



**GRAND HAVEN CHARTER TOWNSHIP
BOARD AGENDA
Monday, December 13, 2021**

WORK SESSION – CANCELLED

REGULAR MEETING – 7:00 P.M.

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve November 22, 2021 Regular Board Minutes
 2. Approve November 29, 2021 Special Board Minutes
 3. Approve December 3, 2021 Special Board Minutes
 4. Approve Payment of Invoices in the amount of \$561,170.25 (*A/P checks of \$433,245.08 and payroll of \$127,925.17*)
- VI. OLD BUSINESS
 1. Second Reading – Zoning Text Amendment - Two-Family Dwelling SLU Standards
- VII. NEW BUSINESS
 1. Approve Resolution 21-12-02 – Final Budget Amendments for FY2021
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - i. November Building Report
 - ii. November Enforcement Report
 - iii. November Public Services Report
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, NOVEMBER 22, 2021**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Behm, Redick, Meeusen, Kieft, Larsen

Board members absent: Wagenmaker

Also present was Manager Cargo.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Trustee Behm to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve October 8, 2021, Regular Board Minutes
2. Approve November 17, 2021 Special Board Meeting Minutes (*Budget Work Session*)
3. Approve Payment of Invoices in the Amount of \$465,385.97 (*A/P checks of \$35656.88 and payroll of \$108,629*)

Motion by Treasurer Kieft and seconded by Trustee Meeusen to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PUBLIC HEARINGS

Supervisor Reenders opened the “Truth in Budgeting” public hearing at 7:01 p.m. on the Fiscal Year 2022 budget proposal.

Manager Cargo noted that a copy of the proposed \$22.42 million budget for FY2022 had been provided to the public with a copy placed in the Township lobby and on the Township website. Notice of the budget hearing had been provided in the Grand Haven Tribune on Friday, November 12th.

There being no public comments, Supervisor Reenders closed the public hearing at 7:02 p.m.

VIII. OLD BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Meeusen to approve and adopt Resolution 21-11-08 approving the Fiscal Year 2022 Grand Haven Charter Township Appropriations Act. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Meeusen, Redick, Behm, Reenders
Nays:
Absent: Wagenmaker

2. Discussion was held regarding votes on the salaries of elected officials. The consensus of the Board was that all of the members present should vote as a duty of their elected offices.

Motion by Trustee Redick supported by Trustee Meeusen to approve and adopt Resolution 21-11-09 approving the Supervisor's salary in the amount of \$25,558.

Which motion carried pursuant to the following roll call vote:

Ayes: Redick, Meeusen, Kieft, Larsen, Reenders, Behm
Nays:
Absent: Wagenmaker

3. **Motion** by Treasurer Kieft supported Trustee Behm to approve and adopt Resolution 21-11-10 approving Clerk's salary in the amount of \$22,638. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Meeusen, Redick, Kieft, Reenders, Larsen
Nays:
Absent: Wagenmaker

4. **Motion** by Clerk Larsen supported by Trustee Behm to approve and adopt Resolution 21-11-11 approving the Treasurer's salary in the amount of \$21,831. **Which motion carried** pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Larsen, Redick
Nays:
Absent: Wagenmaker

5. **Motion** by Supervisor Reenders supported by Clerk Larsen to approve and adopt Resolution 21-11-12 approving the salary for Trustees in the amount of \$5,126. **Which motion carried** pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Reenders, Behm, Meeusen, Redick
Nays:
Absent: Wagenmaker

The Board instructed Superintendent Cargo and Human Resources Director Dumbrell to review the compensation package for Township Trustees and report back to the Board within six months.

IX. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Meeusen to approve the proposed 2021 Employment Agreement with Superintendent Cargo and authorize the contract be executed by Supervisor Reenders and Clerk Larsen. **Which motion carried.**
2. **Motion** by Clerk Larsen supported by Trustee Behm to approve and adopt Resolution 21-11-13 approving authorizing the acceptance of partial property tax payments.

Which motion carried pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Reenders

Nays:

Absent: Wagenmaker

3. Motion by Treasurer Kieft supported by Clerk Larsen to present and postpone the proposed Zoning Text Amendment Ordinance with a draft date of 11/04/2021 concerning Special Land Regulations for Two-Family Dwellings. This is a first reading. **Which motion carried.**

IX. REPORTS AND CORESPONDENCE

a. Committee Reports

- i. The Planning Commission will hold a special meeting on Tuesday, November 23rd at 7:00 p.m. to conduct a public hearing on a zoning text amendment regarding STRs.
- ii. The Township Board will hold a special meeting on Monday, November 29th at 7:00 p.m. regarding a Short-Term Rentals.
- iii. Letters to known or suspected STR properties have been mailed.

b. Manager's Report

- i. Manager Cargo noted that the Appreciation Dinner for the Township will be held on Thursday, December 2nd. It was noted that because of COVID-19 concerns, the attendance will be less than typical.
- ii. October Public Services Report

c. Others

None.

X. PUBLIC COMMENTS

None.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:27 p.m. **Which motion carried**

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor

**GRAND HAVEN CHARTER TOWNSHIP BOARD
WEDNESDAY, NOVEMBER 29, 2021**

SPECIAL MEETING – SHORT-TERM RENTALS

I. CALL TO ORDER

Supervisor Reenders called the special meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Kieft, Larsen, Behm, Meeusen, Wagenmaker, Redick (*arrived 7:53 p.m.*)

Board members absent:

Also present was Manager Cargo and Assistant Planner Hoisington

IV. APPROVAL OF THE MEETING AGENDA

Motion by Trustee Meeusen, supported by Trustee Behm to approve the meeting agenda regarding Short-Term Rentals. **Which motion carried.**

V. PUBLIC COMMENTS (*On Agenda Items*)

1. Richard Barber (*384 Burgess Drive, Galesburg, Michigan*) does not support the STR regulations.
2. Marcie Barber (*384 Burgess Drive, Galesburg, Michigan*) stated that she and her husband are very careful and responsible owners of an STR. Believes that the adoption of the STR rules are being rushed.
3. Susan Heine (*Chicago, Illinois*) has been renting for 8 years. STRs in the summer; lives on site in the winter.
4. Michelle Hornstrand (*1752 Brogen Drive, New Lenox, Illinois*) has been renting for 13 years on a 1.6-acre parcel and wants to be part of the STR Overlay Zone.
5. Kris Reira (*Spring Lake, Michigan*) rents the property as a STR and needs the payments. Feels that the STR regulations are rushed, especially as related to County health rules and the insurance requirements.
6. Jenna Wenger (*16044 Robins Road*) Leases STRs in Northern Michigan. Believes that STRs are good for local businesses providing new opportunities (*e.g., lawn care, etc.*).

VI. NEW BUSINESS

Manager Cargo provided an overview of the STR memorandum dated November 24th and noted the following:

- ✓ STRs are not currently an allowable use under the Zoning Ordinance and that enforcement is complaint-based.
- ✓ STRs are defined by the Michigan Supreme Court as commercial enterprises.

- ✓ STRs negatively impact both the availability and cost of housing – and there is already a defined shortage of housing in the Township.
- ✓ STRs can change the character of residential neighborhoods because of their commercial nature.
- ✓ The Township Board had planned to move ahead with a three-prong approach to regulate STRs in March of 2020 – but the COVID-19 pandemic limited large public gatherings and delayed the approval of the STR ordinances.
- ✓ Township staff will be providing recommendations to the Board regarding existing STR properties and which properties should be included in the STR Overlay Zone at the Special December 3rd Board meeting with three of the main factors being years of STRs, whether complaints have occurred and the roadway which abuts the property. Traditional neighborhoods located on subdivision roads will likely be excluded. However, some properties recommended for inclusion under the STR Overlay Zone may be included in platted developments or private roads. STRs in the Overlay Zone with an approved SLU can be used as an STR for a period of up to two years before a renewal is required.
- ✓ The STR ordinance will allow all property owners the opportunity to lease their properties as STRs for a maximum of two weeks each year.
- ✓ Property owners that are not included in the STR Overlay Zone will be required to seek both a rezoning and a Special Land Use to operate an STR.

Manager Cargo noted that the limit on the length of STRs and the number of weeks that a property could be rented as an STR would be difficult for staff to enforce and recommended that the Board consider a “binary” approach with properties being considered a STR without limits on length or duration for STRs.

After discussion by the Board, staff was instructed to amend the Zoning text to limit the definition of STRs to less than 28 days – removing duration limits or weeks of rental allowed. (*This will not impact the definition of limited STRs.*) Further, the STR Regulator Ordinance will be amended to amend the definition of STRs and the elimination of Section 5, (l) that limits STRs to 16 weeks per year.

STRs with wells or septic systems must be approved by the Ottawa County Department of Public Health for use with an STR.

Motion by Treasurer Kieft supported by Clerk Larsen to postpone consideration of the Zoning Text Amendment and the Overlay Zone Map addressing Short-Term Rentals, with the proposed text amendments, until a special Board meeting on Friday, December 3rd. This is a first reading. **Which motion carried.**

Motion by Trustee Meeusen supported by Trustee Behm to postpone consideration of the Regulatory Ordinance addressing Short-Term Rentals, with the proposed text amendments, until a special Board meeting on Friday, December 3rd. This is a first reading. **Which motion carried.**

VII. PUBLIC COMMENTS/QUESTIONS

1. Manager Cargo noted that the Special Meeting on Friday, December 3rd regarding the

- second reading of the STR ordinances and Overlay Map would begin at 5:00 p.m.
2. Marcie Barber (384 Burgess Drive, Galesburg, Michigan) noted that a PC member was recommended to recuse herself during discussion of STRs because she leased a STR from one of the people who spoke during the public hearing. She also asked if the upcoming special board meeting could be broadcast electronically.

VIII. ADJOURNMENT

Motion by Clerk Larsen supported by Trustee Behm to adjourn the meeting at 7:54 p.m.
Which motion carried.

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor

**GRAND HAVEN CHARTER TOWNSHIP BOARD
FRIDAY, DECEMBER 3, 2021**

SPECIAL MEETING – SHORT-TERM RENTALS

I. CALL TO ORDER

Supervisor Reenders called the special meeting of the Grand Haven Charter Township Board to order at 5:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Reenders, Kieft, Larsen, Redick, Behm, Meeusen, Wagenmaker

Board members absent:

Also present was Manager Cargo and Assistant Planner Hoisington

IV. APPROVAL OF THE MEETING AGENDA

Motion by Trustee Wagenmaker, supported by Trustee Meeusen to approve the meeting agenda regarding Short-Term Rentals. **Which motion carried.**

V. PUBLIC COMMENTS (On Agenda Items)

1. Manager Cargo noted that a letter from Murray Swiftney (*15877 Lake Avenue*) was received in which Swiftney expressed his opposition to the proposed STR ordinances. A copy of the letter was emailed to all elected officials. Manager Cargo noted that similar to Swiftney's settlement agreement with the Township, Swiftney will be able to continue to rent his property for two weeks per year, although it will require meeting the conditions of the STR regulatory ordinance and a special land use.
2. Laird Schaefer (*12543 Wilderness Trail*) supports the STR ordinances but believes all STR agreements should be required to be in writing and address refunds.
3. Susan Heine (*Chicago, Illinois*) thanked the Board for listening to her concerns regarding the proposed STR ordinances.

VI. NEW BUSINESS

Manager Cargo provided an overview of the STR memorandum dated November 30th and noted the following:

- ✓ Six properties were added to the STR Overlay Map based upon years the property was rented, whether there were complaints regarding the STR, lot size, screening, and location (*e.g. not within a traditional neighborhood*).
- ✓ If owners want their properties to be included in the STR Overlay Zone after adoption of the STR ordinances, the property owner will be required to go through a rezoning process.

Motion by Clerk Larsen supported by Trustee Behm to approve and adopt the Zoning Text Amendment and the Overlay Zone Map as presented by staff that includes six

additional STR properties and addresses Short-Term Rentals. This is a second reading. **Which motion** carried, pursuant to the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent:

Motion by Trustee Meeusen supported by Trustee Redick to approve and adopt the Regulatory Ordinance addressing Short-Term Rentals. This is a second reading. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

VII. PUBLIC COMMENTS/QUESTIONS

None

VIII. ADJOURNMENT

Motion by Clerk Larsen supported by Trustee Behm to adjourn the meeting at 5:12 p.m.

Which motion carried.

Respectfully Submitted,



Laurie Larsen

Grand Haven Charter Township Clerk



Mark Reenders

Grand Haven Charter Township Supervisor



GRAND HAVEN CHARTER TOWNSHIP

Community Development Memo

DATE: December 8, 2021
TO: Township Board
FROM: Cassandra Hoisington – Associate Planner
RE: Zoning Text Amendment Ordinance – Two-Family SLU Requirements

BACKGROUND

In July, the Planning Commission began to discuss incorporating special land use criteria for two-family dwellings.

On October 18th the Planning Commission discussed and considered various options for new special land use standards for two-family dwellings.

On November 1st the Planning Commission reviewed the draft and affirmed the text amendment language (*with an amendment to be more specific on screening refuse containers*) and directed staff to schedule the public hearing.

On November 15th the public hearing was held, and the Planning Commission recommended the Township Board approve the draft text amendment.

Enclosed, is the proposed Zoning Text Amendment Ordinance for your review.

SAMPLE MOTIONS

If the Board finds the text amendment acceptable, the following motion can be offered:

Motion to approve and adopt the proposed Zoning Text Amendment Ordinance wncerning Special Land Use regulations for Two-Family Dwellings. This is a second reading.

Please contact me if this raises questions.

ORDINANCE NO. _____

ZONING TEXT AMENDMENT ORDINANCE

**AN ORDINANCE TO AMEND THE GRAND HAVEN
CHARTER TOWNSHIP ZONING ORDINANCE (THE
“ZONING ORDINANCE”) TO ADDRESS SPECIAL LAND
USE STANDARDS FOR TWO-FAMILY DWELLINGS.**

THE CHARTER TOWNSHIP OF GRAND HAVEN, COUNTY OF OTTAWA, AND
STATE OF MICHIGAN, ORDAINS:

Section 1. Special Land Use – Two-Family Dwellings. Section 12.50 of the Zoning Ordinance shall be established and stated as follows.

Section 12.50 TWO-FAMILY DWELLINGS.

- (A) Two-family dwellings shall only be permitted on paved public roads. Must be located so traffic generated will not tend to infiltrate and use streets running through any single-family areas.
- (B) The minimum side yard setback shall be 35-feet each, for a combined total of at least 75-feet.
- (C) Two-family dwellings shall be connected to municipal water, and if available, sanitary sewer.
- (D) Two-family dwellings shall be designed to look like a single-family dwelling and shall include architectural details found on the majority of dwellings in the neighborhood, so the two-family dwelling is consistent with the aesthetic character of existing buildings. Scaled elevations depicting the features shall be provided.
- (E) Any garage(s) serving a two-family dwelling shall be (1) placed to the rear of the dwelling with side or rear entry, or (2) recessed at least $\frac{1}{4}$ of the depth of the garage.
 - (1) For example, a 24' wide x 30' deep garage must be recessed at least 7½-feet from the front plane of the dwelling.
- (F) Site plan shall include a screened area for outdoor refuse container storage which uses quality building materials similar to the dwelling. Refer to Codified Ordinance No. 334, Section 40.0403.5 – Outside Storage of Trash Receptacles, for the specific regulations.

Section 2. Effective Date. The foregoing amendment to the Grand Haven Charter Township Zoning Ordinance was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on December 13, 2021, after a public hearing as required pursuant to Michigan Act 110 of 2006, as amended, and after a first reading of the amendment by the Township Board on November 22, 2021. This Ordinance shall be effective on _____, 2021, which date is eight days after publication of the Ordinance as is required by Section 401 of Act 110, as amended, provided that this effective date shall be extended as necessary to comply with the requirements of Section 402 of Act 110, as amended.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Zoning Text Amendment Ordinance was adopted at a regular meeting of the Township Board held on December 13, 2021. The following members of the Township Board were present at that meeting: _____. The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____ voting in opposition. The Ordinance or a summary of the Ordinance was published in the *Grand Haven Tribune* on _____, 2021.

Laurie Larsen, Clerk
Grand Haven Charter Township



SUPERINTENDENT'S MEMO

DATE: December 8, 2021
TO: Township Board
FROM: Cargo and Sandoval
SUBJECT: Final FY2021 Budget Amendments

Attached, please find the proposed final budget amendments for FY2021 and the resolution necessary to adopt the changes.

In brief, **the changes are positive with no problems or concerns.**

- 1) The General Fund revenues are increased↑ by about **\$201k**, which mainly reflects an increased↑ in expected state shared revenues for the final quarter of 2021. In addition, building permit fees will end the year strong.

The General Fund expenditures are decreased↓ by about **\$34k**, which includes the following noteworthy items:

- a. Assessing expenditures are increased↑ by about \$7k mostly due to the new appraiser starting in December;
- b. Building and Grounds expenditures are decreased↓ by about \$22k mostly due the capital outlay purchase of the dump truck being delayed until FY2022 because of supply chain issues;
- c. Community Development expenditures are decreased↓ by about \$12k mostly due to the resignation of the senior planner;
- d. Cemetery expenditures are increased↑ by about \$2k mostly due to higher than anticipated activity and maintenance;
- e. Planning Commission expenditures are increased↑ by \$4k mostly due to additional meetings at the end of the year; and,
- f. Parks and Recreation expenditures are decreased↓ by about \$13k mostly due the capital outlay purchase of the dump truck being delayed until FY2022 because of supply chain issues.

The designated fund balance of the General Fund is **\$750,000**. These monies are will be appropriated in FY2022 for park improvement projects.

The undesignated fund balance of the General Fund is expected to be about **\$2.23 million** after the budget amendments are adopted. This is considered a very robust and healthy fund balance and exceeds the Township's Fund Balance policy for the General Fund.

- 2) The Fire/Rescue Fund revenues are increased↑ by about **\$9k** due to the sale of a fixed asset – i.e., the “burn” trailer.

At the same time, expenditures are decreased↓ by **\$3k**, which is mostly related to labor costs being lower than anticipated.

The undesignated fund balance of the Fire/Rescue Fund is expected to be about **\$712k** after the budget amendments are adopted.

- 3) The DDA Fund expenditures are increased↑ by about **\$5k**, due to a higher than budgeted professional fees associated with the expansion of the DDA boundaries.

The undesignated fund balance of the DDA Fund is expected to be about **\$1.53 million** after the budget amendments are adopted.

- 4) The Pathway Fund expenditures are decreased↓ by about **\$15k** mostly due the capital outlay purchase of the dump truck being delayed until FY2022 because of supply chain issues.

The undesignated fund balance of the Pathway Fund is expected to be about **\$568k** after the budget amendments are adopted.

- 5) The Parks Construction Fund expenditures are increased↑ by about \$2k due to higher than anticipated professional fees related to the Schmidt Heritage Park project..

The undesignated fund balance of the Park Construction Fund is expected to be about **\$5.76 million** after the budget amendments are adopted.

- 6) Sewer Fund revenues are increased↑ by about **\$9k** and expenditures are increased↑ by **\$23k** with the expenditures mostly related to wastewater treatment fees.

The undesignated fund balance of the Sewer Fund will be an estimated **\$988k** after the budget amendments are adopted.

- 7) The Water Fund revenues are increased↑ by about **\$272k** mostly due to increased sales. At the same time, expenditures are increased↑ by about **\$241k** mostly due to water purchases.

The undesignated fund balance of the Water Fund will be an estimated **\$3.66 million** after the budget amendments are adopted. These monies will be used in the next five years for improvements to the water distribution system – please refer to **Weekly Report #48**.

- 8) The OPEB Fund expenditures are increased↑ by about **\$650** to cover higher than anticipated

retiree health care costs.

The undesignated fund balance of the OPEB Fund will be an estimated **\$174k** after the budget amendments are adopted.

If the Board supports the proposed budget amendments, the following motion may be offered:

Move to adopt Resolution 21-12-01 that adopts the final budget amendments for fiscal year 2021.

If you have any questions or comments, please contact either Cargo or Sandoval at your convenience.

RESOLUTION NO. 21-12-01

WHEREAS, Grand Haven Charter Township has formally adopted the 2021 fiscal year budget;

WHEREAS, the Grand Haven Charter Township Board of Trustees have determined that the proposed attached amendments to this budget are necessary to comply with the requirements of the State of Michigan and to respond to changes that have occurred since the budget was adopted in November of 2020;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Grand Haven Charter Township determines:

SECTION 1:

This resolution shall be known as the Grand Haven Charter Township 2021 Final Budget Amendments.

SECTION 2:

The list of attached amendments to the 2021 fiscal year budget are found to be acceptable and are adopted by the Board.

SECTION 3:

Motion made by _____ and seconded by _____ to adopt the foregoing resolution upon the following roll call vote:

AYES:

NAYS:

ABSENT AND NOT VOTING:

RESOLUTION DECLARED: ADOPTED.

The **motion** carried and the resolution was duly adopted on December 13, 2021.

Laurie Larsen, Township Clerk

Dated: December 13, 2021

GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
GENERAL FUND
December 13, 2021

		From	To	+ or (-)
General Fund Revenues				
477.000	Franchise Fees	257,500	239,000	(18,500)
574.000	State Shared Revenues	1,367,310	1,567,310	200,000
613.000	Planning/Board of Appeals	5,500	6,500	1,000
615.000	Cemetery Grave Openings	31,000	35,000	4,000
627.000	Building Permit Fees	300,000	310,000	10,000
628.000	Electrical Permit Fees	50,000	52,000	2,000
629.000	Plumbing Permit Fees	28,000	30,500	2,500
630.000	Mechanical Permit Fees	60,000	63,000	3,000
631.000	Zoning Permit Fees	8,400	9,400	1,000
651.000	Boat Launch Fees	37,000	37,900	900
676.500	Reimbursements - Employee Health Insurance	11,280	6,880	(4,400)
TOTAL GENERAL FUND REVENUE		4,300,790	4,502,290	201,500
Dept. Group 257 - Assessing				
702.400	Staff Salaries (New appraiser)	62,480	67,080	4,600
715.000	FICA	10,310	10,670	360
719.000	Health Insurance	37,540	38,770	1,230
719.100	Dental Insurance	2,520	2,700	180
719.200	Disability Insurance	1,090	1,190	100
721.000	Workers Comp Insurance	760	950	190
	Total	216,120	222,780	6,660
Dept. Group 265 - Building & Grounds				
702.000	Salaries	48,230	41,230	(7,000)
715.000	FICA	3,750	3,250	(500)
817.000	Miss Dig Services	700	830	130
924.000	Wastewater	150	250	100
971.000	Capital Outlay (Dump Truck postponed to 2022)	123,000	108,000	(15,000)
	Total	322,470	300,200	(22,270)
Dept. Group 371 - Community Development				
702.000	Salaries (Fedewa leaving)	343,750	333,750	(10,000)
715.000	FICA	26,190	25,430	(760)
715.000	Pension	34,030	33,030	(1,000)
	Total	592,560	580,800	(11,760)
Dept. Group 567 - Cemetery				
702.000	Salaries	86,510	87,510	1,000
715.000	FICA	6,420	6,500	80
863.000	Fuel	1,400	1,700	300
923.000	Water Expense	6,500	6,600	100

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
GENERAL FUND
December 13, 2021**

		From	To	+ or (-)
931.000	Fertilizer Expense	3,900	4,400	500
	Total	166,910	168,890	1,980
Dept. Group 701 - Planning Commission				
702.000	Salaries (Additional meetings)	9,210	11,210	2,000
715.000	FICA	750	850	100
801.000	Legal & Professional Fees	10,000	12,000	2,000
	Total	22,610	26,710	4,100
Dept. Group 751 - Parks				
719.000	Health Insurance	6,190	7,530	1,340
931.000	Fertilizer Expense	4,350	5,000	650
971.000	Capital Outlay (Dump Truck postponed to 2022)	602,600	587,600	(15,000)
	Total	1,019,440	1,006,430	(13,010)
TOTAL GENERAL FUND EXPENDITURES		4,412,400	4,378,100	(34,300)

GENERAL FUND - FUND BALANCE:

Fund Balance (From 2020 Financial Audit)	2,884,853
2021 Revenue	4,300,790
Total Revenue budget amendments	201,500
2021 Amended Revenue	4,502,290
2021 Expenditures	4,412,400
Total Expense budget amendments	(34,300)
2021 Amended Expenditures	4,378,100
Net Budget Amendments	235,800
Projected Total Fund Balance - 12/31/21	3,009,043
Projected Undesignated Fund Balance - 12/31/21	2,259,043
Projected Designated Fund Balance - 12/31/21	750,000

GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
FIRE/RESCUE FUND
December 13, 2021

	From	To	+ or (-)
Fire Fund Revenues			
673.000 Sale of Fixed Assets (Burn Trailer)	5,000	13,500	8,500
TOTAL FIRE/RESCUE FUND REVENUE	1,801,290	1,809,790	8,500

Dept. Group 336 - Fire/Rescue Department			
702.100 Salaries	492,130	495,130	3,000
702.100 Overtime	38,650	43,650	5,000
702.300 Standby Salaries - Fire Dept	84,100	81,100	(3,000)
705.100 Part-Time Training	14,050	9,050	(5,000)
716.000 Medical Care & Physicals	10,580	5,580	(5,000)
801.000 Legal & Professional Fees	34,500	39,500	5,000
802.000 Conferences, Dues & Subs	26,750	23,150	(3,600)
820.000 Public Education Expense	1,000	0	(1,000)
826.000 Property & Liability Insurance	17,300	16,400	(900)
863.000 Fuel Expense	7,500	9,500	2,000
936.000 Equipment Maintenance	4,750	5,250	500
TOTAL FIRE DEPT. EXPENDITURES	1,443,970	1,440,970	(3,000)

FIRE DEPARTMENT FUND BALANCE:

Fund Balance (From 2020 Financial Audit)	344,174
2021 Revenue	1,801,290
Total revenue budget amendments	8,500
2021 Amended Revenue	1,809,790
2021 Expenditures	1,443,970
Total expense budget amendments	(3,000)
2021 Amended Expenditures	1,440,970
Net Budget Amendments	11,500
Projected Total Fund Balance - 12/31/21	712,994

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
DOWNTOWN DEVELOPMENT AUTHORITY
December 13, 2021**

	From	To	+ or (-)
DDA Revenues (No changes)			0
TOTAL FUND REVENUE	40,160	40,160	0
 Dept. Group 000 - DDA Department			
801.000 Legal & Professional Fees	5,000	15,000	10,000
971.250 Capital Outlay - Prof Fees	60,400	55,400	(5,000)
TOTAL EXPENDITURES	241,680	246,680	5,000

DDA FUND BALANCE:

Fund Balance (From 2020 Financial Audit)		1,742,993
2021 Revenue		40,160
Total revenue budget amendments		0
2021 Amended Revenue		40,160
2021 Expenditures		241,680
Total expense budget amendments		5,000
2021 Amended Expenditures		246,680
Net Budget Amendments		(5,000)
Projected Total Fund Balance - 12/31/21		1,536,473

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
PATHWAY FUND
December 13, 2021**

	From	To	+ or (-)
Pathway Revenues (No changes)			
TOTAL FUND REVENUE	464,280	464,280	0
Dept. Group 000 - Pathway Department			
801.000 Legal & Professional Fees	2,500	6,000	3,500
900.000 Printing & Publishing	0	250	250
930.000 Maintenance & Repair of B&G	74,000	71,500	(2,500)
971.000 Capital Outlay (Dump Truck postponed to 2022)	65,400	50,400	(15,000)
971.050 Capital Outlay - Easements	11,000	5,000	(6,000)
971.250 Capital Outlay - Professional Fees	33,000	38,000	5,000
TOTAL EXPENDITURES	608,580	593,830	(14,750)

PATHWAY FUND BALANCE:

Fund Balance (From 2020 Financial Audit)	698,390
2021 Revenue	464,280
Total revenue budget amendments	0
2021 Amended Revenue	464,280
2021 Expenditures	608,580
Total expense budget amendments	(14,750)
2021 Amended Expenditures	593,830
Net Budget Amendments	14,750
Projected Total Fund Balance - 12/31/21	568,840

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
PARKS CONSTRUCTION FUND
December 13, 2021**

	From	To	+ or (-)
Parks Construction Revenues (No changes)			
TOTAL FUND REVENUE	6,139,240	6,139,240	0
Dept. Group 751 - Parks Department			
801.000 Legal & Professional Fees	63,560	65,260	1,700
TOTAL EXPENDITURES	373,800	375,500	1,700

PARKS CONSTRUCTION FUND BALANCE:

Fund Balance (From 2020 Financial Audit)	0
2021 Revenue	6,139,240
Total revenue budget amendments	0
2021 Amended Revenue	6,139,240
2021 Expenditures	373,800
Total expense budget amendments	1,700
2021 Amended Expenditures	375,500
Net Budget Amendments	(1,700)
Projected Total Fund Balance - 12/31/21	5,763,740

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
SEWER FUND
December 13, 2021**

	From	To	+ or (-)
Sewer Fund Revenues			
460.000 Special Assessment Income	5,730	7,040	1,310
642.000 Utility Sales	451,960	438,960	(13,000)
642.100 Debt Serevice Charge	307,020	327,020	20,000
658.000 Late Charges	8,500	9,500	1,000
TOTAL SEWER FUND REVENUE	961,080	970,390	9,310
Dept. Group 590.537 - Sewer Fund			
702.000 Salaries	43,770	44,770	1,000
801.000 Legal & Professional Fees	13,000	15,000	2,000
810.000 Wastewater Treatment	268,920	288,920	20,000
922.000 Gas	700	1,070	370
TOTAL SEWER FUND EXPENDITURES	2,066,310	2,089,680	23,370

SEWER FUND CASH RESERVES:

Audited Cash Reserves - 12/31/20	2,107,364
2021 Revenue	961,080
Total Revenue budget amendments	9,310
2021 Amended Revenue	970,390
2021 Expenditures	2,066,310
Total Expense budget amendments	23,370
2021 Amended Expenditures	2,089,680
Net Budget Amendments	(14,060)
Projected Unassigned Cash Reserves - 12/31/21	988,074

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
WATER FUND
December 13, 2021**

	From	To	+ or (-)
Water Fund Revenues			
634.000 Lateral Charges/Inspection Fees	97,500	125,000	27,500
634.100 Trunkage Fees	66,590	71,590	5,000
642.000 Utility Sales	1,620,780	1,785,780	165,000
642.200 Readiness to Serve Charge	1,024,300	1,089,300	65,000
658.000 Late Charges	32,000	42,000	10,000
TOTAL WATER FUND REVENUE	2,915,640	3,188,140	272,500
Dept. Group 591.536 - Water Department			
825.000 Water Purchases	627,640	867,640	240,000
936.300 Automotive Maintenance	5,000	6,000	1,000
TOTAL WATER FUND EXPENDITURES	2,320,180	2,561,180	241,000

WATER FUND CASH RESERVES:

Audited Cash Reserves - 12/31/20	3,031,248
2021 Revenue	2,915,640
Total Revenue budget amendments	272,500
2021 Amended Revenue	3,188,140
2021 Expenditures	2,320,180
Total Expense budget amendments	241,000
2021 Amended Expenditures	2,561,180
Net Budget Amendments	31,500
Projected Unassigned Cash Reserves - 12/31/21	3,658,208

**GRAND HAVEN CHARTER TOWNSHIP
BUDGET AMENDMENTS & LINE ITEM TRANSFERS
OTHER POST EMPLOYMENT BENEFITS
December 13, 2021**

	From	To	+ or (-)
OPEB Revenues (No changes)			
	0	0	0
TOTAL FUND REVENUE	42,780	42,780	0
 Dept. Group 000 - OPEB Department 719.600 Retirement Healthcare			
	35,880	36,530	650
TOTAL EXPENDITURES	36,240	36,890	650
INFORMATION TECHNOLOGY FUND BALANCE:			
Audited Cash Reserves - 12/31/20			168,213
2021 Revenue			42,780
Total revenue budget amendments			0
2021 Amended Revenue			42,780
2021 Expenditures			36,240
Total expense budget amendments			650
2021 Amended Expenditures			36,890
Net Budget Amendments			(650)
Projected Total Fund Balance - 12/31/21			174,103

Building Permit Report - Monthly

ADDRESS			Estimated Cost	Permit Fee
P21AD0038	MORAN CURTIS	PIERCE ST	\$0	\$14.00
P21AD0039	WOLDRING JANELLE K-JASON J	PIERCE ST	\$0	\$14.00
P21AD0040	MORAN CURTIS	PIERCE ST	\$0	\$14.00
P21AD0041	MORAN CURTIS	PIERCE ST	\$0	\$14.00
P21AD0042	MORAN CURTIS	WINANS ST	\$0	\$14.00
			\$0	\$70.00
			<i>Total Permits For Type:</i>	5

ALTERATIONS				
P21BU0602	HEAVILIN JEREMY D-KELLI	13545 HIDDEN CREEK CT	\$58,049	\$506.04
P21BU0609	WORTHINGTON MATTHEW R-RACHEL M	12875 MARIPOSA ST	\$15,000	\$211.15
P21BU0613	CES SIMTH REVOCABLE LIVING TRUST	15318 COVE ST	\$4,500	\$89.25
P21BU0638	JOHNSON BRUCE L-JUDITH L	15020 COLEMAN AVE	\$5,988	\$105.00
P21BU0642	HOOGERWERF DAVID J-LYNN TRUST	11891 JUNIPER HILLS CT	\$5,000	\$89.25
P21BU0644	MITCHELL RYAN J-AMANDA L	17271 BUCHANAN ST	\$50,000	\$450.90
			\$138,537	\$1,451.59
			<i>Total Permits For Type:</i>	6

BASEMENT FINISH				
P21BU0606	MCDONOUGH DAVID-KIM LENA E	17281 SANDGATE PL	\$85,324	\$591.04
P21BU0622	MCKEY BRETT T	10940 LAKESHORE DR	\$38,533	\$372.35
P21BU0641	SEILER WILLIAM P-MORGAN C	10342 MORNINGDEW CT	\$59,635	\$516.90
P21BU0645	SPINK SCOTT M-HOLLY	10747 158TH AVE	\$88,178	\$712.42
			\$271,670	\$2,192.71
			<i>Total Permits For Type:</i>	4

COMMERCIAL REMODEL				
P21BU0520	MEIJER INC	15000 US-31 14900	\$70,000	\$900.40
			\$70,000	\$900.40
			<i>Total Permits For Type:</i>	1

DECK				
P21BU0597	RIVER HAVEN OPERATING COMPANY LLC	13376 PINWOOD DR	\$1,500	\$75.00
P21BU0600	GASIOR TOMASZ W	16034 LAKE AVE	\$13,773	\$202.75
			\$15,273	\$277.75
			<i>Total Permits For Type:</i>	2

ELECTRICAL				
P21EL0322	GRAND HAVEN DEVELOPMENT GROUP LLC	3011 BOULDERWAY TR	\$0	\$324.00
P21EL0323	ROBBINS BENJAMIN D-AMYLYN T	17874 DEWBERRY PL	\$0	\$110.00
P21EL0324	FORREST MICHAEL	12761 152ND AVE	\$0	\$66.00
P21EL0325	COPPLE BRANDON J-WILLEY MICHELLE	15000 178TH AVE	\$0	\$282.00
P21EL0326	SCHLICHT PATRICIA M-JASON D	17980 HOLCOMB RD	\$0	\$66.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21EL0327	JOHNSON STEVEN J-LAUREN K	11791 168TH AVE	\$0	\$64.00
P21EL0328	FOLKERT JEFFREY S-WENDIE	15708 GARDENTON CT	\$0	\$60.00
P21EL0329	HOHMAN FREDERICK W-SUSAN J	14705 PINE DEW DRIVE	\$0	\$66.00
P21EL0330	T BOSGRAAF HOMES LLC	15033 KINGFISHER WAY	\$0	\$216.00
P21EL0331	T BOSGRAAF HOMES LLC	15047 KINGFISHER WAY	\$0	\$216.00
P21EL0332	T BOSGRAAF HOMES LLC	15077 KINGFISHER WAY	\$0	\$216.00
P21EL0333	T BOSGRAAF HOMES LLC	15069 KINGFISHER WAY	\$0	\$216.00
P21EL0334	MCKEY BRETT T	10940 LAKESHORE DR	\$0	\$118.00
P21EL0335	VANDENBERG SUSAN L TRUST	16600 FERRIS ST	\$0	\$56.00
P21EL0336	DULIN ANTHONY-REBECCA	12596 LAKESHORE DR	\$0	\$60.00
P21EL0337	BRANDT GARY A-MICHELLE M	13775 COTTAGE DR	\$0	\$106.00
P21EL0338	SIGNATURE LAND DEVELOPMENT CO	14710 PINE DEW DRIVE	\$0	\$272.00
P21EL0339	BROTT DWAYNE A-BROOKS TRACY	14473 WINDWAY DRIVE	\$0	\$272.00
P21EL0340	SALAZAR RODRIGO E	14688 WINDWAY DRIVE	\$0	\$272.00
P21EL0341	SIGNATURE LAND DEVELOPMENT CO	14629 WINDWAY DRIVE	\$0	\$272.00
P21EL0342	POLAKOVICH ROBERT K-KRISTIN N	11001 LAKESHORE DR	\$0	\$384.00
P21EL0343	SIGNATURE LAND DEVELOPMENT CO	14712 PINE DEW DRIVE	\$0	\$272.00
P21EL0344	AMERICAN DUNES LLC	17000 LINCOLN ST	\$0	\$66.00
P21EL0345	WESTVIEW CAPITAL LLC	15921 CEDAR AVE 15919	\$0	\$268.00
P21EL0346	WESTVIEW CAPITAL LLC	15921 CEDAR AVE 15919	\$0	\$268.00
P21EL0347	WESTVIEW CAPITAL LLC	15915 CEDAR AVE 15913	\$0	\$268.00
P21EL0348	WESTVIEW CAPITAL LLC	15915 CEDAR AVE 15913	\$0	\$268.00
P21EL0350	WORTHINGTON MATTHEW R-RACHEL M	12875 MARIPOSA ST	\$0	\$106.00

\$0 **\$5,230.00**
Total Permits For Type: **28**

FENCE

P21ZL0187	GUDELSKY NICK-KATIE	15190 BRIARWOOD ST	\$11,435	\$40.00
P21ZL0190	SHEPHERD KENNETH M-DOLORES M	15524 MERCURY DR	\$0	\$40.00
P21ZL0191	SCHUTZ CHRISTINE A	15027 152ND AVE	\$0	\$40.00
P21ZL0196	REENDERS MICHAEL W-SUZAN	14560 INDIAN TRAILS DR	\$0	\$40.00
P21ZL0197	ARDELL MATHEW-MARGARET	15290 CANARY DR	\$0	\$40.00
P21ZL0198	HORNING ELAINE-PODEIN MICHAEL-MARY	10569 LAKESHORE DR	\$200	\$40.00

\$11,635 **\$240.00**
Total Permits For Type: **6**

MECHANICAL

P21ME0462	SALTSMAN TRUST	11353 OAK GROVE RD	\$0	\$80.00
P21ME0463	LANGLOIS MICHAEL A-KAY L	15822 LAKE AVE	\$0	\$130.00
P21ME0464	GRAND HAVEN CHARTER TWP	13300 168TH AVE	\$0	\$0.00
P21ME0465	SIGNATURE LAND DEVELOPMENT CO	14715 WINDWAY DRIVE	\$0	\$135.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21ME0466	SIGNATURE LAND DEVELOPMENT CO	14511 WINDWAY DRIVE	\$0	\$135.00
P21ME0467	CHRISTIAN REFORMED CONF GROUNDS	12253 LAKESHORE DR	\$0	\$80.00
P21ME0468	BUSH LORI	14630 AMMERAAL AVE	\$0	\$395.00
P21ME0469	POEL JACOB L	14986 160TH AVE	\$0	\$110.00
P21ME0470	HOHMAN FREDERICK W-SUSAN J	14705 PINE DEW DRIVE	\$0	\$85.00
P21ME0471	MURDOCK GERALD-KIMBERLEE	14593 WINDWAY DRIVE	\$0	\$55.00
P21ME0472	SEMMENS TRUST	14938 160TH AVE	\$0	\$55.00
P21ME0473	PROVENCHER GARY P-GAIL C	11988 TURTLE TRAIL PVT	\$0	\$170.00
P21ME0474	SIGNATURE LAND DEVELOPMENT CO	14511 WINDWAY DRIVE	\$0	\$230.00
P21ME0475	SIGNATURE LAND DEVELOPMENT CO	14715 WINDWAY DRIVE	\$0	\$235.00
P21ME0476	EDSON GREGG A-DOROTHY Z	13749 LAKESHORE DR	\$0	\$80.00
P21ME0477	RICHARDSON MERRICK ALLEN-TONI A	13783 COTTAGE DR	\$0	\$110.00
P21ME0478	ZUIDEMA SCOTT R-DAWN J	14854 160TH AVE	\$0	\$80.00
P21ME0479	RIPPLE CHRISTOPHER-WARD TAYLER	10956 LAKESHORE DR	\$0	\$135.00
P21ME0480	MCKEY BRETT T	10940 LAKESHORE DR	\$0	\$55.00
P21ME0481	WEBSTER MARK-KAREL	15248 MEADOWS DR	\$0	\$80.00
P21ME0482	BIERMAN DONALD K-SANDRA	16998 FERRIS ST	\$0	\$75.00
P21ME0483	BUSH LORI	14630 AMMERAAL AVE	\$0	\$140.00
P21ME0484	PROVENCHER GARY P-GAIL C	11988 TURTLE TRAIL PVT	\$0	\$230.00
P21ME0485	DEHAAN FAMILY TRUST	14482 WILDLIFE WAY	\$0	\$160.00
P21ME0486	WHEELER RICHARD MICHAL R	14900 FAIRMOUNT CT	\$0	\$60.00
P21ME0487	NIEMUR ADAM L-JENNIFER T	17176 BURKSHIRE DR	\$0	\$80.00
P21ME0488	CLARK ROGER	13610 FOREST PARK DR	\$0	\$80.00
P21ME0489	ROGERS JASON A-JASMINE D	12120 LAKESHORE DR	\$0	\$65.00
P21ME0490	INTERRA HOMES LLC	12642 RIVERTON RD	\$0	\$235.00
P21ME0491	REENDERS LAWRENCE ENT	13279 168TH AVE	\$0	\$80.00
P21ME0492	BAILEY HOWARD L III-TAMARA R	11674 156TH AVE	\$0	\$80.00
P21ME0493	MEIJER INC	15000 US-31 14900	\$0	\$144.00
P21ME0494	SIGNATURE LAND DEVELOPMENT CO	14719 PINE DEW DRIVE	\$0	\$135.00
P21ME0495	MOORE TODD S-CINDY M	15050 ARBORWOOD DR	\$0	\$85.00
P21ME0496	SMIDT BETTY M	10188 LAKESHORE DR	\$0	\$80.00
P21ME0497	BOYCE DARRELL	15061 DEREMO AVE	\$0	\$110.00
P21ME0498	RANCE BENJAMIN	16128 GARY AVE	\$0	\$110.00
P21ME0499	BADEN JACQUELYN	13631 MEADOWBROOK LN	\$0	\$110.00
P21ME0500	SIGNATURE LAND DEVELOPMENT CO	14721 PINE DEW DRIVE	\$0	\$135.00
P21ME0501	OTTAWA COUNTY ROAD COMMISION	14110 LAKESHORE DRIVE	\$0	\$160.00
P21ME0502	COPPLE BRANDON J-WILLEY MICHELLE	15000 178TH AVE	\$0	\$135.00
P21ME0504	STANLEY SCOTT R-DEBRA A	12930 WOODRUSH DR	\$0	\$55.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$0	\$4,979.00
			<i>Total Permits For Type:</i>	<i>42</i>
PLUMBING				
P21PL0173	SCHIPPERS NICK	15060 MERCURY DR	\$0	\$289.00
P21PL0179	SIGNATURE LAND DEVELOPMENT CO	14710 PINE DEW DRIVE	\$0	\$229.00
P21PL0180	SIGNATURE LAND DEVELOPMENT CO	14712 PINE DEW DRIVE	\$0	\$234.00
P21PL0181	POEL SHERI L	15080 WESTRAY ST	\$0	\$75.00
P21PL0182	NEUBAUER VIRGINIA M	15016 PINE RIDGE RD	\$0	\$145.00
P21PL0183	GRAND HAVEN DEVELOPMENT GROUP LLC	3011 BOULDERWAY TR	\$0	\$260.00
P21PL0184	MCKEY BRETT T	10940 LAKESHORE DR	\$0	\$115.00
P21PL0185	GRAND HAVEN DEVELOPMENT GROUP LLC	5013 COPPER PL	\$0	\$220.00
P21PL0186	TEG 43 NORTH LLC	14918 RIDGEMOOR ST 201	\$0	\$55.00
P21PL0187	TEG 43 NORTH LLC	14854 RIDGEMOOR ST 104	\$0	\$55.00
P21PL0188	MCDONOUGH DAVID-KIM LENA E	17281 SANDGATE PL	\$0	\$141.00
P21PL0189	BOTBYL THOMAS-GAIL	14918 GROESBECK ST	\$0	\$55.00
P21PL0190	TEG 43 NORTH LLC	14854 RIDGEMOOR ST 206	\$0	\$55.00
P21PL0191	KAUR AMARJIT	15191 168TH AVE	\$0	\$110.00
P21PL0192	INTERRA HOMES LLC	12449 NEWBRIDGE DR PVT	\$0	\$227.00
P21PL0193	INTERRA HOMES LLC	12447 NEWBRIDGE DR PVT	\$0	\$242.00
			\$0	\$2,507.00
			<i>Total Permits For Type:</i>	<i>16</i>
POOL/SPA/HOT TUB				
P21BU0350	MILLER STACEY L	15170 LAKESHORE DR	\$1,000	\$75.00
P21BU0610	SCHLICHT PATRICIA M-JASON D	17980 HOLCOMB RD	\$15,000	\$211.15
P21BU0612	FOLKERT JEFFREY S-WENDIE	15708 GARDENTON CT	\$12,000	\$190.60
			\$28,000	\$476.75
			<i>Total Permits For Type:</i>	<i>3</i>
REPLACEMENT WINDOWS/DOORS				
P21BU0585	NIENHOUSE TRUST	15143 MITCHELL ST	\$14,044	\$204.60
P21BU0601	THURKETTLE JENNIFER	15180 155TH AVE	\$3,000	\$125.00
			\$17,044	\$329.60
			<i>Total Permits For Type:</i>	<i>2</i>
RE-ROOFING				
P21BU0596	RIVER HAVEN OPERATING COMPANY LLC	13507 PINWOOD DR	\$5,100	\$100.00
P21BU0603	HARVEST BIBLE CHAPEL SPRING LAKE	12900 US-31	\$5,000	\$50.00
P21BU0604	RIVER HAVEN OPERATING COMPANY LLC	13597 OAKTREE COURT	\$6,070	\$100.00
P21BU0608	PATRICK TRUST	17111 TIMBER DUNE DR	\$17,500	\$100.00
P21BU0615	RIVER HAVEN OPERATING COMPANY LLC	13782 SUNRISE COVE	\$8,500	\$100.00
P21BU0617	RIVER HAVEN OPERATING COMPANY LLC	13530 PINWOOD DR	\$4,000	\$100.00

Building Permit Report - Monthly

		Estimated Cost	Permit Fee
P21BU0619	RIVER HAVEN OPERATING COMPANY LLC 13559 PINWOOD DR	\$2,600	\$100.00
P21BU0620	BOBRYK THOMAS F 11471 OAK GROVE RD	\$14,420	\$100.00
P21BU0621	PIERSON AMANDA-BACUS CHRISTOPHER 15831 BRUCKER ST	\$8,000	\$100.00
P21BU0623	BENSON STEVEN B-KAREN K 17120 TIMBER DUNE DR	\$12,000	\$100.00
P21BU0624	DIEKEVERS BERNIE F 15705 COMSTOCK ST 15707	\$30,000	\$313.90
P21BU0628	FISHER THOMAS JAMES TRUST 13434 RAVINE VIEW DR	\$11,295	\$100.00
P21BU0629	MUELLERLEILE NICHOLAS A 14734 152ND AVE	\$6,780	\$100.00
P21BU0630	THOMPSON ELIZABETH A 17880 HILLANDALE LN	\$11,997	\$100.00
P21BU0631	MARTIN GREGORY P-JULIE A TRUST 12155 SANDY WOODS DR	\$12,000	\$100.00
P21BU0632	HILBER DANIEL-CELESTE 15322 NICKOLAS DR	\$14,560	\$100.00
		\$169,822	\$1,763.90
		<i>Total Permits For Type:</i>	16

RE-SIDING

P21BU0607	PATRICK TRUST 17111 TIMBER DUNE DR	\$6,800	\$100.00
		\$6,800	\$100.00
		<i>Total Permits For Type:</i>	1

SHED (<200 SQFT)

P20ZL0146	HAWKE JEFF-LISA 17400 BEECH HILL DR	\$2,000	\$40.00
P21ZL0192	VERBURG JONATHAN-ELIZABETH 12745 152ND AVE	\$0	\$40.00
P21ZL0194	LAMERIS CARLA 12140 LAKESHORE DR	\$0	\$40.00
P21ZL0199	FOUTZ STEPHEN E-KATHLEEN A 13808 LAKESHORE DR	\$3,900	\$40.00
		\$5,900	\$160.00
		<i>Total Permits For Type:</i>	4

SINGLE FAMILY DWELLING

P21BU0605	RIPPLE CHRISTOPHER-WARD TAYLER 10956 LAKESHORE DR	\$477,673	\$2,776.18
P21BU0616	INTERRA HOMES LLC 12449 NEWBRIDGE DR PVT	\$270,010	\$1,685.95
P21BU0618	INTERRA HOMES LLC 12447 NEWBRIDGE DR PVT	\$299,539	\$1,840.98
P21BU0625	SIGNATURE LAND DEVELOPMENT CO 14738 WINDWAY DRIVE	\$454,316	\$2,653.56
P21BU0626	SIGNATURE LAND DEVELOPMENT CO 14721 PINE DEW DRIVE	\$288,907	\$1,785.16
P21BU0627	SIGNATURE LAND DEVELOPMENT CO 14719 PINE DEW DRIVE	\$323,335	\$1,965.91
P21BU0633	LINCOLN STREET HOLDINGS 12458 NEWBRIDGE DR PVT	\$304,422	\$1,866.62
P21BU0634	LINCOLN STREET HOLDINGS 12456 NEWBRIDGE DR PVT	\$228,410	\$1,467.55
P21BU0635	LINCOLN STREET HOLDINGS 12454 NEWBRIDGE DR PVT	\$304,422	\$1,866.62
P21BU0636	SEAVER CARLEN M-BRENTON G 13851 BITTERSWEET DR	\$430,718	\$2,529.67
P21BU0639	LINCOLN STREET HOLDINGS 12776 MANCHESTER DR	\$314,538	\$1,919.72
P21BU0640	LINCOLN STREET HOLDINGS 12667 MANCHESTER DR	\$365,727	\$2,188.47
		\$4,062,017	\$24,546.39
		<i>Total Permits For Type:</i>	12

VEHICLE SALES

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21VS0029	SCHMIDT DONALD C-MAXINE M	14845 LINCOLN ST	\$0	\$0.00
P21VS0030	BROWN WILLIAM J-LINDA S	16310 MERCURY DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>2</i>
Totals			\$4,796,698	\$45,225.09
			<i>Total Permits In Month:</i>	<i>150</i>

November Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
DECK WITHOUT PERMIT	1
FENCE - 1ST NOTICE	2
PARKED ON GRASS - 1ST NOTICE	2
PARKED ON GRASS - 2ND NOTICE	1
POOL & HOT TUB - 1ST NOTICE	1
POOL & HOT TUB - 2ND NOTICE	1
SHED - 1ST NOTICE	3
SHED - 2ND NOTICE	2
TRASH CAN - 1ST NOTICE	3
TRASH CAN - 2ND NOTICE	1
VEHICLE IN ROW - 1ST NOTICE	1
WORK WITHOUT PERMITS - 1ST NOTICE	1

Total Letters Sent: 19

Letter.DateTimeCreated Between 11/01/2021 AND 11/01/2021
Letter.LinkFromType = Enforcement

November Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0277	15215 GROESBECK ST	2ND NOTICE OF VIOLATION LETTER	11/04/21		
E21CE0278	15483 COLEMAN AVE	2ND NOTICE OF VIOLATION LETTER	11/09/21		
E21CE0283	14452 BRIGHAM DR	1ST NOTICE OF VIOLATION LETTER	11/10/21		

Total Entries: 3

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0287	17220 HAYES ST	CLOSED	11/17/21	11/19/21	
E21CE0288	15318 FERRIS ST	1ST NOTICE OF VIOLATION LETTER	11/24/21		
E21CE0289	14190 152ND AVE 14192	1ST NOTICE OF VIOLATION LETTER	11/29/21		

Total Entries: 3

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0282	15361 ARBORWOOD DR	1ST NOTICE OF VIOLATION LETTER	11/10/21		
E21CE0286	15595 CLOVERNOOK DR	1ST NOTICE OF VIOLATION LETTER	11/15/21		

Total Entries: 2

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0279	SANDSTONE PL	CLOSED	11/09/21	11/24/21	
E21CE0284	14475 ANGELUS CIR	1ST NOTICE OF VIOLATION LETTER	11/10/21		

Total Entries: 2

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0281		VERBAL WARNING	11/10/21		

Total Entries: 1

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0274	15671 GRAND POINT DR	CLOSED	11/03/21	11/24/21	

November Open Enforcements By Category Monthly Report

E21CE0275	15617 GRAND POINT DR	CLOSED	11/03/21	11/24/21	Total Entries: 3
E21CE0276	15603 GRAND POINT DR	2ND NOTICE OF VIOLATION LETTER	11/03/21		

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0285	14515 ANGELUS CIR	1ST NOTICE OF VIOLATION LETTER	11/10/21		

Total Entries: 1

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0280	17220 HAYES ST	INVESTIGATION ONLY	11/09/21		

Total Entries: 1

Enforcement.DateFiled Between 11/1/2021 12:00:00 AM
AND 11/30/2021 11:59:59 PM

Total Records: 16

Total Pages: 2

Report Created: 12/01/21

November Closed Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0101	16812 WATSEEDGE DR	CLOSED	07/28/20	11/02/21	
E21CE0271	12745 152ND AVE	CLOSED	10/21/21	11/03/21	

Total Entries: 2

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0077	14064 172ND AVE	CLOSED	06/26/20	11/24/21	
E20CE0227	14998 COPPER CT	CLOSED	11/04/20	11/23/21	
E21CE0210	14766 160TH AVE	CLOSED	09/16/21	11/09/21	
E21CE0249	15979 CEDAR AVE	CLOSED	10/07/21	11/02/21	
E21CE0255	15809 ROBBINS RD	CLOSED	10/11/21	11/09/21	
E21CE0287	17220 HAYES ST	CLOSED	11/17/21	11/19/21	

Total Entries: 6

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0203	14155 PAYNE FOREST AVE	EXPIRED - CLOSED BY STAFF	06/27/19	11/02/21	
E21CE0240	15290 CANARY DR	CLOSED	09/30/21	11/22/21	
E21CE0263	15524 MERCURY DR	CLOSED	10/19/21	11/02/21	
E21CE0266	15201 PINE ST	CLOSED	10/21/21	11/04/21	
E21CE0270	15367 HOFMA DR	CLOSED	10/21/21	11/04/21	

Total Entries: 5

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0256	15906 CEDAR AVE 15900	CLOSED	10/12/21	11/09/21	

Total Entries: 1

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0261	14673 AMMERAAL AVE	CLOSED	10/14/21	11/24/21	

November Closed Enforcements By Category Monthly Report

E21CE0273	15301 CHERRY ST	CLOSED	10/28/21	11/09/21	
E21CE0279	SANDSTONE PL	CLOSED	11/09/21	11/24/21	
Total Entries:					3

POOL & HOT TUB/SPA					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0093	15417 CANARY DR	2ND NOTICE OF VIOLATION LETTER	07/16/20	11/02/21	
E21CE0214	15285 HOFMA DR	CLOSED	09/17/21	11/04/21	
Total Entries:					2

RECREATION VEHICLES					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0264	16140 COMSTOCK ST	CLOSED	10/19/21	11/03/21	
Total Entries:					1

SIGNS					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0225	14374 172ND AVE	CLOSED	09/22/21	11/29/21	
E21CE0248		CITATION/CIVIL INFRACTION	10/07/21	11/10/21	
E21CE0269		CLOSED	10/21/21	11/04/21	
Total Entries:					3

TRASH RECEPTACLES					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0274	15671 GRAND POINT DR	CLOSED	11/03/21	11/24/21	
E21CE0275	15617 GRAND POINT DR	CLOSED	11/03/21	11/24/21	
Total Entries:					2

VEHICLE SALES					
Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0267	15416 FERRIS ST	CLOSED	10/21/21	11/03/21	
Total Entries:					1

November Closed Enforcements By Category Monthly Report

Total Pages: 3

Report Created: 12/01/21

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2021**

WATER

MONTH	WORK ORDERS	METER		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER	
		3/4"	1"			3/4"	1"					
JANUARY	46	2	1	5	0	2	5	0	39.17	0.72	0.00	
FEBRUARY	78	3	5	2	1	0	0	0	34.30	1.00	0.00	
MARCH	74	3	3	4	0	7	3	0	33.80	0.65	0.00	
APRIL	81	4	2	2	0	2	4	2724	38.92	2.74	0.00	
MAY	83	4	3	12	1	2	4	918	86.03	3.16	0.00	
JUNE	107	11	2	7	2	5	3	0	108.64	3.78	0.00	
JULY	88	1	2	8	2	0	3	0	90.75	3.16	0.00	
AUGUST	79	1	2	13	4	3	3	0	104.67	3.50	0.00	
SEPTEMBER	135	4	1	8	0	6	3	0	105.16	3.56	0.00	
OCTOBER	100	5	1	5	0	3	1	0	37.84	1.29	0.00	
NOVEMBER	109	3	1	9	0	9	12	0	33.8	1.07	0.00	
DECEMBER								0	0.00	0.00	0.00	
TOTAL YTD	980	41	23	75	10	39	41	3642	713.03	24.64	0.00	
TOTALS			64				80				24.64	
							5572		737.67			

NOTES:

1 1/2" Meter installed - 10333 Lakeshore Drive

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	6	0	6.61
FEBRUARY	3	2	0	8.86
MARCH	3	6	0	9.42
APRIL	2	8	3400	9.29
MAY	6	5	0	10.06
JUNE	4	5	0	10.32
JULY	1	1	0	8.77
AUGUST	5	6	0	9.10
SEPTEMBER	3	5	0	11.24
OCTOBER	5	4	0	8.53
NOVEMBER	1	7	0	9.03
DECEMBER			0	0.00
TOTAL YTD	36	55	3400	101.23
TOTALS		959		

NOTES: