



**GRAND HAVEN CHARTER TOWNSHIP
SPECIAL BOARD MEETING AGENDA
Tuesday, October 15, 2024
5:30 p.m.**

SPECIAL MEETING – 5:30 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PRESENTATION AND DISCUSSION OF PROPOSED FY2025 BUDGET
- IV. PUBLIC COMMENTS/QUESTIONS
- V. ADJOURNMENT

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.



GRAND HAVEN CHARTER TOWNSHIP

13300 168th Avenue • Grand Haven, Michigan 49417 • Phone: 616.842.5988 • Fax: 616.842.9419

SUPERINTENDENT'S MEMO

DATE: September 26, 2024
TO: Township Board, Department Directors
FROM: Cargo & Sandoval
SUBJECT: Fiscal Year 2025 Budget

OVERVIEW:

Pursuant to state law, the Township superintendent must prepare and forward a budget to the full Board for consideration. **A budget work session is scheduled for Tuesday, October 15th at 5:30 p.m.**

The Truth-in-Taxation hearing was held on Monday, September 23rd. The public hearing on the Special Assessments will be held on Monday, October 14th. The public hearing for the FY 2025 budget is scheduled for **Monday, October 28th at 7:00 p.m.**

In addition to this cover memorandum, please find the following:

1. The 2025 Summary of Revenues/Expenditures spreadsheet. (*This is one of the most important budget documents providing a one-page overview of revenues and expenditures and projecting the fund balance or cash reserves of each of the eleven funds. All the Township's Funds are "balanced" inasmuch as they are projected to maintain healthy fund balances or cash reserves at the end of FY2025.*)
2. The 2025 Budget Worksheet, which provides line-item detail and comparison with the previous two years.
3. The 2025 Estimated Tax Revenue spreadsheet.
4. The Administrative Fees and Overhead spreadsheet.
5. The Sewer System Usage spreadsheet.
6. The Water System Usage spreadsheet.
7. The IT Spreadsheet.
8. The Proposed 2025 Township Wage Scale used in the FY2025 Budget.

2025 BUDGET SUMMARY:

The Township's FY2025 budget – which begins on January 1st – is smaller than the current fiscal year with fewer large capital projects and a greater focus on planning.

Further, although expenditures exceed revenues, the FY2025 budget is “balanced” inasmuch as the difference is taken from the existing fund balances or cash reserves. Moreover, the budget is balanced since the sixteen (16) fund balances or cash reserves will remain positive – totaling about **\$15 million at the end of FY2025**.

It is important to remember that although GHT adopts a single budget resolution each year, the total budget (i.e., about \$22.27 million) discussed in this overview is actually sixteen (16) separate budgets ... one for each of the Township's funds. With few exceptions, monies from one fund cannot be transferred to other funds, unless there is a specific service received.

It is also noted that most of the Funds and accounts are referenced as a “*continuation budget.*” This means that the activities previously approved by the Board are being maintained and the cost for these services are substantially similar.

The remainder of this cover memorandum will briefly review each of these sixteen (16) separate budgets.

1 - General Fund:

The General Fund budget will have revenues of \$5.10 million and expenditures of \$5.17 million. The General Fund's undesignated fund balance will be an estimated **\$1.92 million** on December 31st of 2025. The undesignated fund balance equates to about a five-month surplus, which is considered healthy and above↑ the minimum \$1.6 million fund balance instituted by the Township Board.

In addition, the General Fund's designated fund balance will be an estimated **\$1.5 million** at the end of FY2025 – with monies set aside for future parks capital projects. *(It is noted that the Parks Construction Fund will have a fund balance of almost \$685k at the end of FY2025 that will also be available for future park capital construction projects.)*

General Fund property tax revenues raised from the 0.9624 allocated millage will be about \$985k, which is an increase of less than \$7k over previous. *(In terms of “real” dollars adjusted for inflation, this is a reduction↓.)*

The Taxable Value (TV) of the Township has increased↑ by about 7.5% or about \$79 million to the current estimate of about \$1.12 bill. *(The SEV for the Township exceeds \$1.54 billion.)* About \$30 million *(or 38%)* of this \$79 million increase is related to the inflation factor imposed by the State of Michigan, which leaves about \$49 million *(or 62%)* related to other factors – such as new construction, additions, or “uncapping”. *(Remember that the property tax monies collected in December of 2024 for the 2025 Fiscal Year are based upon 2023 property values.)*

It should be noted that most Personal Property Tax revenues (*or PPT*) are virtually eliminated. However, this only has a minor impact on the General Fund. The impact of the PPT legislation has a greater impact on the DDA Fund; but the State of Michigan is expected to reimburse the Township for this revenue loss in the amount of about **\$150k** for FY2025.

Revenues associated with construction are expected to decline with permit revenues estimated at **\$457k**. New housing starts are expected to decline because of high interest rates but commercial construction is expected to be about average.

The State Shared Revenues are estimated at **\$2.02 million**, which is a slight increase↑ over FY2024. This total includes about \$1.92 million for the constitutional portion of revenue sharing (*i.e., related to the State Sales Tax*) and about \$95k from the statutory portion (*i.e., the so-called “City, Village, and Township Revenue Sharing” or CVTRS program*).

☑ **Note:** unlike the Constitutional portion of the State Shared Revenues, these CVTRS monies can be eliminated by the State Legislature (*i.e., “what the state giveth, the state can taketh away”*). For example, the Township did not receive any CVTRS monies for FY2016 because of the fiscal crisis that the State of Michigan was addressing.

The General Fund revenues include “Administrative & Supervision Fees” of about **\$591k** paid from other Funds to cover the cost of services provided by the Finance and Administrative departments. (*See the “2025 Administrative Fees and Overhead” spreadsheet.*)

An overview of the General Fund Accounts includes the following:

- 1) The Legislative Account is a continuation budget. However, expenditures are **significantly less**↓ than previous because there will be no spraying for spongy moths. This account contains monies for the following activities or projects:
 - a. \$10k for a Township Board Strategic Planning Process.
 - b. \$40k to support economic development activities through the Chamber of Commerce per the current contract.
 - c. \$ 8k for July 4th fireworks.
 - d. \$ 3k for the Coast Guard Heroes and Legends Dinner.
 - e. \$ 8k for annual Michigan Townships Association dues.
 - f. \$ 3k for holiday lighting.
 - g. \$ 3k for conferences and seminars.
 - h. \$ 1k for an Employee Recognition Lunch.
 - i. \$ 9k for an Appreciation Dinner for committee members and staff.
- 2) The Supervisor Account is a continuation budget with any increase the result of inflation.
- 3) The Administrative Account is a continuation budget with about a \$48k increase due to the Administrative Assistant/Deputy Clerk hours being switched from Elections to

Administration (*i.e., there is only a single school election in FY2025*).

- 4) The Finance Department is a continuation budget with any increase a result of inflation related labor costs.
- 5) The Clerk Account is a continuation budget.
- 6) The Board of Review Account is a continuation budget.
- 7) The Treasurer Account is a continuation budget with any increase the result of inflation.
- 8) The Assessing Account is a continuation budget with any increase a result of inflation on related labor costs and contracted service for neighborhood audits.
- 9) The Elections Account has been budgeted with the understanding that 2025 will have only one election – the May school election. As a result, this Account is decreased↓ by about \$130k over current.
- 10) The Building and Grounds Account expenditures have been increased↑ by about \$196k over previous for a total of almost \$395k. The major capital costs for this account include the following:
 - \$100k to repair the roof on the Administrative building.
 - \$130k to purchase a CAT front-end loading tractor.
 - \$10k to add dehumidifiers to existing Administrative building furnaces.

Note: During 2025, the Township will be moving from using Aboveground Fuel Storage Tanks (ASTs) to using a fleet fuel card system through either Speedway or Wesco. This will provide better controls and eliminate environmental maintenance of the ASTs.
- 11) The Community Development Account is a continuation budget at \$779k with any increase a result of inflation related labor costs.
- 12) The Storm Drains Account is funding an estimated \$187k for at-large drain maintenance costs and bond costs, which is an increase↑ of about \$78k over previous.

Note: The Township is still awaiting the final bond cost and assessment for the Grand Oaks #3 storm drain assessment district – *i.e.*, about \$346k in bond costs over 10 years – that is being constructed during 2024. The estimated 2025 cost is about \$49k – although the Board has the option of paying the entire bond amount from the General Fund unrestricted fund balance.
- 13) The Road Construction Account is no longer utilized. Rather, the General Fund will transfer \$200k to the Municipal Street Fund to supplement the maintenance monies that this Fund will expend on street maintenance during FY2025.

Note: Because Act 51 monies (*i.e.*, gas and weight taxes) are insufficient for the Ottawa County Road Commission to maintain the county roads, GHT has used General Fund monies to supplement

the Road Commission's maintenance activities. Specifically, the following road maintenance activities are allotted to the Township:

- all subdivision resurfacing;
- all dust control; and,
- some gravel road maintenance.

That said, both Ferris Street and Lincoln Street will be resurfaced by the Road Commission during 2025. Further, because Ferris Street will be both “milled” and paved, the Township Water Fund is taking the opportunity to complete the watermain loop on Ferris Street (*i.e., west of 160th Avenue to east of Hidden Creek Drive*) and the Township DDA will enclose the open storm drains east of the Wesco service station.

14) The Street Lighting Account is a continuation budget at about \$142k with Special Assessment Lighting District (SALD) revenues covering about 85% of the cost.

- Note:** The Township pays for certain intersection lights as opposed to having these lights included in any SALD.

15) The Waste Collection Account is a continuation budget at about \$15k.

- Note:** These costs could increase as the Harbor Users Agreement is re-negotiated. Recall that the yard waste collected is part of the “end product” for the material dredged from the Grand River channel.

16) The Cemetery Account is a continuation budget; but is about \$43k less↓ than previous because of no major equipment or capital projects.

17) The Planning Commission Account is a continuation budget at \$17k with no special projects.

18) The Zoning Board of Appeals Account is a continuation budget at almost \$4k.

19) The Parks and Recreation Account is about the same with a total of \$735k. For FY2025, the following maintenance and capital purchases are noted:

- a. \$35k to relocate the JoJo jogging trail at Schmidt Heritage Park (*funded with the Grand Haven Community Foundation grant*).
- b. \$20k to improve and upgrade the entrance to Hofma Park.
- c. \$20k to replace picnic tables, benches, and trash cans at Hofma Preserve.
- d. \$12k to re-roof and paint Hofma Preserve picnic shelter.
- e. \$55k to replace a 2001 leaf sweeper.
- f. \$53k for normal maintenance.
- g. \$29k for fertilizer applications.
- h. \$26k for equipment and vehicle maintenance.

20) The Appropriations Transfers Account sends:

- a. \$200k for street maintenance activities. (*This is in addition to the \$477k used for the street maintenance from the Municipal Street Fund.*)

- b. \$705k for pathway maintenance activities in the Pathway Fund. (*This is in addition to the \$547k being used from the Pathway Fund.*)
- c. \$251k for information technology, which covers about 51% of the cost of the Township's IT budget.
- d. \$ 5k for Retiree Health costs related to retiree health care for certain covered retirees.

Note: Retiree health care costs have been abolished for all employees – except the full-time Fire/Rescue staff covered by a collective bargaining agreement.

2 - Municipal Street Fund:

This Fund accounts for monies related to the .9311 millage approved by the voters in 2011 and renewed in 2021.

The Municipal Street Fund budget will have revenues of about \$1.18 million and expenditures of almost \$1.29 million. The monies are used for two purposes. First, a portion of the monies (*i.e., an amount equal to 0.5938 mills*) are utilized to fund Harbor Transit service in the Township, which is estimated to be about \$614k during FY2025.

Second, a portion of the monies (*i.e., an amount equal to 0.3373 mills or about \$348k*) are added to General Fund Transfer monies and utilized for road maintenance work, which is estimated to be about \$676k during FY2025, which includes as follows:

- ✓ Dust Control - \$ 36k
- ✓ Subdivision Resurfacing - \$640k

The fund balance of the Municipal Street Fund will be about **\$6k** at the end of FY2025.

3 - Fire Fund:

The budget for the Fire/Rescue Department reflects the 2014 voter approved millage rate of 1.9 mills, which was renewed in FY2022.

The Fire/Rescue budget will have revenues of about \$2.28 million and expenditures of about \$1.74 million. The Fire/Rescue fund balance is projected to be \$1.87 million at the end of FY2025.

The Fire/Rescue Fund fund balance has been “promised” to the voters to be kept high so that the next major apparatus (*i.e., fire truck*) can be purchased with cash as opposed to having to request an additional equipment millage.

Note: The next fire truck is expected to exceed \$1.5 million.

The Fire/Rescue budget contains the following highlights:

- a. Purchase six sets of turnout gear at \$25k.

- b. Hearing protection / communication headsets for 1021 at \$8k.
- c. Replace 2014 Zoll Auto Pulse CPR Machine at \$25k.
- d. \$25k in OPEB costs (*i.e., retiree health care*) for the IAFF union members.
- e. \$73k for Information Technology Services.

4 - Police Services SAD Fund:

This budget accounts for Special Assessment District (SAD) monies (*equal to 0.55 mills*) that are used to provide police services through contracts with the Ottawa County Sheriff's Department.

The fund is estimated to have \$653k in revenues and expenditures at \$654k for FY 2025. (*This fund pays for 3.3 COPS deputies, who supplement the work of the Sheriff's department in GHT. A portion of the costs for the high school officer is funded by the GHAPS. An additional officer is added for the summer months.*)

Cash reserves in the Police Services SAD Fund are projected to decrease↓ by about \$2k to about **\$186k** at the end of FY2025.

5 - Downtown Development Authority:

The DDA has cash reserves of about **\$3.00 million** and has FY2025 projected revenues of about **\$1.20 million** with estimated expenditures of **\$563k**.

Staff are recommending two capital projects:

1. Extending sanitary sewer beyond what is necessary for the Maverik service station along 158th Avenue from M-45 to US-31 at a cost of \$222k.
2. Enclosing the storm drain along Ferris Street east of the Wesco service station (*which will be done in conjunction with the watermain and street paving of Ferris Street*) at a cost of \$215k.

It is expected that the DDA Fund will have about **\$3.63 million** in cash reserves at the end of FY2025. This should allow for another capital project(s) in FY2026.

6 – American Rescue Plan Act (ARPA) Fund:

All the ARPA monies will be expended by the end of FY2024; but this fund will be maintained until the final accounting which may not occur until FY2026.

Further, there may be a small amount of interest monies that will have to be accounted for during the 2025 fiscal year.

7 & 8 & 9 - Debt Funds – Fire Station & Parks Debt Service & Pathways Debt Service:

The three debt funds are a budgeting “no-brainer.” GHT collects the revenues and pays the bonds pursuant to the bonds’ repayment schedules. **The total debt revenue collected will be about \$1.71 million** from these three funds.

Further, **a total of about \$1.54 million in debt payments will be made during 2025** from the Parks Debt Fund and the Pathway Debt Fund.

10 – Fire Station Construction Fund:

The Fire Station Construction Fund will end the FY2024 with positive cash reserves that are currently estimated at about \$3.2 million.

During FY2025, this construction Fund will have interest revenues of about \$85k and expenditures of about \$2.72 million – with the station being project being completed by the end of May.

The Fire Station Construction Fund is projected to end the fiscal year with about \$565k in cash reserves – which can be used to pay off a portion of the outstanding bonds.

11 – Pathway Fund:

The Pathway Fund will collect about **\$1.17 million** in revenues and incur an estimated **\$1.25 million** in expenditures.

The major costs for the Pathway Fund include:

- a. \$700k to resurface the Lakeshore Drive pathway from Little Pigeon boardwalk to Fillmore Street.
- b. \$313k toward the Pathway Debt.

The fund balance of the Pathway Fund will be an estimated \$2k at the end of FY2025.

12 – Parks Construction Fund

The Parks Construction Fund does not have any capital projects in FY2025 – and has little activity in the budget. The Fund will have about **\$20k** in revenues – from earned interest. Further, there are no expected expenditures.

The cash reserves of this Fund are expected to be about \$685k at the end of the fiscal year and the Fund will be maintained until the next major Parks capital project.

13 – Sewer Fund:

The Sewer Fund will collect about \$2.09 million in revenues and incur an estimated \$1.89 million in expenditures. (See the “Yearly Wastewater Totals & Projections” spreadsheet.)

The significant costs within the Sewer Fund budget include the following:

- a. \$981k carry-forward for the Christian Reformed Conference Grounds sewer extension project.
- b. \$ 80k to replace two pumps at the US-31/M-45 lift station.
- c. \$318k to process an estimated 118.6 million gallons of wastewater collected.
- d. \$167k for administrative overhead.
- e. \$ 79k in debt payments.
- f. \$ 39k for routine maintenance of the system.
- g. \$ 27k for Information Technology Services.

The cash reserves of the Sewer Fund are estimated to increase↑ by about \$203k to a projected **\$1.53 million** at the end of FY 2025.

14 - Water Fund:

The Water Fund will collect about \$3.62 million in revenues and incur an estimated \$4.92 million in expenditures. (See the spreadsheet entitled “NOWS/Grand Rapids Water Totals & Projections.”)

The revenues are based on the sale of about **718.9 million** gallons of potable water and forty (40) new residential connections and two (2) commercial connections to the water system.

The significant costs within the Water fund include the following:

- a. \$1.13 million to complete the Ferris Street water main “loop.”
- b. \$893k to purchase 805.6 million gallons of potable water.
- c. \$785k to repair and paint the west water tank.
- d. \$210k for administrative overhead.
- e. \$113k for meter purchases.
- f. \$ 23k for hydrant purchases.
- g. \$ 27k for service line purchases.
- h. \$137k for contracted services associated with a projected 20 new water connections, 30 service line breaks and 2 water main breaks.
- i. \$120k to replace 24 service lines on Pine Street.
- j. \$ 26k for hydrant repair and maintenance.
- k. \$ 90k for Information Technology Services.
- l. \$713k for various debt payments.

The cash reserves of the Water Fund are projected to decrease↓ by about \$1.3 million to an estimated **\$2.38 million**.

15 - Information Technology:

Information Technology (IT) costs for FY2025 has revenues of almost **\$443k** – with the following transfers into this Fund:

- General Fund Transfer = \$251k (or 56.8%)

- Fire/Rescue Fund Transfer = \$ 73k (or 16.6%)
- Sewer Fund Transfer = \$ 27k (or 6.1%)
- Water Fund Transfer = \$ 90k (or 20.4%)

The expenditures are also \$491k for the IT budget and can be divided into the following four (4) major categories:

- Software & License fees = **\$307k** (about 62.5%)
- Computer hardware costs = **\$ 89k** (about 18.1%)
- IT professional fees = **\$ 69k** (about 14.1%)
- Internet & Communications = **\$ 26k** (about 5.3%)

The IT Fund cash reserves will be at about \$58k at the end of the FY2025.

16 – Employee Retiree Health Care Trust Fund:

Other Post-Employment Benefits (OPEB) is an accounting concept created by the Governmental Accounting Standards Board (GASB) that is designed to address expenses that entities may or may not be legally bound to pay but pay as a moral obligation. For GHT, the only OPEB cost is a retiree medical benefits plan that provides health insurance for certain retirees and IAFF union members (*i.e., full-time fire fighters*) between the ages of 60 and 65 and a Medicare “filler” insurance program after age 65.

Recall that the Township transferred the OPEB Fund monies into a Trust Fund in 2016 in order that contributions for retiree health care on behalf of certain retirees and IAFF union members could be counted toward any OPEB liability – which will allow this obligation to be fully funded pursuant to an amortization schedule prepared by Watkins Ross.

OPEB contributions from the appropriate funds are projected at \$31k while the OPEB costs for 2025 are budgeted at \$33k. The projected fund balance for this Trust Fund will be about \$196k at the end of the 2025 fiscal year.

Personnel Costs – Wage Study:

This last section highlights various aspects of the personnel costs contained in the budget, including the following:

- ☑ The budget applied a **2.7%** cost-of-living allowance on the Wage Scale.
- ☑ **Note:** The Township does not provide “performance” pay increases or “bonuses;” but rather follows the step increases listed in the wage study. The Township uses a twelve-month “chained” CPI ending in July to determine any Cost-of-Living- Adjustment (COLA). This is the lowest rate in four years – *i.e., since FY2021*. Further, the Chained CPI is designed to be a closer approximation to a “cost-of-living” index than the CPI that is normally reported in the news. The Chained CPI is used to overcome a shortcoming of the CPI series, which does not account for the changes that people make in the composition of goods that they purchase over time, often in response to price changes. The alternative method of the C-CPI-U is intended to capture consumers’ behavior as they respond to relative price changes.

☑ The Township is planning to stay with Blue Care Network's HMO HSA. Although the HSA contribution is unchanged, this medical insurance premium will increase↑ by an estimated 9% to 14%. Unfortunately, the actual number may not be available until after the budget is adopted in October.

☑ **Note:** Pursuant to Michigan's Publicly Funded Health Insurance Contribution Act (*i.e.*, P.A. 152), the Township will remain below the "hardcap" rule. Because the Township will receive CVTRS monies (*i.e.*, about \$65k in statutory state shared revenues) for FY 2025, it is required that GHT stay below the "hardcap" or require employees to pay 20% of health care costs. The amount that employees will be required to pay for health insurance will be calculated after the health insurance premiums are finalized and the employee payments will be factored into the FY2025 budget through a December budget amendment.

☑ Employees fully fund vision insurance premium rates.

☑ Life Insurance premium rates for employees are unchanged.

☑ Short Term Disability premium rates for employees are unchanged. Premium rates are locked in through December of 2025.

☑ Long Term Disability premium rates for employees are unchanged. Premium rates are locked in through December of 2025.

That's it ... an 11-page summary of the proposed **\$21.27** million FY2025 budget.

If you have any questions or comments, please contact Cargo or Sandoval at your convenience.

**2025
Budget
Summary of Revenues/Expenditures**

FUNDS	Revenues	Expenditures	Difference	Projected Fund Balance or Cash Reserves on 12/31/24	Projected Undesignated Fund Balance or Cash Reserves on 12/31/25
General Fund	\$5,096,390	\$5,171,210	(\$74,820)	\$1,998,898	\$1,924,078
				\$1,500,000	\$1,500,000
Municipal Street Fund	\$1,179,420	\$1,292,130	(\$112,710)	\$118,996	\$6,286
Fire/Rescue Fund	\$2,280,250	\$1,738,830	\$541,420	\$1,327,217	\$1,868,637
Police Services SAD	\$652,620	\$654,920	(\$2,300)	\$188,815	\$186,515
DDA Fund	\$1,200,110	\$562,910	\$637,200	\$2,997,935	\$3,635,135
ARPA Fund	\$0	\$0	\$0	\$8	\$8
Debt - Fire Station	\$1,027,460	\$866,700	\$160,760	\$178,950	\$339,710
Debt - Parks	\$375,210	\$360,750	\$14,460	\$111,347	\$125,807
Debt - Pathway	\$313,490	\$313,490	\$0	\$3	\$3
Fire Construction	\$85,000	\$2,721,850	(\$2,636,850)	\$3,201,491	\$564,641
Pathway	\$1,166,070	\$1,251,890	(\$85,820)	\$87,533	\$1,713
Parks Construction	\$20,430	\$0	\$20,430	\$664,985	\$685,415
Sewer Fund	\$2,092,940	\$1,889,390	\$203,550	\$1,325,794	\$1,529,344
Water Fund	\$3,619,170	\$4,921,250	(\$1,302,080)	\$3,684,744	\$2,382,664
IT Service Fund	\$443,310	\$491,410	(\$48,100)	\$106,247	\$58,147
Retiree Health Care Fund	\$31,420	\$33,160	(\$1,740)	\$197,547	\$195,807
TOTALS	\$19,583,290	\$22,269,890	(\$2,686,600)	\$17,690,510	\$15,003,910
Debt Funds - TOTAL	\$1,716,160	\$1,540,940	\$175,220		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	907,300	978,500	973,180	985,180	Based upon a general operating levy of .9624 Mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax revenue sheet
412.000	PROPERTY TAXES-DELINQNT PERS	410	500	350	500	Based on projected activity
434.000	PROPERTY TAXES-TRAILER FEES	4,310	4,310	3,240	4,320	720 lots x .50 x 12
445.000	PROPERTY TAXES-INT & PENALTIES	8,480	17,500	16,640	15,250	Late fees on property taxes, based on previous year's experience.
447.000	PROPERTY TAXES-ADMIN FEE	311,170	325,350	314,190	327,450	1% administrative fee on property taxes collected
451.000	SPECIAL ASSESSMENTS - LIGHTS	120,600	120,290	120,280	120,680	Based upon current light districts approved by the Board
477.000	FRANCHISE FEES	228,500	233,500	157,980	211,470	Charter Communications
						AT&T
						Waste Haulers
						Justification Items Total:
						197,780
						12,190
						1,500
						211,470
528.000	FEDERAL GRANTS - OTHER	10,170	0	0	0	None anticipated
540.000	LIQUOR CONTROL FEES	8,330	8,400	8,370	8,500	Based upon projected activity
569.000	STATE GRANTS - OTHER	5,040	0	0	0	
574.000	STATE REVENUE SHARING	2,003,450	2,033,520	967,590	2,018,230	Based on current State estimates - Constitutional (As of August 2024)
						Statutory
						Justification Items Total:
						1,923,050
						95,180
						2,018,230
590.000	GH AREA COMM FOUNDATION GRANT	0	0	0	35,000	Expected annual grant from Fluor Schwarts Memorial Fund for Schmidt Heritage Park
613.000	PLANNING/BOARD OF APPEALS FEES	5,750	7,000	6,300	7,000	Estimate of 4 ZBA applications (\$250 fee)
						Estimate of 10 PC applications (fee range \$150-\$1,000)
						Justification Items Total:
						7,000
614.000	VARIOUS FEES	78,010	57,200	40,940	54,600	Payment in lieu of taxes from BLP
						Payment in lieu of taxes from Health Pointe
						Payment in lieu of taxes from The Village at Rosy Mound
						Planning Services Contract with Village of Spring Lake
						Metro ROW fees
						Peddler's/Dog license fees
						Land division fees
						Property information fees
						Ordinance book revenue
						Printed material sales
						NSF Fees (10 @ \$25)
						Facility rental fees (Home owners associations and other)
						Duplicate bill fees
						Justification Items Total:
						54,600
614.600	SUMMER TAX COLLECTION FEES	18,900	20,540	20,530	20,700	Paid by the school district at a rate of \$3.00/parcel for an estimated 6,900 parcels
615.000	CEMETERY GRAVE OPENING FEES	30,620	35,000	32,020	31,000	Based upon current level of activity
616.000	CEMETERY LOT SALES/TRANSFERS	45,950	32,000	16,550	20,000	Based upon current level of activity

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
627.000 BUILDING PERMIT FEES	422,090	310,000	258,130	260,000	Estimate Based on Projected Activity	
627.500 RENTAL INSPECTION FEES	37,320	63,000	25,000	49,650	Estimate Based on registered & anticipated rentals annual re-certification	
628.000 ELECTRICAL PERMIT FEES	65,950	72,000	63,280	60,000	Estimate Based on Projected Activity	
629.000 PLUMBING PERMIT FEES	57,950	32,000	24,790	30,000	Estimate Based on Projected Activity	
630.000 MECHANICAL PERMIT FEES	76,240	68,000	56,800	58,000	Estimate Based on Projected Activity	
631.000 ZONING PERMIT FEES	19,890	10,300	4,770	6,200	Fences	3,000
					Sheds	2,000
					Other	800
					Signs	400
					Justification Items Total:	6,200
651.000 BOAT LAUNCH FEES	32,170	32,000	28,950	27,000	Based on current level of activity	
651.500 PARKS RENTALS	16,090	28,000	26,790	26,000	Based on current level of activity	
657.000 ORDINANCE VIOLATION FINES	1,100	2,000	1,500	1,600	Based upon projected activity	
665.000 INTEREST INCOME	88,510	130,000	106,930	66,000		
673.000 SALE OF FIXED ASSETS	15,730	0	0	0	None anticipated	
676.000 REIMBURSEMENTS	71,690	20,000	(10,570)	20,000	Insurance claims, etc...	
676.100 REIMBURSEMENTS - ELECTIONS	19,900	36,500	28,980	15,000	May school election	
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	6,550	18,600	14,320	20,460	Employee Contribution	
680.000 ADMINISTRATION & SUPERVISION	465,000	468,180	351,130	591,600	See spreadsheet for details	
684.000 MISCELLANEOUS INCOME	15,780	9,000	7,030	5,000	Insurance Dividends	4,000
					Other	1,000
					Justification Items Total:	5,000
699.285 OP TRANSFER IN - ARPA FUND	0	380,000	0	0		
	5,198,950	5,553,190	3,665,990	5,096,390		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 101 LEGISLATIVE
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	22,140	19,870	14,280	23,990	Wage Established for four board members @ \$ 5,867/Trustee	23,470
					Allocation of Information Technology Wages	520
					Justification Items Total:	23,990
707.000 COMM MEETING & CONF PAY	1,540	1,800	700	1,000	Committee meetings	
708.000 INTERNET	2,400	2,100	1,500	2,400	\$50 per month per trustee	
715.000 FICA	2,000	2,110	1,260	2,100	Based upon 7.65% of all compensation (salary, committee pay, internet)	
719.700 EMPLOYEE ASSISTANCE PROGRAM	160	240	160	200	4 @ \$20 each plus \$100 admin fee	
721.000 WORKERS COMP INSURANCE	690	750	480	420	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,810	5,100	4,380	5,100	Copies	1,500
					General postage	2,600
					Supplies	1,000
					Justification Items Total:	5,100
801.000 LEGAL AND PROFESSIONAL FEES	29,560	43,200	31,040	61,500	Fees paid to Mika Meyers	50,000
					Watkins Ross - Other Post Employment Benefits (Rollforward Valuation)	1,500
					Strategic Plan Update	10,000
					Justification Items Total:	61,500
802.000 CONFERENCES, DUES, SUB'S	9,560	11,500	10,920	14,500	Annual MTA dues	8,300
					Miscellaneous	700
					Mileage	500
					Conferences and seminars	3,000
					GH Chamber Annual membership	1,000
					GH Chamber Dinner	1,000
					Justification Items Total:	14,500
803.000 CONTRACTED SERVICES	5,100	533,600	154,080	300	Shredding contract - Shred Hub	
805.000 AUDIT SERVICES	5,420	5,540	5,540	5,640	40% of \$14,100	
826.000 PROPERTY & LIABILITY INSURANCE	26,450	20,870	15,650	22,950	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	0	50	0	150		
880.000 ECONOMIC DEVELOPMENT CONTRACT	37,130	37,600	0	39,500	Based upon contract with the Chamber of Commerce	
885.000 COMMUNITY PROMOTION	21,820	25,300	21,880	14,300	July 4th fireworks	7,500
					Coast Guard Heros and Legends Dinner	3,000
					Holiday Lighting	3,200
					Business Recognition Award	600
					Justification Items Total:	14,300
900.000 PRINTING & PUBLISHING	8,020	8,000	5,720	8,000	Publishing & Posting	
955.000 HEALTH & SAFETY	0	100	0	100	Training, materials, videos	
956.000 MISCELLANEOUS EXPENSE	10,080	14,800	2,780	14,800	Newspaper subscriptions, Miscellaneous Needs, etc	4,100
					Employee Recognition Luncheon (Meal, Certificates, Gifts)	1,200

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 101 LEGISLATIVE
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Appreciation Dinner	9,500
					Justification Items Total:	14,800
	<u>187,880</u>	<u>732,530</u>	<u>270,370</u>	<u>216,950</u>		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 171 SUPERVISOR
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	27,600	28,620	21,360	29,390	Wage established at \$29,255	29,260
					Allocation of Information Technology Wages	130
					Justification Items Total:	29,390
707.000 COMM MEETING & CONF PAY	140	200	60	200		
708.000 INTERNET	600	600	450	600	\$50 per month	
715.000 FICA	2,170	2,250	1,670	2,310	7.65% of total compensation	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	20	10	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	200	220	120	110	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	0	100	0	50		
	30,720	32,010	23,670	32,680		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
701.000 MANAGERS SALARY	146,150	150,240	106,500	154,300	Annual salary - \$154,294	
702.000 SALARIES	188,490	173,450	133,130	203,060	Assistant Manager/HR Director - Salary of \$117,723 + Insurance opt out of \$2,315 and cell phone stipend of \$600	120,640
					Administrative Assistant - 1040 hrs @ \$30.21/hr (1040 hours to Comm. Development)	31,420
					Administrative Assistant - 1500hrs @ \$32.31/hr (60 hrs - Clerk duties, 520 hrs - Election duties)	48,470
					Overtime - 20 Hrs Ea	1,880
					Allocation of Information Technology Wages	650
					Justification Items Total:	203,060
715.000 FICA	26,660	24,770	19,120	27,350	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	38,710	37,910	28,760	41,430	10% of wages and salaries, excluding sick leave reimbursement & overtime	19,820
					14% of wages and salaries for Manager	21,610
					Justification Items Total:	41,430
719.000 HEALTH INSURANCE	35,330	34,160	28,910	44,290	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	1,420	1,290	1,060	1,650	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,560	2,690	1,870	2,620	Short and Long term - 0% increase	
719.300 LIFE INSURANCE	660	630	480	580	\$30,000 for Adminstrative Assistants, \$100,000 Manager and Assistant Manager	
719.700 EMPLOYEE ASSISTANCE PROGRAM	50	70	50	80	4 Employees @ \$20	
721.000 WORKERS COMP INSURANCE	750	1,160	500	1,310	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	3,830	3,000	3,140	3,000	Based upon current activity	
802.000 CONFERENCES, DUES, SUB'S	6,520	6,690	3,970	6,870	ICMA dues	1,600
					MLGMA Dues (Cargo and Sherwood)	450
					Books, Publications	200
					Training for Admin Assts	500
					SHRM Dues plus Local Chapter	520
					SHRM Conference & Training	1,600
					MMA Conference and MERS Conference	1,000
					MTA Conference	1,000
					Justification Items Total:	6,870
802.500 EMPLOYEE TUITION REIMBURSEMENT	4,770	5,250	4,770	5,250	Assistant Manager/Human Resources Director	
861.000 TRAVEL & MILEAGE	930	900	140	600	Mileage to Classes/Misc	
862.000 VEHICLE MAINTENANCE & REPAIR	5,590	1,200	450	1,200	General vehicle maintenance and tires	
900.000 PRINTING & PUBLISHING	230	700	0	250		
936.000 EQUIPMENT MAINTENANCE	0	100	0	100	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	1,080	700	770	700	Based on prior years activity	
965.000 EQUIPMENT PURCHASES	1,600	1,200	370	0	None anticipated	
	465,330	446,210	333,990	494,740		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 191 FINANCE
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	229,740	237,940	168,710	246,890	Finance Director - salary of \$107,020 plus ins opt out of \$4,840 and cell phone stipend of \$600 Finance Clerk - \$32.31/hr Utility Billing Clerk - \$31.25/hr Overtime Allocation of Information Technology Wages	112,470 67,210 65,000 1,430 780
Justification Items Total:						246,890
715.000 FICA	17,310	18,210	12,350	18,890	7.65% of salaries and wages	
716.000 MEDICAL CARE & PHYSICALS	100	100	0	100		
718.000 PENSION	19,870	23,070	16,400	24,000	10% of wages and salaries (Excluding overtime & insurance opt out)	
719.000 HEALTH INSURANCE	28,020	36,710	28,660	41,220	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,880	3,490	2,610	3,760	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,790	1,750	1,400	1,870	Short and long term - 0% increase	
719.300 LIFE INSURANCE	250	250	190	250	\$30,000 coverage for 3 employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	40	70	40	70	3 FTE's @ \$20	
721.000 WORKERS COMP INSURANCE	800	1,200	530	1,220	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	3,240	3,000	2,080	3,000	Based upon current level of activity	
801.001 BANK FEES	5,470	10,800	6,540	10,600	Bank Fees Less Credit Card Rebate Credit Card Processing Fees for Boat Launch Ticket Machine Credit Card Processing Fees for Invoice Cloud	7,200 1,000 2,400
Justification Items Total:						10,600
802.000 CONFERENCES, DUES, SUB'S	2,790	2,600	600	2,600	Dues for MGFOA and GFOA GFOA annual update Training for Finance Clerk Training for Billing Clerk Fall MGFOA conference (\$300) & lodging (\$450) MGFOA spring conference (\$100) & lodging (\$150) Per diems Chamber meetings	300 150 500 500 750 250 100 50
Justification Items Total:						2,600
861.000 TRAVEL & MILEAGE	390	300	0	300	Miscellaneous	
900.000 PRINTING & PUBLISHING	0	50	0	50		
936.000 EQUIPMENT MAINTENANCE	0	150	0	150	Repair of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	30	100	0	100	Miscellaneous accounting expenses	
965.000 EQUIPMENT PURCHASES	720	0	0	0	None anticipated	
	313,440	339,790	240,110	355,070		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 215 CLERK
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	31,040	32,150	22,550	33,140	Clerk - Wage established at \$25,937 Deputy Clerk - 60 hours @ \$32.34/hr Elections Assistant - 208 Hours @ \$20.51/hr (8 hrs bi-weekly) Overtime - 10 hours Allocation of Information Technology Wages	25,920 1,940 4,270 490 520
Justification Items Total:						33,140
707.000 COMM MEETING & CONF PAY	110	150	30	150		
708.000 INTERNET	600	600	450	600	\$50/month	
715.000 FICA	2,430	2,520	1,760	2,600	7.65% of salaries and wages	
718.000 PENSION	350	190	110	200	10% of Deputy Clerk's Wages	
719.000 HEALTH INSURANCE	210	310	40	350	3% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	10	20	0	10	3% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	10	20	0	10	3% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	0	10	0	10	3% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	20	10	20	One employee	
721.000 WORKERS COMP INSURANCE	200	220	120	130	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,760	2,500	1,560	1,800	New voter ID cards/Master cards, postage for voter ID cards, new voter ID file	
802.000 CONFERENCES, DUES, SUB'S	350	3,250	630	3,350	WMRCA Workshops (Clerk & Deputy Clerk) 2 @ \$25 x 2 MAMC Annual Conference (Clerk & Deputy Clerk) MTA annual conference Miscellaneous Conferences (Clerk & Deputy Clerk) MAMC Dues (Clerk & Deputy Clerk) \$75 x 2 OCCA Dues (Clerk & Deputy Clerk) 6 mtgs @ \$15 x 2	100 1,500 1,200 220 150 180
Justification Items Total:						3,350
861.000 TRAVEL & MILEAGE	280	400	110	300	Off-site conferences/meetings	
956.000 MISCELLANEOUS EXPENSE	130	100	0	100		
	37,490	42,460	27,370	42,770		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 247 BOARD OF REVIEW
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	1,890	2,800	2,280	2,970	Approximately 80 hours for three members @ \$37.07/hour - minimum of \$60 per meeting (Includes March, July and December Meetings)	
715.000 FICA	140	210	170	230	7.65% of all wages	
802.000 CONFERENCES, DUES, SUB'S	180	250	220	450	Continuing Ed classes/webinars required credits every 2 years, meeting supplies	
	2,210	3,260	2,670	3,650		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 253 TREASURER
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	32,160	33,310	24,530	34,190	Treasurer - Wage established @ \$24,988 Deputy Treasurer - 260 hours @ \$34.89 Allocation of Information Technology Wages	24,990 9,070 130
Justification Items Total:						34,190
707.000 COMM MEETING & CONF PAY	130	600	30	200	Based upon current level of activity	
708.000 INTERNET	600	600	450	600	\$50/mo.	
715.000 FICA	2,470	2,640	1,870	2,680	7.65% of salary	
718.000 PENSION	860	880	650	910	10% of Deputy Treasurer	
719.000 HEALTH INSURANCE	1,630	2,780	1,300	3,130	12% of Deputy Treasurer benefits	
719.100 DENTAL INSURANCE	150	220	110	240	12% of Deputy Treasurer benefits	
719.200 DISABILITY INSURANCE	60	70	50	90	12% of Deputy Treasurer benefits	
719.300 LIFE INSURANCE	10	10	10	10	12% of Deputy Treasurer benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	20	10	20	1 employee	
721.000 WORKERS COMP INSURANCE	200	240	120	240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	7,060	7,000	3,770	7,000	Postage expenses for tax bills. (Need to go out First class mail) approx 1300 bill @ bulk mailing rate of .51	
801.000 LEGAL AND PROFESSIONAL FEES	0	200	0	0		
802.000 CONFERENCES, DUES, SUB'S	1,670	2,340	260	2,650	MTA and MMTA dues (Deputy Treasurer & Finance Director) MMTA Winter Workshop (1 attendee) MMTA Fall Conference (2 attendees) MTA Training/Webinars	200 200 1,920 300
Justification Items Total:						2,620
861.000 TRAVEL & MILEAGE	50	250	0	100	Based on current level of activity	
900.000 PRINTING & PUBLISHING	5,420	5,000	2,590	5,300	Printing of summer & winter tax bills & delinquent tax notices and inserts	
	52,480	56,160	35,750	57,360		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 257 ASSESSOR/EQUALIZATION DEPARTMENT
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	88,070	94,280	66,650	99,990	Assessor's salary - \$98,733 plus cell phone stipend of \$600	99,340
					Allocation of Information Technology Wages	650
					Justification Items Total:	99,990
715.000 FICA	6,300	7,220	4,730	7,650	7.65% of wages and salaries	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	8,710	9,370	6,800	9,940	10% of full-time salary & wages, excluding insurance opt out & overtime	
719.000 HEALTH INSURANCE	18,860	19,420	15,910	21,890	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,520	1,520	1,190	1,640	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	650	490	490	630	Short and long term - 0% increase	
719.300 LIFE INSURANCE	80	80	60	80	\$30,000 coverage for 1 full time employees	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	20	10	20	1 employee @ \$20	
721.000 WORKERS COMP INSURANCE	520	480	290	410	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,240	6,800	4,910	6,000	Postage for mailing assessment notices, copy costs and other supplies	
741.000 UNIFORM EXPENSE	0	100	0	100	Clothing for field work	
801.000 LEGAL AND PROFESSIONAL FEES	11,120	6,000	0	6,000	Appeals; Average cost of appraisal	
802.000 CONFERENCES, DUES, SUB'S	1,720	2,600	2,020	2,400	Continuing education classes for renewal of certifications	475
					Dues IAAO, MAA, Ottawa County Assessors & Misc associations	370
					State Annual Certification fees - 2 employees @ \$175	350
					Annual assessor's conference, lodging and meals for 1 employee	1,200
					Justification Items Total:	2,400
803.000 CONTRACTED SERVICES	61,500	85,050	24,300	86,000	Property Assessment Solutions \$58.40 per parcel (3% IRM) for 1,470 parcels-increase in # from prior year	
861.000 TRAVEL & MILEAGE	30	100	0	100	Miscellaneous travel expenses when Township vehicle is not available	
862.000 VEHICLE MAINTENANCE & REPAIR	250	1,000	70	1,000	General vehicle maintenance for one van- year 2015- first tire replacement	
863.000 FUEL EXPENSE	210	250	70	250	Gasoline costs for one van	
900.000 PRINTING & PUBLISHING	3,030	3,000	2,510	3,000	Contract for printing assessing notices & notice insert	
936.000 EQUIPMENT MAINTENANCE	0	150	0	150	Repairs of printers and other office machines	
956.000 MISCELLANEOUS EXPENSE	0	100	0	100		
965.000 EQUIPMENT PURCHASES	0	500	0	200	Replacement of broken equipment if needed	
	207,820	238,630	130,010	247,650		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	48,080	122,940	72,680	47,300	Deputy Clerk 520 Hrs @ \$32.34 /hr Elections Assistants (8hrs/wk + 480 during election) @ \$20.51/hr Election Inspectors - \$17.21 x 15/hrs x 45 workers x 1 election Deputy Clerk Overtime - 10 hours	16,810 18,380 11,620 490
Justification Items Total:						47,300
707.000 COMM MEETING & CONF PAY	400	510	260	210	1 election @ 2 trustees (4 X \$52.46)	
715.000 FICA	2,480	5,990	3,290	2,730	7.65% of compensation (Deputy Clerk and Elections Assistants only)	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100		
718.000 PENSION	930	3,600	1,550	1,680	10% of Deputy clerk's wages, excluding overtime	
719.000 HEALTH INSURANCE	1,390	5,690	2,160	590	5% of Deputy Clerk's Benefits	
719.100 DENTAL INSURANCE	70	250	110	30	5% of Deputy Clerk's Benefits	
719.200 DISABILITY INSURANCE	90	240	120	30	5% of Deputy Clerk's Benefits	
719.300 LIFE INSURANCE	10	50	20	10	5% of Deputy Clerk's Benefits	
719.700 EMPLOYEE ASSISTANCE PROGRAM	0	20	0	10		
720.000 UNEMPLOYMENT INSURANCE EXPENSE	790	1,400	90	2,200	Seasonal Election Workers	
721.000 WORKERS COMP INSURANCE	50	140	40	100	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	26,520	29,260	17,430	9,780	Postage for AV Ballots (7,000 x \$0.69 x 1 election) Election Inspector & Church mailings Plastic covering in case of rain for precincts AV Postcards - thru PSI - (4,000 = \$600 x 1 election) "I voted" stickers/pens (1,500 x \$.01/ea x 7 precincts) Misc Copies "I voted by mail" stickers (4,000 x \$.01/ea x 1 election) AV Ballot Return Envelopes (10,000) AV Ballot Outer Envelopes (10,000)	4,830 100 100 600 110 500 500 40 1,200 1,800
Justification Items Total:						9,780
803.000 CONTRACTED SERVICES	480	26,420	25,650	8,840	Mark test ballots (1 x \$500) Monthly shredding service - Shred Hub Early Voting Agreement with Ottawa County	500 300 8,040
Justification Items Total:						8,840
861.000 TRAVEL & MILEAGE	50	1,000	510	250	Based on 1 Election	
900.000 PRINTING & PUBLISHING	3,300	5,500	720	3,500	Election Publishing - 1 Election	
936.000 EQUIPMENT MAINTENANCE	1,820	1,820	0	1,820	Testing and setup for election equipment (amt/yr from 2019-2027 per County)	
941.000 BUILDING RENTAL	1,400	2,800	2,100	700	Hope Church (1 x \$300) Lakeshore Baptist Church (1 x \$200) Watermark Church (1 x \$200)	300 200 200
Justification Items Total:						700

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 262 ELECTIONS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
956.000 MISCELLANEOUS EXPENSE	1,100	2,820	1,670	710	Election Inspectors lunches, dinner, beverage (600 x 1 election)	600
					Cell phone use (\$15 x 7) X 1	110
					Justification Items Total:	710
965.000 EQUIPMENT PURCHASES	0	840	840	0	None anticipated	
	88,960	211,390	129,240	80,590		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	40,030	44,260	23,170	36,140	Director - Salary of \$110,073 (10%) Assistant Director - Salary of \$95,660 (10%) Coordinator - 104 hrs @ \$36.48/hr (5%) Summer Help - 600 hrs @ \$16.87hr + 75 hours of OT	11,010 9,240 3,870 12,020
					Justification Items Total:	36,140
715.000 FICA	3,000	3,450	1,730	2,810	7.65% of all salaries	
718.000 PENSION	3,080	3,240	1,550	2,410	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	4,390	5,260	3,360	5,010	Blue Care Network, includes HSA deposit	
719.100 DENTAL INSURANCE	380	360	270	430	Delta Dental	
719.200 DISABILITY INSURANCE	280	250	130	190	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	30	30	20	30	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	530	740	370	700	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	130	100	10	100	Office supplies	
741.000 UNIFORM EXPENSE	0	1,400	1,430	400	Clothing allowance/replacement for 1 full-time employee	
801.000 LEGAL AND PROFESSIONAL FEES	750	200	0	200	Professional services such as legal and consulting	
803.000 CONTRACTED SERVICES	13,620	16,670	11,420	16,890	Basic cleaning services Additional cleaning services (additional carpet, spot cleaning, windows, etc.) Republic Services (garbage service & office paper recycle) Pest control	10,140 2,000 4,000 750
					Justification Items Total:	16,890
817.000 MISS DIG SERVICES	890	1,000	1,110	1,200	Fiber connection	
850.000 TELEPHONE EXPENSE	3,770	4,720	3,140	6,210	See telephone/internet worksheet (Includes all general fund expense)	
863.000 FUEL EXPENSE	770	1,300	530	1,300	Fuel for plow truck, lawn equipment, etc.	
921.000 ELECTRIC	32,910	33,500	24,310	33,900	Paid to Consumer's Power for electric usage	
922.000 GAS	6,740	6,900	2,400	4,000	Paid to Michigan Gas Utilities for natural gas usage	
923.000 WATER EXPENSE	4,470	5,000	2,440	4,000	Paid to Grand Haven Township for water usage	
924.000 WASTEWATER EXPENSE	180	200	190	200	Paid to Grand Haven Township for waste water processing	
930.000 MAINTENANCE AND REPAIR OF B&G	32,960	56,810	41,760	34,900	Maintenance and repair materials including light bulbs, cleaning supplies, replacement building materials, paint, etc. Heating and electrical contractors for maintenance & misc. work as needed Mat cleaning Landscape replacement Add dehumidifiers to existing furnaces	17,500 6,000 400 1,000 10,000
					Justification Items Total:	34,900
931.000 FERTILIZER EXPENSE	0	0	0	1,200	Fertilizer Grub control	600 600
					Justification Items Total:	1,200

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 265 BUILDING & GROUNDS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
936.000 EQUIPMENT MAINTENANCE	10,310	9,640	3,330	9,780	Postage machine lease & maintenance - \$570/qtr & supplies - \$500	2,780
					Generator maintenance	2,000
					Maintenance of hoist, mowers, forklift and various equipment	5,000
					Justification Items Total:	9,780
936.300 AUTOMOTIVE MAINTENANCE	450	2,000	80	2,000	Maintenance of truck	
956.000 MISCELLANEOUS EXPENSE	20	500	0	500	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	220	1,000	760	300	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	0	0	0	230,000	Administrative building roof replacement	100,000
					CAT front end loader	130,000
					Justification Items Total:	230,000
	159,920	198,560	123,520	394,830		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	413,920	444,060	315,740	457,690	Senior Planner salary of \$82,498 Building Official @ \$47.47/hr Building Inspector @ \$43.95/hr Associate Planner @ \$31.47/hr plus \$2,506 for insurance opts Sick Time Reimbursement (est 60 hrs) Overtime - 150 hrs (20 hrs - Senior Planner; 150 hrs - Official; 20 hrs - Inspector; 20 hrs - Assoc Planner; 20 hrs - Admin Asst; 20 hrs - Ordinance Enforcement Officer) Ordinance Enforcement Officer/Rental Inspector- @ \$32.31/hr Community Development Admin Asst - 1040 @ \$30.21/hr Allocation of Information Technology Wages	82,500 98,740 91,420 67,970 1,430 16,010 67,270 31,450 900
Justification Items Total:						457,690
707.000 COMM MEETING & CONF PAY	0	270	0	250	Construction Board of Appeals (1 mtg: Chair @ \$65.61; 4 Members @ \$51.03 each)	
715.000 FICA	30,580	34,150	23,240	35,010	7.65% of Total Salaries and Wages (Including Overtime)	
716.000 MEDICAL CARE & PHYSICALS	100	100	230	100	Workplace Health	
718.000 PENSION	37,460	34,780	26,510	43,770	10% of Salaries & Wages (Excluding Sick Leave Reimbursement and Overtime for FTE's)	
719.000 HEALTH INSURANCE	54,490	59,330	47,120	73,450	Blue Care Network - Includes HSA Deposit	
719.100 DENTAL INSURANCE	4,450	4,600	3,450	5,430	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	2,790	2,810	2,210	3,370	Long & Short Term Coverage - 0% increase	
719.300 LIFE INSURANCE	370	380	280	460	\$30,000 per FTE	
719.700 EMPLOYEE ASSISTANCE PROGRAM	80	140	100	120		
721.000 WORKERS COMP INSURANCE	1,310	2,600	1,050	2,240	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	5,580	5,700	3,830	5,600	Copies, Office Supplies, Postage, Printer Cartridges, etc.	
741.000 UNIFORM EXPENSE	410	300	340	800	Replacement Clothing	
801.000 LEGAL AND PROFESSIONAL FEES	5,020	17,700	12,930	10,000	Legal Consultation (Dickinson Wright), Consulting for Planning/Zoning/Bldg/Code Enf	
802.000 CONFERENCES, DUES, SUB'S	6,750	7,080	6,320	10,930	Spring & Fall Code Officials Conference (Lodging, Travel, Per Diems) (2 @\$1,090) Metro Annual Dues @ \$125 each Metro Mid-Winter Conference @ \$100 each Code Officials Conference of Michigan (COCM) Dues @ \$50 each Lake Michigan Chapter International Code Council Dues @ \$35 each International Code Council (ICC) Membership Dues APA & MAP Membership Dues (Senior Planner @ \$600; Assoc Planner @ \$350) Planning Conference x2 MCAD Membership Dues (Digital Reference Appendices to ICC) 2021 Complete Code Book Set x 2 and supplemental State reference copies AICP Exam (Hill) MSU Zoning Administrator Certificate (Hill)	2,180 250 200 100 70 170 950 1,000 750 4,000 310 950
Justification Items Total:						10,930
802.500 EMPLOYEE TUITION REIMBURSEMENT	4,070	5,250	3,660	5,250	Senior Planner	
803.000 CONTRACTED SERVICES	0	7,500	7,170	10,000	Plan Review (Paid by Applicant)	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 371 COMMUNITY DEVELOPMENT
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
806.000 ELECTRICAL INSPECTIONS	38,770	47,500	34,940	44,400	About 74% of Projected Fees	
807.000 PLUMBING INSPECTIONS	26,780	36,700	26,350	21,300	About 71% of Projected Fees	
807.100 MECHANICAL INSPECTIONS	45,640	48,800	34,420	41,760	About 72% of Projected Fees	
826.000 PROPERTY & LIABILITY INSURANCE	1,200	520	390	580	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	830	800	500	800	Mileage for Travel with Personal Vehicles (Com Dev & Assess = 7 staff w/ 3 vehicles)	100
					Mileage for Travel to/from Spring Lake Village per Contract	700
					Justification Items Total:	800
862.000 VEHICLE MAINTENANCE & REPAIR	1,800	1,900	320	2,000	General Vehicle Maintenance (2017 & 2020 Durgano's)	
863.000 FUEL EXPENSE	2,360	2,400	1,520	3,750	Based Upon Current Level of Activity	
900.000 PRINTING & PUBLISHING	0	150	150	100		
956.000 MISCELLANEOUS EXPENSE	70	300	0	100		
965.000 EQUIPMENT PURCHASES	730	900	880	500	Miscellaneous Equipment	
	685,560	766,720	553,650	779,760		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 445 DRAINS - PUBLIC BENEFIT
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	2,000	0	2,000	Orphan drain project	
939.000 REPAIRS & MAINT - DRAINS AT LARGE	137,020	107,530	107,520	185,230	Beechtree	61,000
					Blair	2,000
					Clovernook	1,000
					Cooper	36,000
					Cutter Park	4,000
					Mercury Drive	3,000
					South Beeline	1,000
					Wedger	27,000
					Miscellaneous	1,000
					Grand Oaks #3	49,230
					Justification Items Total:	185,230
	<u>137,020</u>	<u>109,530</u>	<u>107,520</u>	<u>187,230</u>		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
---------	------------------	---------------------------	----------------------------------	-----------------------------	----------------------	----------------

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 448 STREET LIGHTING
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
920.000 LIGHT DISTRICTS	131,600	141,960	93,030	140,670	This line item is not totally covered by SAD revenues since the General Fund pays for the lights at major intersections Shared Street Lights with Robinson Township	140,420 250
					Justification Items Total:	140,670
921.000 ELECTRIC	700	800	470	780	School speed signs at Peach Plains & Rosy Mound	
930.000 MAINTENANCE AND REPAIR	0	1,500	280	800	Repairs to school speed signs	
	132,300	144,260	93,780	142,250		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 528 WASTE COLLECTION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
831.000 YARD WASTE	22,150	15,300	1,140	15,300	Leaf collection contract (Valid thru 2024)	4,800
					Leaf collection - 6 weeks fall	8,000
					Leaf collection - 2 weeks spring	2,500
					Justification Items Total:	15,300
	22,150	15,300	1,140	15,300		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	104,540	107,040	76,570	101,220	Director - Salary of \$110,073 (2%) Assistant Director - Salary of \$95,660 (10%) Coordinator - 624 hrs @ \$36.48/hr (30%) Public Services Worker - 2080 hrs @ \$32.31/hr	2,210 4,620 23,210 71,180
					Justification Items Total:	101,220
715.000 FICA	7,810	8,320	5,580	7,830	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	100	0	100	Med center treatment as necessary	
718.000 PENSION	9,770	10,260	7,160	9,680	10% of base salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	27,020	32,280	23,630	35,050	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,170	1,280	960	1,360	Delta Dental	
719.200 DISABILITY INSURANCE	780	810	570	740	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	120	130	90	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	30	10	30	1 full time employee	
721.000 WORKERS COMP INSURANCE	580	810	400	770	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	150	200	120	200	Supplies for O & M of the cemeteries	
741.000 UNIFORM EXPENSE	1,140	1,550	1,090	1,000	Uniform replacement for 1 full time employee Clothing allowance for 1 full-time employee Prescription safety glasses	200 400 400
					Justification Items Total:	1,000
801.000 LEGAL AND PROFESSIONAL FEES	0	500	1,450	500	Professional services such as legal, engineering and consulting	
808.100 CEMETERY CONTRACT EXPENSES	580	9,000	4,850	5,000	Vaults, memorials and urns owed to contract holders	
863.000 FUEL EXPENSE	2,060	2,500	1,600	2,500	Fuel for truck, lawn equipment, etc.	
921.000 ELECTRIC	2,120	2,400	1,400	2,000	Paid to Consumers Energy for electric usage - sprinkling and lights	
922.000 GAS	1,020	1,000	470	1,000	Paid to Michigan Gas Utilities for gas usage	
923.000 WATER EXPENSE	14,300	10,500	5,130	9,000	Paid to Grand Haven Township for water usage	
930.000 MAINTENANCE AND REPAIR OF B&G	3,380	9,000	2,750	4,600	Materials for maintenance and up keep of physical structures such as buildings, water system, roadways and grave sites Iron sequestration chemicals	4,000 600
					Justification Items Total:	4,600
931.000 FERTILIZER EXPENSE	7,080	7,100	5,310	10,300	Historic Cemetery - 4 applications Lakeshore Cemetery - 4 applications Grub control	2,740 5,060 2,500
					Justification Items Total:	10,300
936.000 EQUIPMENT MAINTENANCE	3,600	6,000	3,770	6,300	Maintenance of lawn mowers, trimmers, misc. wheels, grease, blades, etc. Redeck trailer and replace tires Tires for backhoe	3,000 3,000 300
					Justification Items Total:	6,300

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 567 CEMETERY
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
936.300 AUTOMOTIVE MAINTENANCE	1,220	1,000	0	2,500	Maintenance of truck	1,000
					Tires	1,500
					Justification Items Total:	2,500
940.000 EQUIPMENT RENTAL	0	100	0	100	Rental of miscellaneous items for maintenance in the cemeteries	
956.000 MISCELLANEOUS EXPENSE	40	100	40	100	Miscellaneous expenditures not covered by other line items	
965.000 EQUIPMENT PURCHASES	1,240	4,100	3,050	1,000	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	6,550	30,000	21,810	0	None anticipated	
	196,280	246,110	167,810	203,000		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 701 PLANNING COMMISSION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	7,640	11,230	4,830	11,540	Chair: 14 Meetings @ \$104.94 each 8 Members: 14 Meetings @ \$89.93 each	1,470 10,070
					Justification Items Total:	11,540
707.000 COMM MEETING & CONF PAY	0	200	0	200	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	580	880	370	900	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	2,740	3,000	360	3,000	Legal Costs	
802.000 CONFERENCES, DUES, SUB'S	1,080	1,700	260	1,500	Various Subscriptions & Other Training	
861.000 TRAVEL & MILEAGE	0	100	0	100	Mileage for Travel with Personal Vehicles	
	12,040	17,110	5,820	17,240		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 702 ZONING BOARD OF APPEALS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	730	1,810	830	1,860	Chair: 4 Meetings @ \$89.93 each 5 Members: 4 Meetings @ \$74.95 each	360 1,500
					Justification Items Total:	1,860
707.000 COMM MEETING & CONF PAY	0	100	0	100	Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule)	
715.000 FICA	60	150	60	150	7.65% of Total Salaries	
801.000 LEGAL AND PROFESSIONAL FEES	290	600	250	600	Legal Costs (Escrows now required with application)	
802.000 CONFERENCES, DUES, SUB'S	870	1,150	90	1,000	Various Subscriptions and Other Training	
861.000 TRAVEL & MILEAGE	0	100	0	100	Mileage for Travel with Personal Vehicles	
	1,950	3,910	1,230	3,810		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	221,400	266,110	195,300	241,040	Director - Salary of \$110,073 (20%) Parks Foreman - 2080 hrs @ \$36.76/hr Coordinator - 208 hrs @ \$36.48/hr (10%) Public Services Worker - 2080 hrs @ 32.21/hr 4 - Summer Help - 600 hrs @ \$16.87 and 1 Summer Help - 150 hrs @18.09 Overtime - 75 hrs for each summer employee Gatekeeper Beach attendant Allocation of Information Technology wages	22,020 79,220 7,740 69,420 41,220 7,730 9,620 3,240 830
Justification Items Total:						241,040
706.000 AREA WIDE RECREATION	59,970	56,000	41,470	61,000	Anticipated contract amount contributed to NORA for recreation activities	
707.000 COMM MEETING & CONF PAY	900	1,320	340	1,350	6 Parks & Recreation Committee Members for attendance at 6 meetings @ \$37.48/hr	
715.000 FICA	16,770	20,610	14,710	18,660	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	420	1,000	1,070	1,000	Pre-employment physicals & med-center treatment as necessary	
718.000 PENSION	12,520	18,030	12,560	17,390	10% of salaries for full-time employees (Excludes sick leave reimbursement & overtime)	
719.000 HEALTH INSURANCE	26,450	33,720	29,420	36,800	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,340	2,690	2,370	2,830	Delta Dental - 0% increase	
719.200 DISABILITY INSURANCE	1,360	1,390	1,120	1,360	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	190	210	160	200	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	100	140	100	140	2 full-time employees, 5 part-time	
721.000 WORKERS COMP INSURANCE	2,360	4,620	1,870	4,630	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	240	1,200	310	500	Miscellaneous office supplies including boat launch passes	
741.000 UNIFORM EXPENSE	4,100	5,980	4,290	6,500	Clothing allowance - 2 full-time = \$800 & 5 part-time = \$2000 Uniform replacement for 2 full-time employees T-shirts for 5 part time employees Safety gear such as vests, gloves, glasses Safety glasses	2,800 400 500 2,000 800
Justification Items Total:						6,500
801.000 LEGAL AND PROFESSIONAL FEES	20,000	10,000	3,940	10,200	Professional services for the preliminary site planning of section II of Schmidt Heritage Park EGLE - Water use reporting fee - Schmidt Heritage Park well	10,000 200
Justification Items Total:						10,200
802.000 CONFERENCES, DUES, SUB'S	1,260	750	90	1,950	MParks Conference Arborist training & certification - Johnson	750 1,200
Justification Items Total:						1,950
803.000 CONTRACTED SERVICES	0	14,930	520	10,000	Tree removal/trimming	
826.000 PROPERTY & LIABILITY INSURANCE	7,110	11,870	8,900	13,050	Property and Liability Insurance (Effective Nov 1st)	
861.000 TRAVEL & MILEAGE	3,810	4,000	2,960	4,000	Mileage for Gate Keeper based on \$250 per pay period	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
863.000	FUEL EXPENSE	9,570	10,000	8,480	10,000	Fuel for trucks, tractors, mowers, trimmers, chain saws, etc.	
870.000	ROAD SIGNS	2,880	4,000	580	3,000	Miscellaneous signs and posts & replacement for vandalism	
900.000	PRINTING & PUBLISHING	450	500	0	500	Employment ads	
921.000	ELECTRIC EXPENSE	12,070	15,000	9,300	13,000	Electrical usage for lights, pumps, etc.	
923.000	WATER EXPENSE	8,480	16,000	8,090	14,000	Water usage in parks	
924.000	WASTEWATER EXPENSE	80	200	140	200		
930.000	MAINTENANCE AND REPAIR OF B&G	63,690	84,700	85,190	46,600	Maintenance and upkeep of buildings, playground equipments, picnic tables, etc. - including vandalism	17,000
						Paper products, cleaning supplies, garbage service, etc.	4,000
						Trail marker maintenance	500
						Pottawattomie dock removal/reinstall (annual)	2,000
						Add bark to all park play areas	3,100
						No wake bouy removal/install (3)	1,500
						Kayak launch maintenance	1,000
						Infield material for ballfields	2,000
						Athletic field line paint and chalk	2,000
						Ballfield clay	2,000
						JoJo jogging trail weed control and chips & fines (Grand Haven Community Foundation request)	3,000
						Revamp picnic tables	1,000
						Crack seal Hofma Preserve parking lot	5,000
						Top dressing Schmidt Heritage Park softball fields	2,500
						Justification Items Total:	46,600
931.000	FERTILIZER EXPENSE	8,500	24,020	14,750	31,340	Fertilizer for ball fields, soccer fields, and general park areas	28,840
						Grub control	2,500
						Justification Items Total:	31,340
932.200	BUCHANAN ACCESS	50	1,050	(50)	1,100	Garbage containers, repair/replacement of sign, fencing, etc.	1,000
						Beach Attendant shirts	100
						Justification Items Total:	1,100
936.000	EQUIPMENT MAINTENANCE	18,010	25,000	6,240	26,000	Maintenance of tractors, mowers, trimmers, chainsaws, etc.	23,000
						Redeck & rewire trailer	3,000
						Justification Items Total:	26,000
936.300	AUTOMOTIVE MAINTENANCE	13,540	12,000	3,080	12,000	Maintenance/repair of trucks including tires, tune-ups, etc.	
940.000	EQUIPMENT RENTAL	110	1,000	970	1,200	Rental of miscellaneous items for maintenance of the parks	
956.000	MISCELLANEOUS EXPENSE	410	750	620	500	Miscellaneous expenditures not covered by other line items	
965.000	EQUIPMENT PURCHASES	9,830	5,500	5,400	1,000	Miscellaneous tools & equipment	
971.000	CAPTIAL OUTLAY	264,760	71,280	70,450	142,000	Replace 2001 Leaf Sweeper	55,000
						Re-roof & paint Hofma Preserve shelter	12,000
						Replace Hofma Preserve trash cans, picnic tables and benches	20,000

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Install irrigation, concrete edging, and landscaping to Hofma Park entrance	20,000
					Relocate JoJo Jogging Trail away from Ferris Street (Grand Haven Community Foundation grant project)	35,000
					Justification Items Total:	142,000
971.250 CAPITAL OUTLY - PROF FEES	13,120	13,000	4,340	0	None anticipated	
	<u>806,850</u>	<u>738,570</u>	<u>539,080</u>	<u>735,040</u>		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 101 GENERAL FUND
DEPARTMENT: 966 APPROPRIATION TRANSFERS
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.204 OP TRANSFER OUT - TRANSP FUND	318,100	500,000	375,000	200,000	For Street Maintenance	
995.408 OP TRANSFER OUT - PATHWAY FUND	120,000	550,000	461,590	705,000	For Pathway Maintenance	
995.410 OP TRANSFER OUT - PARKS CONSTRUCTIC	850,000	0	0	0		
995.645 OP TRANSFER OUT - IT FUND	239,100	214,040	160,530	250,890	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	5,400	5,400	4,050	5,400	3 Retirees	
	1,532,600	1,269,440	1,001,170	1,161,290		
Totals for Fund: 101 GENERAL FUND						
Total Revenues:	5,198,950	5,553,190	3,665,990	5,096,390		
Total Expenditures:	5,073,000	5,611,950	3,787,900	5,171,210		
Net of Revenues/Expenditures:	125,950	(58,760)	(121,910)	(74,820)		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 204 MUNICIPAL STREET FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	835,230	900,670	895,840	957,570	Based upon a levy of .9311 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	370	300	310	350		
614.000 VARIOUS FEES	1,730	3,500	3,490	3,500	Payment in lieu of taxes - Village at Rosy Mound	1,850
					Payment in lieu of taxes - BLP	1,650
					Justification Items Total:	3,500
665.000 INTEREST INCOME	16,350	27,200	21,690	18,000		
699.000 OPERATING TRANSFERS IN	318,100	500,000	375,000	200,000	General Fund monies	
	1,171,780	1,431,670	1,296,330	1,179,420		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 204 MUNICIPAL STREET FUND
DEPARTMENT: 446 ROAD CONSTRUCTION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	0	1,000	0	1,000		
803.300 CONTRACTED SERVICES - HARBOR TRANS	532,530	569,900	569,420	614,130	See estimated tax revenue sheet (Based on 0.5938 mills)	
872.000 ROAD CONST DUST CONTROL	27,470	36,000	31,730	36,000		
873.400 STREET PAVING	709,890	900,000	2,110	640,000	Subdivision resurfacing, double chip & seal, etc...	
956.000 MISCELLANEOUS EXPENSE	190	1,000	290	1,000	Signs not covered by the OCRC	
	1,270,080	1,507,900	603,550	1,292,130		
Totals for Fund: 204 MUNICIPAL STREET FUND						
Total Revenues:	1,171,780	1,431,670	1,296,330	1,179,420		
Total Expenditures:	1,270,080	1,507,900	603,550	1,292,130		
Net of Revenues/Expenditures:	(98,300)	(76,230)	692,780	(112,710)		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 206 FIRE FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	1,686,820	1,818,950	1,809,240	1,933,850	Based upon a levy of 1.8804 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet
412.000	PROPERTY TAXES-DELINQ T PERS	750	700	620	700	Amount based on projected activity
569.000	STATE GRANTS - OTHER	0	10,000	10,000	0	None anticipated
574.000	STATE REVENUE SHARING	570	1,170	580	1,200	
614.000	VARIOUS FEES	37,610	42,290	42,270	42,450	Payment in lieu of taxes - Health Pointe 35,300 Payment in lieu of taxes - Village at Rosy Mound 3,350 Payment in lieu of taxes - BLP 3,800
Justification Items Total:						42,450
614.100	HOUSE NUMBERING FEES	940	750	210	750	\$20 per address (Blueberry Woods PUD will need to be addressed in 2025)
614.300	ADDRESS SIGN INCOME	260	400	180	200	Based on current level of activity
635.000	PUBLIC EDUCATION FEES	460	1,800	840	1,200	CPR Training (1 class per quarter)
636.000	CHARGES FOR SERVICES	3,040	2,000	500	1,000	Blue card training for departments
665.000	INTEREST INCOME	48,540	90,200	66,350	38,400	
673.000	SALE OF FIXED ASSETS	5,810	13,500	15,610	1,000	Miscellaneous smalll equipment
674.000	PRIVATE CONTRIBUTIONS & DONATIONS	250	250	0	250	Open house and misc donations
676.000	REIMBURSEMENTS	0	11,500	11,480	1,000	Insurance claims, etc...
676.200	REIMBURSEMENTS-TRAINING	36,410	37,690	37,680	0	Paramedic Grant withTrinity Health (Available for three (3) years - None for 2025)
676.500	REIMBURSEMENTS - EE HEALTH INS CONT	3,090	7,000	5,500	7,700	Employee Contribution
684.000	MISCELLANEOUS INCOME	1,910	750	400	500	
685.000	OPIOID SETTLEMENT REVENUE	8,150	10,500	10,340	0	None anticipated
699.406	OP TRANSFER IN - FIRE STATION CONSTRI	32,260	0	0	250,050	Land purchase, feasibility study, and professional fees reimbursement
		1,866,870	2,049,450	2,011,800	2,280,250	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	615,770	662,810	490,850	696,270	Chief Schrader (Plus insurance Opt out \$5,458)	123,182
					Captain Schweitzer (W/Medic)	94,480
					Lt. Marshall (W/Medic)	91,180
					Lt. Peterson (Plus Insurance Opt out \$5,458) (W/Medic)	93,600
					Lt. Whitaker (Plus cell phone stipend of \$600) (W/Medic)	83,070
					EO. Heuer (W/Medic) Plus cell phone stipend of \$600	67,880
					EO. Dilley (W/Medic) Plus cell phone stipend of \$600	74,790
					EO. Roodvoets (W/Medic) Plus cell phone stipend of \$600	65,410
					Marshall sick bank payout	1,650
					Allocation of Information Technology Wages	1,030
					Justification Items Total:	696,270
702.100 OVERTIME	36,480	35,500	17,820	36,500	Marshall	6,000
					Peterson	8,000
					Whitaker	8,000
					Heuer	6,000
					Dilley	4,000
					Roodvoets	4,500
					Justification Items Total:	36,500
702.300 STANDBY SALARIES-FIRE DEPT.	81,850	86,640	64,040	71,770	See wage spreadsheet (Part Time Firefighter Station hours)	
703.000 OVERHEAD & SUPERVISION	74,160	90,420	67,810	76,260	See spreadsheet	
704.000 PARAMEDIC GRANT WAGES	14,470	25,000	23,800	0	Paramedic Grant (Available for three (3) years - None anticipated for 2025)	
705.000 PART-TIME SALARIES - FIRE DEPT	42,630	48,270	30,440	46,260	See wage spreadsheet (Annual Run Pay)	
705.100 PART-TIME TRAINING	43,210	67,070	44,070	50,790	See Wage Spreadsheet	
715.000 FICA	62,310	68,660	49,920	68,740	7.65% of total salaries & wages	
716.000 MEDICAL CARE & PHYSICALS	3,210	15,000	2,710	18,000	For New Hires	2,000
					Department Physicals for the whole department	16,000
					Justification Items Total:	18,000
717.000 DISABILITY INS-PART-TIME	3,910	4,420	2,930	4,420	Short & long term disability (Berends, Hendricks, Stuit)	
718.000 PENSION	52,860	64,680	47,080	68,130	10% of FT salaries & wages, excluding overtime and insurance opt outs	
719.000 HEALTH INSURANCE	66,970	99,550	80,010	121,310	Blue Care Network (2 employees waiving health care) - Includes HSA deposit	
					Schweitzer	19,470
					Marshall	23,750
					Heuer	18,140
					Dilley	19,230
					Roodvoets	10,860
					Whitaker	29,850
					Justification Items Total:	121,310

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.100 DENTAL INSURANCE	8,800	7,400	6,910	10,300	Schweitzer Marshall Heuer Dilley Roodvoets Whitaker	1,870 1,870 1,870 1,870 940 1,870
Justification Items Total:						10,290
719.200 DISABILITY INSURANCE	3,850	5,070	3,480	4,580	Short and long term disability -	
719.300 LIFE INSURANCE	2,230	2,730	1,750	2,740	Full-time employees - \$30,000, Part-time - \$15,000	
719.700 EMPLOYEE ASSISTANCE PROGRAM	490	700	460	730	EAC	
721.000 WORKERS COMP INSURANCE	17,870	21,700	12,790	22,620	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,170	1,200	600	1,200	Based on current level of activity	
730.000 MEDICAL SUPPLIES	8,010	10,500	4,040	10,500	Gloves, oxygen and other medical supplies, CPR Life bands and defib pads ALS Supplies	5,000 3,000 2,500
Justification Items Total:						10,500
731.000 FIRE SUPPLIES	15,010	16,750	7,180	18,000	Boots, Gloves, and Hoods Class A Foam Fire Hose Fire Helmets Ice and Tech Rescue Batteries for rescue tools and fans	7,000 4,000 2,500 1,500 2,000 1,000
Justification Items Total:						18,000
732.000 ADDRESS SIGN SUPPLIES	370	750	0	750	Supplies for making address signs, street signs	
741.000 UNIFORM EXPENSE	10,050	10,500	4,830	12,000	Station Duty Uniforms/Boots/Coats (Replacement for FT & PT)	
801.000 LEGAL AND PROFESSIONAL FEES	42,960	10,000	5,030	7,500	IAFF non contract year	
801.001 BANK FEES	0	200	50	250		
802.000 CONFERENCES, DUES, SUB'S	40,980	38,600	36,240	39,370	Fire Academy EMT Class (for two students to attend) Fire Investigators, EMS I/C, and Inspector CEs Blue Card Training (Command) DUES: a) Ottawa County Fire Chiefs b) Fire Inspectors c) Fire Instructors d) Ottawa Medical Control e) State of Michigan Paramedic and EMT Lic.	2,500 5,600 5,500 3,500 200 250 200 400 500

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					f) MI Fire Chief's Assoc.	200
					Specialized Training Classes/National Fire Academy	7,500
					Fire Chief Conference	1,000
					PHTLS (Required for Medic)	420
					Peds Advanced Life Support (Required for Medic)	2,800
					Advanced Cardiac Life Support (Required for Medic)	2,800
					PHTLS for EMT - Medical Control (Required for EMT)	6,000
					Justification Items Total:	39,370
802.500 EMPLOYEE TUITION REIMBURSEMENT	7,460	4,000	0	4,000	Sloan Roodvoets	2,000
					Matt Schweitzer	2,000
					Justification Items Total:	4,000
803.000 CONTRACTED SERVICES	20,950	18,650	15,540	20,100	Generator Contract	
					Fire Extinguishers	500
					Emergency Sirens	1,500
					Hazmat team contract	3,000
					Ladder Testing	2,000
					Liberty Pest	800
					SCBA Annual Maintenance	3,000
					Hose Testing	4,300
					National Fire Testing Network	1,500
					Rescue Tool Annual Maintenance	1,000
					Zoll Monitor Annual Sevice (3 monitors)	2,500
					Justification Items Total:	20,100
805.000 AUDIT SERVICES	2,030	2,080	2,080	2,120	15% of audit costs \$14,100	
812.000 IN-HOUSE TRAINING	850	2,800	350	2,500	Training props, materials, cars for extrication	1,500
					ACLS and PALS Books	1,000
					Justification Items Total:	2,500
820.000 PUBLIC EDUCATION EXPENSE	860	1,600	1,030	1,000	CPR cards, books, testing materials	
826.000 PROPERTY & LIABILITY INSURANCE	25,340	33,660	25,240	37,020	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	5,040	5,600	3,690	5,400	See telephone/internet spreadsheet	
861.000 TRAVEL & MILEAGE	1,770	9,390	2,040	1,000	Personal vehicle use on Township business	
862.000 VEHICLE MAINTENANCE & REPAIR	21,660	29,500	22,190	32,500	Annual maintenance, pump tests, PM	28,000
					1082 remove/install tracks seasonally	500
					Replace Fuel Tank 1061 (2009 Pumper Tanker)	4,000
					Justification Items Total:	32,500
863.000 FUEL EXPENSE	10,090	13,750	7,410	13,750	Based on current level of activity	
900.000 PRINTING & PUBLISHING	0	500	0	500	Advertisement for FT or PT firefighters	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 206 FIRE FUND
DEPARTMENT: 336 FIRE DEPT EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
921.000 ELECTRIC	12,940	14,000	10,660	16,000	Paid to Consumers Power for electric usage	
922.000 GAS	9,210	10,000	3,210	12,000	Paid to Michigan Gas	
923.000 WATER EXPENSE	2,550	3,000	360	3,500	Paid to Grand Haven Township	
924.000 WASTEWATER EXPENSE	500	600	380	700	Paid to Grand Haven Township	
930.000 MAINTENANCE AND REPAIR OF B&G	10,410	9,500	2,340	7,000	Maintenance and repair materials including light bulbs, cleaning supplies, building supplies, paint, etc...	
936.000 EQUIPMENT MAINTENANCE	3,430	6,350	2,200	4,250	Radio maintenance	1,000
					Fitness equipment maintenance (including preventative maintenance)	750
					Breathing air compressor service/testing	2,500
					Justification Items Total:	4,250
956.000 MISCELLANEOUS EXPENSE	4,720	6,600	4,310	14,750	Food for training & runs	1,200
					Licenses & Fees for Agency	1,200
					Charter cable	1,500
					Various expenses not covered in another line item	850
					Awards and Retirement- recognition night for the staff for 2025 accomplishments.	2,500
					New Fire Station Grand Opening Event	7,500
					Justification Items Total:	14,750
960.000 FIRE DEPT-PREVENTION & INSP	4,460	3,750	940	6,500	Fire prevention materials	2,000
					Educational materials	500
					Inspection materials	500
					911 Academy	2,000
					Fire Open House	1,500
					Justification Items Total:	6,500
965.000 EQUIPMENT PURCHASES	27,390	39,500	24,030	42,450	6 sets of firefighting gear	25,000
					Hearing protection for 1021	8,000
					4 new fire pagers	2,500
					Replace Positive Pressure Fan 1041	5,750
					Replace (4) EMS medical Bags	1,200
					Justification Items Total:	42,450
971.000 CAPTIAL OUTLAY	72,790	30,000	26,040	25,000	Replace 2014 Zoll Auto Pulse machine (CPR machine)	
995.645 OP TRANSFER OUT - IT FUND	72,660	62,040	46,530	73,200	See software expense & computer services spreadsheet	
995.737 OP TRANSFER OUT - OPEB FUND	24,600	24,600	18,450	24,600	Per actuarial study - current employees and retirees	
	1,591,330	1,725,590	1,223,860	1,738,830		

Totals for Fund: 206 FIRE FUND

Total Revenues:	1,866,870	2,049,450	2,011,800	2,280,250
Total Expenditures:	1,591,330	1,725,590	1,223,860	1,738,830

Net of Revenues/Expenditures: 275,540 323,860 787,940 541,420

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
427.000 COMMUNITY WIDE SPECIAL ASSESSMENT	517,090	557,930	556,650	608,520	0.55 mill levy (See estimated tax revenue sheet)	
614.000 VARIOUS FEES	1,010	1,110	1,080	1,100	Payment in lieu of taxes - Village at Rosy Mound	
657.100 COUNTY FINES & COSTS	23,040	30,000	13,020	25,000		
665.000 INTEREST INCOME	21,270	23,000	19,160	18,000		
	562,410	612,040	589,910	652,620		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 207 POLICE SERVICES SAD
DEPARTMENT: 301 POLICE/SHERIFF
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	50,880	55,800	41,850	51,300	Rent, accounting, etc.	
801.000 LEGAL AND PROFESSIONAL FEES	1,300	3,000	490	2,000	Legal fees for queries & court	
803.000 CONTRACTED SERVICES	542,570	565,340	368,470	599,270	Contract costs with Ottawa Sheriff for 3.3 deputies (2/3 of schools' COPS Deputy is paid by Ottawa County & GHAPS) Additional Deputy for the summer months	546,480 52,790
Justification Items Total:						599,270
850.000 TELEPHONE EXPENSE	40	110	60	200	See telephone/internet spreadsheet	
862.000 VEHICLE MAINTENANCE & REPAIR	70	200	80	200		
930.000 MAINTENANCE AND REPAIR OF B&G	490	9,550	9,960	500		
936.000 EQUIPMENT MAINTENANCE	120	250	0	250		
956.000 MISCELLANEOUS EXPENSE	570	1,200	750	1,200	Promotional Items/Trophies Drug testing kits Team 911 Academy	400 200 600
Justification Items Total:						1,200
971.000 CAPTIAL OUTLAY	0	34,000	0	0	None anticipated	
971.250 CAPITAL OUTLY - PROF FEES	0	4,500	0	0	None anticipated	
	596,040	673,950	421,660	654,920		

Totals for Fund: 207 POLICE SERVICES SAD

Total Revenues:	562,410	612,040	589,910	652,620
Total Expenditures:	596,040	673,950	421,660	654,920
Net of Revenues/Expenditures:	(33,630)	(61,910)	168,250	(2,300)

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.100 TAX INCREMENT REVENUES	787,000	882,520	882,510	939,310	FTE capture with 10.1168 mill levy on a \$92.73 million tax base (see estimated tax revenue worksheet)	
665.000 INTEREST INCOME	97,840	151,050	113,380	110,800		
676.000 REIMBURSEMENTS	143,490	150,000	0	150,000	State of MI for lost Personal Property Revenues	
	1,028,330	1,183,570	995,890	1,200,110		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
703.000 OVERHEAD & SUPERVISION	4,140	9,960	7,470	86,700	See spreadsheet - Based upon previous year's activity	
801.000 LEGAL AND PROFESSIONAL FEES	2,410	12,000	0	5,000	Legal Fees	
805.000 AUDIT SERVICES	680	700	690	710	5% of \$14,100	
956.000 MISCELLANEOUS EXPENSE	120	500	0	500		
971.000 CAPTIAL OUTLAY	0	1,382,000	24,020	403,000	Extend Sanitary Sewer along 158th Ave from M-45 to US-31	185,000
					Enclose Ferris Street storm drain	190,000
					Watermain bore and jack - US-31/Buchanan St and pave 160th Ave (Carryover from 2024)	28,000
					Justification Items Total:	403,000
971.250 CAPITAL OUTLY - PROF FEES	41,620	135,900	51,280	67,000	Extend Sanitary Sewer for along 158th Ave from M-45 to US-31	37,000
					Enclose Ferris Street storm drain	25,000
					Watermain bore and jack - US-31/Buchanan St and pave 160th Ave (Carryover from 2024)	5,000
					Justification Items Total:	67,000
	48,970	1,541,060	83,460	562,910		

Totals for Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Total Revenues:	1,028,330	1,183,570	995,890	1,200,110
Total Expenditures:	48,970	1,541,060	83,460	562,910
Net of Revenues/Expenditures:	979,360	(357,490)	912,430	637,200

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 285 AMERICAN RESCUE PLAN ACT FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
528.000 FEDERAL GRANTS - OTHER	432,890	985,000	0	0	None anticipated	
665.000 INTEREST INCOME	31,780	60,000	44,770	0		
	464,670	1,045,000	44,770			

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 285 AMERICAN RESCUE PLAN ACT FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
995.101 OP TRANSFER OUT - GENERAL FUND	0	380,000	0	0		
995.591 OP TRANSFER OUT - WATER FUND	432,890	728,240	0	0		
	432,890	1,108,240	0			

Totals for Fund: 285 AMERICAN RESCUE PLAN ACT FUND

Total Revenues:	464,670	1,045,000	44,770	0
Total Expenditures:	432,890	1,108,240	0	0
Net of Revenues/Expenditures:	31,780	(63,240)	44,770	0

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 306 DEBT SERVICE - FIRE STATION
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000 PROPERTY TAXES - REAL	0	940,290	935,780	1,009,510	Based upon a levy of .9000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet	
412.000 PROPERTY TAXES-DELINQT PERS	0	0	100	200		
614.000 VARIOUS FEES	0	3,350	3,340	3,350	Payment In Lieu of Taxes - BLP	1,580
					Payment in Lieu of Taxes - Health Pointe	1,770
					Justification Items Total:	3,350
665.000 INTEREST INCOME	0	19,700	16,890	14,400		
	0	963,340	956,110	1,027,460		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 306 DEBT SERVICE - FIRE STATION
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	0	170,000	170,000	400,000	Pursuant to bond payment schedule - expires 2043	
993.000 INTEREST EXPENSE	0	613,890	376,780	466,200	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	0	500	500	500		
	<u>0</u>	<u>784,390</u>	<u>547,280</u>	<u>866,700</u>		

Totals for Fund: 306 DEBT SERVICE - FIRE STATION

Total Revenues:	0	963,340	956,110	1,027,460
Total Expenditures:	0	784,390	547,280	866,700
Net of Revenues/Expenditures:	0	178,950	408,830	160,760

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
402.000	PROPERTY TAXES - REAL	337,860	365,670	363,740	358,940	Based upon a levy of .3200 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet
412.000	PROPERTY TAXES-DELINQT PERS	140	100	50	150	
573.000	LOCAL COMMUNITY STABILIZATION SHARE	20,130	14,310	14,310	10,000	
614.000	VARIOUS FEES	640	1,300	1,300	1,320	Payment in lieu of taxes - Village at Rosy Mound 700 Payment in lieu of taxes - BLP 620
						Justification Items Total: 1,320
665.000	INTEREST INCOME	6,310	12,800	7,470	4,800	
		365,080	394,180	386,870	375,210	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 308 DEBT SERVICE - PARK SYSTEM
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	235,000	240,000	240,000	255,000	Pursuant to bond payment schedule - expires 2041	
993.000 INTEREST EXPENSE	114,950	110,200	56,300	105,250	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	500	500	500	500		
	350,450	350,700	296,800	360,750		

Totals for Fund: 308 DEBT SERVICE - PARK SYSTEM

Total Revenues:	365,080	394,180	386,870	375,210
Total Expenditures:	350,450	350,700	296,800	360,750
Net of Revenues/Expenditures:	14,630	43,480	90,070	14,460

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
699.000 OPERATING TRANSFERS IN	303,480	308,620	308,610	313,490	100% from Pathway Fund	
	<u>303,480</u>	<u>308,620</u>	<u>308,610</u>	<u>313,490</u>		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 310 DEBT SERVICE - PATHWAY
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
991.250 BOND PRINCIPAL PAYMENTS	190,000	200,000	200,000	210,000	Pursuant to bond payment schedule - expires 2035	
993.000 INTEREST EXPENSE	112,990	108,120	55,310	102,990	Pursuant to bond payment schedule	
994.999 PAYING AGENT FEES	500	500	500	500		
	303,490	308,620	255,810	313,490		
Totals for Fund: 310 DEBT SERVICE - PATHWAY						
Total Revenues:	303,480	308,620	308,610	313,490		
Total Expenditures:	303,490	308,620	255,810	313,490		
Net of Revenues/Expenditures:	(10)	0	52,800	0		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 406 FIRE STATION CONSTRUCTION FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	174,090	531,500	457,620	85,000		
696.000 BOND REVENUES	12,456,190	0	0	0		
	12,630,280	531,500	457,620	85,000		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 406 FIRE STATION CONSTRUCTION FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	145,770	1,000	250	0		
801.001 BANK FEES	70	100	10	0		
956.000 MISCELLANEOUS EXPENSE	500	1,000	0	1,000		
971.000 CAPTIAL OUTLAY	0	9,980,270	4,409,880	2,420,800	Fire/Rescue Station Construction (Carryover from 2024)	
971.250 CAPITAL OUTLY - PROF FEES	544,300	1,061,380	296,520	50,000	Fire/Rescue Station Construction (Carryover from 2024)	
995.206 OP TRANSFER OUT - FIRE FUND	32,260	0	0	250,050	Land purchase, feasibility study and professional fees reimbursement	
	722,900	11,043,750	4,706,660	2,721,850		

Totals for Fund: 406 FIRE STATION CONSTRUCTION FUND

Total Revenues:	12,630,280	531,500	457,620	85,000
Total Expenditures:	722,900	11,043,750	4,706,660	2,721,850
Net of Revenues/Expenditures:	11,907,380	(10,512,250)	(4,249,040)	(2,636,850)

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 408 PATHWAY CONSTRUCTION FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT	
402.000	PROPERTY TAXES - REAL	380,570	410,420	408,200	436,260	Based upon a levy of .4242 mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax spreadsheet	
412.000	PROPERTY TAXES-DELINQT PERS	170	200	140	200		
614.000	VARIOUS FEES	790	1,600	1,590	1,610	Payment in lieu of taxes - Village at Rosy Mound Payment in lieu of taxes - BLP	850 760
Justification Items Total:						1,610	
665.000	INTEREST INCOME	18,860	23,500	17,790	18,000		
676.000	REIMBURSEMENTS	980	8,500	3,950	5,000	Insurance Claims	
699.101	OP TRANSFER IN - GENERAL FUND	120,000	550,000	461,590	705,000		
		521,370	994,220	893,260	1,166,070		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 408 PATHWAY CONSTRUCTION FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	61,910	95,880	43,560	95,800	Director - Salary of \$110,073 (18%) Assistant Director - Salary of \$95,660 (5%) Coordinator - 104 hrs @ \$36.48/hr (5%) Public Services Worker - 2080 hrs @ \$29.17/hr	19,820 9,240 3,870 62,870
Justification Items Total:						95,800
715.000 FICA	4,620	7,390	3,240	7,670	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	200	0	200	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	5,860	9,370	3,360	9,360	10% of salaries for full-time employees, excludes sick leave reimbursement and overtime	
719.000 HEALTH INSURANCE	13,140	31,580	12,840	35,810	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,100	2,200	870	2,440	Delta Dental	
719.200 DISABILITY INSURANCE	450	820	280	680	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	60	120	40	120	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	1,430	1,500	1,160	750	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	0	100	40	100	Miscellaneous office supplies	
741.000 UNIFORM EXPENSE	1,250	1,550	1,690	1,000	Uniform replacement - 1 full-time employee Clothing allowance - 1 full-time employee Prescription safety glasses	200 400 400
Justification Items Total:						1,000
801.000 LEGAL AND PROFESSIONAL FEES	12,470	11,600	1,780	3,100	Professional services such as legal, consulting, and easement acquisition Land rental - Consumers Energy	3,000 100
Justification Items Total:						3,100
803.000 CONTRACTED SERVICES	0	400	0	400	Services provided such as major tree trimming, pavement repair/replacement or other major repairs the DPW is not able to complete	
826.000 PROPERTY & LIABILITY INSURANCE	6,220	18,770	14,070	20,640	Property and Liability Insurance (Effective Nov 1st)	
863.000 FUEL EXPENSE	3,830	4,000	3,360	4,500	Fuel expense for maintenance	
870.000 ROAD SIGNS	1,340	300	0	300	New or replacement of signs and posts as needed due to damage or removed along the pathway	
930.000 MAINTENANCE AND REPAIR OF B&G	16,810	24,000	20,410	30,000	Repair of surface damage, retaining walls, etc. Paint crosswalks & approach markings Bridge maintenance and repair Crack seal	6,000 15,000 4,000 5,000
Justification Items Total:						30,000
936.000 EQUIPMENT MAINTENANCE	9,250	27,700	25,700	15,800	Replacement brushes for sweepers, tractor maintenance by dealer, etc. Replace Tool Cat tires	15,000 800
Justification Items Total:						15,800
936.300 AUTOMOTIVE MAINTENANCE	4,610	2,000	10	2,000	Maintenance/repair of trucks including tires, tune-ups, etc.	
956.000 MISCELLANEOUS EXPENSE	80	200	0	200	Miscellaneous expenditures not covered by other line items	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 408 PATHWAY CONSTRUCTION FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	860	3,250	2,920	500	Miscellaneous tools & equipment	
971.000 CAPTIAL OUTLAY	150,680	482,500	165,340	567,000	Resurfacing of Lakeshore pathway from Little Pigeon boardwalk to Fillmore	560,000
					Brush hog for tool cat	7,000
					Justification Items Total:	567,000
971.250 CAPITAL OUTLY - PROF FEES	24,230	69,000	34,310	140,000	Resurfacing of Lakeshore pathway from Little Pigeon boardwalk to Fillmore	
995.310 OP TRANSFER OUT - PATHWAY DEBT	303,480	308,620	308,610	313,490		
	623,690	1,103,080	643,600	1,251,890		

Totals for Fund: 408 PATHWAY CONSTRUCTION FUND

Total Revenues:	521,370	994,220	893,260	1,166,070
Total Expenditures:	623,690	1,103,080	643,600	1,251,890
Net of Revenues/Expenditures:	(102,320)	(108,860)	249,660	(85,820)

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
566.200 MNRTF GRANT - HOFMA PARK	468,680	77,620	77,620	0		
665.000 INTEREST INCOME	39,010	24,250	18,610	20,430		
676.000 REIMBURSEMENTS	60,700	0	0	0		
699.101 OP TRANSFER IN - GENERAL FUND	850,000	0	0	0		
	<u>1,418,390</u>	<u>101,870</u>	<u>96,230</u>	<u>20,430</u>		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 410 PARKS CONSTRUCTION FUND
DEPARTMENT: 751 PARKS AND RECREATION
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
801.000 LEGAL AND PROFESSIONAL FEES	200	0	0	0		
801.001 BANK FEES	0	60	30	0		
956.000 MISCELLANEOUS EXPENSE	990	0	0	0		
971.000 CAPTIAL OUTLAY	2,669,700	25,000	0	0	None anticipated	
971.250 CAPITAL OUTLY - PROF FEES	59,590	3,200	2,550	0	None anticipated	
	2,730,480	28,260	2,580			

Totals for Fund: 410 PARKS CONSTRUCTION FUND

Total Revenues:	1,418,390	101,870	96,230	20,430
Total Expenditures:	2,730,480	28,260	2,580	0
Net of Revenues/Expenditures:	(1,312,090)	73,610	93,650	20,430

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 590 SEWER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
460.000 SPECIAL ASSESSMENT INCOME	250	1,160	180	1,160	Sewer Assessment Principal	
634.000 LATERAL CHARGES/INSP FEES	1,620	1,050	910	1,050	Inspection fees - 30 new connections x \$35 per inspection	
634.100 TRUNKAGE FEES	132,430	182,430	179,700	135,390	30 trunkage units x \$2,879 per unit - assuming that 0 connections will be paid over time as special assessment income	86,370
					New apartment complexes to connect in 2025 - Gracious Grounds (3")	46,150
					Jiffy Lube (1")	2,870
					Justification Items Total:	135,390
642.000 UTILITY SALES	475,720	489,340	335,990	482,800	Based on 111.5 MG to be collected in 2025 - estimated wastewater collection sales @ \$4.33/1,000 gallons	
642.100 DEBT SERVICE CHARGE	390,820	411,430	296,410	450,860	2025 Existing connections:	
					(a) 1100.0 Residential trunkage units x \$17.75 per month x 12 months	234,300
					(b) 1001.79 Non-residential trunkage units x \$17.75 per month x 12 months	213,380
					2025 New connections (addition of 30 new trunkage units):	
					(a) 10 units x \$17.75 per month x 9 months	1,590
					(b) 10 units x \$17.75 per month x 6 months	1,060
					(c) 10 units x \$17.75 per month x 3 months	530
					Justification Items Total:	450,860
658.000 LATE CHARGES	10,790	7,000	4,450	7,300	Late charges	
665.000 INTEREST INCOME	19,230	41,050	29,180	30,980	Special assessments	180
					Investments	30,800
					Justification Items Total:	30,980
676.000 REIMBURSEMENTS	29,150	1,206,500	1,390	983,300	Sewer industrial surcharge reimbursement	2,000
					Christian Reformed Conference Grounds sewer extension reimbursement (carry over from 2024)	981,300
					Justification Items Total:	983,300
684.000 MISCELLANEOUS INCOME	0	100	0	100	Miscellaneous revenues not covered by other line items	
	1,060,010	2,340,060	848,210	2,092,940		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	118,720	114,620	81,000	101,260	Director - Salary of \$110,073 (25%) Assistant Director - Salary of \$95,660 (20%) Coordinator - 208 hrs @ \$36.48/hr (10%) Public Service Worker - 520 hrs @ \$32.31/hr (25%) Public Service Worker - 520 hrs @ \$31.25/hr (25%) Allocation of Information Technology Wages	27,520 32,320 7,740 16,810 16,250 620
Justification Items Total:						101,260
703.000 OVERHEAD & SUPERVISION	102,060	62,400	46,800	166,620	See spreadsheet	
715.000 FICA	8,890	8,940	6,020	7,880	7.65% of all salaries	
716.000 MEDICAL CARE & PHYSICALS	0	300	0	300	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	11,080	11,430	6,620	10,110	10% of salaries for full-time employees, excudes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	13,940	18,850	11,630	19,640	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	1,550	1,350	1,180	1,810	Delta Dental	
719.200 DISABILITY INSURANCE	900	910	520	780	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	140	120	90	100	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	10	30	10	30	1 full-time employee	
721.000 WORKERS COMP INSURANCE	440	770	400	670	Based on current rates	
727.000 OFFICE SUPPLIES & POSTAGE	1,430	2,400	1,510	2,000	Miscellaneous office supplies & postage for water bills (20%)	
741.000 UNIFORM EXPENSE	1,110	1,550	1,520	1,000	Uniform replacement for 1 full-time employee Clothing allowance for 1 full-time employee Prescription safety glasses	200 400 400
Justification Items Total:						1,000
801.000 LEGAL AND PROFESSIONAL FEES	9,860	10,000	6,970	22,100	Engineering plan reviews / construction inspections Utility rate study	10,000 12,100
Justification Items Total:						22,100
801.001 BANK FEES	260	1,450	990	1,690	Bank charges Invoice Cloud fees for paperless bills and Online Bank Direct features	250 1,440
Justification Items Total:						1,690
802.000 CONFERENCES, DUES, SUB'S	100	3,170	2,880	870	Confined space - Not in 2025 Continuing education Michigan Public Services Institute training - Richardson	200 670
Justification Items Total:						870
805.000 AUDIT SERVICES	2,030	2,080	2,080	2,120	15% of \$14,100	
810.000 WASTEWATER TREATMENT	278,130	259,620	169,500	318,180	Estimate of 118.6 mg in wastewater collection and treatment charges in 2025 - includes 6% unmetered sewer Operating costs - \$17,600 per month 2013 Debt - \$1400 per month	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Local Lift Station Debt - \$2,300 per month 2018 Debt - \$2540 per month Plant modification - \$1,600 per month Pump station costs - \$750 per month Administrative charge - \$325 per month NOTE: Prior year's average used for each cost because it is calculated on usage	
					Justification Items Total:	0
817.000 MISS DIG SERVICES	890	1,000	1,110	1,200	Annual fee for water, sewer and fiber	
826.000 PROPERTY & LIABILITY INSURANCE	5,940	5,720	4,290	6,290	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	620	610	320	740	See telephone expense spreadsheet	
863.000 FUEL EXPENSE	1,310	1,400	900	1,300	Partial payment for fuel expense for service trucks and generators	
921.000 ELECTRIC	11,030	11,000	8,850	11,800	Lift stations & partial payment for township electrical expense	
922.000 GAS	1,820	1,550	1,070	1,620	Lift stations	
923.000 WATER EXPENSE	1,450	1,500	370	700	Water consumption at lift stations for cleaning, maintenance and sprinkling	
930.000 MAINTENANCE AND REPAIR OF B&G	1,610	4,900	1,120	2,900	Portion of miscellaneous maintenance (20%)	1,000
					Upgrade garage lights to LED (20%)	900
					Convert 1 bathroom to laundry room (20%)	1,000
					Justification Items Total:	2,900
936.000 EQUIPMENT MAINTENANCE	110	2,130	610	2,150	Gas detector maintenance, safety equipment, etc.	2,000
					Generator maintenance (20%)	150
					Justification Items Total:	2,150
936.300 AUTOMOTIVE MAINTENANCE	100	1,200	80	2,500	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	500
					Crane truck repairs	2,000
					Justification Items Total:	2,500
936.400 LIFT STATION MAINTENANCE	27,800	41,150	56,280	29,670	Routine maintenance of pump stations including pump seals, gaskets, electrical components, etc.	12,000
					Fertilizer	170
					Wet well cleaning	3,500
					Calibration of cathodic protection - 4 pump stations	4,000
					Generator maintenance	5,000
					Hofma lift station landscaping	5,000
					Justification Items Total:	29,670
936.410 WASTEWATER SYSTEM MAINTENANCE	37,940	2,300	1,410	2,300	Force main repair, maintenance hole repair, lateral repair	2,000
					Miss Dig location materials	300
					Justification Items Total:	2,300
956.000 MISCELLANEOUS EXPENSE	0	100	0	100	Miscellaneous expenditures	
965.000 EQUIPMENT PURCHASES	70	3,000	2,880	1,000	Miscellaneous small equipment as needed	

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 590 SEWER FUND
DEPARTMENT: 537 SEWER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.600 MISC TOOLS & EQUIPMENT	520	750	610	750	Gloves, masks, coveralls, etc.	
971.000 CAPTIAL OUTLAY	0	1,397,920	559,110	961,300	Christian Reformed Conference Grounds sewer extension (Carryover from 2024) Replace two pumps in the US31/M-45 lift station	881,300 80,000
Justification Items Total:						961,300
971.250 CAPITAL OUTLY - PROF FEES	0	394,950	44,530	100,000	Christian Reformed Conference Grounds sewer extension (Carryover from 2024)	
991.600 SEWER EXPANSION PRINCIPAL-2008	0	65,000	65,000	65,000	Pursuant to bond schedule - expires 2028	
993.600 SEWER EXPANSION INTEREST-2008	19,780	16,160	8,890	12,880	Pursuant to bond schedule - expires 2028	
994.999 PAYING AGENT FEES	670	600	860	900	Paid to OCRC for handling of bonds	
995.645 OP TRANSFER OUT - IT FUND	29,940	17,080	12,810	27,130	See software expense & computer services spreadsheet	
	692,250	2,470,010	1,110,820	1,889,390		
Totals for Fund: 590 SEWER FUND						
Total Revenues:	1,060,010	2,340,060	848,210	2,092,940		
Total Expenditures:	692,250	2,470,010	1,110,820	1,889,390		
Net of Revenues/Expenditures:	367,760	(129,950)	(262,610)	203,550		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 591 WATER FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
614.000 VARIOUS FEES	950	500	350	500	NSF Charges - 20 @ \$25	
632.000 SALE OF MATERIALS	1,070	33,300	29,060	4,820	Sale of meters, setters, angle valves, other materials, etc. Meters and MXU's for apartment complexes - None anticipated Meter and MXU for Gracious Grounds	500 4,320
Justification Items Total:						4,820
634.000 LATERAL CHARGES/INSP FEES	67,130	75,500	60,260	68,000	Based on 40 new connections in water system. 20 connections at \$2,650/tap, and 20 connectons at \$750/tap (pretapped). Commercial/industrial connections pay meter/material costs under account 632.	
634.100 TRUNKAGE FEES	47,060	84,480	78,140	83,400	Based on 40 new residential connections - 10 existing homes will connect leaving 30 new construction connections @ \$905/trunkage. Apartment complexes to connect in 2025 - Gracious Grounds (3") Commercial/industrial connections will pay based on meter size under this account - Jiffy Lube	68,000 14,500 900
Justification Items Total:						83,400
642.000 UTILITY SALES	1,942,520	1,938,140	1,233,210	2,139,330	NOWS based on 692.4 MG in water sales @ \$2.96 per 1000 gallons Grand Rapids based on 26.5 MG in water sales @ \$3.39 per 1000 gallons	2,049,500 89,830
Justification Items Total:						2,139,330
642.200 READINESS TO SERVE CHARGE	1,113,950	1,103,830	829,180	1,124,660	Increase RTS with 40 new connections - Assumes 10 connection x 9 months, 15 connections x 6 months and 15 connections x 3 months (\$14.23/month) remainder based on actual collection to date	
642.300 FIRE LINE CHARGES	14,410	14,810	9,820	14,990	54 - up to 6" @ \$14.15/month 10 - 8" @ \$29.50/month 2 - 10" @ \$52.50/month 1 - 12" @ \$86.00/month	9,160 3,540 1,260 1,030
Justification Items Total:						14,990
658.000 LATE CHARGES	39,320	38,000	22,790	38,000	Estimate of late payments	
658.100 RE-ESTABLISH SERVICE CHARGE	5,690	5,500	3,780	5,790	Estimate of late payments	
665.000 INTEREST INCOME	135,740	182,800	153,470	75,400	Interest on investments	
667.000 HYDRANT RENTAL INCOME	2,550	2,350	3,150	2,350	Includes rental charges for hydrant usage by contractors Robinson Township hydrant rental	1,000 1,350
Justification Items Total:						2,350
671.000 LEASE PAYMENTS	59,140	56,000	37,670	54,340	T-Mobile Wireless antenna lease on water tower (increases 3% per year) Verizon Wireless antenna lease on water tower (increases 3% per year)	25,970 28,370
Justification Items Total:						54,340
676.000 REIMBURSEMENTS	1,460	1,000	0	1,000		
676.500 REIMBURSEMENTS - EE HEALTH INS CONT	2,360	5,900	4,440	6,490	Employee Contribution	
684.000 MISCELLANEOUS INCOME	610	100	0	100	Miscellaneous revenues not covered by other line items	
699.285 OP TRANSFER IN - ARPA FUND	432,890	708,240	0	0		
	3,866,850	4,250,450	2,465,320	3,619,170		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
702.000 SALARIES	237,810	260,410	187,790	239,770	Director - Salary of \$110,073 (25%) Assistant Director - Salary of \$95,660(40%) Coordinator - 832 hrs @ \$36.48/hr (40%) Public Services Worker - 1560 hrs @ \$32.31/hr (75%) Public Services Worker - 1560 hrs @ \$31.25/hr (75%) (includes health opt out) Public Services Clerk - 1092hrs @ 29.29/hr Allocation of Information Technology Wages	27,520 40,270 33,130 52,830 53,410 31,990 620
Justification Items Total:						239,770
702.900 SALARIES - SPECIAL PROJECTS	0	13,150	0	14,480	Summer help - hydrant maintenance - 800 hrs @ \$18.09/hr	
703.000 OVERHEAD & SUPERVISION	233,760	249,600	187,200	210,720	See spreadsheet	
715.000 FICA	17,830	20,640	13,990	19,330	7.65% of salaries	
716.000 MEDICAL CARE & PHYSICALS	100	500	110	500	Pre-employment physicals, med-center treatment as necessary	
718.000 PENSION	20,470	22,210	15,280	22,660	10% of salaries for full-time employees, excludes sick leave reimbursement & overtime	
719.000 HEALTH INSURANCE	33,690	51,380	39,170	39,570	Blue Care Network - Includes HSA deposit	
719.100 DENTAL INSURANCE	2,820	3,700	2,610	3,370	Delta Dental	
719.200 DISABILITY INSURANCE	1,670	1,790	1,220	1,510	Short and long term disability - 0% increase	
719.300 LIFE INSURANCE	280	250	210	220	Life insurance	
719.700 EMPLOYEE ASSISTANCE PROGRAM	60	120	70	90	3 full- time employees	
721.000 WORKERS COMP INSURANCE	2,050	2,010	1,090	2,390	Based on current rates (renewed July 1st)	
727.000 OFFICE SUPPLIES & POSTAGE	13,690	17,750	14,660	11,000	Supplies such as paper, pens, folders, checks, postage for water bills (80%), mailings, etc. Shipping for Unregulated Contaminant Monitoring Rule samples - Resume in 2027	11,000
Justification Items Total:						11,000
741.000 UNIFORM EXPENSE	3,640	5,730	3,420	2,800	Uniform replacement for 2 full-time employees Clothing allowance for 2 full-time employees & 1 part-time employee Prescription safety glasses for 2 full-time employees Safety gear	400 1,100 800 500
Justification Items Total:						2,800
801.000 LEGAL AND PROFESSIONAL FEES	46,620	47,700	18,720	56,300	Required MDEQ Trihalomethanes/Haloacetic Acids (HAA5), Lead & Copper, etc. Normal annual update of GIS system through Prein & Newhof (Including As-Builts) Legal fees for easements, delinquent bill collection, etc. EGLE licensing fee Unregulated Contaminant Monitoring Rule samples - resume in 2027 Utility rate study	4,000 30,000 3,000 7,200 12,100
Justification Items Total:						56,300
801.001 BANK FEES	900	1,450	990	1,690	Bank charges Invoice Cloud Fees for paperless bills and Online Bank Direct features	250 1,440
Justification Items Total:						1,690

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
802.000 CONFERENCES, DUES, SUB'S	12,150	13,670	10,140	14,870	AWWA memberships, continuing education, magazine/publication subscriptions - 10 full-time employees to educate	13,000
					Michigan Public Services Institute training - Richardson	670
					MRWA conference	600
					AWWA conference	600
					Justification Items Total:	14,870
803.000 CONTRACTED SERVICES	31,010	77,700	24,430	25,000	Payment made to contractor for the installation of new water services - 20 new taps at \$1,275 each	
805.000 AUDIT SERVICES	3,390	3,470	3,460	3,530	25% of \$14,100	
817.000 MISS DIG SERVICES	890	1,000	1,110	1,300	Annual fee for water, sewer and fiber	
825.000 WATER PURCHASES	982,850	861,220	646,540	892,960	NOWS based on 778.0 MG in water purchased @ \$1.08/1,000 gallons	840,240
					Grand Rapids based on 27.6 MG in water purchased @ \$1.91/1,000 gallons	52,720
					Justification Items Total:	892,960
826.000 PROPERTY & LIABILITY INSURANCE	15,050	11,420	8,560	12,550	Property and Liability Insurance (Effective Nov 1st)	
850.000 TELEPHONE EXPENSE	3,440	3,350	2,190	3,800	See telephone/internet worksheet	
861.000 TRAVEL & MILEAGE	160	300	0	300	Token amount for continuing education and training	
863.000 FUEL EXPENSE	11,890	12,100	8,060	12,000	Fuel expense for service trucks, compressor, etc.	
900.000 PRINTING & PUBLISHING	0	1,000	1,080	0	Employment ads	
921.000 ELECTRIC	7,160	6,700	5,080	7,500	Payment for building electrical expenses, meter stations and meter pits	
922.000 GAS	11,540	11,400	4,350	9,000	Payment for building and meter station gas usage	
923.000 WATER EXPENSE	3,510	3,310	2,130	3,300	Water consumption for domestic usage and sprinkling at meter stations	
924.000 WASTEWATER EXPENSE	210	200	110	200		
930.000 MAINTENANCE AND REPAIR OF B&G	9,030	7,600	4,730	11,600	Miscellaneous maintenance (80%)	4,000
					Upgrade garage lights to LED (80%)	3,600
					Convert 1 bathroom to a laundry room (80%)	4,000
					Justification Items Total:	11,600
936.000 EQUIPMENT MAINTENANCE	1,460	3,480	800	3,500	Calibration of meters, locators, hand-held meter readers, sampling equipment, etc.	3,000
					Generator maintenance (80%)	500
					Justification Items Total:	3,500
936.300 AUTOMOTIVE MAINTENANCE	4,060	8,000	8,420	8,500	Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.	
936.310 HYDRANT MAINTENANCE	18,000	15,500	5,180	25,500	Contracted services repair/replace	10,000
					Signs, posts, nozzles, caps, miscellaneous parts, etc.	500
					Contract services painting	15,000
					Justification Items Total:	25,500
936.320 METER MAINTENANCE	550	500	100	10,000	Large meter testing	
936.330 METER STATION MAINTENANCE	13,560	15,760	5,180	12,200	Fertilizer	700
					Maintenance	5,000
					Generator maintenance (4)	6,500

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
					Justification Items Total:	12,200
936.340 SERVICE LINE MAINTENANCE	52,860	115,700	100,890	226,500	Payment to contractor for service line breaks / replacements - 30 repairs @ \$3,050 each	91,500
					Material for service line repairs including pits, copper, etc.	10,000
					Miss Dig location materials	2,000
					Vacuum breakers - Cross Connection Control Program	3,000
					Pine Street water service replacements (24)	120,000
					Justification Items Total:	226,500
936.350 WATER MAIN MAINTENANCE	3,120	20,000	630	45,000	Payment to contractor for repair of water main breaks	20,000
					Valve additions/corp removal - Ferris, 178th, Brucker	25,000
					Justification Items Total:	45,000
936.360 WATER TANK MAINTENANCE	38,340	176,500	9,180	27,500	Calibration of cathodic protection, altitude valve, various telemetry equipment	2,000
					Water tank maintenance	3,000
					Generator maintenance (2)	2,500
					Water system radio upgrade	20,000
					Justification Items Total:	27,500
936.370 RADIO MAINTENANCE	0	500	0	0	Maintenance of mobile and portable radios as needed	
936.400 LIFT STATION MAINTENANCE	1,780	0	0	0		
940.000 EQUIPMENT RENTAL	0	200	0	1,600	Rental of equipment as needed for water system maintenance such as leak detector, hammer drill & bits, etc.	400
					Curb box repair equipment rental	1,200
					Justification Items Total:	1,600
956.000 MISCELLANEOUS EXPENSE	4,040	300	360	300	Miscellaneous expenditures not covered by other line items	
961.000 METER PURCHASES	66,870	70,100	47,560	113,120	25 new 3/4" meters @ \$195 each	4,875
					15 new 1" meters @ \$275 each	4,120
					40 new mxu's @ \$220 each	8,800
					200 replacement meters @ \$235 each	47,000
					200 replacement mxu's @\$220 each	44,000
					Meters and MXU's for apartment complexes - none anticipated	
					Meter and MXU for Gracious Grounds	4,320
					Justification Items Total:	113,120
962.000 HYDRANT PURCHASES	0	22,500	0	22,500	Replacement of hydrants - 6 @ \$3,390/hydrant	20,340
					Extensions - 6 @ \$360	2,160
					Justification Items Total:	22,500
963.000 SERVICE LINE PURCHASES	19,710	33,750	9,040	27,000	40 standard residential taps (copper, brass, curb boxes and rods) @ \$500 each	20,000
					40 V-2 meter setters @ \$175 each	7,000
					Justification Items Total:	27,000

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 591 WATER FUND
DEPARTMENT: 536 WATER EXPENSES
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
965.000 EQUIPMENT PURCHASES	3,500	10,500	11,010	0	None anticipated	
965.600 MISC TOOLS & EQUIPMENT	770	2,000	220	2,000	Miscellaneous tools and equipment not covered under 965 account	
971.000 CAPTIAL OUTLAY	0	2,220,000	0	1,874,200	Transmission main #3 and meter station (Carryover from 2024)	80,000
					Paint and repair west water tank	785,000
					Watermain - Ferris Street (160th Ave to Hidden Creek)	1,000,000
					GPS unit	9,200
					Justification Items Total:	1,874,200
971.250 CAPITAL OUTLY - PROF FEES	0	405,000	214,890	185,000	Transmission main #3 and meter station (Carryover from 2024)	50,000
					Water main - Ferris Street (160th Ave to Hidden Creek)	135,000
					Justification Items Total:	185,000
992.400 NOWS PLANT EXPAN 2009 PRINCIPAL	0	232,950	232,950	242,270	Pursuant to bond payment schedule (2016 refunding bonds) - expires 2034	
992.700 TRANSMISSION MAIN NO 3 PRINCIPAL	0	0	0	105,000	Pursuant to bond payment schedule - expires 2044	
994.400 NOWS PLANT EXPAN 2009 INTEREST	120,620	149,510	149,510	140,010	Pursuant to bond payment schedule (2016 refunding bonds) - expires 2034	
994.700 TRASMISSION MAIN NO 3 INTEREST	0	46,490	46,480	133,950	Pursuant to bond payment schedule - expires 2044	
994.999 PAYING AGENT FEES	220	500	820	1,000		
995.645 OP TRANSFER OUT - IT FUND	90,000	81,340	61,000	90,290	See software expense & computer services spreadsheet	
	2,147,130	5,343,910	2,112,720	4,921,250		
Totals for Fund: 591 WATER FUND						
Total Revenues:	3,866,850	4,250,450	2,465,320	3,619,170		
Total Expenditures:	2,147,130	5,343,910	2,112,720	4,921,250		
Net of Revenues/Expenditures:	1,719,720	(1,093,460)	352,600	(1,302,080)		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	1,410	4,000	3,360	1,800		
699.101 OP TRANSFER IN - GENERAL FUND	239,100	214,040	160,530	250,890	See spreadsheet - 56.8%	
699.206 OP TRANSFER IN - FIRE FUND	72,660	62,040	46,530	73,200	See spreadsheet - 16.6%	
699.590 OP TRANSFER IN - SEWER FUND	29,940	17,080	12,810	27,130	See spreadsheet - 6.1%	
699.591 OP TRANSFER IN - WATER FUND	90,000	81,340	61,000	90,290	See spreadsheet - 20.4%	
	433,110	378,500	284,230	443,310		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 645 INFORMATION TECHNOLOGIES FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
804.000 COMPUTER SERVICES	274,070	345,370	228,330	402,140	See IT spreadsheet	
965.000 EQUIPMENT PURCHASES	12,970	18,500	10,870	30,270	Miscellaneous Items (Keyboard, Battery Backups)	
971.000 CAPTIAL OUTLAY	0	60,500	53,610	59,000	Replace 30 workstations Ruckus Network Access Point Replacement	45,000 14,000
					Justification Items Total:	59,000
	<u>287,040</u>	<u>424,370</u>	<u>292,810</u>	<u>491,410</u>		

Totals for Fund: 645 INFORMATION TECHNOLOGIES FUND

Total Revenues:	433,110	378,500	284,230	443,310
Total Expenditures:	287,040	424,370	292,810	491,410
Net of Revenues/Expenditures:	146,070	(45,870)	(8,580)	(48,100)

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 737 OPEB FUND
DEPARTMENT: 000
Revenues

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
665.000 INTEREST INCOME	30	10	30	20		
676.700 REIMBURSEMENTS-RETIREE CONTRIBUTIC	1,310	1,160	220	1,400	Bette Boomgard Norma VanOordt Jeff and Kara Kriger	100 300 1,000
					Justification Items Total:	1,400
699.101 OP TRANSFER IN - GENERAL FUND	5,400	5,400	4,050	5,400	Current Retirees	
699.206 OP TRANSFER IN - FIRE FUND	24,600	24,600	18,450	24,600	Current IAFF employees and retirees	
	31,340	31,170	22,750	31,420		

GRAND HAVEN CHARTER TOWNSHIP

REQUESTED BUDGET WORKSHEET FOR
FISCAL YEAR 2025

FUND: 737 OPEB FUND
DEPARTMENT: 000
Expenditures

ACCOUNT	2023 ACTIVITY	2024 AMENDED BUDGET	2024 ACTIVITY THRU 9/30/24	2025 REQUESTED BUDGET	JUSTIFICATION DETAIL	ITEM AMOUNT
719.600 RETIREMENT HEALTH CARE	28,620	31,100	23,580	32,680	Bette Boomgard	1,010
					Norma Van Oordt	1,010
					Terry French	1,010
					Bruce Palm (Plus \$1,125 HSA deposit)	13,400
					Jeff and Kara Kriger (Plus \$2,250 HSA deposit)	16,250
					Justification Items Total:	32,680
801.001 BANK FEES	360	360	280	480		
	<u>28,980</u>	<u>31,460</u>	<u>23,860</u>	<u>33,160</u>		
Totals for Fund: 737 OPEB FUND						
Total Revenues:	31,340	31,170	22,750	31,420		
Total Expenditures:	28,980	31,460	23,860	33,160		
Net of Revenues/Expenditures:	2,360	(290)	(1,110)	(1,740)		
Total - All Funds						
Total Revenues:	30,922,920	22,168,830	15,323,900	19,583,290		
Total Expenditures:	16,898,720	34,057,240	16,113,370	22,269,890		
Net of Revenues/Expenditures:	14,024,200	(11,888,410)	(789,470)	(2,686,600)		

2024 Estimated Tax Revenue

	Taxable Value		
2024 Taxable Value/Ad Valorem	\$1,120,908,708	Advalorem Tax Rate	5.9035
		IFT Tax Rate	2.9517
Brownfield capture	\$461,313	Capture ends in 2023/2024	

IFT's	2,473,589			
			Total	
Ad Valorem - (real only)	\$1,105,463,728	DDA capture Advalorem		
425- (real only)	\$1,538,546			
IFT- (real only)	\$2,473,589	IFT		
Total (real only)	\$1,107,937,317			

Tax Rates:	Advalorem Millage	(\$) Advalorem	IFT Millage	(\$) IFT	(\$)'s Total Before Capture	Less (\$) DDA Capture	Less (\$) Brownfield Capture	Grand Total
Grand Haven Township:	-----	-----	-----	-----	-----	-----	-----	-----
101 Operating	0.9624	1,078,763	0.4812	\$ 1,190	\$1,079,953	\$ 94,329	\$ 443.96	\$985,180
Museum	0.2404	269,466	0.1202	\$ 297	\$269,764	\$ 22,419	\$ 110.89	\$247,234
Aging Council	0.2450	274,623	0.1225	\$ 303	\$274,926	\$ 22,848	\$ 113.02	\$251,965
206 Fire Operating	1.8804	2,107,757	0.9402	\$ 2,326	\$2,110,082	\$ 175,359	\$ 867.45	\$1,933,856
204 Transportation	0.9311	1,043,678	0.4655	\$ 1,151	\$1,044,830	\$ 86,831	\$ 429.52	\$957,569
207 Police Services Special	0.5500	608,519	0.0000	\$ -	\$608,519			\$608,519
408 Bicycle Path	0.4242	475,489	0.2121	\$ 525	\$476,014	\$ 39,559	\$ 195.68	\$436,259
410 Parks-DEBT	0.3200	358,691	0.1600	\$ 396	\$359,087		\$ 147.62	\$358,939
Fire-DEBT	0.9000	1,008,818	0.4500	\$ 1,113	\$1,009,931		\$ 415.18	\$1,009,516
	-----	-----	-----	-----	-----	-----	-----	-----
Total Twp.	6.4535	7,225,804	2.9517	\$ 7,301	\$7,233,105	\$ 441,345	\$ 2,723	\$6,789,037



		Taxable Value		Base Value	

Advalorem		\$ 129,950,338		\$37,583,414	Advalorem Tax Rate
IFT	*****note***** 425	\$ 2,134,789		\$ 3,186,730	IFT Tax Rate

Total	\$132,085,127	\$40,770,144
425 Parcel	\$769,823	
Ad valorem Capture	\$93,012,563	
IFT Capture	-\$1,051,941	
Total DDA Capture	\$92,730,445	

Tax Rates:		Advalorem		IFT	(\$)	(\$)	(\$)	(\$)
		Millage		Millage	Advalorem	IFT	425	Total
		-----		-----	-----	-----	-----	-----
Grand Haven Township:								
2024-millages	Operating	1.0115		0.5058	94,082	-532.01	778.67	94,329
	Museum	0.2404		0.1202	22,360	-126.44	185.06	22,419
	Aging Council	0.2450		0.1225	22,788	-128.86	188.60	22,848
	Fire Operating	1.8804		0.9402	174,901	-989.03	1,447.57	175,359
	Debt-Parks			0.0000	0	0.00	0.00	0
	Debt-Fire			0.0000	0	0.00	0.00	0
	Transportation	0.9311		0.4656	86,604	-489.73	716.78	86,831
	Bicycle Path	0.4242		0.2121	39,456	-223.11	326.55	39,559
		-----		-----	-----	-----	-----	-----
	Total Twp.	4.7326		2.3663	\$ 440,191	-2,489.18	3,643.23	\$ 441,345
2024 millages	Ottawa County:							
	Operating	3.9000		1.9500	362,749	-2,051.28		360,698
	E-911	0.4155		0.2078	38,647	-218.54		38,428
	Parks	0.3133		0.1567	29,141	-164.78		28,976
	Roads	0.4722		0.2361	43,921	-248.36		43,672
	Com Mental Health	0.2832		0.1416	26,341	-148.95		26,192
		-----		-----	-----	-----		-----
	Total County	5.3842		2.6921	\$ 500,798	-2,831.91		\$ 497,966
		-----		-----	-----	-----		-----
	Total All Millages	10.1168		5.0584	\$ 940,989	-5,321.09		\$ 939,312
								=====

**2025
Administrative Fees to the General Fund**

Administrative fee calculation Budget 2025 Budget Estimate							
Administrative Fee Calculation		2025 Budget Estimate					
Updated as of 9/9/24							
Takes into account September 9 amendments		Finance	191			\$355,070	
		Administration	172			\$494,740	
		Total to spread				\$849,810	
Operating Funds	2024 FY Budgeted Expenses	Percent All Funds	2025 Budget Administration and Overhead Fee	Building Lease Area (sq. ft.) (Inspectors)	Square Foot Cost	Total Lease	GRAND TOTAL
General Fund minus Building Enforcement	4,845,230	32.05%	\$272,386.67				\$272,386.67
Building Enforcement	766,720	5.07%	\$43,103.07	1,542	\$12.77	\$19,691.34	\$62,794.41
Fire/Rescue (minus capital purchases)	1,695,590	11.22%	\$76,257.45				\$76,257.45
Police Services	673,950	4.46%	\$51,296.28	1050	\$12.77	\$13,408.50	\$51,296.28
DDA	1,541,060	10.19%	\$86,634.53				\$86,634.53
Sewer	2,470,010	16.34%	\$166,629.31				\$166,629.31
Water	3,123,910	20.67%	\$210,742.05				\$210,742.05
Total All minus General Fund minus Building Enforcement	15,116,470	100.00%	\$907,049.37 -\$272,386.67 -\$43,103.07				
TOTAL TO GF			\$591,559.62				

* Use for **Audit Purposes Only** since it is part of the General Fund

		Monthly	Annual
Fire	6,354.79	6,355.00	76,260.00
Police	4,274.69	4,275.00	51,300.00
DDA	7,219.54	7,225.00	86,700.00
Sewer	13,885.78	13,885.00	166,620.00
Water	17,561.84	17,560.00	210,720.00
Total		49,300.00	591,600.00

Yearly Waste Water Totals & Projections

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average Last 5 Years
January	5.2	5.8	4.7	7.2	7.3	7.7	8.1	6.2	7.3	6.5	7.2	8.0	8.1	8.5	8.4	7.7	8.1	7.0	11.1	9.6	6.6	9.0	9.7	9.8	9.0
February	4.0	4.4	2.5	6.0	7.5	4.7	6.6	4.4	7.1	7.5	7.7	8.7	7.6	7.3	9.6	8.0	9.6	10.7	7.8	8.4	8.9	8.3	9.0	10.2	9.0
March	3.9	4.9	3.8	6.7	9.4	8.4	6.8	7.6	7.3	7.6	8.2	7.5	8.2	8.5	8.0	8.7	7.5	8.3	16.5	9.4	10.8	9.4	10.8	10.5	10.1
April	2.8	5.9	6.2	7.3	6.7	6.2	4.8	6.0	8.3	7.3	7.2	8.0	8.7	9.1	9.4	8.4	8.2	8.5	15.7	6.6	9.3	10.0	9.2	9.8	9.0
May	4.7	4.5	5.4	4.6	7.2	8.3	8.1	7.4	6.9	7.3	8.0	8.7	9.6	8.2	7.7	10.0	9.7	10.3	10.6	10.5	10.1	9.1	9.9	11.0	10.1
June	6.0	3.1	5.3	7.3	6.2	4.8	6.5	6.2	8.7	7.7	9.9	8.1	8.1	8.4	10.0	6.7	8.2	7.8	11.1	16.2	10.3	11.8	10.8	9.6	11.7
July	0.0	4.4	5.9	6.0	6.2	9.6	6.4	8.2	7.2	8.3	7.3	8.2	9.1	9.9	9.2	9.5	11.9	14.7	12.9	12.8	8.8	7.9	9.1	10.7	9.8
August	8.0	4.7	5.5	6.9	7.6	6.5	8.3	6.3	8.8	9.6	8.6	9.5	8.3	8.5	7.1	8.8	10.0	10.6	9.7	8.9	9.1	11.9	12.0	11.3	10.7
September	0.0	3.5	3.5	5.2	6.1	6.3	6.2	6.2	4.7	6.4	8.8	7.9	8.0	9.3	9.3	11.7	7.9	8.6	9.8	9.5	11.2	9.9	10.0	10.1	10.2
October	5.3	8.6	8.6	6.6	7.9	6.5	6.4	6.1	8.7	7.9	8.4	9.5	8.7	9.9	8.5	6.8	8.9	10.1	8.8	9.6	8.5	8.6	9.1	8.9	9.0
November	3.8	3.5	3.5	7.0	6.2	5.6	8.0	6.2	6.5	7.6	2.9	7.6	8.4	8.2	7.3	8.6	9.5	9.9	9.6	8.8	9.0	11.5	9.7	9.7	9.8
December	3.7	4.6	4.6	6.4	6.4	5.8	6.3	7.0	8.2	8.0	8.5	7.6	10.1	10.1	8.9	8.0	9.6	8.3	9.4	12.2	10.8	8.8	9.9	10.2	10.4
Total MGY	47.5	57.9	59.4	77.2	84.7	80.2	82.5	77.7	89.7	91.7	92.9	99.3	102.9	106.0	103.3	102.8	109.2	114.9	108.5	108.0	112.0	117.6	119.0	120.6	118.6
Difference over last year	-5.9%	17.9%	2.6%	23.1%	8.9%	-5.7%	2.8%	-6.2%	13.4%	2.2%	1.2%	6.4%	3.5%	2.9%	-2.6%	-0.5%	5.9%	4.9%	-5.9%	-0.5%	3.6%	4.7%	1.2%		3.0%

2019 formula modified to reflect 24.4MG of groundwater treated from a construction project

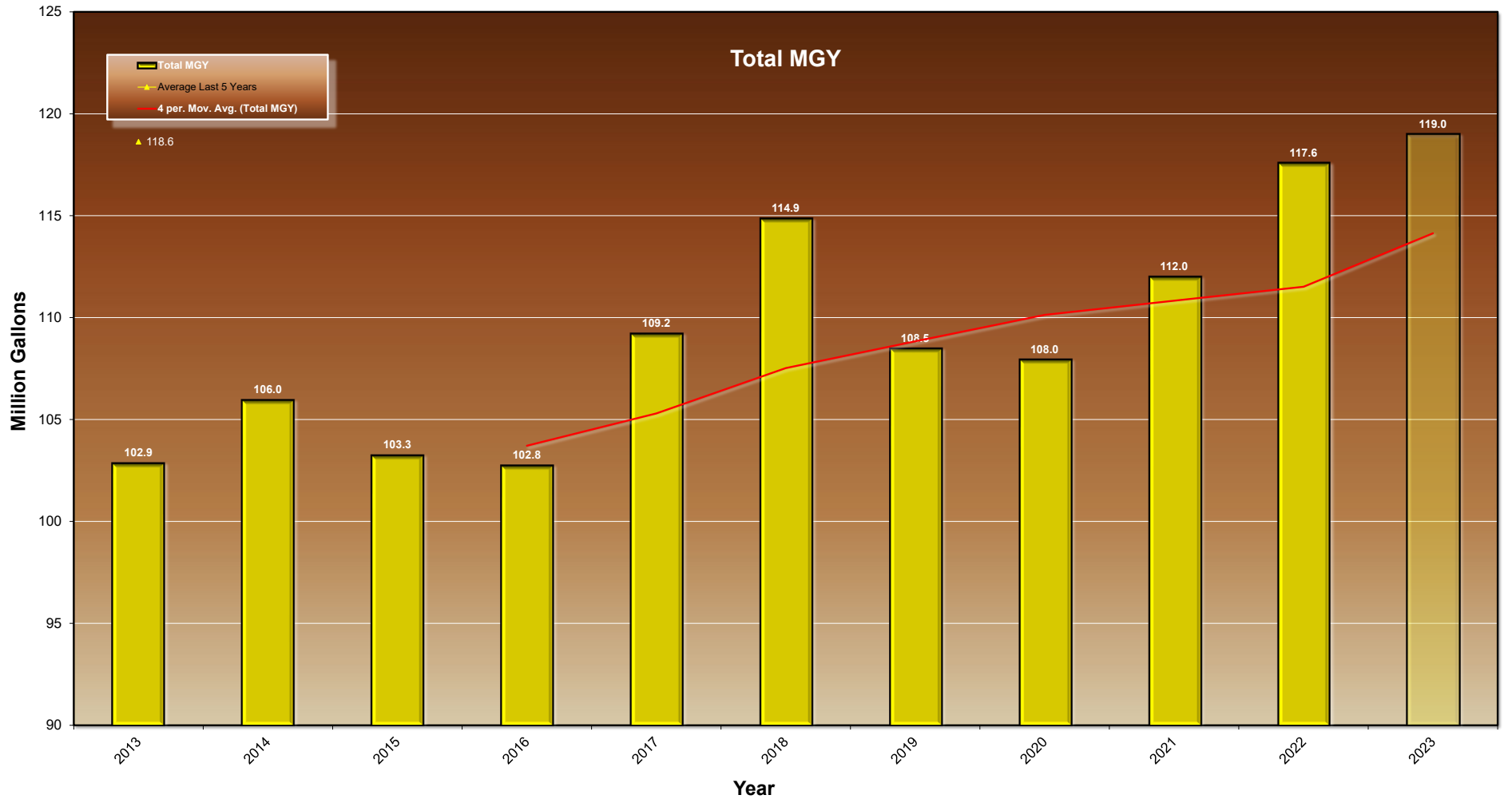
2020 formula modified to reflect 16MG of groundwater treated from a construction project

* Estimated - based on average of the previous 5 years

** Estimated Purchase - based on growth over the last 5 years: 118.6 MG

Estimated loss: 6 MG

Estimated Sales: 111.5 MG

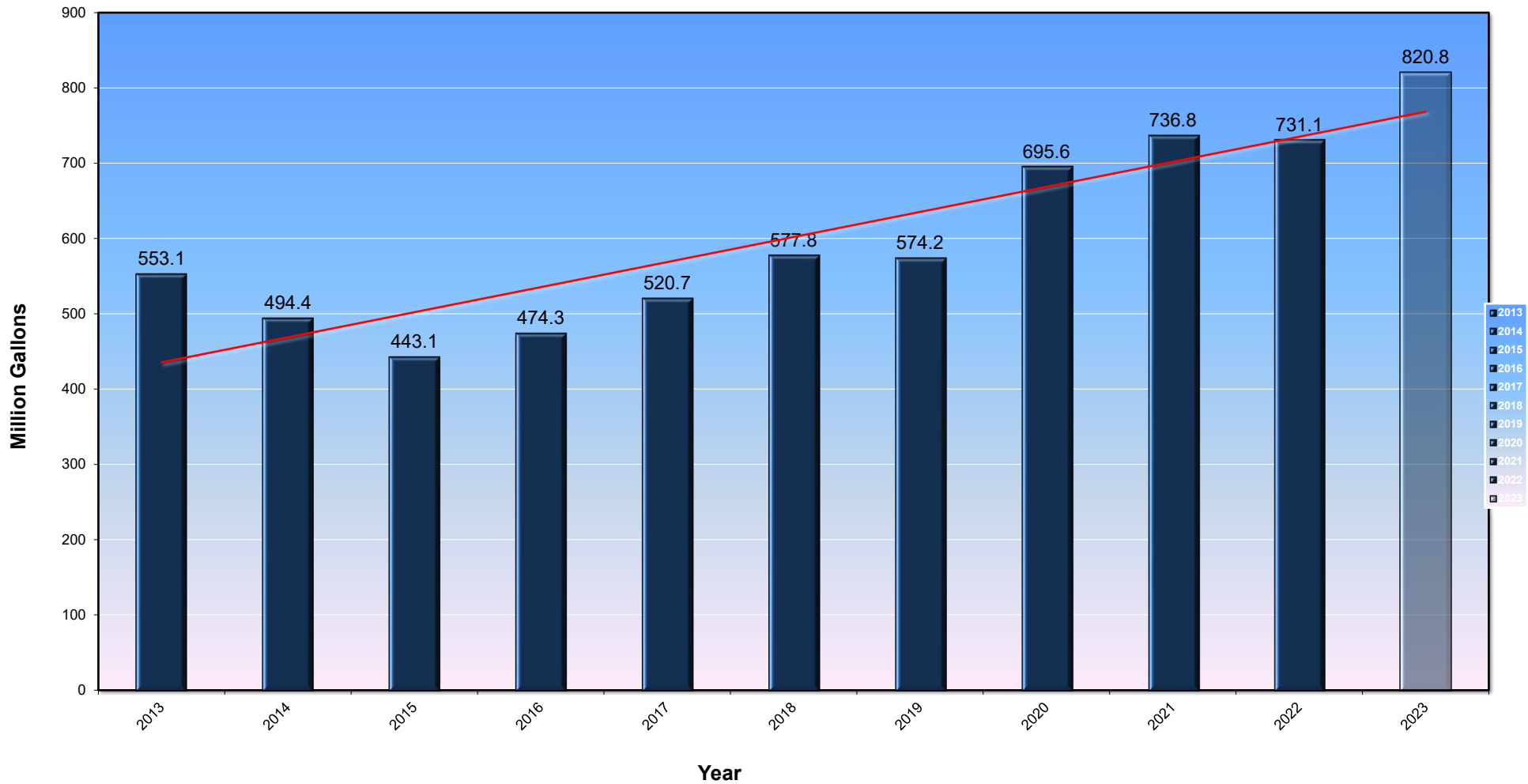


NOWS Yearly Water Totals & Projections

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average Last 3 Years
January	23.2	22.1	23.4	25.6	24.6	23.7	25.8	24.5	24.7	24.6	28.7	30.1	28.9	31.1	22.9	23.0	23.4	28.6	35.2	32.0	39.2	31.3	35.2	41.8	36.1
February	19.7	19.0	21.8	25.3	20.8	21.6	22.3	24.0	21.8	22.3	26.1	24.9	26.7	25.5	22.3	21.8	17.6	37.3	27.8	28.7	34.3	28.0	35.1	37.5	33.5
March	21.3	21.2	23.3	26.4	22.6	25.2	24.4	24.9	26.3	21.7	25.8	27.2	27.8	30.4	21.4	23.5	20.9	28.6	29.8	28.2	33.8	37.7	38.9	38.2	38.3
April	23.9	22.3	27.9	28.5	34.3	31.3	26.3	24.5	27.4	29.4	25.5	29.5	28.1	29.3	28.5	25.3	23.9	30.9	30.3	34.6	38.9	35.3	37.1	39.6	37.3
May	42.8	43.3	43.1	38.7	50.8	50.1	59.5	53.7	49.4	54.6	39.3	54.7	51.2	47.5	50.8	43.7	56.1	63.2	40.4	51.9	86.0	66.1	83.4	80.2	76.6
June	47.7	53.4	77.3	47.0	33.8	75.4	53.9	81.9	67.2	59.6	65.7	95.5	68.1	74.9	55.1	53.4	71.8	102.9	54.8	122.8	108.6	103.4	144.9	108.2	118.8
July	72.6	66.5	71.1	31.0	30.9	69.2	68.7	44.0	82.4	75.9	84.0	110.7	83.1	60.2	59.1	78.4	68.6	81.0	100.1	100.2	90.8	118.9	102.1	109.9	110.3
August	59.6	54.8	81.6	27.7	30.3	75.7	65.0	74.5	64.6	81.2	70.2	65.6	81.2	45.4	62.7	68.7	81.6	95.5	95.9	117.9	104.7	104.6	122.9	117.6	115.1
September	37.7	50.0	59.3	22.5	31.9	56.5	65.2	46.6	59.7	43.9	56.9	46.5	64.7	54.4	44.8	65.6	60.6	33.2	59.5	70.3	105.2	82.8	84.9	91.0	86.2
October	27.7	30.4	31.1	29.8	36.2	28.6	34.2	28.2	28.4	32.4	35.8	28.8	34.2	40.4	28.9	19.4	39.0	18.7	37.6	43.5	33.3	46.6	51.2	43.7	47.2
November	21.8	22.9	23.9	24.3	23.4	26.3	25.4	23.6	22.5	25.9	28.6	25.9	29.7	26.5	22.7	28.2	28.8	32.7	31.2	33.1	32.3	43.4	41.3	39.0	41.2
December	22.4	23.8	24.6	25.2	23.9	26.0	27.2	24.7	24.9	29.4	32.5	27.8	29.5	28.8	24.0	23.3	28.5	25.3	31.5	32.4	29.7	33.0	43.7	35.5	37.4
Total MGY	420.4	429.5	508.4	351.9	363.5	509.5	497.9	475.2	499.5	501.1	519.2	567.2	553.1	494.4	443.1	474.3	520.7	577.8	574.2	695.6	736.8	731.1	820.8	782.1	778.0
Difference over last year	15.8%	2.2%	18.4%	-30.8%	3.3%	40.2%	-2.3%	-4.6%	5.1%	0.3%	3.6%	9.2%	-2.5%	-10.6%	-10.4%	7.0%	9.8%	11.0%	-0.6%	17.5%	5.6%	-0.8%	10.9%		8.3%

* Estimated - based on average of the previous 3 years

** NOWS Estimated Purchase - based on growth between 2022-2024:	778.0	MG
Estimated loss:	11%	
Estimated NOWS Sales:	692.4	MG

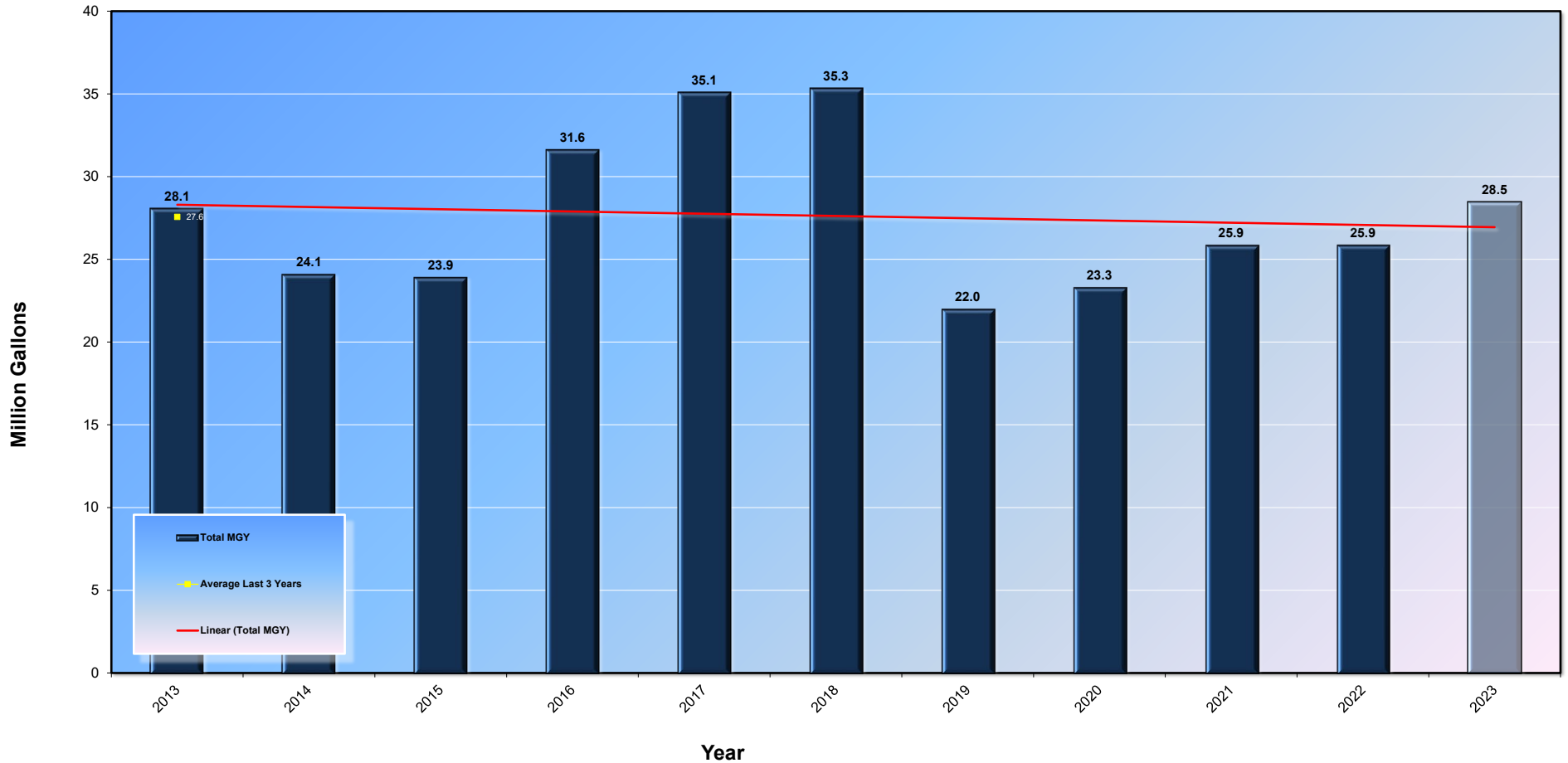


Grand Rapids Water Totals & Projections

	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	Average Last 3 Years
January	1.1	1.7	1.7	2.1	1.6	1.0	0.9	0.5	1.0	0.9	1.3	1.3	0.9	1.0	1.1	0.9	2.0	1.0	1.7	1.0	1.3	1.2	1.0	1.2	1.1
February	1.2	1.6	1.6	1.6	2.1	0.9	1.2	0.7	1.2	1.7	0.9	0.9	1.0	0.8	0.9	1.0	1.2	1.3	1.5	0.8	0.7	0.9	0.9	0.9	1.1
March	1.2	1.2	1.3	0.6	2.3	0.8	1.1	0.6	1.4	1.2	1.0	1.2	0.9	0.8	0.8	1.1	1.2	1.5	0.9	0.7	1.0	0.8	0.9	1.2	1.0
April	1.6	1.5	1.7	1.8	2.5	1.2	1.1	0.6	1.4	1.8	1.9	2.2	1.1	1.0	0.9	1.5	1.7	1.9	1.4	1.0	0.7	1.7	1.3	1.3	1.4
May	2.4	2.4	2.3	2.7	3.3	1.3	1.0	0.9	1.8	3.1	1.6	2.3	2.1	1.4	1.3	2.2	1.6	1.9	1.8	0.7	2.7	1.5	2.0	2.0	1.8
June	2.4	4.4	3.2	9.3	2.7	1.9	2.4	1.5	4.5	6.8	3.5	2.5	3.8	1.6	3.1	4.8	5.3	4.8	1.7	1.7	3.2	2.7	3.7	3.3	3.2
July	4.7	3.5	4.6	35.8	66.5	7.0	45.1	1.5	4.3	3.0	5.8	7.2	3.6	5.3	2.9	3.8	5.3	5.9	2.3	3.4	3.8	3.7	4.5	3.8	4.0
August	5.2	6.0	6.7	55.8	60.1	21.9	34.3	1.4	7.8	6.6	5.4	6.7	5.4	3.0	5.5	5.9	4.4	5.7	4.3	3.1	3.2	2.8	3.4	4.1	3.4
September	2.1	3.9	4.8	45.0	63.7	21.9	6.5	14.4	6.1	5.0	5.6	5.9	4.6	3.0	3.2	4.1	6.2	5.3	3.1	3.2	3.5	4.6	4.2	4.1	4.3
October	2.4	2.5	4.3	15.4	29.2	1.3	2.6	4.5	4.7	4.5	4.5	2.8	2.8	3.4	2.8	3.9	2.8	3.5	1.9	3.4	2.9	3.0	3.1	3.0	3.1
November	2.1	2.7	2.9	1.3	2.5	1.4	0.8	0.8	3.1	2.7	2.4	1.6	1.1	1.7	0.7	1.3	2.2	1.4	0.8	3.4	1.9	1.3	2.2	1.8	1.8
December	1.1	1.4	1.8	11.4	2.1	0.9	0.9	129.4	1.4	1.4	1.3	1.2	0.8	1.1	0.7	1.1	1.5	1.1	0.8	1.1	1.0	1.7	1.3	1.3	1.4
Total MGY	27.5	33.0	36.9	182.9	238.5	61.6	97.9	156.7	38.8	38.7	35.3	36.0	28.1	24.1	23.9	31.6	35.1	35.3	22.0	23.3	25.9	25.9	28.5	28.3	27.6
Difference over last year	9.4%	20.1%	11.9%	395.3%	30.4%	-74.2%	59.0%	60.0%	-75.2%	-0.3%	-9.0%	2.1%	-21.9%	-14.2%	-0.7%	32.1%	11.0%	0.7%	-37.7%	5.9%	10.9%	0.1%	10.0%		7.0%

* Estimated - based on average of the previous 3 years

** GR Estimated Purchase :	27.6	MG
Estimated loss:	4%	
Estimated GR Sales:	26.5	MG



INFORMATION TECHNOLOGY EXPENSE

2025

Vendor	Software	Version	Number Of Units	Yearly Support	Purchase Price	Extended Pricing	Legislative	Supervisor	Clerk	Treasurer	Administration *	Assessing *	Community Development *	Cemetery	Finance *	Parks	General Fund Total	Fire *	Water *	Wastewater	
						Number of PC's		4	1	4	1	5	5	7		6	2		8	12	2
BS&A Equalizer Suite																					
	Misc. Receivables - .Net		N/A	\$ 1,315	\$ 1,315						\$ 188	\$ 188	\$ 188		\$ 188		\$ 751	\$ 188	\$ 188	\$ 188	
	517.641.8900 Tax - .Net		N/A	\$ 1,732	\$ 1,732						\$ 346	\$ 346			\$ 346		\$ 1,039	\$ 346	\$ 346		
	Wilhelmina Korpi Special Assessment - .Net		N/A	\$ 620	\$ 620						\$ 103	\$ 103			\$ 103		\$ 310	\$ 103	\$ 103	\$ 103	
	wilhelmina.korpi@bsasoftware.com Assessing - Windows - .Net		N/A	\$ 2,281	\$ 2,281						\$ 2,281						\$ 2,281				
	Utility Billing - .Net		N/A	\$ 1,732	\$ 1,732														\$ 1,485	\$ 247	
	Building Department - .Net		N/A	\$ 2,076	\$ 2,076								\$ 2,076				\$ 2,076				
	Delinquent Personal - .Net		N/A	\$ 434	\$ 434					\$ 434							\$ 434				
	Cemetery Management - .Net		N/A	\$ 741	\$ 741									\$ 741			\$ 741				
	General Ledger - .Net		N/A	\$ 1,527	\$ 1,527						\$ 218	\$ 218	\$ 218		\$ 218		\$ 873	\$ 218	\$ 218	\$ 218	
	Accounts Payable - .Net		N/A	\$ 1,289	\$ 1,289						\$ 184	\$ 184	\$ 184		\$ 184		\$ 737	\$ 184	\$ 184	\$ 184	
	Cash Receipting - .Net		N/A	\$ 1,289	\$ 1,289						\$ 184	\$ 184	\$ 184		\$ 184		\$ 737	\$ 184	\$ 184	\$ 184	
	Payroll - .Net		N/A	\$ 1,832	\$ 1,832						\$ 262	\$ 262	\$ 262		\$ 262		\$ 1,047	\$ 262	\$ 262	\$ 262	
	Timesheets - .Net		N/A	\$ 991	\$ 991						\$ 142	\$ 142	\$ 142		\$ 142		\$ 566	\$ 142	\$ 142	\$ 142	
	Fixed Assets - .Net		N/A	\$ 1,270	\$ 1,270						\$ 181	\$ 181	\$ 181		\$ 181		\$ 726	\$ 181	\$ 181	\$ 181	
	Business Licensing - .Net		N/A	\$ 1,230	\$ 1,230						\$ 176	\$ 176	\$ 176		\$ 176		\$ 703	\$ 176	\$ 176	\$ 176	
	Property Data Records (Web)		N/A	N/C - Billed direct to customers at time of use																	
	Principal Residence Exemption (PRE)		N/A	N/C - Covered by Ottawa County																	
	ITEM TOTAL:				\$ 20,359	\$ -	\$ -	\$ -	\$ -	\$ 434	\$ 1,984	\$ 4,265	\$ 3,611	\$ 741	\$ 1,984	\$ -	\$ 13,020	\$ 1,984	\$ 3,469	\$ 1,885	
Ottawa County																					
	Ottawa County GIS - Shane 616.738.4600		Ottawa County - Maintenance/Aerial costs	1	\$ 4,400	\$ 4,400					\$ 733	\$ 733	\$ 733				\$ 2,200	\$ 733	\$ 733	\$ 733	
	ITEM TOTAL:				\$ 4,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 733	\$ 733	\$ 733	\$ -	\$ -	\$ -	\$ 2,200	\$ 733	\$ 733	\$ 733	
Rehmann Technology																					
	Cisco - Network Switches		Cisco 3850-24P-L (2)	1	\$ 2,100	\$ 2,100	\$ 147	\$ 37	\$ 147	\$ 37	\$ 184	\$ 184	\$ 258		\$ 221	\$ 74	\$ 1,289	\$ 295	\$ 442	\$ 74	
	Cisco - Network Switches		Cisco C3850-24XU-L (1)	1	\$ 1,626	\$ 1,626	\$ 114	\$ 29	\$ 114	\$ 29	\$ 143	\$ 143	\$ 200		\$ 171	\$ 57	\$ 998	\$ 228	\$ 342	\$ 57	
	Veeam		Veeam Backup & Replication Universal License	1	\$ 14,000	\$ 14,000	\$ 982	\$ 246	\$ 982	\$ 246	\$ 1,228	\$ 1,228	\$ 1,719		\$ 1,474	\$ 491	\$ 8,596	\$ 1,965	\$ 2,947	\$ 491	
	Webroot		End Point Protection (2-year renewal)	55	\$ 23	\$ 1,265	\$ 89	\$ 22	\$ 89	\$ 22	\$ 111	\$ 111	\$ 155		\$ 133	\$ 44	\$ 777	\$ 178	\$ 266	\$ 44	
	VMWare		VMWare Midsize Kit (3-year renewal)	6	\$ 3,200	\$ 19,200	\$ 1,347	\$ 337	\$ 1,347	\$ 337	\$ 1,684	\$ 1,684	\$ 2,358		\$ 2,021	\$ 674	\$ 11,789	\$ 2,695	\$ 4,042	\$ 674	
	VMWare		Host 4 Renewal	1	\$ 2,500	\$ 2,500	\$ 175	\$ 44	\$ 175	\$ 44	\$ 219	\$ 219	\$ 307		\$ 263	\$ 88	\$ 1,535	\$ 351	\$ 526	\$ 88	
	Watchguard		HA Cluster - Firewall Software Renewal	1	\$ 7,500.00	\$ 7,500.00	\$ 526	\$ 132	\$ 526	\$ 132	\$ 658	\$ 658	\$ 921		\$ 789	\$ 263	\$ 4,605	\$ 1,053	\$ 1,579	\$ 263	
	Microsoft Inc.		Monthly Subscription (See attached SaaS User List)	12	\$ 1,809	\$ 21,708	\$ 1,523	\$ 381	\$ 1,523	\$ 381	\$ 1,904	\$ 1,904	\$ 2,666		\$ 2,285	\$ 762	\$ 13,329	\$ 3,047	\$ 4,570	\$ 762	
	Adobe Systems		Annual Subscription (SaaS)	1	\$ 4,910	\$ 4,910	\$ 345	\$ 86	\$ 345	\$ 86	\$ 431	\$ 431	\$ 603		\$ 517	\$ 172	\$ 3,015	\$ 689	\$ 1,034	\$ 172	
	Netwrix		Netwrix Auditor	1	\$ 3,000	\$ 3,000	\$ 211	\$ 53	\$ 211	\$ 53	\$ 263	\$ 263	\$ 368		\$ 316	\$ 105	\$ 1,842	\$ 421	\$ 632	\$ 105	
	Dell Server Support		ExaGrid Support Renewal - AVTA194102596 (Admin Office)	1	\$ 2,982	\$ 2,982	\$ 209	\$ 52	\$ 209	\$ 52	\$ 262	\$ 262	\$ 366		\$ 314	\$ 105	\$ 1,831	\$ 419	\$ 628	\$ 105	
	Dell Servers Maintenance		ExaGrid EX10000E	1	\$ 3,200	\$ 3,200	\$ 225	\$ 56	\$ 225	\$ 56	\$ 281	\$ 281	\$ 393		\$ 337	\$ 112	\$ 1,965	\$ 449	\$ 674	\$ 112	
	Dell Servers Maintenance		ExaGrid EX10	1	\$ 2,000	\$ 2,000	\$ 140	\$ 35	\$ 140	\$ 35	\$ 175	\$ 175	\$ 246		\$ 211	\$ 70	\$ 1,228	\$ 281	\$ 421	\$ 70	
	Framework Agreement		MSP - Managed Framework IT Support	12	\$ 7,000	\$ 84,000	\$ 5,895	\$ 1,474	\$ 5,895	\$ 1,474	\$ 7,368	\$ 7,368	\$ 10,316		\$ 8,842	\$ 2,947	\$ 51,579	\$ 11,789	\$ 17,684	\$ 2,947	
	KnowBe4		Managed User Awareness Training - KnowBe4	1	\$ 1,600	\$ 1,600	\$ 112	\$ 28	\$ 112	\$ 28	\$ 140	\$ 140	\$ 196		\$ 168	\$ 56	\$ 982	\$ 225	\$ 337	\$ 56	
	DUO MFA		Managed Multi Factor Authentication (60 Users)	1	\$ 3,600	\$ 3,600	\$ 253	\$ 63	\$ 253	\$ 63	\$ 316	\$ 316	\$ 442		\$ 379	\$ 126	\$ 2,211	\$ 505	\$ 758	\$ 126	
	Endpoint Detection and Response (EDR)		End Point Protection	12	\$ 880	\$ 10,560	\$ 741	\$ 185	\$ 741	\$ 185	\$ 926	\$ 926	\$ 1,297		\$ 1,112	\$ 371	\$ 6,484	\$ 1,482	\$ 2,223	\$ 371	
	Sentinel One		MSSP - CyberResponsive, KnowBe4 User Awareness	1	\$ 14,362	\$ 14,362	\$ 1,008	\$ 252	\$ 1,008	\$ 252	\$ 1,260	\$ 1,260	\$ 1,764		\$ 1,512	\$ 504	\$ 8,819	\$ 2,016	\$ 3,023	\$ 504	
	Global Data Vault for Cloud Backup		Dell Global Data Vault	12	\$ 740	\$ 8,880	\$ 623	\$ 156	\$ 623	\$ 156	\$ 779	\$ 779	\$ 1,091		\$ 935	\$ 312	\$ 5,453	\$ 1,246	\$ 1,869	\$ 312	
	SQL Server Renewal		SQL Server Support Renewal	1	\$ 6,950	\$ 6,950	\$ 488	\$ 122	\$ 488	\$ 122	\$ 610	\$ 610	\$ 854		\$ 732	\$ 244	\$ 4,268	\$ 975	\$ 1,463	\$ 244	
	Ruckus		Wireless Access Point - System Support	1	\$ 2,400	\$ 2,400	\$ 168	\$ 42	\$ 168	\$ 42	\$ 211	\$ 211	\$ 295		\$ 253	\$ 84	\$ 1,474	\$ 337	\$ 505	\$ 84	
	SSL Certificates		ght.org and ghtmi.gov	1	\$ 1,800	\$ 1,800	\$ 126	\$ 32	\$ 126	\$ 32	\$ 158	\$ 158	\$ 221		\$ 189	\$ 63	\$ 1,105	\$ 253	\$ 379	\$ 63	
	Barracuda Cloud to Cloud Backup		Backup of Office 365 Products 3-Year Renewal	1	\$ 4,000	\$ 4,000	\$ 281	\$ 70	\$ 281	\$ 70	\$ 351	\$ 351	\$ 491		\$ 421	\$ 140	\$ 2,456	\$ 561	\$ 842	\$ 140	
	Veeam Upgrade to Version 8		Version 7 to 8 Update	1	\$ 3,500	\$ 3,500	\$ 246	\$ 61	\$ 246	\$ 61	\$ 307	\$ 307	\$ 430		\$ 368	\$ 123	\$ 2,149	\$ 491	\$ 737	\$ 123	
	Cloud Services Assessment		Assessment to evaluate cloud services in 2026	1	\$ 2,500	\$ 2,500	\$ 175	\$ 44	\$ 175	\$ 44	\$ 219	\$ 219	\$ 307		\$ 263	\$ 88	\$ 1,535	\$ 351	\$ 526	\$ 88	
	Rehmann Technology Billable Hours		Non Framework Agreement Engagements \$220/hr	40	\$ 220	\$ 8,800	\$ 618	\$ 154	\$ 618	\$ 154	\$ 772	\$ 772	\$ 1,081		\$ 926	\$ 309	\$ 5,404	\$ 1,235	\$ 1,853	\$ 309	
	Microsoft Intune		Software Updating Platform	1	\$ 2,640	\$ 2,640	\$ 185	\$ 46	\$ 185	\$ 46	\$ 232	\$ 232	\$ 324		\$ 278	\$ 93	\$ 1,621	\$ 371	\$ 556	\$ 93	
	ITEM TOTAL:				\$ 230,143	\$ 16,150	\$ 4,038	\$ 16,150	\$ 4,038	\$ 20,188	\$ 20,188	\$ 28,263	\$ -	\$ 24,226	\$ 8,075	\$ 141,316	\$ 32,301	\$ 48,451	\$ 8,075		
GHAPS																					
	GHAPS (Rack Space Rental ESC)		Fiber Cable Maintenance	1	\$ 250	\$ 250	\$ 18	\$ 4	\$ 18	\$ 4	\$ 22	\$ 22	\$ 31		\$ 26	\$ 9	\$ 154	\$ 35	\$ 53	\$ 9	
		Cecil Hammond	Rack Space Lease (\$10 per unit/month x 12 units)	12	\$ 120	\$ 1,440	\$ 101	\$ 25	\$ 101	\$ 25	\$ 126	\$ 126	\$ 177		\$ 152	\$ 51	\$ 884	\$ 202	\$ 303	\$ 51	
			Pole rental - Consumers Energy (14 poles)	14	\$ 500	\$ 500	\$ 35	\$ 9	\$ 35	\$ 9	\$ 44	\$ 44	\$ 61		\$ 53	\$ 18	\$ 307	\$ 70	\$ 105	\$ 18	
	ITEM TOTAL:				\$ 2,190	\$ 154	\$ 38	\$ 154	\$ 38	\$ 192	\$ 192	\$ 269	\$ -	\$ 231	\$ 77	\$ 1,345	\$ 307	\$ 461	\$ 77		
ESRI ArcGIS Mapping																					
	ESRI		ArcInfo - Primary Support	1	\$ 3,300	\$ 3,300					\$ 550	\$ 550	\$ 550				\$ 1,650	\$ 550	\$ 550	\$ 550	
		888.377.4575	ArcInfo - Secondary Support	1	\$ 1,320	\$ 1,320					\$ 220	\$ 220	\$ 220				\$ 660	\$ 220	\$ 220	\$ 220	
		Account # 269417	ArcView - Primary Support	1	\$ 770	\$ 770					\$ 128	\$ 128	\$ 128				\$ 385	\$ 128	\$ 128	\$ 128	
			ArcView - Secondary Support	1	\$ 550	\$ 550					\$ 92	\$ 92	\$ 92				\$ 275	\$ 92	\$ 92	\$ 92	
			ArcPublisher	1	\$ 550	\$ 550					\$ 92	\$ 92	\$ 92				\$ 275	\$ 92	\$ 92	\$ 92	
			ArcGIS Spatial Analyst	1	\$ 2,450	\$ 2,450					\$ 408	\$ 408	\$ 408				\$ 1,225	\$ 408	\$ 408	\$ 408	
			ArcGIS Network Analyst	1	\$ 2,450	\$ 2,450					\$ 408	\$ 408	\$ 408				\$ 1,225	\$ 408	\$ 408	\$ 408	
			ArcGIS Online Data Credits	1	\$ 2,000	\$ 2,000					\$ 333	\$ 333	\$ 333				\$ 1,000	\$ 333	\$ 333	\$ 333	
			ArcGIS Online User Account	4	\$ 550	\$ 2,200					\$ 367	\$ 367	\$ 367				\$ 1,100	\$ 367	\$ 367	\$ 367	
	ITEM TOTAL:				\$ 15,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,598	\$ 2,598	\$ 2,598	\$ -	\$ -	\$ -	\$ 7,795	\$ 2,598	\$ 2,598	\$ 2,598	
Midwest Dial Tone																					
	3CX Complete Package (SIP Trunks and Support)		Phone Software and Fully Managed 3CX Server	12	\$																

**INFORMATION TECHNOLOGY EXPENSE
2025**

Vendor	Software	Version	Number Of Units	Yearly Support	Purchase Price	Extended Pricing	Legislative	Supervisor	Clerk	Treasurer	Administration *	Assessing *	Community Development *	Cemetery	Finance *	Parks	General Fund Total	Fire *	Water *	Wastewater																
ConnectWise	Remote Support Agent		1	650		\$ 650	\$	46	11	46	11	57	57	80			399	91	137	23																
Security Penetration Test	Internal Security Breech Testing		1	3,000		\$ 3,000	\$	211	53	211	53	263	263	368		316	1,842	421	632	105																
Canva	Images and Layouts for Social Media Posts		1	130		\$ 130	\$	9	2	9	2	11	11	16		14	80	18	27	5																
NameSilo	Domains to Prevent Impersonation of GHT		1	200		\$ 200	\$	14	4	14	4	18	18	25		21	123	28	42	7																
Matt Schweitzer (FY 2024)	Internal IT hours (250)		1	7,343		\$ 7,343	\$	515	129	515	129	644	644	902		773	4,509	1,031	1,546	258																
ITEM TOTAL:						\$ 28,446	\$	1,996	499	1,996	499	2,495	2,495	3,493	\$	2,994	17,467	3,992	5,989	998																
FIRE/RESCUE																																				
Image Trend Elite			1	2,940		\$ 2,940												2,940																		
Locality Media Inc (FirstDue PrePlans)			1	6,400		\$ 6,400												6,400																		
LexiPol (FireRescue1)			1	3,200		\$ 3,200												3,200																		
LexiPol (KMS Policies)			1	8,600		\$ 8,600												8,600																		
Mosyle Business			1	250		\$ 250												250																		
WhenToWork (Scheduling)			1	750		\$ 750												750																		
ITEM TOTAL:						\$ 22,140	\$	-	-	-	-	-	-	-	-	-	-	22,140	-	-																
HR																																				
LocalGovAcademy	Online Training Library		1	2,300		\$ 2,300	\$	161	40	161	40	202	202	282		242	81	1,412	323	484	81															
UCView Media (deborah@ucview.com)	Lobby Sign System		1	300		\$ 300						300						300																		
Net Guard through MI Twp Par Plan	Cyber Insurance		1	3,350		\$ 3,350	\$	235	59	235	59	294	294	411		353	118	2,057	470	705	118															
ITEM TOTAL:						\$ 5,950	\$	396	99	396	99	796	796	694	\$	595	198	3,769	793	1,189	198															
COMMUNITY DEVELOPMENT																																				
Lexis Nexis	Citation Issuing Software		1	938		\$ 938							938					938																		
ITEM TOTAL:						\$ 938	\$	-	-	-	-	-	938	\$	-	-	-	938	-	-	-															
PUBLIC SERVICES																																				
Innovative Maintenance Systems	MyWorld Maintenance - Pro 724.282.3557		2	225		\$ 450						75	75				75	225	75	75																
NO IP DNS Service (Parks)	DNS for Parks Cameras		1	25		\$ 25											25	25																		
Wonderware Central	SCADA Software - Water		1	9,500		\$ 9,500													8,143	1,357																
ReCPro	Park Reservation Scheduling		1	4,900		\$ 4,900										4,900	4,900																			
Kennedy - KSM	SCADA Software - Wastewater		1	9,985		\$ 9,985														9,985																
Data Command Zeus	SCADA Call-out dialer		1	1,000		\$ 1,000													750	250																
HydroSoft	Cross Connection Management Software		1	2,500		\$ 2,500													2,500																	
TKS Security (SHP Camera Support)	SHP Camera Support		4	60		\$ 240										240	240																			
Invensys	AutoRead		1	3,000		\$ 3,000													2,571	429																
T2 Systems	Cloud service at the boat launch (Apr-Oct \$55/mo)		1	420		\$ 420										420	420																			
ITEM TOTAL:						\$ 32,020	\$	-	-	-	-	75	75	-	-	5,660	5,810	75	14,039	12,096																
ASSESSING																																				
Apex	Apex Sketch - Acct #119172 - 210.699.6666		4	265		\$ 1,060						1,060						1,060																		
Pivot Point	Field Assessing Software		1	3,000		\$ 3,000						3,000						3,000																		
ITEM TOTAL:						\$ 4,060	\$	-	-	-	-	4,060	\$	-	-	-	-	4,060	-	-																
SPECIAL PROJECTS																																				
ITEM TOTAL:						\$ -	\$	402,076	\$	20,875	\$	5,219	\$	20,875	\$	5,653	\$	31,710	\$	37,826	\$	44,487	\$	741	\$	33,297	\$	20,898	\$	221,579	\$	69,281	\$	83,465	\$	27,750
Capital Outlay																																				
Replacement of 30 Workstations	Windows 10 End of Support, Unable to upgrade to Windows 11		30	1,500		\$ 45,000	\$	3,158	789	3,158	789	3,947	3,947	5,526		4,737	1,579	27,632	6,316	9,474	1,579															
Ruckus Network Access Point Replacement	Replacement of Campus wide wireless network access points		1	14,000		\$ 14,000	\$	982	246	982	246	1,228	1,228	1,719		1,474	491	8,596	1,965	2,947	491															
ITEM TOTAL:						\$ 59,000	\$	4,140	1,035	4,140	1,035	5,175	5,175	7,246		6,211	2,070	36,228	8,281	12,421	2,070															
Equipment Purchases																																				
iPad for Fieldwork	iPad, Rugged Case and install. (DPW and Fire/Rescue)		2	2,500		\$ 5,000													2,500	2,500																
Wallboard for Camera Viewing in Payoffice	Security Camera Screen for Payoffice		1	5,800		\$ 5,800										5,800	5,800																			
Replace Outdated Admin Security Cameras	4 Cameras in Hallways, Boardroom and Board Room Lobby		1	4,400		\$ 4,400	\$	4,400										4,400																		
Spare Workstations	Four spare workstations		4	1,750		\$ 7,000	\$	491	123	491	123	614	614	860		737	246	4,298	982	1,474	246															
Miscellaneous Items (Keyboard, Battery Backups)	Keyboards, mouse, etc.		1	3,000		\$ 3,000	\$	211	53	211	53	263	263	368		316	105	1,842	421	632	105															
TV Screen for Admin Conference Room	TV, Mount and Install on wall in Admin Conference Room		1	5,000		\$ 5,000	\$	5,000										5,000																		
ITEM TOTAL:						\$ 30,200	\$	10,102	175	702	175	877	877	1,228	\$	6,853	351	21,340	3,904	4,605	351															
COMPUTER SERVICES (Support/License Renewals):							\$ 20,875	\$	5,219	\$	20,875	\$	5,653	\$	31,710	\$	37,826	\$	44,487	\$	741	\$	33,297	\$	20,898	\$	221,579	\$	69,281	\$	83,465	\$	27,750			
CAPITAL OUTLAY (New Hardware/Software Purchases):							\$ 4,140	\$	1,035	\$	4,140	\$	1,035	\$	5,175	\$	5,175	\$	7,246	\$	-	\$	6,211	\$	2,070	\$	36,228	\$	8,281	\$	12,421	\$	2,070			
EQUIPMENT PURCHASES:							\$ 10,102	\$	175	\$	702	\$	175	\$	877	\$	877	\$	1,228	\$	-	\$	6,853	\$	351	\$	21,340	\$	3,904	\$	4,605	\$	351			
TOTALS:							\$ 35,117	\$	6,429	\$	25,717	\$	6,863	\$	37,763	\$	43,879	\$	52,960	\$	741	\$	46,360	\$	23,319	\$	279,148	\$	81,465	\$	100,491	\$	30,171			
Budget Numbers																																				
*** These numbers are rounded for budgeting							Account #804:	\$ 20,880	\$	5,220	\$	20,880	\$	5,660	\$	31,710	\$	37,830	\$	44,490	\$	750	\$	33,300	\$	20,900	\$	221,620	\$	69,290	\$	83,470	\$	27,760		
							Account #970:	\$ 4,150	\$	1,040	\$	4,150	\$	1,040	\$	5,180	\$	5,180	\$	7,250	\$	-	\$	6,220	\$	2,080	\$	36,290	\$	8,290	\$	12,430	\$	2,080		
							Account #976:	\$ 10,110	\$	180	\$	710	\$	180	\$	880	\$	880	\$	1,230	\$	-	\$	6,860	\$	360	\$	21,390	\$	3,910	\$	4,610	\$	360		
TOTALS:							\$ 35,140	\$	6,440	\$	25,740	\$	6,880	\$	37,770	\$	43,890	\$	52,970	\$	750	\$	46,380	\$	23,340	\$	279,300	\$	81,490	\$	100,510	\$	30,200			
Subtotal																	\$ 279,300	\$	81,490	\$	100,510	\$	30,200	\$	491,500											
Reduce fund balance																	\$ 50,000	\$	(28,413)	\$	(6,290)	\$	(10,225)	\$	(3,072)	\$	(50,000)									
Use for Budget																	\$ 250,887	\$	73,200	\$	90,285	\$	27,128	\$	441,500											
																	56.8%	16.6%	20.4%	6.1%	100.0%															

PART-TIME FIRE/RESCUE											
May be Adjusted Annually by the GHT Board During the Budget Process with a COLA											
MFR/EMT Run\Base Pay											
Year of Service				1	2	3	4	5	6		
		2025 Step	2025 Pay	\$21.79	\$22.22	\$22.66	\$23.12	\$23.75	\$24.36		
Brink, Vandervelde		2	\$22.22								
Husler, Philion		2	\$22.22								
Bole, Slabbekoorn, Wilson		3	\$22.66								
Wallish, VanDyk		3	\$22.66								
Williams, Nail		5	\$23.75								
Kirby		6	\$24.36								
Langworthy, Miller		6	\$24.36								
Ratke		6	\$24.36								

PARAMEDIC Run\Base Pay - +1.18 cents/hr											
										Paramedic Pa	1.18
Year of Service		(Add \$1.18)		1	2	3	4	5	6		
				\$22.97	\$23.40	\$23.84	\$24.30	\$24.93	\$25.54		
		2025 Step	2025 Pay								
Follis		6	\$25.54								
Garlanger		6	\$25.54								
Keuning, Maher		6	\$25.54								
Shaw, Shepherd		6	\$25.54								
Headley		5	\$24.93								

CREW LEADER Run\Base Pay											
										Paramedic Pa	1.18
Year of Service				1	2	3	4	5	6		
				\$24.03	\$24.49	\$24.98	\$25.46	\$26.17	\$26.90		
WITH PARAMEDIC LICENSE (Add \$1.18)				\$25.21	\$25.68	\$26.16	\$26.64	\$27.35	\$28.08		
		2025 Step	2025 Pay	2025 w/Para							
Ingersoll		6	\$26.90								
Wolffis - Paramedic		6	\$26.90	\$28.08							
Training Pay - PT Fire/Rescue Staff Hourly rate same as Run/Base Pay											

DPW SUMMER HELP											
Gate Keeper per week + mileage				\$276							
*Per Event Pay				\$30.61							
Laborers & Beach Attendant*											
Year of Service				1	2	3					
				\$ 15.67	\$ 16.87	\$ 18.09					
Two returning laborer*					\$ 16.87						
Three new laborers				\$ 15.67							

Elections Staff										
Election Inspectors				\$17.19						
* Chair/Co-Chair Addt'l Pay - \$25										
* Chair - \$25 Bonus if error free (\$12.50 if Co-chair)										
Elections Clerk / Elections Assistant				\$20.49						

Elected Officials										
Supervisor				\$29,255	+\$600 Internet	\$29,855				
Clerk				\$25,912	+\$600 Internet	\$26,512				
Treasurer				\$24,988	+\$600 Internet	\$25,588				
Trustee (4)				\$5,867	+\$600 Internet	\$6,467				

Committee Compensation										
Planning Commission					\$89.84					
Planning Commission, Chair					\$104.84					
Zoning Board of Appeals					\$74.88					
Zoning Board of Appeals, Chair					\$89.84					
Construction Board of Appeals					\$52.41					
Construction Board of Appeals, Chair					\$67.38					
Dangerous Building Hearing Officer (Zoning board chair pay)					\$89.84	Added 5/24/22				
Board of Review					\$37.03	*minimum payment of \$60 per meeting, per 10/30/18 special board minutes				
Elections Commission					\$52.41					
Parks and Recreation					\$37.44					
Loutit District Library					\$52.41					
North Ottawa Hospital Board					\$52.41					
Ottawa County Planning Commission					\$52.41					
West Michigan Shoreline Regional Development Commission Metropolitan Planning					\$52.41					
Grand Haven Building Authority					\$29.94					
Cemetery Committee					\$29.94					
Communications Committee					\$29.94					
Planning Commission Ordinance Review					\$29.94					
Personnel Committee					\$29.94					
Public Safety Committee					\$29.94					
Public Works and Transportation Committee					\$29.94					
Tax Abatement Review Committee					\$29.94					
Waste Collection and Removal Committee					\$29.94					
Other Board Committees					\$29.94					
Special Joint Regional or Municipal Committees (e.g. Ambulance Service Committee, etc.)					\$52.41					
Regional Economic Development Committee					\$52.41					
Harbor Transit Authority Board					\$52.41					
NORA Board					\$52.41					
DDA Advisory Board					\$52.99					

* The starting position within the wage scales depends upon experience and specific skills.