156TH AVE	\$900	\$150.00
			\$213,851	\$2,208.95
			<i>Total Permits For Type:</i>	7
BASEMENT FINISH				
P21BU0340	ATKINSON MICHAEL W-CALEY C	15075 BRIARWOOD ST	\$13,714	\$202.34
			\$13,714	\$202.34
			<i>Total Permits For Type:</i>	1
COMMERCIAL REMODEL				
P21BU0489	HEALTH POINTE	15100 WHITTAKER WAY	\$23,610	\$520.13
			\$23,610	\$520.13
			<i>Total Permits For Type:</i>	1
DECK				
P21BU0379	WESNER FAMILY PROTECTION TRUST	15831 LAKE AVE	\$12,500	\$194.03
P21BU0452	SCHULTZ JOHN H SR-CAROLYN J	13610 168TH AVE	\$9,500	\$243.00
P21BU0487	ALDERINK LARRY-CAROLE	12820 SUMMERSET DR	\$11,000	\$233.75
P21BU0492	COOK KENNETH L-JEAN L	15277 MEADOWWOOD DR	\$15,970	\$217.79
P21BU0493	MURPHY MILES J-JUDITH A TRUST	12061 BLUEWATER RD	\$9,926	\$168.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21BU0497	LANKAMP TISHA	14807 CANARY DR	\$7,445	\$136.50
P21BU0500	SITZER ERICA	14761 PARK AVE	\$400	\$125.00
P21BU0515	MATHEWS MARLENE R TRUST	15195 BAYOU POINTE PL	\$6,740	\$120.75
P21BU0534	CHERRY JAMES G-DIANE J	14843 BIRDSONG LN	\$3,000	\$75.00
			\$76,481	\$1,513.82
			<i>Total Permits For Type:</i>	9

DEMOLITION

P21DE0008	KROES KIM A	16278 COMSTOCK ST	\$1	\$50.00
			\$1	\$50.00
			<i>Total Permits For Type:</i>	1

ELECTRICAL

P21EL0239	BROCK ROBERT D-JESSICA D	16965 FOX CHASE CIR PVT	\$0	\$108.00
P21EL0260	HEALTH POINTE	15100 WHITTAKER WAY	\$0	\$110.00
P21EL0261	DIEKEVERS BERNIE F	15705 COMSTOCK ST 15707	\$0	\$237.00
P21EL0262	DIEKEVERS BERNIE F	15705 COMSTOCK ST 15707	\$0	\$237.00
P21EL0263	MILLS RICHARD L-SUSAN D	15317 CANTERBURY LN PVT	\$0	\$114.00
P21EL0264	INTERRA HOMES LLC	12745 RIVERTON RD	\$0	\$262.00
P21EL0265	CANNIZZO PAUL J-BARBARA J	17131 LEGACY DR	\$0	\$130.00
P21EL0266	REIFEL JOHN-VIRGINIA	12991 COPPERWAY DR	\$0	\$114.00
P21EL0267	TONNING BROC-BROOKE	17957 SHORE ACRES RD	\$0	\$55.00
P21EL0268	INTERRA HOMES LLC	12697 RIVERTON RD	\$0	\$262.00
P21EL0269	JTB HOMES LLC	12732 RIVERTON RD	\$0	\$256.00
P21EL0270	JENKINS DIANA M	13468 HIDDEN CREEK CT	\$0	\$110.00
P21EL0271	JTB HOMES LLC	15682 GARDENTON CT	\$0	\$256.00
P21EL0272	YEOMAN MATTHEW-BETHANNEE	13187 160TH AVE	\$0	\$106.00
P21EL0273	MACIEJEWSKI RONALD-CONNIE	12718 RETREAT DR PVT	\$0	\$106.00
P21EL0275	HEALTH POINTE	15100 WHITTAKER WAY	\$0	\$150.00
P21EL0276	SIGNATURE LAND DEVELOPMENT CO	14600 WINDWAY DRIVE	\$0	\$272.00
P21EL0277	CELLO PARTNERSHIP DBA: VERIZON WIRE	1486 168TH AVE	\$0	\$50.00
P21EL0278	PRINCE STEVEN M-ANNA L	17004 BUCHANAN ST	\$0	\$387.00
P21EL0279	TAYLOR HEIDI	15261 NICKOLAS DR	\$0	\$56.00
P21EL0280	PLATZ CARL A-JAYNE R	16186 VANDEN BERG DR	\$0	\$116.00
P21EL0281	ATKINSON MICHAEL W-CALEY C	15075 BRIARWOOD ST	\$0	\$110.00
P21EL0282	WESTVIEW CAPITAL LLC	15903 CEDAR AVE 15901	\$0	\$268.00
P21EL0283	WESTVIEW CAPITAL LLC	15903 CEDAR AVE 15901	\$0	\$268.00
P21EL0284	ANYS FAMILY TRUST	15141 LAKE AVE	\$0	\$60.00
P21EL0285	REIFEL JOHN-VIRGINIA	12991 COPPERWAY DR	\$0	\$118.00
P21EL0286	RIVER HAVEN OPERATING COMPANY LLC	14501 DOGWOOD CT	\$0	\$55.00
P21EL0287	AVERY RUSSELL L-FAITH L	11707 152ND AVE	\$0	\$74.00

Building Permit Report - Monthly

		Estimated Cost	Permit Fee
P21EL0288	RIVER HAVEN OPERATING COMPANY LLC13288 PINWOOD DR	\$0	\$56.00
P21EL0289	CITY OF GRAND RAPIDS 11177 LAKESHORE DR	\$0	\$283.00
P21EL0290	JUAREZ RUBEN-ROSANNE 12205 BLUEWATER RD	\$0	\$120.00
P21EL0292	DAHLMAN SARAH 15613 GROESBECK ST	\$0	\$96.00
P21EL0293	KOATS DEBRA L 15280 CHERRY ST	\$0	\$56.00
P21EL0294	GEERLINGS AUSTIN-SARA 12425 168TH AVE	\$0	\$120.00
P21EL0295	GRAND HAVEN DEVELOPMENT GROUP LLC2955 BOULDERWAY TR	\$0	\$311.00
P21EL0297	CES SIMTH REVOCABLE LIVING TRUST 15318 COVE ST	\$0	\$129.00
		\$0	\$5,618.00
		Total Permits For Type: 36	

FENCE

P21ZL0099	POEL RANDALL C-LISA A 13330 LAKESHORE DR	\$2,000	\$40.00
P21ZL0125	VENTURES TORTUGA LLC 15370 APPLE ST	\$3,000	\$40.00
P21ZL0128	EUSTICE ERYN & AMANDA 15187 160TH AVE	\$2,000	\$40.00
P21ZL0131	EASTBROOK HOMES INC 14612 WINDWAY DRIVE	\$8,900	\$40.00
P21ZL0134	TOMPKINS BRETT S-STACY L TRUST 15467 BUCHANAN ST	\$0	\$40.00
P21ZL0137	COLE JOHN R-HOLLY 17868 BRUCKER ST	\$0	\$40.00
P21ZL0138	ATKINS-VANLIESHOUT ANDREW O-ELIZABETH 150 MAPLERIDGE DR	\$0	\$40.00
P21ZL0139	VERLEE SHERYL 15718 MERCURY DR	\$0	\$40.00
P21ZL0140	HALLIHAN MATTHEW 16013 MERCURY DR	\$0	\$40.00
P21ZL0141	SAAVEDRA MANUEL-MARITZA 15368 MEADOWLARK DR	\$0	\$40.00
P21ZL0144	BAAS JAMES-STEPHANIE 12728 SANCTUARY PL	\$0	\$40.00
P21ZL0145	EVEN ANDREW 14926 LAKESHORE DR	\$0	\$40.00
		\$15,900	\$480.00
		Total Permits For Type: 12	

GROUND SIGN

P21SG0008	AMERICAN DUNES LLC 17000 LINCOLN ST	\$0	\$52.50
		\$0	\$52.50
		Total Permits For Type: 1	

MANUFACTURED HOME SET-UP

P21BU0490	RIVER HAVEN OPERATING COMPANY LLC13288 PINWOOD DR	\$1	\$300.00
		\$1	\$300.00
		Total Permits For Type: 1	

MECHANICAL

P21ME0325	BROCK ROBERT D-JESSICA D 16965 FOX CHASE CIR PVT	\$0	\$105.00
P21ME0352	DUKPA PEMA-TSHERING 15272 164TH AVE	\$0	\$80.00
P21ME0353	MUELLER DAVID-KATHERINE 17606 BRUCKER ST	\$0	\$80.00
P21ME0354	BAGLEY ADAM-JENNIFER 15266 STEEPLECHASE CT PVT	\$0	\$115.00
P21ME0355	PUSHAW THOMAS C-EVE M 14766 AMMERAAL AVE	\$0	\$130.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21ME0356	VANDENBERG DANIEL S-JACQUELYN	9880 LAKESHORE DR	\$0	\$140.00
P21ME0357	TEG 43 NORTH LLC	14854 RIDGEMOOR ST 201	\$0	\$90.00
P21ME0358	TEG 43 NORTH LLC	17501 CRESCENT ST 205	\$0	\$90.00
P21ME0359	PRINS WILLIAM-HALEY	16890 BUCHANAN ST	\$0	\$125.00
P21ME0360	KLOP TRUST	14731 MERCURY DR	\$0	\$110.00
P21ME0361	SPEER GARRY-LORI	15858 OBRIEN CT	\$0	\$80.00
P21ME0362	TEG TIMBERVIEW 1 LLC	17163 DUNE VIEW DR 314-BLDG B	\$0	\$80.00
P21ME0363	BULLARD SUZANNE M	13458 REDBIRD LN	\$0	\$110.00
P21ME0364	DEFORD MICHAEL R-SAMANTHA	15156 WILLOWWOOD CT	\$0	\$110.00
P21ME0365	PELKEY DEAN M-LISA M	14403 LAKESHORE DR	\$0	\$160.00
P21ME0366	BAKKER EUNICE K TRUST	15438 COVE ST	\$0	\$110.00
P21ME0367	RIVER HAVEN OPERATING COMPANY LLC	13288 PINWOOD DR	\$0	\$80.00
P21ME0368	PRINCE STEVEN M-ANNA L	17004 BUCHANAN ST	\$0	\$180.00
P21ME0369	FLAGSTAR BANK FSB	17250 HAYES ST	\$0	\$80.00
P21ME0370	TONNING BROC-BROOKE	17957 SHORE ACRES RD	\$0	\$110.00
P21ME0371	MONARCH KEITH	15075 BIGNELL DR	\$0	\$110.00
P21ME0372	RIVER HAVEN OPERATING COMPANY LLC	14501 DOGWOOD CT	\$0	\$80.00
P21ME0373	TEG 43 NORTH LLC	14918 RIDGEMOOR ST 206	\$0	\$55.00
P21ME0374	INTERRA HOMES LLC	12745 RIVERTON RD	\$0	\$230.00
P21ME0375	INTERRA HOMES LLC	12697 RIVERTON RD	\$0	\$230.00
P21ME0376	MILLS RICHARD L-SUSAN D	15317 CANTERBURY LN PVT	\$0	\$105.00
P21ME0377	ATKINSON MICHAEL W-CALEY C	15075 BRIARWOOD ST	\$0	\$120.00
P21ME0378	YEOMAN MATTHEW-BETHANNEE	13187 160TH AVE	\$0	\$125.00
P21ME0379	CHUWAN DAL B	15342 164TH AVE	\$0	\$110.00
P21ME0380	REIFEL JOHN-VIRGINIA	12991 COPPERWAY DR	\$0	\$60.00
P21ME0381	SHERIDAN EDWARD J	12677 WILDERNESS TR PVT	\$0	\$80.00
P21ME0382	MCNERGNEY ROBERT-WINIFRED-MARTA	15234 MILLHOUSE CT 15236	\$0	\$80.00
P21ME0383	SIGNATURE LAND DEVELOPMENT CO	14629 WINDWAY DRIVE	\$0	\$135.00
P21ME0384	BEATTY MICHAEL S-MELISSA	15015 SANDSTONE RD	\$0	\$80.00
P21ME0385	RIVER HAVEN OPERATING COMPANY LLC	13914 OAKWOOD CIRCLE	\$0	\$110.00
P21ME0386	PAPARELLA MARY-REPTA MICHAEL	17611 TAMARACK LN	\$0	\$85.00
P21ME0387	JTB HOMES LLC	15682 GARDENTON CT	\$0	\$230.00
P21ME0388	ESHLEMAN JON W TRUST	15874 MERCURY DR 15876	\$0	\$80.00
P21ME0389	OCHOA PROPERTIES LLC	11232 156TH AVE	\$0	\$80.00
P21ME0390	HELMICK BARTON M-LAURA D	15120 DEREMO AVE	\$0	\$55.00
P21ME0391	VANDERMEULEN DEAN B	13269 160TH AVE	\$0	\$80.00
P21ME0392	GREEN STEVEN J-DARLENE L	15626 LINCOLN ST	\$0	\$90.00
P21ME0393	HEALTH POINTE	15100 WHITTAKER WAY	\$0	\$70.00
P21ME0394	JUAREZ RUBEN-ROSANNE	12205 BLUEWATER RD	\$0	\$115.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21ME0395	BROTT DWAYNE A-BROOKS TRACY	14473 WINDWAY DRIVE	\$0	\$135.00
P21ME0396	CES SIMTH REVOCABLE LIVING TRUST	15318 COVE ST	\$0	\$55.00
P21ME0397	EHLERT JOHN-ROSEANNE	15528 LINCOLN ST	\$0	\$70.00
P21ME0398	SIGNATURE LAND DEVELOPMENT CO	14415 WINDWAY DRIVE	\$0	\$225.00
P21ME0399	WEIDEN JEANETTE-BRIAN	15108 BRIARWOOD ST	\$0	\$110.00
P21ME0400	BEATTY MICHAEL S-MELISSA	15015 SANDSTONE RD	\$0	\$80.00
P21ME0401	KRATSAS JAMES R	13546 FOREST PARK DR	\$0	\$110.00
P21ME0402	QUACKENBUSH JAMES D-JEANNE M	15602 LAKE AVE	\$0	\$110.00
P21ME0403	BOOS AARON-MEGAN	15406 MEADOWS DR	\$0	\$80.00
			\$0	\$5,735.00
			<i>Total Permits For Type:</i>	53

MISCELLANEOUS

P21BU0494	WILLITS JACKIE W-COLLEEN A	17832 ROBBINS RD	\$2,800	\$75.00
P21BU0495	BAKER SHERRY	14751 PARKWOOD DR	\$5,600	\$105.00
			\$8,400	\$180.00
			<i>Total Permits For Type:</i>	2

OUTDOOR POND

P19SLU0007	AMERICAN DUNES LLC	17000 LINCOLN ST	\$0	\$1,400.00
			\$0	\$1,400.00
			<i>Total Permits For Type:</i>	1

PLUMBING

P21PL0139	PETZOLDT-HOLDREN-BOGGIANO	17378 MOUNTAIN PLAT DR	\$0	\$120.00
P21PL0141	COUSINS WILLIAM T III-MEREDITH A	15290 WINCHESTER CIR PVT	\$0	\$55.00
P21PL0142	FURST ALICE-HENNING JULIE-MCDONALD	15298 WINCHESTER CIR PVT	\$0	\$55.00
P21PL0143	HECK CAROLYN M	15301 BROADMOOR PL PVT	\$0	\$55.00
P21PL0145	DIEKEVERS BERNIE F	15705 COMSTOCK ST 15707	\$0	\$235.00
P21PL0146	JENKINS DIANA M	13468 HIDDEN CREEK CT	\$0	\$110.00
P21PL0147	PRINS WILLIAM-HALEY	16890 BUCHANAN ST	\$0	\$126.00
P21PL0148	RIVER HAVEN OPERATING COMPANY LLC	13288 PINWOOD DR	\$0	\$55.00
P21PL0149	SHAW BARBARA J-WOODCOCK CURTIS E	12725 WILDERNESS TR PVT	\$0	\$217.00
P21PL0150	PRINCE STEVEN M-ANNA L	17004 BUCHANAN ST	\$0	\$241.00
P21PL0151	WESTVIEW CAPITAL LLC	15903 CEDAR AVE 15901	\$0	\$230.00
P21PL0152	WESTVIEW CAPITAL LLC	15903 CEDAR AVE 15901	\$0	\$230.00
P21PL0153	OWEN DEVON-KRISTIN	16944 BUCHANAN ST	\$0	\$60.00
P21PL0154	HELMICK BARTON M-LAURA D	15120 DEREMO AVE	\$0	\$70.00
P21PL0155	GRAND HAVEN DEVELOPMENT GROUP LLC	13161 COPPERWAY DR	\$0	\$223.00
P21PL0156	CERRO ALTO HOLDINGS LLC	16915 TIMBER DUNE DR	\$0	\$110.00
P21PL0157	MILLS RICHARD L-SUSAN D	15317 CANTERBURY LN PVT	\$0	\$120.00
P21PL0158	YEOMAN MATTHEW-BETHANNEE	13187 160TH AVE	\$0	\$60.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21PL0159	JUAREZ RUBEN-ROSANNE	12205 BLUEWATER RD	\$0	\$148.00
P21PL0160	CAUGH VALERIE M	12665 RIVERTON RD	\$0	\$55.00
P21PL0161	TEG 43 NORTH LLC	14971 RIDGEMOOR ST 205	\$0	\$55.00
P21PL0162	JEROVSEK JACK	15907 CEDAR AVE	\$0	\$156.00
P21PL0163	WESTVIEW CAPITAL LLC	15915 CEDAR AVE 15913	\$0	\$225.00
P21PL0164	WESTVIEW CAPITAL LLC	15915 CEDAR AVE 15913	\$0	\$225.00
			\$0	\$3,236.00
			<i>Total Permits For Type:</i>	24

POOL/SPA/HOT TUB

P21BU0476	TAYLOR HEIDI	15261 NICKOLAS DR	\$14,679	\$208.95
P21BU0525	KOATS DEBRA L	15280 CHERRY ST	\$2,500	\$150.00
			\$17,179	\$358.95
			<i>Total Permits For Type:</i>	2

REPLACEMENT WINDOWS/DOORS

P21BU0469	VENTURES TORTUGA LLC	15370 APPLE ST	\$5,000	\$89.25
P21BU0503	MASON DUSTIN D	14912 160TH AVE	\$4,900	\$89.25
			\$9,900	\$178.50
			<i>Total Permits For Type:</i>	2

RE-ROOFING

P21BU0192	HAVEMAN BRYAN J-CADY J-MINELLI	13154 ACACIA DR	\$12,000	\$100.00
P21BU0482	SITZER SARAH E-LUKE E	15659 COMSTOCK ST	\$8,500	\$100.00
P21BU0484	SHEFFIELD PETER-MARY	12799 144TH AVE	\$4,000	\$100.00
P21BU0488	WILKINSON MATHEW G-GOODMAN AMY S	16058 GARY AVE	\$3,200	\$100.00
P21BU0498	BRINKS MITCHELL A-TERRI L	13235 FOX RIDGE CT	\$12,605	\$100.00
P21BU0499	VANDERMAAS GREGORY-ALETHA	15300 160TH AVE	\$42,658	\$100.00
P21BU0506	VEACH MICHAEL	14971 BIGNELL DR	\$2,500	\$100.00
P21BU0508	LEVANDOSKI KATHY L-SCOTT	15074 155TH AVE	\$10,216	\$100.00
P21BU0510	APOSTLE KATHRYN	13582 HIDDEN CREEK CT	\$8,000	\$100.00
P21BU0513	MAZOR PHILLIP M TRUST	15510 THORNAPPLE DR	\$13,519	\$100.00
P21BU0514	ELLIS RICHARD J-NANCY JO	13400 RAVINE VIEW DR	\$10,940	\$100.00
P21BU0519	KELLEY CRAIG S-DAWN M	15302 ROBBINS RD	\$7,000	\$100.00
P21BU0523	LAARMAN DAVID-JUDY	16111 FILLMORE ST	\$10,676	\$100.00
P21BU0527	VANDENBOS ROBERT-DANA TRUST	17520 MOUNTAIN PLAT DR	\$20,884	\$100.00
P21BU0528	REENDERS MICHAEL W-SUZAN	14560 INDIAN TRAILS DR	\$39,774	\$100.00
P21BU0531	ARB DAVID L-TRACEY E	13376 LAKESHORE DR	\$11,885	\$100.00
P21BU0536	CLARK DAVID R TRUST	11427 168TH AVE	\$27,000	\$100.00
			\$245,357	\$1,700.00
			<i>Total Permits For Type:</i>	17

RE-SIDING

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21BU0509	SOBOLIK EMILY	13519 152ND AVE	\$8,000	\$100.00
			\$8,000	\$100.00
			<i>Total Permits For Type:</i>	<i>1</i>

SHED (<200 SQFT)

P20ZL0139	PEREZ ANTONIO-NICOLE	15015 COPPER CT	\$4,500	\$40.00
P21ZL0133	KHODL NICHOLAS T	12084 160TH AVE	\$0	\$40.00
P21ZL0135	GENDRON THOMAS J-HEATHER	15347 MERCURY DR	\$0	\$40.00
P21ZL0136	JOUBERT STEPHAN-LANA	15628 GRAND POINT DR	\$0	\$40.00
P21ZL0142	SALTSMAN TRUST	11353 OAK GROVE RD	\$0	\$40.00
P21ZL0143	FAHNDRICH JOSEPH R-DIANE EDWARD	16917 PIERCE ST	\$0	\$40.00
			\$4,500	\$240.00
			<i>Total Permits For Type:</i>	<i>6</i>

SINGLE FAMILY DWELLING

P21BU0475	SIGNATURE LAND DEVELOPMENT CO	14629 WINDWAY DRIVE	\$421,831	\$2,483.01
P21BU0483	GRAND HAVEN DEVELOPMENT GROUP LLC	3161 COPPERWAY DR	\$284,573	\$1,762.41
P21BU0486	PRINCE STEVEN M-ANNA L	17004 BUCHANAN ST	\$850,000	\$4,450.90
P21BU0496	EASTBROOK HOMES INC	14688 WINDWAY DRIVE	\$327,352	\$1,987.00
P21BU0501	EASTBROOK HOMES INC	14473 WINDWAY DRIVE	\$364,689	\$2,183.02
P21BU0505	SIGNATURE LAND DEVELOPMENT CO	14650 WINDWAY DRIVE	\$402,289	\$2,380.42
P21BU0511	SIGNATURE LAND DEVELOPMENT CO	14718 PINE DEW DRIVE	\$295,810	\$1,821.40
P21BU0512	SIGNATURE LAND DEVELOPMENT CO	14716 PINE DEW DRIVE	\$307,521	\$1,882.89
P21BU0516	BUSH LORI	14630 AMMERAAL AVE	\$837,500	\$4,395.28
P21BU0522	SIGNATURE LAND DEVELOPMENT CO	14712 PINE DEW DRIVE	\$302,587	\$1,856.98
P21BU0524	SIGNATURE LAND DEVELOPMENT CO	14710 PINE DEW DRIVE	\$300,198	\$1,844.44
P21BU0526	SIGNATURE LAND DEVELOPMENT CO	14525 WINDWAY DRIVE	\$415,836	\$2,451.54
P21BU0532	COOK JAMES-LISA	14607 WINANS ST	\$503,457	\$2,908.78
			\$5,613,643	\$32,408.07
			<i>Total Permits For Type:</i>	<i>13</i>

TEMPORARY SIGN

P21SG0014	LAKE MICHIGAN CREDIT UNION	16916 ROBBINS RD	\$0	\$32.00
P21SG0015	TEMPUS GRAND RAPIDS LLC	14130 172ND AVE	\$96	\$32.00
P21SG0016	LAKE MICHIGAN CREDIT UNION	16916 ROBBINS RD	\$0	\$64.00
			\$96	\$128.00
			<i>Total Permits For Type:</i>	<i>3</i>

VEHICLE SALES

P21VS0021	LEEDOM DEBORAH A	12974 LAKESHORE DR	\$0	\$0.00
P21VS0022	MANGLOS KENNETH W	15872 COMSTOCK ST	\$0	\$0.00
P21VS0023	BARON TRUST	13398 FOREST PARK DR	\$0	\$0.00
P21VS0025	HAWKINS EVERETT-AMANDA	16240 COMSTOCK ST	\$0	\$0.00

Building Permit Report - Monthly

	Estimated Cost	Permit Fee
	\$0	\$0.00
	<i>Total Permits For Type:</i>	<i>4</i>
Totals	\$6,389,787	\$58,070.32
	<i>Total Permits In Month:</i>	<i>203</i>

September Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0200	13434 GREENBRIAR DR	CLOSED	09/08/21	09/08/21	
E21CE0205	15295 MERCURY DR 15297	CLOSED	09/16/21	09/30/21	
E21CE0211	15448 MEADOWLARK DR	NO VIOLATION	09/16/21	09/21/21	
E21CE0236	11797 168TH AVE	VERBAL WARNING	09/30/21		

Total Entries: 4

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0199	14734 160TH AVE	CLOSED	09/08/21	09/16/21	
E21CE0201	15300 160TH AVE	CLOSED	09/08/21	09/10/21	
E21CE0209	11232 156TH AVE	CLOSED	09/16/21	09/21/21	
E21CE0210	14766 160TH AVE	1ST NOTICE OF VIOLATION LETTER	09/16/21		
E21CE0220	14525 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	09/21/21		
E21CE0223	11797 168TH AVE	1ST NOTICE OF VIOLATION LETTER	09/22/21		
E21CE0227	10110 HIAWATHA DR	1ST NOTICE OF VIOLATION LETTER	09/23/21		
E21CE0231	15603 160TH AVE	COMPLAINT LOGGED	09/28/21		
E21CE0234	13500 HIDDEN CREEK DR	1ST NOTICE OF VIOLATION LETTER	09/29/21		
E21CE0239	15334 WINCHESTER CIR PVT	CLOSED	09/30/21	09/30/21	

Total Entries: 10

CORNER CLEARANCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0224	14947 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	09/22/21		

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0207	12728 SANCTUARY PL	CLOSED	09/16/21	09/22/21	
E21CE0213	15217 PINE ST	2ND NOTICE OF VIOLATION LETTER	09/16/21		
E21CE0216	14626 177TH AVE	1ST NOTICE OF VIOLATION LETTER	09/17/21		
E21CE0221	14926 LAKESHORE DR	CLOSED	09/21/21	09/28/21	

September Open Enforcements By Category

Monthly Report

E21CE0226	14344 TERRY TRAILS	1ST NOTICE OF VIOLATION LETTER	09/23/21
E21CE0238	15044 WILLOWWOOD CT	1ST NOTICE OF VIOLATION LETTER	09/30/21
E21CE0240	15290 CANARY DR	1ST NOTICE OF VIOLATION LETTER	09/30/21

Total Entries: 7

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0222	15612 GROESBECK ST	1ST NOTICE OF VIOLATION LETTER	09/22/21		

Total Entries: 1

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0232	16319 FILLMORE ST	VERBAL WARNING	09/29/21		

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0198	17317 FERRIS ST	CLOSED	09/02/21	09/09/21	
E21CE0202	12555 LAKESHORE DR	CLOSED	09/14/21	09/23/21	
E21CE0208	16206 LAKE MICHIGAN DR	CLOSED	09/16/21	09/30/21	
E21CE0217	13528 168TH AVE	1ST NOTICE OF VIOLATION LETTER	09/21/21		
E21CE0228	15570 MERCURY DR	CLOSED	09/23/21	09/29/21	
E21CE0229	15064 DEREMO AVE	CLOSED	09/23/21	09/29/21	
E21CE0241	DELTA VIEW DR	VERBAL WARNING	09/30/21		

Total Entries: 7

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0214	15285 HOFMA DR	1ST NOTICE OF VIOLATION LETTER	09/17/21		
E21CE0215	14111 PAYNE FOREST AVE	NONCOMPLIANT/ILLEGAL STRUCT	09/17/21	09/17/21	

Total Entries: 2

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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September Open Enforcements By Category Monthly Report

E21CE0233 15086 LAKESHORE DR 1ST NOTICE OF VIOLATION LETTER 09/29/21

Total Entries: 1

SHORT TERM RENTAL

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0237	12250 LAKESHORE DR	ATTORNEY OFFICE	09/30/21		

Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0204	17200 ROBBINS RD	CLOSED	09/16/21	09/17/21	
E21CE0225	14374 172ND AVE	VERBAL WARNING	09/22/21		

Total Entries: 2

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0197	15316 SADDLEBROOK CT PV	CLOSED	09/02/21	09/14/21	
E21CE0212	15060 WESTRAY ST	CLOSED	09/16/21	09/22/21	
E21CE0218	13780 BITTERSWEET DR	1ST NOTICE OF VIOLATION LETTER	09/21/21		
E21CE0219	14901 ROBINWOOD CT	1ST NOTICE OF VIOLATION LETTER	09/21/21		

Total Entries: 4

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0203	15219 MERCURY DR	CLOSED	09/14/21	09/29/21	
E21CE0206	13776 172ND AVE	CLOSED	09/16/21	09/30/21	

Total Entries: 2

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0230	12500 168TH AVE	CLOSED	09/24/21	09/29/21	
E21CE0235	16128 GARY AVE	1ST NOTICE OF VIOLATION LETTER	09/29/21		

Total Entries: 2

September Open Enforcements By Category Monthly Report

Enforcement.DateFiled Between 9/1/2021 12:00:00 AM
AND 9/30/2021 11:59:59 PM

Total Records: 45

Total Pages: 4

Report Created: 09/30/21

September Closed Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0170	10378 BIRDSEYE CT	2ND NOTICE OF VIOLATION LETTER	08/10/21	09/14/21	
E21CE0192	11521 144TH AVE	CLOSED	08/25/21	09/23/21	
E21CE0200	13434 GREENBRIAR DR	CLOSED	09/08/21	09/08/21	
E21CE0205	15295 MERCURY DR 15297	CLOSED	09/16/21	09/30/21	
E21CE0211	15448 MEADOWLARK DR	NO VIOLATION	09/16/21	09/21/21	

Total Entries: 5

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E16CE0458	15603 160TH AVE	PENDING	10/25/16	09/29/21	04/04/2017 PERMIT READY TO ISSUE
E20CE0077	14064 172ND AVE	CLOSED	06/26/20	09/07/21	
E20CE0115	14761 PARK AVE	CLOSED	07/30/20	09/07/21	
E21CE0199	14734 160TH AVE	CLOSED	09/08/21	09/16/21	
E21CE0201	15300 160TH AVE	CLOSED	09/08/21	09/10/21	
E21CE0209	11232 156TH AVE	CLOSED	09/16/21	09/21/21	
E21CE0239	15334 WINCHESTER CIR PVT	CLOSED	09/30/21	09/30/21	

Total Entries: 7

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0176	15370 APPLE ST	CLOSED	08/12/21	09/02/21	
E21CE0178	17868 BRUCKER ST	CLOSED	08/12/21	09/07/21	
E21CE0194	17150 MAPLERIDGE DR	CLOSED	08/26/21	09/14/21	
E21CE0207	12728 SANCTUARY PL	CLOSED	09/16/21	09/22/21	
E21CE0221	14926 LAKESHORE DR	CLOSED	09/21/21	09/28/21	

Total Entries: 5

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0091	14761 PARK AVE	CLOSED	05/14/21	09/07/21	
E21CE0096	15330 160TH AVE	CLOSED	05/27/21	09/22/21	

September Closed Enforcements By Category

Monthly Report

E21CE0182 15161 161ST AVE CLOSED 08/18/21 09/01/21

Total Entries: 3

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0076	13498 HIDDEN CREEK CT	CLOSED	05/06/21	09/29/21	
E21CE0077	13502 HIDDEN CREEK CT	CLOSED	05/06/21	09/29/21	
E21CE0080	13239 HIDDEN CREEK DR	CLOSED	05/06/21	09/29/21	
E21CE0086	15092 BRIARWOOD ST	CLOSED	05/06/21	09/29/21	
E21CE0087	15124 BRIARWOOD ST	CLOSED	05/06/21	09/29/21	

Total Entries: 5

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0193	14189 155TH AVE	CLOSED	08/26/21	09/07/21	
E21CE0198	17317 FERRIS ST	CLOSED	09/02/21	09/09/21	
E21CE0202	12555 LAKESHORE DR	CLOSED	09/14/21	09/23/21	
E21CE0208	16206 LAKE MICHIGAN DR	CLOSED	09/16/21	09/30/21	
E21CE0228	15570 MERCURY DR	CLOSED	09/23/21	09/29/21	
E21CE0229	15064 DEREMO AVE	CLOSED	09/23/21	09/29/21	

Total Entries: 6

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0186	15261 NICKOLAS DR	CLOSED	08/19/21	09/07/21	
E21CE0187	15280 CHERRY ST	CLOSED	08/19/21	09/16/21	
E21CE0188	16620 PINE DUNES CT	CLOSED	08/19/21	09/07/21	
E21CE0215	14111 PAYNE FOREST AVE	NONCOMPLIANT/ILLEGAL STRUCT	09/17/21	09/17/21	

Total Entries: 4

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0180	16955 HAYES ST	CLOSED	08/17/21	09/14/21	
E21CE0204	17200 ROBBINS RD	CLOSED	09/16/21	09/17/21	

September Closed Enforcements By Category Monthly Report

Total Entries: 2

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0155	15161 161ST AVE	CLOSED	07/27/21	09/01/21	
E21CE0197	15316 SADDLEBROOK CT PV	CLOSED	09/02/21	09/14/21	
E21CE0212	15060 WESTRAY ST	CLOSED	09/16/21	09/22/21	

Total Entries: 3

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0196	16175 MERCURY DR	CLOSED	08/31/21	09/14/21	
E21CE0203	15219 MERCURY DR	CLOSED	09/14/21	09/29/21	
E21CE0206	13776 172ND AVE	CLOSED	09/16/21	09/30/21	

Total Entries: 3

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0134	15000 US-31 14900	CLOSED	06/17/21	09/01/21	
E21CE0171	14702 MERCURY DR	CLOSED	08/11/21	09/07/21	
E21CE0230	12500 168TH AVE	CLOSED	09/24/21	09/29/21	

Total Entries: 3

Enforcement.DateClosed Between 9/1/2021 12:00:00 AM
AND 9/30/2021 11:59:59 PM

Total Records: 46

Total Pages: 3

Report Created: 09/30/21

September Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
DECK WITHOUT PERMIT	3
FENCE - 1ST NOTICE	7
FENCE - 2ND NOTICE	2
LITTER - 1ST NOTICE	1
PARKED ON GRASS - 1ST NOTICE	6
PERMIT APPLICATIONS-PLEASE COMPLETE	1
POOL & HOT TUB - 1ST NOTICE	1
POOL & HOT TUB - 2ND NOTICE	1
RV IN FRONT YARD - 1ST NOTICE	1
SHED - 1ST NOTICE	1
TENT LETTER 01	1
TENT LETTER 02	1
VEHICLE FOR SALE - 1ST NOTICE	2
VEHICLE IN ROW - 1ST NOTICE	3
WORK WITHOUT PERMITS - 1ST NOTICE	2

Total Letters Sent: 33

Letter.DateTimeCreated Between 09/01/2021 AND 0
Letter.LinkFromType = Enforcement

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2021**

WATER

MONTH	WORK ORDERS	METER		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"				
JANUARY	46	2	1	5	0	2	5	0	39.17	0.72	0.00
FEBRUARY	78	3	5	2	1	0	0	0	34.30	1.00	0.00
MARCH	74	3	3	4	0	7	3	0	33.80	0.65	0.00
APRIL	81	4	2	2	0	2	4	2724	38.92	2.74	0.00
MAY	83	4	3	12	1	2	4	918	86.03	3.16	0.00
JUNE	107	11	2	7	2	5	3	0	108.64	3.78	0.00
JULY	88	1	2	8	2	0	3	0	90.75	3.16	0.00
AUGUST	79	1	2	13	4	3	3	0	104.67	3.50	0.00
SEPTEMBER	135	4	1	8	0	6	3	0	105.16	3.56	0.00
OCTOBER								0	0.00	0.00	0.00
NOVEMBER								0	0.00	0.00	0.00
DECEMBER								0	0.00	0.00	0.00
TOTAL YTD	771	33	21	61	10	27	28	3642	641.43	22.29	0.00
TOTALS			54				55			22.29	
							5547		663.72		

NOTES:

1 1/2" Meter installed - 10333 Lakeshore Drive

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	6	0	6.61
FEBRUARY	3	2	0	8.86
MARCH	3	6	0	9.42
APRIL	2	8	3400	9.29
MAY	6	5	0	10.06
JUNE	4	5	0	10.32
JULY	1	1	0	8.77
AUGUST	5	6	0	9.10
SEPTEMBER	3	5	0	11.24
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	30	44	3400	83.67
TOTALS		948		

NOTES:

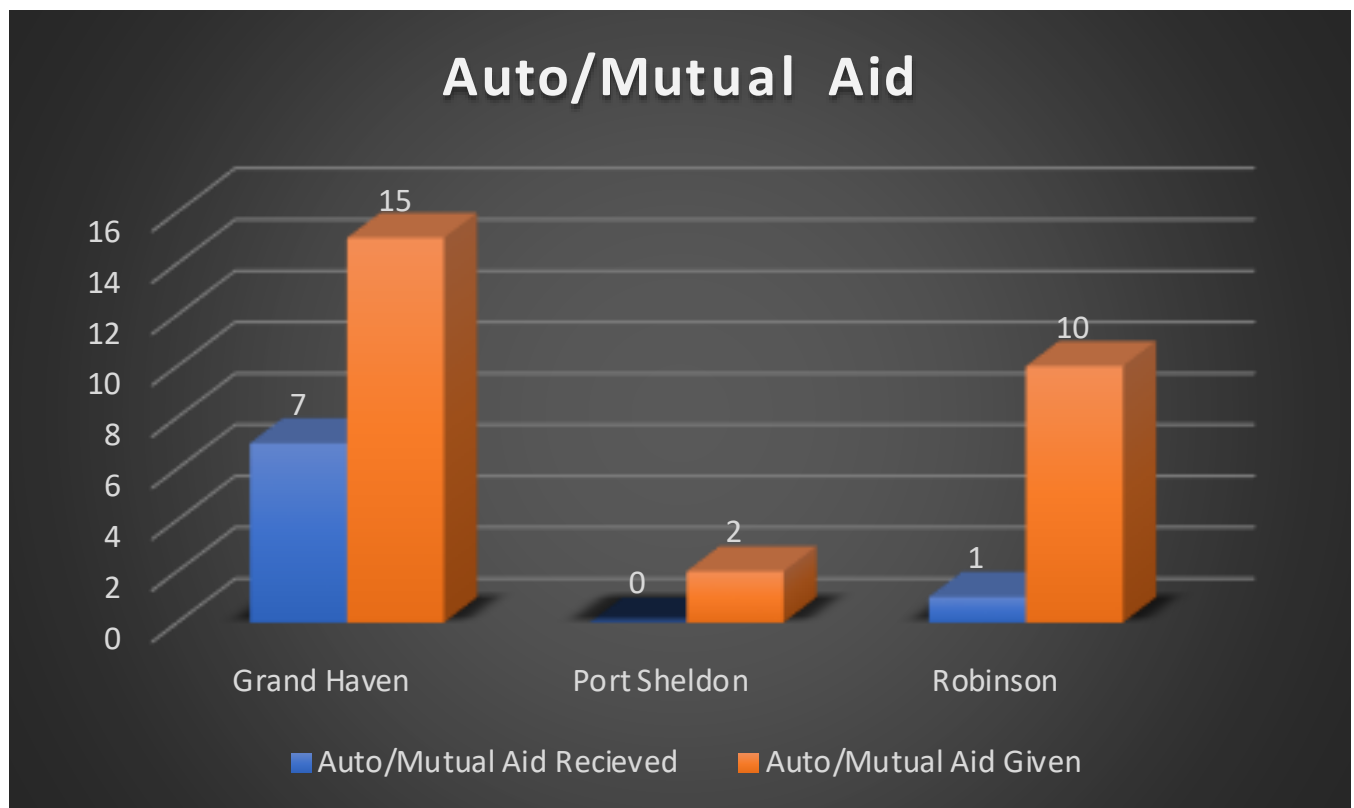
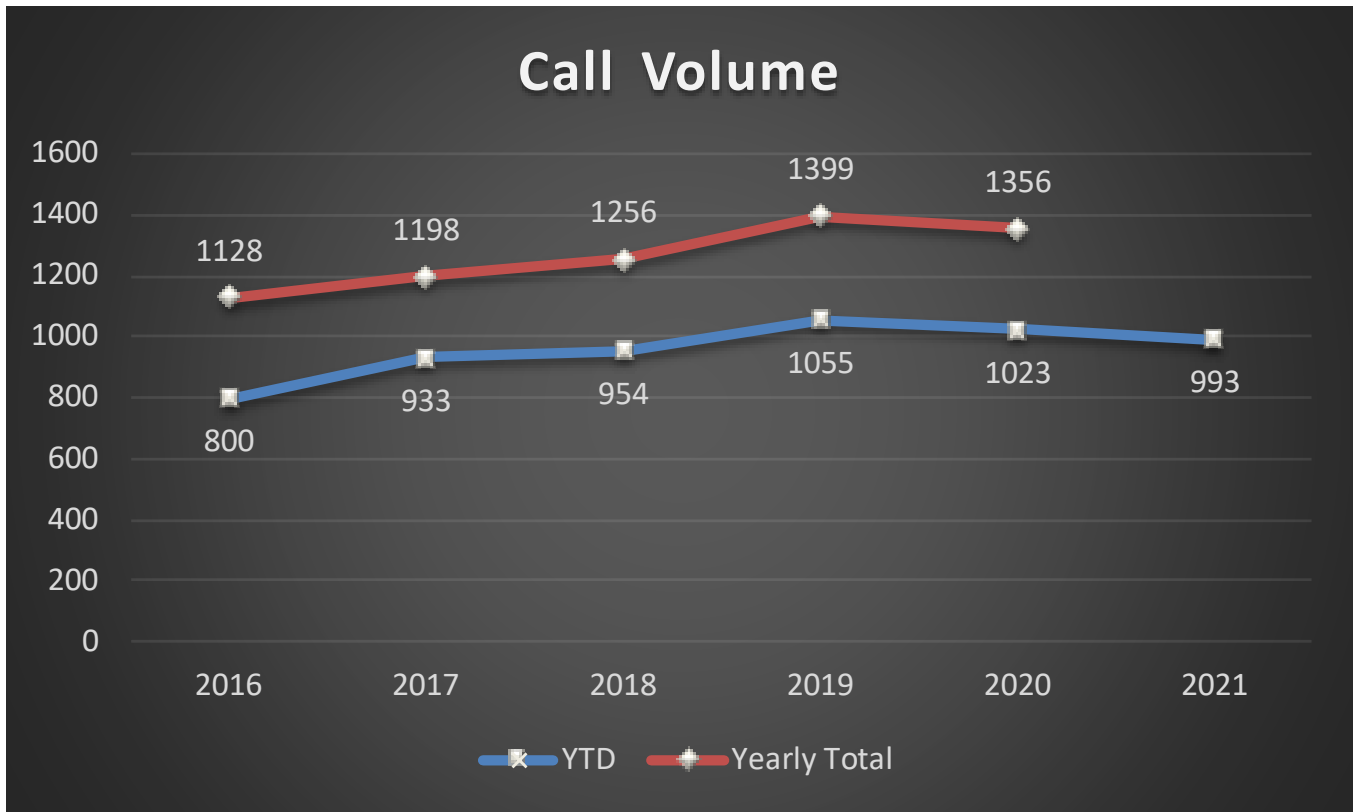
Grand Haven Township Fire/Rescue Quarterly Report (July-September)

2021





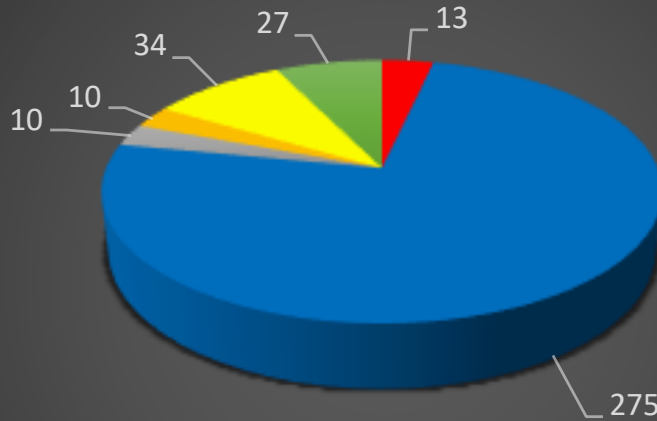
Incidents





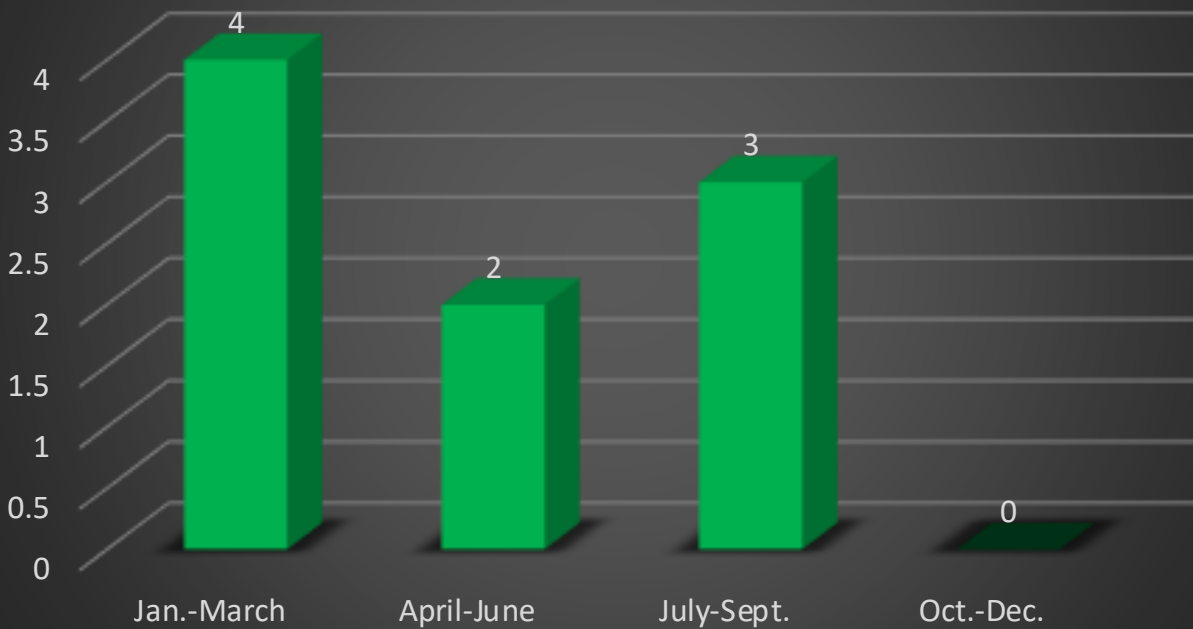
Incidents

Incident Type



- Fire
- Rescue & Emergency Medical Service
- Hazardous Condition (No Fire)
- Service Call
- Good Intent
- False Alarm

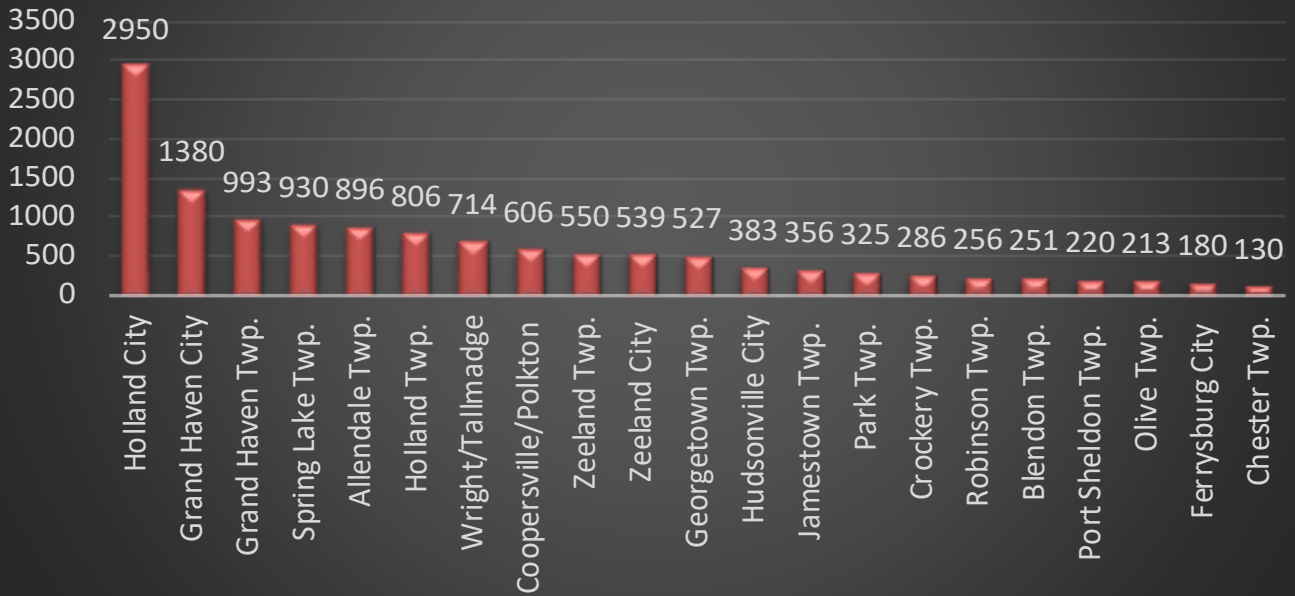
Ambulance Request for Driver





Incidents

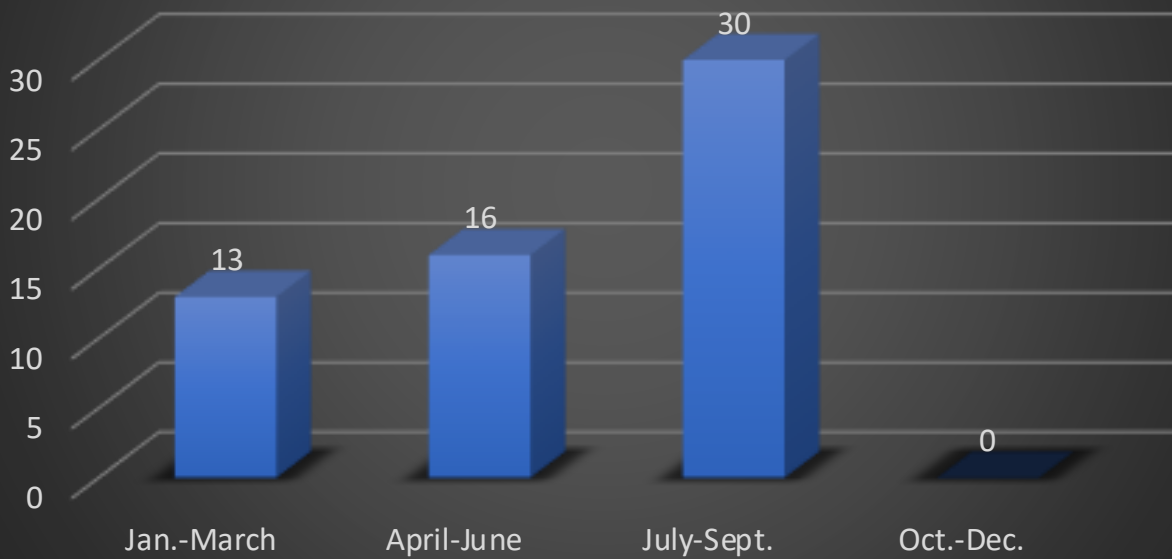
Ottawa County Fire Departments YTD



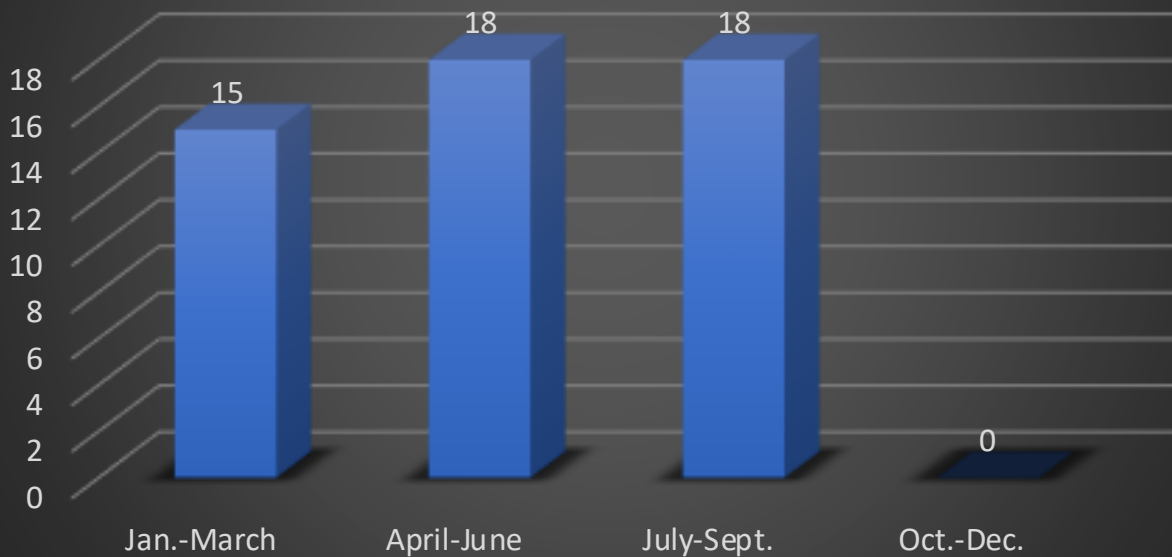


Facility Response

Grand Haven Center (Health Pointe) Incidents



Village at Rosy Mound Incidents





Inspections

