



**GRAND HAVEN CHARTER TOWNSHIP  
SPECIAL BOARD MEETING AGENDA  
Wednesday, November 16, 2022  
6:00 p.m.**

**SPECIAL MEETING – 6:00 P.M.**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PRESENTATION AND DISCUSSION OF PROPOSED FY2023 BUDGET
- IV. PUBLIC COMMENTS/QUESTIONS
- V. ADJOURNMENT

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.



GRAND HAVEN CHARTER TOWNSHIP

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# SUPERINTENDENT'S MEMO

DATE: November 10, 2022  
TO: Township Board, Department Directors  
FROM: Cargo & Sandoval  
SUBJECT: 2023 Budget

## ***OVERVIEW:***

Pursuant to state law, the Township superintendent must prepare and forward a budget to the full Board for consideration. **A budget work session is scheduled for Wednesday, November 16<sup>th</sup> at 6:00 p.m.**

The Truth-in-Taxation hearing was held on Monday, September 12<sup>th</sup>. The public hearing on the Special Assessments was held on Monday, November 14<sup>th</sup>. The public hearing for the FY 2023 budget is scheduled for **Monday, November 28<sup>th</sup> at 7:00 p.m.**

In addition to this cover memorandum, please find the following:

1. The 2023 Summary of Revenues/Expenditures spreadsheet. (*This is one of the most important budget documents providing a one-page overview of revenues and expenditures and projecting the fund balance or cash reserves of each of the eleven funds. All the Township's Funds are "balanced" inasmuch as they are projected to maintain healthy fund balances or cash reserves at the end of FY2023.*)
2. The 2023 Budget Worksheet, which provides line-item detail and comparison with the previous two years
3. The 2023 Estimated Tax Revenue spreadsheet
4. The Administrative Fees and Overhead spreadsheet
5. The Sewer System Usage spreadsheet
6. The Water System Usage spreadsheet
7. The Proposed 2023 Township Wage Scale used in the FY2023 Budget

## **2023 BUDGET SUMMARY:**

The Township's FY2023 budget – which begins on January 1<sup>st</sup> – is **unusual** because four of the FY2022 park projects (*i.e., Pottawattomie Park waterfront project, Schmidt Heritage Park project, Hofma Park and Preserve MNRTF project, and the Groesbeck MNRTF land acquisition project*) will be carried forward and completed in FY2023. In addition, because the construction cost of these projects were estimated prior to the COVID-19 pandemic, all of the projects will cost substantially more due to either construction costs and/or change orders that were deemed necessary. The additional costs will be covered by the General Fund.

Further, FY2023 is **unusual** because there will be few new capital projects but a significant amount of construction planning for FY2024 capital projects. Specifically, the Township will be completing construction documents for:

1. A third transmission main through the City of Grand Haven with a construction cost estimate of \$6+ million (*which, due to supply chain issues, will likely require a budget amendment during FY2023 for the early order of the water main and related appurtenances*);
2. A new Fire/Rescue station, assuming voter approval of the May bond election, with a construction cost estimate of \$10+ million; and,
3. A DDA water main extension project with a construction cost estimate of \$3.2+ million. (*A portion of this project is outside of the DDA boundaries and will be assigned to the Water Fund.*)

Although expenditures exceed revenues, the FY2023 budget is “balanced” inasmuch as the difference is taken from the existing fund balances, cash reserves and/or bond revenues for these planned capital improvement projects. Moreover, the budget is balanced since the fund balances or cash reserves will remain positive in each of the funds – totaling about **\$13.09 million at the end of FY2023**.

It is important to remember that although GHT adopts a single budget resolution each year, the total budget (*i.e., about \$17.44 million*) discussed in this overview is actually fourteen (14) separate budgets ... one for each of the Township's funds. With few exceptions, monies from one fund cannot be transferred to other funds, unless there is a specific service received.

It is also noted that most of funds and accounts are referenced as a “continuation budget”. This means that the activities previously approved by the Board are being maintained and the cost for these services are substantially similar.

The remainder of this cover memorandum will briefly review each of these fourteen (14) separate budgets.

### **1 - General Fund:**

**The General Fund budget will have revenues of \$4.65 million and expenditures of \$5.13 million. The General fund's fund balance will be an estimated \$2.83 million on December**

31<sup>st</sup> of 2023. This undesignated fund balance equates to about a seven-month surplus, which is considered very healthy and above↑ the minimum \$1.6 million fund balance instituted by the Township Board.

Property tax revenues raised from the 1.0221 allocated millage will be about \$910k, which is an increase of about \$60k over previous.

The Taxable Value (TV) of the Township has increased↑ by about 6.4% or about \$58 million to the current estimate of about \$965 million. (*The SEV for the Township exceeds \$1.24 billion.*) About \$30 million (or 52%) of this \$58 million increase is related to the inflation factor imposed by the State of Michigan, which leaves about \$28 million (or 48%) related to other factors – such as new construction, additions, or “uncapping”. (*Remember that the property tax monies are collected in December of 2022 for the 2023 Fiscal Year are based upon 2021 Assessments.*)

It should be noted that most Personal Property Tax revenues (*or PPT*) are virtually eliminated. However, this only has a minor impact on the General Fund. The impact of the PPT legislation has a greater impact on the DDA Fund; but, the State of Michigan is expected to reimburse the Township for this revenue loss in the amount of about **\$164k** for FY 2023.

Revenues associated with construction are expected to remain steady with permit revenues estimated at **\$426k**. New housing starts are expected to decline because of high interest rates.

The State Shared Revenues are estimated at **\$1.92 million**, which is about a 21% decline↓ over FY2022. (*Recall that FY2022 included “catch-up” monies related to the 2020 Census.*) This total includes about \$1.86 million for the constitutional portion of revenue sharing (*i.e., related to the State Sales Tax*) and about \$60k from the statutory portion (*i.e., the so-called “City, Village, and Township Revenue Sharing” or CVTRS program*).

To qualify for the CVTRS monies, the Township must meet all the requirements of 2016 PA 268 (*e.g., complete a F-65 Citizen’s Guide, maintain on-line Performance Dashboard, Debt Service Report, Projected Budget Report, signed certification form, etc.*). However, it is noted that, unlike the Constitutional portion of the State Shared Revenues, these CVTRS monies can be eliminated by the State Legislature (*i.e., “what the state giveth, the state can taketh away”*). For example, the Township did not receive any CVTRS monies for FY 2016.

The General Fund revenues include “Administrative & Supervision Fees” of about **\$465k** paid from other Funds to cover the cost of services provided by the Finance and Administrative departments. (*See the “2023 Administrative Fees and Overhead” spreadsheet.*)

An overview of the General Fund Accounts includes the following:

- 1) The Legislative Account is a continuation budget. However, expenditures are about \$7k more↑ than previous mostly due to increases for liability insurance. This account contains monies for the following activities or projects:
  - a. \$37k to support economic development activities through the Chamber of

Commerce per the current contract

- b. \$ 8k for July 4<sup>th</sup> fireworks
  - c. \$ 3k for the Coast Guard Heroes and Legends Dinner
  - d. \$ 7k for annual Michigan Townships Association dues
  - e. \$ 3k for holiday lighting
  - f. \$ 2k for conferences and seminars
  - g. \$ 1k for an Employee Recognition Lunch
  - h. \$ 9k for an Appreciation Dinner for committee members and staff
- 2) The Supervisor Account is a continuation budget with any increase a result of inflation related labor cost increases.
  - 3) The Administrative Account is a continuation budget with any increase a result of inflation related labor cost increases.
  - 4) The Finance Department is a continuation budget. However, expenditures are about \$36k more↑ than previous, mostly because of inflation related labor costs and the use of a better credit card processing vendor (*i.e.*, “Invoice Cloud” at about \$8k).
  - 5) The Clerk Account is a continuation budget.
  - 6) The Board of Review Account is a continuation budget.
  - 7) The Treasurer Account is a continuation budget.
  - 8) The Assessing Account is a continuation budget.
  - 9) The Elections Account has been budgeted with the understanding that 2023 will have one election – the May school election, which will also have the Township Fire/Rescue bond proposal on the ballot. The Elections account is about \$81k less↓ than FY2022.
  - 10) The Building and Grounds Account expenditures have been reduced↓ by about \$10k over previous. The major capital costs for this account include the following:
    - \$4k to add a security camera to the backyard and fuel area;
    - \$4k to power wash the Administrative building;
    - \$1k to paint the Administrative parking lot lines; and,
    - \$6k to replace landscaping and turf.
  - 11) The Community Development Account is a continuation budget. However, expenditures are about \$40k more↑ than previous mostly because of inflation impacts on liability insurance and labor costs.
  - 12) The Storm Drains Account is funding an estimated \$139k – \$137k for at-large drain maintenance costs and \$2k for the so-called “Orphan Drain” project, which will be completed as time permits.

13) The Road Construction Account is no longer utilized. Rather, the General Fund will transfer \$700k to the Municipal Street Fund to supplement the maintenance monies that this Fund will expend on street maintenance during FY 2023.

*[Because Act 51 monies (i.e., gas and weight taxes) are insufficient for the Ottawa County Road Commission to maintain the county roads, GHT has used General Fund monies to supplement the Road Commission's maintenance activities. Specifically, the following road maintenance activities are allotted to the Township:*

- *all subdivision resurfacing;*
- *all dust control; and,*
- *some gravel road maintenance.]*

14) The Street Lighting Account is a continuation budget with Special Assessment Lighting District (SALD) revenues covering about 95% of the cost. *(Recall that GHT pays for certain intersection lights as opposed to having these lights included in any SALD.)* That said, because of more efficient lights being installed, the expenditure for this account will be reduced by about \$5k.

15) The Waste Collection Account is a continuation budget.

16) The Cemetery Account is a continuation budget; but, is about \$26k higher↑ than previous due to inflationary impacts on labor and about \$10k to replace the cemetery signs.

17) The Planning Commission Account is a continuation budget with no special projects.

18) The Zoning Board of Appeals Account is a continuation budget.

19) The Parks and Recreation Account will increase↑ by about \$154k mostly related to the costs of operating the Schmidt Heritage Park and the hire of a new full-time Public Services employee focused on parks maintenance. For FY 2023, the following maintenance and equipment purchases are noted:

- a. \$40k for a new truck for a new Parks employee scheduled to be hired.
- b. \$30k for three new Parks entrance signs *(i.e., Schmidt Heritage Park, Hofma Preserve, and Hofma Park)*. All signs will be constructed over the winter by Township staff.
- c. \$45k for Toro Grounds Master 7210T4 lawn mower.
- d. \$13k for Toro MDX Yard Cart.
- e. \$15k for Toro Sand Pro 20-402 field dresser.
- f. \$16k for New Rider 1700 Airless line striper.
- g. \$16k for a Toro stand mower.
- h. \$13k for a Standup blower.
- i. \$ 9k for a trail head kiosk at the 168<sup>th</sup> Hofma Preserve entrance.
- j. \$ 8k for trailer.

All other maintenance projects are less expensive; but, listed in the line-item budget.

20) The Appropriations Transfers Account sends:

- a. \$500k for street maintenance activities. *(This is in addition to the \$300k used for the street maintenance from the Municipal Street Fund and the use of about \$200k in cash reserves from the Street Fund.)*
- b. \$120k for pathway maintenance activities in the Pathway Fund. *(This is in addition to the \$373k being used from the Pathway Fund.)*
- c. \$850k for capital projects in the Parks.
- d. \$239k for information technology.
- e. \$ 5k for Retiree Health costs related to retiree health care for certain covered retirees. *(Retiree health care costs have been abolished for all employees – except the full-time union Fire/Rescue staff.)*

### **2 - Municipal Street Fund:**

This Fund accounts for monies related to the .9408 millage approved by the voters in 2011 and renewed in 2021.

**The Municipal Street Fund budget will have revenues of about \$1.35 million and expenditures of about \$1.53 million.** The monies are used for two purposes. First, a portion of the monies (*i.e., an amount equal to 0.60 mills*) are utilized to fund Harbor Transit service in the Township, which is estimated to be about \$531k during FY2023.

Second, a portion of the monies (*i.e., an amount equal to 0.34 mills or about \$306k*) are added to General Fund Transfer monies and utilized for road maintenance work, which is estimated to be about \$1 million during FY 2023, which includes as follows:

- |                           |          |
|---------------------------|----------|
| ✓ Dust Control            | - \$ 37k |
| ✓ Subdivision Resurfacing | - \$963k |

The fund balance of the Municipal Street Fund will be about **\$77k** at the end of FY 2023.

### **3 - Fire Fund:**

The budget for the Fire/Rescue Department reflects the 2014 voter approved millage rate of 1.9 mills, which was renewed in FY2022.

**The Fire/Rescue budget will have revenues of about \$1.74 million and expenditures of about \$1.70 million.** The Fire/Rescue fund balance is projected to be \$723k at the end of FY2023.

The table below is used to annually compare the projected fund balances that were presented to the voters in 2014 to the actual/budgeted fund balance. The Township will be **far above** projections at the end of FY 2023 – about \$534k higher or 281% above projections.

| Fire/Rescue Millage - Projected Fund Balance vs. Actual/Budgeted |                                       |   |  |   |   |  |   |           |   |           |
|--|---------------------------------------|---|--|---|---|--|---|-----------|---|-----------|
| Year   | Original 2014<br>Projected<br>Surplus | Original 2014<br>Projected CIP<br>Costs | Original 2014<br>Projected Fund<br>Balance | Actual (A) /<br>Budgeted (B)<br>CIP Costs | Actual (A) /<br>Budgeted (B)<br>Surplus (Deficit) | Actual (A) /<br>Budgeted (B)<br>Fund Balance |   |           | % Difference<br>Projected vs.<br>Actual |           |
| 2014   |                                       |   | \$93,348                                   |   |   | \$80,423                                     | A |           | -13.85%                                 |           |
| 2015   | \$100,000                             | \$30,000                                | \$163,348                                  | \$24,160                                  | A   | \$78,129                                     | A | \$158,552 | A                                       | -2.94%    |
| 2016   | \$100,000                             | \$31,000                                | \$232,348                                  | \$47,729                                  | A   | \$126,302                                    | A | \$284,854 | A                                       | 22.60%    |
| 2017   | \$100,000                             |   | \$332,348                                  | \$13,775                                  | A   | \$160,815                                    | A | \$445,669 | A                                       | 34.10%    |
| 2018   | \$100,000                             | \$52,700                                | \$387,348                                  | \$69,747                                  | A   | \$137,644                                    | A | \$583,313 | A                                       | 50.59%    |
| 2019   | \$100,000                             |   | \$487,348                                  | \$174,977                                 | A   | \$18,379                                     | A | \$601,692 | A                                       | 23.46%    |
| 2020   | \$100,000                             | \$712,000                               | \$587,348                                  | \$597,970                                 | A   | (\$257,520)                                  | A | \$344,172 | A                                       | -41.40%   |
| 2021   | \$100,000                             | \$139,000                               | \$7,348                                    | \$209,832                                 | B   | \$480,317                                    | B | \$818,711 | B                                       | 11041.96% |
| 2022   | \$100,000                             |   | \$107,348                                  | \$425,400                                 | B   | \$189,590                                    | B | \$674,671 | B                                       | 528.49%   |
| 2023   | \$100,000                             | \$18,000                                | \$189,348                                  | \$48,000                                  |   | \$48,120                                     |   | \$722,791 |   | 281.73%   |
| 2024   | \$100,000                             | \$52,000                                | \$237,348                                  |   |   |  |   |           |   |           |
| 2025   | \$100,000                             |   | \$337,348                                  |   |   |  |   |           |   |           |

The Fire/Rescue budget contains the following highlights:

- a. Purchase four sets of turnout gear at \$21k.
- b. Equipment for the new brush truck \$48k.
- c. \$25k in OPEB costs (*i.e., retiree health care*) for the IAFF union members.
- d. \$73k for Information Technology Services.

It is noted that the 801.000 line item for Legal and Professional Fees has monies budgeted for design costs (*i.e., \$16k*), construction estimates (*i.e., \$11k*), and preliminary bond services for the proposed fire station. Assuming that voters approve the proposed Fire Station bond vote in May, the Fire Fund will be reimbursed from the bond revenues. If the bond is rejected by the voters, these will be unreimbursed “*sunk costs*”.

#### **4 - Police Services SAD Fund:**

This budget accounts for Special Assessment District (SAD) monies (*equal to 0.55 mills*) that are used to provide police services through contracts with the Ottawa County Sheriff’s Department.

**The fund is estimated to have \$565k in revenues and expenditures at \$619k for FY 2023.** (*This fund pays for 3.3 COPS deputies, who supplement the work of the Sheriff’s department in GHT. A portion of the costs for the high school officer is funded by the GHAPS. An additional officer is added for the Summer months*)

It is noted the FY2022 renovation of the restroom (*i.e., \$17k*) carried into FY 2023.

Cash reserves in the Police Services SAD Fund are projected to decrease↓ by about \$54k to about **\$237k** at the end of FY 2023.

### **5 - Downtown Development Authority:**

The Grand Haven Charter Township Downtown Development Authority (DDA) has been expanded and extended. The next step is to amend the original Tax Increment Finance (TIF) and Development Plan.

That said, **the DDA budget has projected revenues of about \$958k with estimated expenditures of \$142k.** The major expenditure will be \$125k for the engineering related to the extension of municipal water, connecting the Grand Rapids US-31/M-45 water meter station with the Hiawatha Drive water meter station.

The DDA Fund fund balance at the end of FY 2023 is projected at **\$3.18 million** – which will allow for significant capital projects in FY2024 in the expanded portion of the DDA district.

### **6 – American Rescue Plan Act (ARPA) Fund**

Of the remaining \$1,514,841 (*plus any earned interest*) of ARPA monies, the funds will be appropriated as follows:

- ✓ 75% (*i.e., about \$1.14 million*) be expended in the Water Fund to offset the cost of the proposed FY 2024 third transmission main and meter station project – which has a total estimated project cost of about \$5.85 million.
- ✓ 25% (*i.e., about \$378k*) be expended as matching monies for the Ottawa County broadband project designed to construct the “middle mile” (*i.e., middle mile is the physical fiber optic infrastructure needed to enable broadband internet connectivity*).

The ARPA monies must be spent or obligated before December 31<sup>st</sup> of 2024. That said, until the ARPA monies are obligated, only the interest monies will appear in the budget.

### **7 & 8 - Debt Funds – Parks Debt Service & Pathways Debt Service:**

The debt funds are a budgeting “no-brainer”. GHT collects the revenues and pays the bonds pursuant to the bonds’ repayment schedules. **The total debt revenue collected will be about \$643k** from these two funds.

Further, **a total of about \$654k in debt payments will be made during 2023** from the Parks Debt Fund and the Pathway Debt Fund.

### **9 – Pathway Fund:**

**The Pathway Fund will collect about \$514k in revenues and incur an estimated \$676k in expenditures.**

The major costs for the Pathway Fund include:

- a. \$90k to replace some retaining walls along 152<sup>nd</sup> Avenue.
- b. \$40k to replace a 2008 Ford F250.

The fund balance of the Pathway Fund will fall to an estimated **\$12k** at the end of FY2023.

### **10 – Parks Construction Fund**

The Parks Construction Fund will have about **\$1.41 million** in revenues – which includes \$546k in grants from the State of Michigan.

Expenditures within this Fund will be about **\$2.95 million**.

The two major capital projects being carried forward include:

- ✓ \$2.20 million – Schmidt Heritage Park Phase I
- ✓ \$670k – Hofma Park Improvements
- ✓ \$ 13k to raze and remove the two (2) structures on the Groesbeck property.

The cash reserves of this Fund are expected to be about \$24k at the end of the fiscal year.

### **11 – Sewer Fund:**

**The Sewer Fund will collect about \$933k in revenues and incur an estimated \$679k in expenditures.** (See the “Yearly Waste Water Totals & Projections” spreadsheet.)

The significant costs within the Sewer Fund budget include the following:

- a. \$255k to process an estimated 112.1 million gallons of wastewater collected
- b. \$102k for administrative overhead
- c. \$ 80k in debt payments
- d. \$ 34k for routine maintenance of the system
- e. \$ 29k for Information Technology Services.

The cash reserves of the Sewer Fund are estimated to increase↑ by about \$254k to a projected **\$1.25 million** at the end of FY 2023.

### **12 - Water Fund:**

**The Water Fund will collect about \$3.25 million in revenues and incur an estimated \$2.89 million in expenditures.** (See the spreadsheet entitled “NOWS/Grand Rapids Water Totals & Projections”.)

The revenues are based on the sale of about 659.4 million gallons of potable water and fifty (50) new residential connections.

The significant costs within the Water fund include the following:

- a. \$814k to purchase about 739 million gallons of water
- b. \$225k to purchase land for the transmission main #3 meter station
- c. \$233k for administrative overhead
- d. \$ 51k for meter purchases

- e. \$ 23k for hydrant purchases
- f. \$ 29k for service line purchases
- g. \$ 51k for contracted services associated with a projected 40 new water connections
- h. \$ 16k for hydrant repair and maintenance
- i. \$ 91k to repair 30 service line breaks (*associated with the plastic service lines still in the system*);
- j. \$ 89k for Information Technology Services, and
- k. \$385k for various debt payments.

The budget resolution will increase↑ fees for water taps in order to cover the higher costs, especially related to contractor costs– specifically the following will be as follows:

- ✓ a ¾" meter with a 1" service line was \$1,900 and will be increased to \$2,600; and,
- ✓ a 1" meter with a 1" service line was \$2,000 and will be increased to \$2,700.

The cash reserves of the Water Fund are projected to increase↑ by about \$357k to an estimated **\$4.48 million**.

### **13 - Information Technology:**

Information Technology (IT) costs for FY 2023 has revenues of **\$432k** – with the following transfers into this Fund:

- General Fund Transfer = \$239k (*or 55.4%*)
- Fire/Rescue Fund Transfer = \$ 72k (*or 16.8%*)
- Sewer Fund Transfer = \$ 30k (*or 6.9%*)
- Water Fund Transfer = \$ 90k (*or 20.9%*)

The expenditures are also **\$431k** for the IT budget and can be divided into the following four major categories:

- Software & License fees = **\$237k** (*about 54.8%*)
- IT professional fees = **\$ 99k** (*about 23.1%*)
- Computer hardware costs = **\$ 17k** (*about 3.9%*)
- Replace UPS (battery backup) = **\$ 12k** (*about 2.8%*)
- Replace 13 Network Switches = **\$ 66k** (*about 15.5%*)

The fund balance will be at about \$39k at the end of the FY2023.

### **14 – Employee Retiree Health Care Trust Fund:**

Other Post-Employment Benefits (OPEB) is an accounting concept created by the Governmental Accounting Standards Board (GASB) that is designed to address expenses that entities may or may not be legally bound to pay but pay as a moral obligation. For GHT, the only OPEB cost is a retiree medical benefits plan that provides health insurance for current retirees and IAFF union members (*i.e., full-time fire fighters*) between the ages of 60 and 65 and a Medicare “filler” insurance program after age 65.

Recall that the Township transferred the OPEB Fund monies into a Trust Fund in 2016 in order that contributions for retiree health care on behalf of current retirees and full-time fire fighters could be counted toward any OPEB liability – which will allow this obligation to be fully funded pursuant to an amortization schedule prepared by Watkins Ross.

**OPEB contributions from the appropriate funds are projected at \$32k while the OPEB costs for 2023 are budgeted at \$29k.** The projected fund balance for this Trust Fund will be about \$198k at the end of the 2023 fiscal year.

**Personnel Costs – Wage Study:**

This final section highlights various aspects of the personnel costs contained in the budget, including the following:

- ☑ The budget applied a **8.0%** cost-of-living allowance on the Wage Scale that was finalized earlier this month.
- ☑ The Township is planning to stay with Blue Care Network’s HMO HSA. Although the HSA contribution is unchanged, this medical insurance will increase↑ by is about 7.04% (*an aggregate under \$25k*).
- ☑ Pursuant to Michigan’s Publicly Funded Health Insurance Contribution Act (*i.e., P.A. 152*), GHT will remain **below**↓ the “hardcap” rule. Because the Township will receive CVTRS monies (*i.e., about \$55k in statutory state shared revenues*) for FY 2023, it is required that GHT stay below the “hardcap” or require employees to pay 20% of health care costs.
- ☑ The employee contribution payments, not including their high deductible amount, for health insurance are as follows:
  - Single - \$ 21.79/month
  - Double - \$ 45.92/month
  - Family - \$ 62.26/month
- ☑ The 2023 premium for the Priority Medicare Individual Plan (*for retirees age 65 and above*) have not been released; but, for budget purposes, remains at \$90 per month.
- ☑ The health care waiver payments for full-time employees will remain at the following levels:
  - Single - \$166.67/month
  - Double - \$333.33/month
  - Family - \$333.33/month
- ☑ The dental care waiver payments for full-time employees will remain at the following levels:
  - Single - \$ 15.94/month
  - Double - \$ 29.56/month
  - Family - \$ 51.24/month
- ☑ Delta Dental insurance premium rates of employees are unchanged. Premium rates are locked in through December of 2023.
- ☑ Vision insurance premium rates are fully funded by employees.
- ☑ Life Insurance premium rates for employees are unchanged. Premium rates are locked in through December of 2023.

- ☑ Short Term Disability premium rates for employees are unchanged. Premium rates are locked in through December of 2023.
- ☑ Long Term Disability premium rates for employees are unchanged. Premium rates are locked in through December of 2023.

That's it ... a brief summary of the proposed **\$17.44** million FY2023 budget.

If you have any questions or comments, please contact me at your convenience.

**2023  
Budget**

Updated 11/9/22

**Summary of Revenues/Expenditures**

| <b>FUNDS</b>                    | <b>Revenues</b>     | <b>Expenditures</b> | <b>Difference</b>  | <b>Projected Fund Balance or Cash Reserves on 12/31/22</b> | <b>Projected Undesignated Fund Balance or Cash Reserves on 12/31/23</b> |
|---------------------------------|---------------------|---------------------|--------------------|--|---|
| <b>General Fund</b>             | \$4,649,990         | \$5,131,350         | (\$481,360)        | \$3,312,727  | \$2,831,367   |
| <b>Municipal Street Fund</b>    | \$1,345,530         | \$1,533,350         | (\$187,820)        | \$264,703  | \$76,883  |
| <b>Fire/Rescue Fund</b>         | \$1,745,390         | \$1,697,270         | \$48,120           | \$674,671  | \$722,791   |
| <b>Police Services SAD</b>      | \$565,090           | \$619,000           | (\$53,910)         | \$291,282  | \$237,372   |
| <b>DDA Fund</b>                 | \$957,880           | \$142,310           | \$815,570          | \$2,368,170  | \$3,183,740   |
| <b>ARPA Fund</b>                | \$2,000             | \$0                 | \$2,000            | \$1,730  | \$3,730   |
| <b>Debt - Parks</b>             | \$339,390           | \$350,450           | (\$11,060)         | \$52,950   | \$41,890  |
| <b>Debt - Pathway</b>           | \$303,490           | \$303,490           | \$0                | \$3  | \$3   |
| <b>Pathway</b>                  | \$513,660           | \$676,240           | (\$162,580)        | \$174,433  | \$11,853  |
| <b>Parks Construction</b>       | \$1,406,700         | \$2,948,200         | (\$1,541,500)      | \$1,553,096  | \$11,596  |
| <b>Sewer Fund</b>               | \$932,860           | \$679,570           | \$253,290          | \$1,001,710  | \$1,255,000   |
| <b>Water Fund</b>               | \$3,251,500         | \$2,894,270         | \$357,230          | \$4,120,112  | \$4,477,342   |
| <b>IT Service Fund</b>          | \$431,890           | \$431,790           | \$100              | \$38,850   | \$38,950  |
| <b>Retiree Health Care Fund</b> | \$31,670            | \$29,300            | \$2,370            | \$195,376  | \$197,746   |
| <b>TOTALS</b>                   | <b>\$16,477,040</b> | <b>\$17,436,590</b> | <b>(\$959,550)</b> | <b>\$14,049,813</b>  | <b>\$13,090,263</b>   |
| <b>Debt Funds - TOTAL</b>       | \$642,880           | \$653,940           | (\$11,060)         |  |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                           | 2021<br>ACTIVITY                    | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT  |   |
|-----------------------------------|-------------------------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|---|---|
| 402.000                           | PROPERTY TAXES - REAL               | 900,460                   | 850,200                           | 842,240                     | 909,910              | Based upon a general operating levy of 1.0221Mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax revenue sheet   |   |
| 412.000                           | PROPERTY TAXES-DELINQT PERS         | 650                       | 500                               | 210                         | 500                  | Based on projected activity   |   |
| 434.000                           | PROPERTY TAXES-TRAILER FEES         | 4,270                     | 4,280                             | 3,950                       | 4,300                | 716 lots x .50 x 12   |   |
| 445.000                           | PROPERTY TAXES-INT & PENALTIES      | 5,570                     | 7,860                             | 7,940                       | 7,000                | Late fees on property taxes, based on previous year's experience.   |   |
| 447.000                           | PROPERTY TAXES-ADMIN FEE            | 279,380                   | 293,890                           | 305,120                     | 311,610              | 1% administrative fee on property taxes collected   |   |
| 451.000                           | SPECIAL ASSESSMENTS - LIGHTS        | 121,410                   | 123,560                           | 123,550                     | 120,300              | Based upon current light districts approved by the Board  |   |
| 452.000                           | SPECIAL ASSESSMENTS - ROADS         | 17,380                    | 15,750                            | 16,350                      | 0                    | None - paid off in 2022   |   |
| 477.000                           | FRANCHISE FEES                      | 238,020                   | 234,700                           | 179,580                     | 224,500              | Charter Communications<br>AT&T<br>Waste Haulers   | 205,000<br>18,000<br>1,500  |
| <b>Justification Items Total:</b> |                                     |                           |                                   |                             |                      | <b>224,500</b>  |   |
| 528.000                           | FEDERAL GRANTS - OTHER              | 0                         | 3,710                             | 3,710                       | 0                    | None anticipated  |   |
| 540.000                           | LIQUOR CONTROL FEES                 | 9,000                     | 8,800                             | 8,870                       | 8,900                | Based upon projected activity   |   |
| 566.300                           | DNR GRANT - POTTAWATTOMIE PARK      | 104,070                   | 30,420                            | 30,420                      | 0                    | Complete in 2022  |   |
| 573.000                           | LOCAL COMMUNITY STABILIZATION SHARE | 0                         | 53,260                            | 53,250                      | 0                    | None anticipated  |   |
| 574.000                           | STATE REVENUE SHARING               | 1,615,100                 | 1,965,190                         | 1,729,830                   | 1,917,460            | Based on current State estimates - Constitutional (As of May 2022)<br>Statutory   | 1,857,240<br>60,220   |
| <b>Justification Items Total:</b> |                                     |                           |                                   |                             |                      | <b>1,917,460</b>  |   |
| 613.000                           | PLANNING/BOARD OF APPEALS FEES      | 6,270                     | 6,000                             | 7,170                       | 6,000                | Estimate of 4 ZBA applications (\$250 fee)<br>Estimate of 10 PC applications (fee range \$150-\$1,000)  | 1,000<br>5,000  |
| <b>Justification Items Total:</b> |                                     |                           |                                   |                             |                      | <b>6,000</b>  |   |
| 613.100                           | CONSTRUCTION BOARD OF APPEALS       | 0                         | 150                               | 0                           | 150                  | Based upon current level of activity  |   |
| 614.000                           | VARIOUS FEES                        | 93,690                    | 60,950                            | 59,910                      | 65,800               | Payment in lieu of taxes from BLP<br>Payment in lieu of taxes from Health Pointe<br>Payment in lieu of taxes from The Village at Rosy Mound<br>Planning Services Contract with Village of Spring Lake<br>Metro ROW fees<br>Peddler's/Dog license fees<br>Land division fees<br>Property information fees<br>Ordinance book revenue<br>Printed material sales<br>NSF Fees (10 @ \$25)<br>Facility rental fees (Bayou Point and other)<br>Duplicate bill fees | 9,200<br>17,600<br>1,700<br>21,600<br>13,500<br>500<br>400<br>50<br>200<br>200<br>250<br>500<br>100 |
| <b>Justification Items Total:</b> |                                     |                           |                                   |                             |                      | <b>65,800</b>   |   |
| 614.600                           | SUMMER TAX COLLECTION FEES          | 18,690                    | 18,810                            | 18,910                      | 19,010               | Paid by the school district at a rate of \$2.75/parcel for an estimated 6,920 parcels   |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT | 2021<br>ACTIVITY                    | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT                       |               |
|---------|-------------------------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|--------------------------------------|---------------|
| 615.000 | CEMETERY GRAVE OPENING FEES         | 34,800                    | 28,000                            | 37,720                      | 35,000               | Based upon current level of activity |               |
| 616.000 | CEMETERY LOT SALES/TRANSFERS        | 42,020                    | 30,000                            | 23,650                      | 22,000               | Based upon current level of activity |               |
| 627.000 | BUILDING PERMIT FEES                | 312,940                   | 270,000                           | 268,380                     | 280,000              | Estimate Based on Projected Activity |               |
| 628.000 | ELECTRICAL PERMIT FEES              | 52,110                    | 48,000                            | 47,070                      | 52,900               | Estimate Based on Projected Activity |               |
| 629.000 | PLUMBING PERMIT FEES                | 31,860                    | 24,000                            | 24,300                      | 30,000               | Estimate Based on Projected Activity |               |
| 630.000 | MECHANICAL PERMIT FEES              | 64,330                    | 56,000                            | 54,540                      | 63,900               | Estimate Based on Projected Activity |               |
| 631.000 | ZONING PERMIT FEES                  | 9,210                     | 8,500                             | 8,740                       | 12,000               | Fences                               | 5,500         |
|         |                                     |                           |                                   |                             |                      | Sheds                                | 4,500         |
|         |                                     |                           |                                   |                             |                      | Other                                | 800           |
|         |                                     |                           |                                   |                             |                      | Signs                                | 1,200         |
|         |                                     |                           |                                   |                             |                      | <b>Justification Items Total:</b>    | <b>12,000</b> |
| 651.000 | BOAT LAUNCH FEES                    | 37,910                    | 33,000                            | 35,440                      | 35,000               | Based on current level of activity   |               |
| 651.500 | PARKS RENTALS                       | 11,480                    | 21,760                            | 15,210                      | 16,000               | Based on current level of activity   |               |
| 657.000 | ORDINANCE VIOLATION FINES           | 750                       | 3,000                             | 3,670                       | 1,000                | Based upon projected activity        |               |
| 665.000 | INTEREST INCOME                     | 16,120                    | 16,210                            | 25,720                      | 26,100               |                                      |               |
| 673.000 | SALE OF FIXED ASSETS                | 0                         | 5,500                             | 5,440                       | 0                    | None anticipated                     |               |
| 674.000 | PRIVATE CONTRIBUTIONS & DONATIONS   | 0                         | 0                                 | 250                         | 250                  |                                      |               |
| 676.000 | REIMBURSEMENTS                      | 2,260                     | 9,500                             | 18,310                      | 5,000                | Insurance claims, etc...             |               |
| 676.500 | REIMBURSEMENTS - EE HEALTH INS CONT | 6,810                     | 10,000                            | 5,190                       | 6,400                | Employee Contribution                |               |
| 680.000 | ADMINISTRATION & SUPERVISION        | 418,200                   | 474,060                           | 434,550                     | 465,000              | See spreadsheet for details          |               |
| 684.000 | MISCELLANEOUS INCOME                | 2,040                     | 7,000                             | 6,510                       | 4,000                | Insurance Dividends                  | 3,000         |
|         |                                     |                           |                                   |                             |                      | Other                                | 1,000         |
|         |                                     |                           |                                   |                             |                      | <b>Justification Items Total:</b>    | <b>4,000</b>  |
| 699.285 | OP TRANSFER IN - ARPA FUND          | 80,310                    | 0                                 | 0                           | 0                    |                                      |               |
|         |                                     | <b>4,537,110</b>          | <b>4,722,560</b>                  | <b>4,405,700</b>            | <b>4,649,990</b>     |                                      |               |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 101 LEGISLATIVE  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|-----------------|
| 702.000 SALARIES                       | 18,530           | 20,510                    | 17,090                            | 22,810                      | Wage Established for four board members @ \$5,536/Trustee<br>Allocation of Information Technology Wages | 22,150<br>660   |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>22,810</b>   |
| 707.000 COMM MEETING & CONF PAY        | 1,030            | 1,800                     | 1,250                             | 1,200                       | Committee meetings  |                 |
| 708.000 INTERNET                       | 2,400            | 2,400                     | 2,000                             | 2,400                       | \$50 per month per trustee  |                 |
| 715.000 FICA                           | 1,680            | 1,890                     | 1,560                             | 2,020                       | Based upon 7.65% of all compensation (salary, committee pay, internet)                                  |                 |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM    | 170              | 240                       | 170                               | 200                         | 4 @ \$20 each plus \$100 admin fee  |                 |
| 721.000 WORKERS COMP INSURANCE         | 350              | 820                       | 680                               | 1,020                       | Based on current rates  |                 |
| 727.000 OFFICE SUPPLIES & POSTAGE      | 5,100            | 4,000                     | 4,340                             | 4,200                       | Copies  | 1,500           |
|  |                  |                           |                                   |                             | General postage   | 1,700           |
|  |                  |                           |                                   |                             | Supplies  | 1,000           |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>4,200</b>    |
| 801.000 LEGAL AND PROFESSIONAL FEES    | 46,180           | 44,000                    | 31,400                            | 45,500                      | Fees paid to Dickinson & Wright<br>Watkins Ross - OPEB rollforward valuation                            | 44,000<br>1,500 |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>45,500</b>   |
| 802.000 CONFERENCES, DUES, SUB'S       | 8,110            | 9,700                     | 8,800                             | 9,700                       | Annual MTA dues   | 6,700           |
|  |                  |                           |                                   |                             | Miscellaneous   | 500             |
|  |                  |                           |                                   |                             | Mileage   | 300             |
|  |                  |                           |                                   |                             | Conferences and seminars  | 1,500           |
|  |                  |                           |                                   |                             | GH Chamber Annual membership  | 700             |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>9,700</b>    |
| 803.000 CONTRACTED SERVICES            | 0                | 300                       | 170                               | 300                         | Shredding contract - Shred Hub  |                 |
| 805.000 AUDIT SERVICES                 | 5,300            | 5,300                     | 5,300                             | 5,420                       | 40% of \$13,550   |                 |
| 826.000 PROPERTY & LIABILITY INSURANCE | 18,680           | 20,890                    | 20,440                            | 26,480                      | Property and Liability Insurance (Effective Nov 1st)  |                 |
| 861.000 TRAVEL & MILEAGE               | 0                | 50                        | 0                                 | 50                          | Based on anticipated level of activity  |                 |
| 880.000 ECONOMIC DEVELOPMENT CONTRACT  | 35,630           | 36,540                    | 34,380                            | 36,540                      | Based upon contract with the Chamber of Commerce  |                 |
| 885.000 COMMUNITY PROMOTION            | 14,450           | 15,700                    | 4,850                             | 14,100                      | July 4th fireworks  | 7,500           |
|  |                  |                           |                                   |                             | Coast Guard Heros and Legends Dinner  | 3,000           |
|  |                  |                           |                                   |                             | Holiday Lighting  | 3,200           |
|  |                  |                           |                                   |                             | Business Recognition Award  | 400             |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>14,100</b>   |
| 900.000 PRINTING & PUBLISHING          | 8,480            | 8,000                     | 7,070                             | 8,000                       | Publishing & Posting  |                 |
| 955.000 HEALTH & SAFETY                | 120              | 120                       | 0                                 | 100                         | Training, materials, videos   |                 |
| 956.000 MISCELLANEOUS EXPENSE          | 7,460            | 14,000                    | 1,840                             | 14,800                      | Newspaper subscriptions, Miscellaneous Needs, etc   | 4,100           |
|  |                  |                           |                                   |                             | Employee Recognition Luncheon (Meal, Certificates, Gifts)   | 1,200           |
|  |                  |                           |                                   |                             | Appreciation Dinner   | 9,500           |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>14,800</b>   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 101 LEGISLATIVE  
Expenditures

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| ACCOUNT | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
|         | <hr/> 173,670    | <hr/> 186,260             | <hr/> 141,340                     | <hr/> 194,840               |                      |                |

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**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 171 SUPERVISOR  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                       | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 702.000 SALARIES                    | 20,110           | 25,560                    | 21,300                            | 27,780                      | Wage established at \$27,603               | 27,610         |
|                                     |                  |                           |                                   |                             | Allocation of Information Technology Wages | 170            |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>          | <b>27,780</b>  |
| 707.000 COMM MEETING & CONF PAY     | 270              | 300                       | 160                               | 300                         |  |                |
| 708.000 INTERNET                    | 600              | 600                       | 500                               | 600                         | \$50 per month                             |                |
| 715.000 FICA                        | 1,610            | 2,030                     | 1,680                             | 2,200                       | 7.65% of total compensation                |                |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 20               | 40                        | 20                                | 20                          | 1 employee @ \$20                          |                |
| 721.000 WORKERS COMP INSURANCE      | 130              | 280                       | 230                               | 240                         | Based on current rates                     |                |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 40               | 100                       | 0                                 | 100                         |  |                |
|                                     | <b>22,780</b>    | <b>28,910</b>             | <b>23,890</b>                     | <b>31,240</b>               |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 172 ADMIN,MGR,SUPERINTENDENT,CONTROLL  
Expenditures

| ACCOUNT                              | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|--------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 701.000 MANAGERS SALARY              | 124,070          | 130,460                   | 108,340                           | 145,590                     | Annual salary - \$145,589  |                |
| 702.000 SALARIES                     | 157,580          | 140,530                   | 121,620                           | 182,360                     | Assistant Manager/HR Director - Salary of \$103,851 + Insurance opt out of \$2,191 and cell phone stipend of \$600 | 106,650        |
|                                      |                  |                           |                                   |                             | Administrative Assistant - 1040 hrs @ \$27.64/hr (1040 hours to Comm. Development)                                 | 28,750         |
|                                      |                  |                           |                                   |                             | Administrative Assistant - 1456hrs @ \$30.48/hr (104 hrs - Clerk duties, 520 hrs - Election duties)                | 44,380         |
|                                      |                  |                           |                                   |                             | Overtime - 20 Hrs Ea   | 1,750          |
|                                      |                  |                           |                                   |                             | Allocation of Information Technology Wages   | 830            |
|                                      |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>182,360</b> |
| 715.000 FICA                         | 22,090           | 20,730                    | 18,420                            | 25,090                      | 7.65% of salaries and wages  |                |
| 716.000 MEDICAL CARE & PHYSICALS     | 0                | 100                       | 100                               | 100                         |  |                |
| 718.000 PENSION                      | 32,770           | 32,170                    | 23,720                            | 38,240                      | 10% of wages and salaries, excluding sick leave reimbursement & overtime   | 17,850         |
|                                      |                  |                           |                                   |                             | 14% of wages and salaries for Manager  | 20,390         |
|                                      |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>38,240</b>  |
| 719.000 HEALTH INSURANCE             | 54,670           | 50,630                    | 36,620                            | 34,100                      | Blue Care Network - Includes HSA Deposit   |                |
| 719.100 DENTAL INSURANCE             | 3,500            | 3,190                     | 1,840                             | 1,420                       | Delta Dental - 0% increase   |                |
| 719.200 DISABILITY INSURANCE         | 2,190            | 2,710                     | 2,020                             | 2,910                       | Short and Long term - 0% increase  |                |
| 719.300 LIFE INSURANCE               | 480              | 240                       | 500                               | 270                         | \$30,000 for Adminstrative Assistants, \$100,000 Manager and Assistant Manager                                     |                |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM  | 60               | 100                       | 60                                | 80                          | 4 Employees @ \$20   |                |
| 721.000 WORKERS COMP INSURANCE       | 660              | 1,070                     | 800                               | 900                         | Based on current rates   |                |
| 727.000 OFFICE SUPPLIES & POSTAGE    | 2,430            | 3,000                     | 2,900                             | 3,000                       | Based upon current activity  |                |
| 802.000 CONFERENCES, DUES, SUB'S     | 3,310            | 11,500                    | 3,160                             | 6,410                       | ICMA dues  | 1,500          |
|                                      |                  |                           |                                   |                             | MLGMA Dues (Cargo and Sherwood)  | 450            |
|                                      |                  |                           |                                   |                             | Books, Publications  | 200            |
|                                      |                  |                           |                                   |                             | Training for Admin Assts   | 500            |
|                                      |                  |                           |                                   |                             | SHRM Dues plus Local Chapter   | 510            |
|                                      |                  |                           |                                   |                             | SHRM Conference & Training   | 1,600          |
|                                      |                  |                           |                                   |                             | MMA Conference and MERS Conference   | 900            |
|                                      |                  |                           |                                   |                             | MTA Conference   | 750            |
|                                      |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>6,410</b>   |
| 861.000 TRAVEL & MILEAGE             | 250              | 150                       | 340                               | 250                         | Mileage to Classes/Misc  |                |
| 862.000 VEHICLE MAINTENANCE & REPAIR | 0                | 500                       | 270                               | 500                         | General vehicle maintenance and tires  |                |
| 900.000 PRINTING & PUBLISHING        | 3,150            | 2,000                     | 890                               | 1,600                       |  |                |
| 936.000 EQUIPMENT MAINTENANCE        | 0                | 100                       | 0                                 | 100                         | Repair of printers and other office machines   |                |
| 956.000 MISCELLANEOUS EXPENSE        | 900              | 750                       | 410                               | 500                         | Based on prior years activity  |                |
| 965.000 EQUIPMENT PURCHASES          | 1,200            | 2,130                     | 2,340                             | 1,000                       | Miscellaneous small equipment  |                |
| 971.000 CAPTIAL OUTLAY               | 0                | 21,690                    | 21,690                            | 0                           | None anticipated   |                |
|                                      | <b>409,310</b>   | <b>423,750</b>            | <b>346,040</b>                    | <b>444,420</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 191 FINANCE  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 702.000 SALARIES                    | 183,220          | 206,030                   | 171,180                           | 230,630                     | Finance Director - salary of \$100,975 plus ins opt out of \$4,000 and cell phone stipend of \$600 | 105,580        |
|                                     |                  |                           |                                   |                             | Finance Clerk - \$29.49/hr   | 61,340         |
|                                     |                  |                           |                                   |                             | Accounting Assistant - \$27.64/hr plus health & dental ins opt out of \$4,355                      | 61,850         |
|                                     |                  |                           |                                   |                             | Overtime (10 hours each)   | 860            |
|                                     |                  |                           |                                   |                             | Allocation of Information Technology Wages   | 1,000          |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>230,630</b> |
| 715.000 FICA                        | 14,210           | 15,760                    | 13,070                            | 17,650                      | 7.65% of salaries and wages  |                |
| 716.000 MEDICAL CARE & PHYSICALS    | 0                | 100                       | 0                                 | 100                         |  |                |
| 718.000 PENSION                     | 17,390           | 19,690                    | 16,640                            | 22,150                      | 10% of wages and salaries (Excluding overtime & insurance opt out)                                 |                |
| 719.000 HEALTH INSURANCE            | 20,950           | 22,450                    | 20,540                            | 23,310                      | Blue Care Network - Includes HSA deposit   |                |
| 719.100 DENTAL INSURANCE            | 2,670            | 2,670                     | 2,380                             | 2,530                       | Delta Dental - 0% increase   |                |
| 719.200 DISABILITY INSURANCE        | 1,620            | 1,750                     | 1,520                             | 1,750                       | Short and long term - 0% increase  |                |
| 719.300 LIFE INSURANCE              | 250              | 250                       | 230                               | 250                         | \$30,000 coverage for 3 employees  |                |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 50               | 100                       | 50                                | 60                          | 3 FTE's @ \$20   |                |
| 721.000 WORKERS COMP INSURANCE      | 580              | 1,140                     | 790                               | 960                         | Based on current rates   |                |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 2,840            | 3,000                     | 2,520                             | 3,000                       | Based upon current level of activity   |                |
| 801.001 BANK FEES                   | 6,190            | 7,000                     | 4,910                             | 14,500                      | Bank Fees Less Credit Card Rebate  | 5,500          |
|                                     |                  |                           |                                   |                             | Credit Card Processing Fees for Boat Launch Ticket Machine   | 1,200          |
|                                     |                  |                           |                                   |                             | Credit Card Processing Fees for Invoice Cloud  | 7,800          |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>14,500</b>  |
| 802.000 CONFERENCES, DUES, SUB'S    | 610              | 3,570                     | 1,500                             | 3,120                       | Dues for MGFOA and GFOA  | 300            |
|                                     |                  |                           |                                   |                             | GFOA annual update   | 200            |
|                                     |                  |                           |                                   |                             | Books & Publications - Payroll update  | 300            |
|                                     |                  |                           |                                   |                             | Training for Finance Clerk   | 500            |
|                                     |                  |                           |                                   |                             | Training for Acctg Assistant   | 500            |
|                                     |                  |                           |                                   |                             | Payroll class update   | 200            |
|                                     |                  |                           |                                   |                             | Fall MGFOA conference (\$300) & lodging (\$450)  | 750            |
|                                     |                  |                           |                                   |                             | MGFOA spring conference  | 220            |
|                                     |                  |                           |                                   |                             | Per diems  | 100            |
|                                     |                  |                           |                                   |                             | Chamber meetings   | 50             |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>3,120</b>   |
| 803.000 CONTRACTED SERVICES         | 0                | 300                       | 0                                 | 0                           |  |                |
| 861.000 TRAVEL & MILEAGE            | 0                | 200                       | 0                                 | 100                         | Based upon current level of activity   |                |
| 900.000 PRINTING & PUBLISHING       | 0                | 50                        | 0                                 | 50                          |  |                |
| 936.000 EQUIPMENT MAINTENANCE       | 0                | 150                       | 0                                 | 150                         | Repair of printers and other office machines   |                |
| 956.000 MISCELLANEOUS EXPENSE       | 50               | 200                       | 0                                 | 100                         | Miscellaneous accounting expenses  |                |
| 965.000 EQUIPMENT PURCHASES         | 930              | 100                       | 0                                 | 100                         |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 191 FINANCE  
Expenditures

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| ACCOUNT | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
|         | 251,560          | 284,510                   | 235,330                           | 320,510                     |                      |                |

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**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 215 CLERK  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT                            |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|---|
| 702.000 SALARIES                    | 24,110           | 29,980                    | 24,210                            | 33,070                      | Clerk - Wage established at \$24,449<br>Deputy Clerk - 104 hours @ \$30.48/hr<br>Elections Assistant - 208 Hours @ \$19.33/hr (8 hrs bi-weekly)<br>Overtime - 20 hours<br>Allocation of Information Technology Wages   | 24,450<br>3,170<br>4,030<br>920<br>500    |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |  | <b>33,070</b>                             |
| 707.000 COMM MEETING & CONF PAY     | 250              | 300                       | 30                                | 300                         |  |   |
| 708.000 INTERNET                    | 600              | 600                       | 500                               | 600                         | \$50/month   |   |
| 715.000 FICA                        | 1,910            | 2,370                     | 1,890                             | 2,600                       | 7.65% of salaries and wages  |   |
| 718.000 PENSION                     | 50               | 280                       | 90                                | 320                         | 10% of Deputy Clerk's Wages  |   |
| 719.000 HEALTH INSURANCE            | 80               | 650                       | 170                               | 470                         | 5% of Deputy Clerk's Benefits  |   |
| 719.100 DENTAL INSURANCE            | 10               | 50                        | 10                                | 30                          | 5% of Deputy Clerk's Benefits  |   |
| 719.200 DISABILITY INSURANCE        | 0                | 30                        | 10                                | 30                          | 5% of Deputy Clerk's Benefits  |   |
| 719.300 LIFE INSURANCE              | 0                | 10                        | 0                                 | 10                          | 5% of Deputy Clerk's Benefits  |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 20               | 30                        | 20                                | 20                          | One employee   |   |
| 721.000 WORKERS COMP INSURANCE      | 130              | 280                       | 230                               | 240                         | Based on current rates   |   |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 1,430            | 2,220                     | 1,910                             | 2,000                       | New voter ID cards/Master cards, postage for voter ID cards, new voter ID file   |   |
| 802.000 CONFERENCES, DUES, SUB'S    | 280              | 3,200                     | 250                               | 3,200                       | WMRCA Workshops (Clerk & Deputy Clerk) 2 @ \$10 x 2<br>MAMC Annual Conference (Clerk & Deputy Clerk)<br>MTA annual conference<br>Miscellaneous Conferences (Clerk & Deputy Clerk)<br>MAMC Dues (Clerk & Deputy Clerk) \$60 x 2<br>OCCA Dues (Clerk & Deputy Clerk) 6 mtgs @ \$10 x 2 | 40<br>1,500<br>1,200<br>220<br>120<br>120 |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |  | <b>3,200</b>                              |
| 861.000 TRAVEL & MILEAGE            | 0                | 400                       | 140                               | 400                         | Off-site conferences/meetings  |   |
| 956.000 MISCELLANEOUS EXPENSE       | 0                | 50                        | 80                                | 100                         |  |   |
| 965.000 EQUIPMENT PURCHASES         | 0                | 100                       | 0                                 | 0                           | None anticipated   |   |
|                                     | <b>28,870</b>    | <b>40,550</b>             | <b>29,540</b>                     | <b>43,390</b>               |  |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 247 BOARD OF REVIEW  
Expenditures

| ACCOUNT                          | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|----------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 702.000 SALARIES                 | 2,400            | 2,590                     | 1,940                             | 2,600                       | Approximately 80 hours for three members @ \$34.94/hour - minimum of \$60 per meeting<br>(Includes March, July and December Meetings) |                |
| 715.000 FICA                     | 180              | 200                       | 150                               | 240                         | 7.65% of all wages  |                |
| 802.000 CONFERENCES, DUES, SUB'S | 10               | 300                       | 100                               | 500                         | Continuing Ed classes/webinars required credits every 2 years   |                |
|                                  | <b>2,590</b>     | <b>3,090</b>              | <b>2,190</b>                      | <b>3,340</b>                |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 253 TREASURER  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 702.000 SALARIES                    | 22,670           | 29,770                    | 24,790                            | 32,310                      | Treasurer - Wage established @ \$23,577                                    | 23,580         |
|                                     |                  |                           |                                   |                             | Deputy Treasurer - 260 hours @ \$ 32.92                                    | 8,560          |
|                                     |                  |                           |                                   |                             | Allocation of Information Technology Wages                                 | 170            |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>32,310</b>  |
| 707.000 COMM MEETING & CONF PAY     | 570              | 800                       | 80                                | 500                         | Based upon current level of activity                                       |                |
| 708.000 INTERNET                    | 600              | 600                       | 500                               | 600                         | \$50/mo.   |                |
| 715.000 FICA                        | 1,810            | 2,390                     | 1,910                             | 2,570                       | 7.65% of salary  |                |
| 718.000 PENSION                     | 770              | 800                       | 670                               | 860                         | 10% of Deputy Treasurer  |                |
| 719.000 HEALTH INSURANCE            | 1,760            | 2,430                     | 1,440                             | 2,560                       | 12% of Deputy Treasurer benefits   |                |
| 719.100 DENTAL INSURANCE            | 190              | 220                       | 140                               | 210                         | 12% of Deputy Treasurer benefits   |                |
| 719.200 DISABILITY INSURANCE        | 60               | 70                        | 40                                | 70                          | 12% of Deputy Treasurer benefits   |                |
| 719.300 LIFE INSURANCE              | 10               | 10                        | 10                                | 10                          | 12% of Deputy Treasurer benefits   |                |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 20               | 40                        | 20                                | 20                          | 1 employee   |                |
| 721.000 WORKERS COMP INSURANCE      | 120              | 280                       | 230                               | 240                         | Based on current rates   |                |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 6,220            | 5,600                     | 2,930                             | 7,000                       | Postage expenses for tax bills. (Need to go out First class mail)          |                |
| 801.000 LEGAL AND PROFESSIONAL FEES | 390              | 500                       | 0                                 | 200                         |  |                |
| 802.000 CONFERENCES, DUES, SUB'S    | 940              | 2,500                     | 200                               | 1,750                       | MTA and MMTA dues (Deputy Treasurer & Finance Director)                    | 250            |
|                                     |                  |                           |                                   |                             | MMTA Winter Workshop (1 attendee)  | 400            |
|                                     |                  |                           |                                   |                             | MMTA Fall Conference (2 attendees)   | 1,000          |
|                                     |                  |                           |                                   |                             | MTA Training/Webinars  | 100            |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>1,750</b>   |
| 861.000 TRAVEL & MILEAGE            | 0                | 250                       | 0                                 | 250                         | Based on current level of activity   |                |
| 900.000 PRINTING & PUBLISHING       | 3,600            | 3,500                     | 2,410                             | 5,000                       | Printing of summer & winter tax bills & delinquent tax notices and inserts |                |
|                                     | <b>39,730</b>    | <b>49,760</b>             | <b>35,370</b>                     | <b>54,150</b>               |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 257 ASSESSOR/EQUALIZATION DEPARTMENT  
Expenditures

| ACCOUNT                              | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|--------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 702.000 SALARIES                     | 72,720           | 77,880                    | 64,960                            | 88,550                      | Assessor's salary - \$87,111 plus cell phone stipend of \$600           | 87,720         |
|                                      |                  |                           |                                   |                             | Allocation of Information Technology Wages                              | 830            |
| <b>Justification Items Total:</b>    |                  |                           |                                   |                             |   | <b>88,550</b>  |
| 702.400 STAFF SALARIES               | 64,610           | 8,730                     | 8,720                             | 0                           | Changed to contract employee in 2022                                    |                |
| 715.000 FICA                         | 10,020           | 6,630                     | 5,480                             | 6,780                       | 7.65% of wages and salaries   |                |
| 716.000 MEDICAL CARE & PHYSICALS     | 100              | 100                       | 0                                 | 100                         |   |                |
| 718.000 PENSION                      | 13,380           | 7,800                     | 6,700                             | 8,720                       | 10% of full-time salary & wages, excluding insurance opt out & overtime |                |
| 719.000 HEALTH INSURANCE             | 37,870           | 19,760                    | 18,450                            | 17,930                      | Blue Care Network - Includes HSA deposit                                |                |
| 719.100 DENTAL INSURANCE             | 2,470            | 1,630                     | 1,490                             | 1,450                       | Delta Dental - 0% increase  |                |
| 719.200 DISABILITY INSURANCE         | 1,060            | 600                       | 550                               | 490                         | Short and long term - 0% increase                                       |                |
| 719.300 LIFE INSURANCE               | 130              | 110                       | 90                                | 80                          | \$30,000 coverage for 1 full time employees                             |                |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM  | 40               | 80                        | 40                                | 20                          | 1 employee @ \$20   |                |
| 721.000 WORKERS COMP INSURANCE       | 940              | 760                       | 530                               | 600                         | Based on current rates  |                |
| 727.000 OFFICE SUPPLIES & POSTAGE    | 4,430            | 5,500                     | 5,130                             | 6,000                       | Postage for mailing assessment notices, copy costs and other supplies   |                |
| 741.000 UNIFORM EXPENSE              | 0                | 600                       | 510                               | 200                         | Clothing for field work   |                |
| 801.000 LEGAL AND PROFESSIONAL FEES  | 20               | 0                         | 580                               | 6,500                       | Appeals; Wal-Mart, Dollar General, Swan Bravo                           |                |
| 802.000 CONFERENCES, DUES, SUB'S     | 960              | 3,640                     | 1,860                             | 2,900                       | Continuing education classes for renewal of certifications              | 1,000          |
|                                      |                  |                           |                                   |                             | Dues IAAO, MAA, Ottawa County Assessors & Misc associations             | 550            |
|                                      |                  |                           |                                   |                             | State Annual Certification fees - 2 employees @ \$175                   | 350            |
|                                      |                  |                           |                                   |                             | Annual assessor's conference, lodging and meals for 1 employee          | 1,000          |
| <b>Justification Items Total:</b>    |                  |                           |                                   |                             |   | <b>2,900</b>   |
| 803.000 CONTRACTED SERVICES          | 0                | 68,850                    | 39,340                            | 70,000                      | Property Assessment Solutions   |                |
| 861.000 TRAVEL & MILEAGE             | 220              | 400                       | 0                                 | 100                         | Miscellaneous travel expenses when Township vehicle is not available    |                |
| 862.000 VEHICLE MAINTENANCE & REPAIR | 790              | 500                       | 340                               | 750                         | General vehicle maintenance for one van                                 |                |
| 863.000 FUEL EXPENSE                 | 60               | 300                       | 120                               | 300                         | Gasoline costs for one van  |                |
| 900.000 PRINTING & PUBLISHING        | 2,230            | 3,000                     | 2,310                             | 3,000                       | Contract for printing assessing notices & notice insert                 |                |
| 936.000 EQUIPMENT MAINTENANCE        | 0                | 100                       | 0                                 | 100                         | Repairs of printers and other office machines                           |                |
| 956.000 MISCELLANEOUS EXPENSE        | 10               | 100                       | 20                                | 100                         |   |                |
| 965.000 EQUIPMENT PURCHASES          | 200              | 5,520                     | 5,260                             | 250                         | Replacement of broken equipment if needed                               |                |
| 971.000 CAPTIAL OUTLAY               | 0                | 21,690                    | 21,690                            | 0                           | None anticipated  |                |
|                                      | <b>212,260</b>   | <b>234,280</b>            | <b>184,170</b>                    | <b>214,920</b>              |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 262 ELECTIONS  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT                                   |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|--|
| 702.000 SALARIES                       | 16,200           | 95,010                    | 60,940                            | 42,620                      | Deputy Clerk 520 Hrs @ \$30.48/hr<br>Elections Assistants (8hrs/wk + 480 during elections) @ \$19.33/hr<br>Election Inspectors - (\$8,300 May)<br>Deputy Clerk Overtime - 25 hours  | 15,850<br>17,320<br>8,300<br>1,150               |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>42,620</b>                                    |
| 707.000 COMM MEETING & CONF PAY        | 170              | 400                       | 370                               | 100                         | 1 election @ 2 trustees (1 X \$49.45 X 2) + extra mtg for combining precincts   |  |
| 715.000 FICA                           | 710              | 4,340                     | 3,050                             | 2,640                       | 7.65% of compensation (Deputy Clerk and Elections Assistants only)  |  |
| 716.000 MEDICAL CARE & PHYSICALS       | 0                | 100                       | 0                                 | 100                         |   |  |
| 718.000 PENSION                        | 420              | 3,700                     | 1,100                             | 1,590                       | 10% of Deputy clerk's wages, excluding overtime   |  |
| 719.000 HEALTH INSURANCE               | 690              | 8,570                     | 2,020                             | 2,350                       | 25% of Deputy Clerk's Benefits  |  |
| 719.100 DENTAL INSURANCE               | 30               | 610                       | 120                               | 120                         | 25% of Deputy Clerk's Benefits  |  |
| 719.200 DISABILITY INSURANCE           | 30               | 310                       | 130                               | 120                         | 25% of Deputy Clerk's Benefits  |  |
| 719.300 LIFE INSURANCE                 | 10               | 60                        | 20                                | 20                          | 25% of Deputy Clerk's Benefits  |  |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM    | 0                | 30                        | 0                                 | 20                          |   |  |
| 720.000 UNEMPLOYMENT INSURANCE EXPENSE | 0                | 1,380                     | 1,380                             | 500                         | Seasonal Election Workers   |  |
| 721.000 WORKERS COMP INSURANCE         | 100              | 60                        | 40                                | 60                          | Based on current rates  |  |
| 727.000 OFFICE SUPPLIES & POSTAGE      | 5,410            | 19,850                    | 25,140                            | 6,860                       | Postage for AV Ballots (7,000 x \$.57 x election)<br>Election Inspector & Church mailings<br>Plastic covering in case of rain for precincts<br>AV Postcards - thru PSI - (7,000 x \$.02/ea x 1 election)<br>"I voted" stickers/pens (3,000 x \$.01/ea x 1 election)<br>Misc<br>Copies | 3,990<br>100<br>100<br>140<br>30<br>500<br>2,000 |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>6,860</b>                                     |
| 803.000 CONTRACTED SERVICES            | 0                | 1,800                     | 170                               | 800                         | Mark test ballots (1 x \$500)<br>Monthly shredding service - Shred Hub  | 500<br>300                                       |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>800</b>                                       |
| 861.000 TRAVEL & MILEAGE               | 0                | 250                       | 520                               | 250                         | Based on 1 Election   |  |
| 900.000 PRINTING & PUBLISHING          | 3,290            | 4,000                     | 3,780                             | 3,500                       | Election Publishing - 1 Election  |  |
| 936.000 EQUIPMENT MAINTENANCE          | 3,650            | 1,820                     | 0                                 | 1,820                       | Testing and setup for election equipment (amt/yr from 2019-2027 per County)   |  |
| 941.000 BUILDING RENTAL                | 700              | 2,100                     | 1,400                             | 700                         | Hope Reformed Church (1 x \$300)<br>Lakeshore Baptist Church (1 x \$200)<br>Watermark Church (1 x \$200)  | 300<br>200<br>200                                |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>700</b>                                       |
| 956.000 MISCELLANEOUS EXPENSE          | 1,070            | 1,520                     | 2,110                             | 510                         | Election Inspectors lunches, dinner, beverage (400 x 1 election)<br>Cell phone use (\$15 x 7) X 1   | 400<br>110                                       |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>510</b>                                       |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 262 ELECTIONS  
Expenditures

| ACCOUNT                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|-----------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
| 965.000 EQUIPMENT PURCHASES | 0                | 0                         | 4,620                             | 0                           | None anticipated     |                |
|                             | <u>32,480</u>    | <u>145,910</u>            | <u>106,910</u>                    | <u>64,680</u>               |                      |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 265 BUILDING & GROUNDS  
Expenditures

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT   |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|--|
| 702.000 SALARIES                      | 37,360           | 31,370                    | 29,970                            | 42,710                      | Director - Salary of \$107,452 (10%)<br>Assistant Director - Salary of \$95,131 (10%)<br>Coordinator - 104 hrs @ \$32.12/hr (5%)<br>Crew Leader - 208 hrs @ \$34.98/hr (10%)<br>Summer Help - 600 hrs @ \$17.06/hr   | 10,750<br>9,190<br>3,400<br>7,210<br>12,160                              |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>42,710</b>  |
| 715.000 FICA                          | 2,790            | 2,430                     | 2,210                             | 3,330                       | 7.65% of all salaries  |  |
| 718.000 PENSION                       | 3,060            | 2,070                     | 2,370                             | 3,040                       | 10% of salaries for full-time employees, excludes sick leave reimbursement & overtime  |  |
| 719.000 HEALTH INSURANCE              | 2,840            | 5,320                     | 5,470                             | 3,280                       | Blue Care Network, includes HSA deposit  |  |
| 719.100 DENTAL INSURANCE              | 230              | 460                       | 460                               | 350                         | Delta Dental   |  |
| 719.200 DISABILITY INSURANCE          | 230              | 290                       | 270                               | 260                         | Short and long term disability - 0% increase   |  |
| 719.300 LIFE INSURANCE                | 20               | 20                        | 30                                | 30                          | Life insurance   |  |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM   | 20               | 40                        | 20                                | 30                          | 1 full-time employee   |  |
| 721.000 WORKERS COMP INSURANCE        | 940              | 680                       | 610                               | 710                         | Based on current rates   |  |
| 727.000 OFFICE SUPPLIES & POSTAGE     | 30               | 100                       | 80                                | 100                         | Office supplies  |  |
| 741.000 UNIFORM EXPENSE               | 0                | 400                       | 0                                 | 400                         | Clothing allowance/replacement for 1 full-time employee  |  |
| 801.000 LEGAL AND PROFESSIONAL FEES   | 0                | 1,000                     | 0                                 | 200                         | Professional services such as legal and consulting   |  |
| 803.000 CONTRACTED SERVICES           | 14,120           | 14,900                    | 11,520                            | 14,900                      | Basic cleaning services<br>Additional cleaning services (additional carpet, spot cleaning, windows, etc.)<br>Republic Services (garbage service & office paper recycle)<br>Pest control  | 9,100<br>1,500<br>3,550<br>750   |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>14,900</b>  |
| 817.000 MISS DIG SERVICES             | 820              | 900                       | 960                               | 1,000                       | Fiber connection   |  |
| 850.000 TELEPHONE EXPENSE             | 6,590            | 8,260                     | 4,430                             | 4,840                       | See telephone/internet worksheet (Includes all general fund expense)   |  |
| 863.000 FUEL EXPENSE                  | 1,300            | 2,000                     | 950                               | 1,500                       | Fuel for plow truck, lawn equipment, etc.  |  |
| 921.000 ELECTRIC                      | 36,730           | 33,700                    | 28,410                            | 33,500                      | Paid to Consumer's Power for electric usage  |  |
| 922.000 GAS                           | 4,260            | 6,300                     | 5,170                             | 6,300                       | Paid to Michigan Gas Utilities for natural gas usage   |  |
| 923.000 WATER EXPENSE                 | 4,780            | 5,600                     | 2,960                             | 5,000                       | Paid to Grand Haven Township for water usage   |  |
| 924.000 WASTEWATER EXPENSE            | 220              | 220                       | 160                               | 220                         | Paid to Grand Haven Township for waste water processing  |  |
| 930.000 MAINTENANCE AND REPAIR OF B&G | 32,280           | 21,570                    | 27,210                            | 35,530                      | Maintenance and repair materials including light bulbs, cleaning supplies, replacement building materials, paint, etc.<br>Heating and electrical contractors for maintenance & misc. work as needed<br>Fertilizer<br>Mat cleaning<br>Landscape replacement<br>Powerwash Admin. building<br>Soil test to determine new fertilizer specs<br>Turf renovation around grounds<br>Paint parking lot lines and directional markings | 13,500<br>6,000<br>500<br>730<br>4,000<br>3,000<br>500<br>2,000<br>1,300 |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 265 BUILDING & GROUNDS  
Expenditures

| ACCOUNT                           | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|-----------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
|                                   |                  |                           |                                   |                             | Add security cameras to back yard and fuel area                    | 4,000          |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>                                  | <b>35,530</b>  |
| 936.000 EQUIPMENT MAINTENANCE     | 4,730            | 7,700                     | 4,050                             | 7,500                       | Postage machine lease & maintenance - \$450/qtr & supplies - \$500 | 2,300          |
|                                   |                  |                           |                                   |                             | Generator maintenance  | 1,200          |
|                                   |                  |                           |                                   |                             | Maintenance of hoist, mowers, forklift and various equipment       | 4,000          |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>                                  | <b>7,500</b>   |
| 936.300 AUTOMOTIVE MAINTENANCE    | 1,430            | 2,000                     | 50                                | 2,000                       | Maintenance of truck   |                |
| 956.000 MISCELLANEOUS EXPENSE     | 0                | 500                       | 270                               | 500                         | Miscellaneous expenditures not covered by other line items         |                |
| 965.000 EQUIPMENT PURCHASES       | 120              | 300                       | 20                                | 300                         | Miscellaneous tools & equipment                                    |                |
| 971.000 CAPTIAL OUTLAY            | 106,890          | 30,070                    | 12,910                            | 0                           | None anticipated   |                |
| 971.250 CAPITAL OUTLY - PROF FEES | 1,830            | 0                         | 0                                 | 0                           | None anticipated   |                |
|                                   | <b>263,620</b>   | <b>178,200</b>            | <b>140,560</b>                    | <b>167,530</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 371 COMMUNITY DEVELOPMENT  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT  |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|--|---|
| 702.000 SALARIES                       | 329,700          | 359,960                   | 289,200                           | 401,360                     | Senior Planner @ \$34.74/hr plus cell phone stipend of \$600<br>Building Official @ \$43.34/hr<br>Building Inspector @ \$40.11/hr<br>Associate Planner @ \$32.18/hr<br>Sick Time Reimbursement (est 80 hrs)<br>Overtime - 160 hrs (20 hrs - Senior Planner; 50 hrs - Official; 20 hrs - Inspector; 50 hrs - Assoc Planner; 20 hrs - Admin Asst)<br>Ordinance Enforcement Officer - 1508 hrs @ \$30.48/hr<br>Community Development Admin Asst - 1040 @ \$27.64/hr<br>Allocation of Information Technology Wages | 72,860<br>90,150<br>83,430<br>66,930<br>3,470<br>8,480<br>45,960<br>28,750<br>1,330 |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |  | <b>401,360</b>  |
| 707.000 COMM MEETING & CONF PAY        | 0                | 250                       | 0                                 | 270                         | Construction Board of Appeals (1 mtg: Chair @ \$63.58; 4 Members @ \$49.45 each)   |   |
| 715.000 FICA                           | 24,590           | 27,560                    | 21,430                            | 30,710                      | 7.65% of Total Salaries and Wages (Including Overtime)   |   |
| 716.000 MEDICAL CARE & PHYSICALS       | 100              | 100                       | 0                                 | 100                         | Workplace Health   |   |
| 718.000 PENSION                        | 32,110           | 34,920                    | 25,340                            | 38,750                      | 10% of Salaries & Wages (Excluding Sick Leave Reimbursement and Overtime for FTE's)  |   |
| 719.000 HEALTH INSURANCE               | 48,130           | 62,350                    | 47,080                            | 54,500                      | Blue Care Network - Includes HSA Deposit   |   |
| 719.100 DENTAL INSURANCE               | 4,700            | 5,960                     | 4,190                             | 4,450                       | Delta Dental - 0% increase   |   |
| 719.200 DISABILITY INSURANCE           | 2,700            | 2,810                     | 2,370                             | 2,810                       | Long & Short Term Coverage - 0% increase   |   |
| 719.300 LIFE INSURANCE                 | 370              | 380                       | 340                               | 380                         | \$30,000 per FTE   |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM    | 850              | 200                       | 100                               | 100                         |  |   |
| 721.000 WORKERS COMP INSURANCE         | 1,690            | 1,650                     | 1,380                             | 1,440                       | Based on current rates   |   |
| 727.000 OFFICE SUPPLIES & POSTAGE      | 5,200            | 6,500                     | 5,670                             | 6,000                       | Copies, Office Supplies, Postage, Printer Cartridges, etc.   |   |
| 741.000 UNIFORM EXPENSE                | 290              | 750                       | 40                                | 300                         | Replacement Clothing   |   |
| 801.000 LEGAL AND PROFESSIONAL FEES    | 3,120            | 8,000                     | 10,670                            | 8,000                       | Legal Consultation (Dickinson Wright), Consulting for Planning/Zoning/Bldg/Code Enf  |   |
| 802.000 CONFERENCES, DUES, SUB'S       | 4,220            | 7,850                     | 5,950                             | 6,390                       | Spring & Fall Code Officials Conference (Lodging, Travel, Per Diems)<br>Metro Annual Dues @ \$125 each<br>Metro Mid-Winter Conference @ \$100 each<br>Code Officials Conference of Michigan (COCM) Dues @ \$50 each<br>International Code Council (ICC) Membership Dues<br>APA & MAP Membership Dues (Senior Planner @ \$600; Assoc Planner @ \$350)<br>Planning Michigan Conference x2<br>Misc Planning Conferences/Meetings<br>MCAD Membership Dues (Online Code Book Library)<br>Misc Books                 | 1,500<br>270<br>200<br>100<br>120<br>950<br>1,500<br>500<br>750<br>500              |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |  | <b>6,390</b>  |
| 806.000 ELECTRICAL INSPECTIONS         | 35,050           | 34,560                    | 32,350                            | 38,100                      | About 72% of Projected Fees  |   |
| 807.000 PLUMBING INSPECTIONS           | 21,190           | 17,280                    | 19,990                            | 21,600                      | About 72% of Projected Fees  |   |
| 807.100 MECHANICAL INSPECTIONS         | 43,580           | 40,320                    | 37,840                            | 46,000                      | About 72% of Projected Fees  |   |
| 826.000 PROPERTY & LIABILITY INSURANCE | 920              | 1,090                     | 990                               | 1,390                       | Property and Liability Insurance (Effective Nov 1st)   |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 371 COMMUNITY DEVELOPMENT  
Expenditures

| ACCOUNT                              | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|--------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 861.000 TRAVEL & MILEAGE             | 250              | 700                       | 1,350                             | 750                         | Mileage for Travel with Personal Vehicles (Com Dev & Assess = 7 staff w/ 3 vehicles) | 100            |
|                                      |                  |                           |                                   |                             | Mileage for Travel to/from Spring Lake Village per Contract                          | 650            |
|                                      |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>750</b>     |
| 862.000 VEHICLE MAINTENANCE & REPAIR | 210              | 3,750                     | 210                               | 2,300                       | General Vehicle Maintenance (2017 & 2020 Durgano's)                                  |                |
| 863.000 FUEL EXPENSE                 | 2,030            | 2,800                     | 2,700                             | 3,100                       | Based Upon Current Level of Activity   |                |
| 900.000 PRINTING & PUBLISHING        | 800              | 50                        | 0                                 | 50                          |  |                |
| 956.000 MISCELLANEOUS EXPENSE        | 220              | 500                       | 250                               | 500                         | Miscellaneous Expense  | 200            |
|                                      |                  |                           |                                   |                             | Builders Forum (2)   | 300            |
|                                      |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>500</b>     |
| 965.000 EQUIPMENT PURCHASES          | 390              | 1,500                     | 620                               | 500                         | Miscellaneous Equipment  |                |
|                                      | <b>562,410</b>   | <b>621,790</b>            | <b>510,060</b>                    | <b>669,850</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 445 DRAINS - PUBLIC BENEFIT  
Expenditures

| ACCOUNT                                   | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL              | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|-----------------------------------|----------------|
| 801.000 LEGAL AND PROFESSIONAL FEES       | 0                | 4,000                     | 0                                 | 2,000                       | Orphan drain project              |                |
| 939.000 REPAIRS & MAINT - DRAINS AT LARGE | 0                | 77,630                    | 77,620                            | 137,040                     | Beechtree                         | 63,890         |
|   |                  |                           |                                   |                             | Mercury Drive                     | 28,450         |
|   |                  |                           |                                   |                             | Vincent                           | 8,190          |
|   |                  |                           |                                   |                             | Kolberg                           | 5,180          |
|   |                  |                           |                                   |                             | Schroeder                         | 4,780          |
|   |                  |                           |                                   |                             | VanDoorne                         | 3,650          |
|   |                  |                           |                                   |                             | Little Pigeon                     | 4,130          |
|   |                  |                           |                                   |                             | 9 Smaller Drains                  | 18,770         |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b> | <b>137,040</b> |
|   | <u>0</u>         | <u>81,630</u>             | <u>77,620</u>                     | <u>139,040</u>              |                                   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 446 ROAD CONSTRUCTION  
Expenditures

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| ACCOUNT | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|

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**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 448 STREET LIGHTING  
Expenditures

| ACCOUNT                        | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|--------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 920.000 LIGHT DISTRICTS        | 133,040          | 135,610                   | 102,790                           | 130,210                     | This line item is not totally covered by SAD revenues since the General Fund pays for the lights at major intersections | 129,960        |
|                                |                  |                           |                                   |                             | Shared Street Lights with Robinson Township   | 250            |
|                                |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>130,210</b> |
| 921.000 ELECTRIC               | 710              | 720                       | 650                               | 800                         | School speed signs at Peach Plains & Rosy Mound   |                |
| 930.000 MAINTENANCE AND REPAIR | 0                | 1,500                     | 1,610                             | 1,500                       | Repairs to school speed signs   |                |
|                                | <b>133,750</b>   | <b>137,830</b>            | <b>105,050</b>                    | <b>132,510</b>              |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 528 WASTE COLLECTION  
Expenditures

| ACCOUNT            | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                       | ITEM<br>AMOUNT |
|--------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 831.000 YARD WASTE | 10,600           | 13,700                    | 1,900                             | 14,900                      | Leaf collection contract (Valid thru 2024) | 4,500          |
|                    |                  |                           |                                   |                             | Leaf collection - 6 weeks fall             | 7,400          |
|                    |                  |                           |                                   |                             | Leaf collection - 2 weeks spring           | 3,000          |
|                    |                  |                           |                                   |                             | <b>Justification Items Total:</b>          | <b>14,900</b>  |
|                    | <u>10,600</u>    | <u>13,700</u>             | <u>1,900</u>                      | <u>14,900</u>               |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 567 CEMETERY  
Expenditures

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT                              |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|---|
| 702.000 SALARIES                      | 86,340           | 88,450                    | 75,770                            | 102,520                     | Director - Salary of \$107,452 (2%)<br>Assistant Director - Salary of \$95,131 (10%)<br>Coordinator - 624 hrs @ \$32.12/hr (30%)<br>Crew Leader - 104 hrs @ \$34.68/hr (5%)<br>Public Services Worker - 2080 hrs @ \$30.48/hr                                  | 2,150<br>9,190<br>20,430<br>3,600<br>67,150 |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>102,520</b>                              |
| 715.000 FICA                          | 6,410            | 6,840                     | 5,640                             | 7,940                       | 7.65% of all salaries  |   |
| 716.000 MEDICAL CARE & PHYSICALS      | 0                | 0                         | 30                                | 100                         | Med center treatment as necessary  |   |
| 718.000 PENSION                       | 8,110            | 8,460                     | 7,300                             | 9,830                       | 10% of base salaries for full-time employees, excludes sick leave reimbursement & overtime   |   |
| 719.000 HEALTH INSURANCE              | 23,760           | 26,760                    | 23,630                            | 29,320                      | Blue Care Network - Includes HSA deposit   |   |
| 719.100 DENTAL INSURANCE              | 1,240            | 1,290                     | 1,120                             | 1,250                       | Delta Dental   |   |
| 719.200 DISABILITY INSURANCE          | 710              | 770                       | 670                               | 820                         | Short and long term disability - 0% increase   |   |
| 719.300 LIFE INSURANCE                | 120              | 120                       | 110                               | 130                         | Life insurance   |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM   | 20               | 40                        | 20                                | 30                          | 1 full time employee   |   |
| 721.000 WORKERS COMP INSURANCE        | 770              | 770                       | 540                               | 770                         | Based on current rates   |   |
| 727.000 OFFICE SUPPLIES & POSTAGE     | 120              | 200                       | 230                               | 200                         | Supplies for O & M of the cemeteries   |   |
| 741.000 UNIFORM EXPENSE               | 1,050            | 1,510                     | 910                               | 1,550                       | Uniform cleaning for 1 full time employee<br>Clothing allowance/replacement for 1 full-time employee<br>Prescription safety glasses  | 750<br>400<br>400                           |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>1,550</b>                                |
| 801.000 LEGAL AND PROFESSIONAL FEES   | 0                | 500                       | 1,640                             | 500                         | Professional services such as legal, engineering and consulting  |   |
| 808.100 CEMETERY CONTRACT EXPENSES    | 2,840            | 9,000                     | 10,180                            | 9,000                       | Vaults, memorials and urns owed to contract holders  |   |
| 863.000 FUEL EXPENSE                  | 1,980            | 1,400                     | 2,410                             | 2,500                       | Fuel for truck, lawn equipment, etc.   |   |
| 921.000 ELECTRIC                      | 2,250            | 2,450                     | 2,120                             | 2,400                       | Paid to Consumers Energy for electric usage - sprinkling and lights  |   |
| 922.000 GAS                           | 780              | 750                       | 700                               | 900                         | Paid to Michigan Gas Utilities for gas usage   |   |
| 923.000 WATER EXPENSE                 | 6,570            | 6,500                     | 7,450                             | 7,500                       | Paid to Grand Haven Township for water usage   |   |
| 930.000 MAINTENANCE AND REPAIR OF B&G | 4,150            | 16,700                    | 16,030                            | 10,000                      | Materials for maintenance and up keep of physical structures such as buildings, water system,<br>roadways and grave sites<br>Iron sequestration chemicals<br>Add apron to driveway at Historic Cemetery (carryover)<br>Paint Lakeshore Cemetery building doors | 4,000<br>2,000<br>3,000<br>1,000            |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>10,000</b>                               |
| 931.000 FERTILIZER EXPENSE            | 4,380            | 4,550                     | 4,670                             | 4,920                       | Historic Cemetery - 4 applications<br>Lakeshore Cemetery - 4 applications  | 2,000<br>2,920                              |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>4,920</b>                                |
| 936.000 EQUIPMENT MAINTENANCE         | 5,750            | 6,000                     | 2,010                             | 6,000                       | Maintenance of lawn mowers, trimmers, misc. wheels, grease, blades, etc.   |   |
| 936.300 AUTOMOTIVE MAINTENANCE        | 380              | 1,000                     | 60                                | 1,000                       | Maintenance of truck   |   |
| 940.000 EQUIPMENT RENTAL              | 0                | 100                       | 0                                 | 100                         | Rental of miscellaneous items for maintenance in the cemeteries  |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 567 CEMETERY  
Expenditures

| ACCOUNT                       | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|-------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 956.000 MISCELLANEOUS EXPENSE | 0                | 100                       | 40                                | 100                         | Miscellaneous expenditures not covered by other line items                    |                |
| 965.000 EQUIPMENT PURCHASES   | 50               | 500                       | 130                               | 900                         | Miscellaneous tools & equipment<br>Vacuum cleaner                             | 500<br>400     |
|                               |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>900</b>     |
| 971.000 CAPTIAL OUTLAY        | 0                | 0                         | 0                                 | 10,000                      | Replacement - Historic Cemetery sign<br>Replacement - Lakeshore Cemetery sign | 5,000<br>5,000 |
|                               |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>10,000</b>  |
|                               | <u>157,780</u>   | <u>184,760</u>            | <u>163,410</u>                    | <u>210,280</u>              |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 701 PLANNING COMMISSION  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|-----------------|
| 702.000 SALARIES                    | 10,740           | 10,800                    | 7,510                             | 11,670                      | Chair: 15 Meetings @ \$98.91 each<br>8 Members: 15 Meetings @ \$84.77 each      | 1,490<br>10,180 |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>11,670</b>   |
| 707.000 COMM MEETING & CONF PAY     | 500              | 500                       | 0                                 | 500                         | Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule) |                 |
| 715.000 FICA                        | 860              | 870                       | 570                               | 940                         | 7.65% of Total Salaries   |                 |
| 801.000 LEGAL AND PROFESSIONAL FEES | 12,180           | 10,000                    | 2,560                             | 5,000                       | Legal Costs   |                 |
| 802.000 CONFERENCES, DUES, SUB'S    | 1,960            | 2,000                     | 260                               | 2,000                       | Various Subscriptions & Other Training  |                 |
| 861.000 TRAVEL & MILEAGE            | 0                | 150                       | 0                                 | 200                         | Mileage for Travel with Personal Vehicles                                       |                 |
|                                     | <b>26,240</b>    | <b>24,320</b>             | <b>10,900</b>                     | <b>20,310</b>               |   |                 |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 702 ZONING BOARD OF APPEALS  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 702.000 SALARIES                    | 1,520            | 1,650                     | 1,910                             | 1,760                       | Chair: 4 Meetings @ \$84.77 each<br>5 Members: 4 Meetings @ \$70.65 each        | 340<br>1,420   |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>1,760</b>   |
| 707.000 COMM MEETING & CONF PAY     | 80               | 250                       | 0                                 | 250                         | Conference Pay (\$12/hr, \$48/half-day, and \$96/day - Structured Fee Schedule) |                |
| 715.000 FICA                        | 120              | 150                       | 150                               | 130                         | 7.65% of Total Salaries   |                |
| 801.000 LEGAL AND PROFESSIONAL FEES | 1,090            | 500                       | 700                               | 500                         | Legal Costs (Escrows now required with application)                             |                |
| 802.000 CONFERENCES, DUES, SUB'S    | 300              | 750                       | 0                                 | 750                         | Various Subscriptions and Other Training  |                |
| 861.000 TRAVEL & MILEAGE            | 0                | 100                       | 0                                 | 100                         | Mileage for Travel with Personal Vehicles                                       |                |
|                                     | <b>3,110</b>     | <b>3,400</b>              | <b>2,760</b>                      | <b>3,490</b>                |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|---|
| 702.000 SALARIES                       | 104,080          | 131,580                   | 137,530                           | 203,580                     | Director - Salary of \$107,452 (20%)<br>Assistant Director - Salary of \$95,131 (15%)<br>Coordinator - 208 hrs @ \$32.12/hr (10%)<br>New Employee - 1733 hrs @ \$30.93/hr (10 months)<br>Public Services Worker - 2080 hrs @ \$28.51/hr<br>2 - Summer Help - 600 hrs @ \$14.79/hr<br>Summer Help - 600 hrs @ \$17.06/hr<br>Overtime - 75 hrs for each summer employee<br>Gatekeeper<br>Allocation of Information Technology Wages | 21,490<br>13,780<br>6,810<br>55,930<br>61,440<br>8,870<br>20,470<br>5,500<br>8,960<br>330 |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>203,580</b>  |
| 706.000 AREA WIDE RECREATION           | 52,590           | 52,000                    | 52,670                            | 54,100                      | Anticipated contract amount contributed to NORA for recreation activities   |   |
| 707.000 COMM MEETING & CONF PAY        | 760              | 1,180                     | 1,080                             | 1,280                       | 6 Parks & Recreation Committee Members for attendance at 6 meetings @ \$32.71/hr  |   |
| 715.000 FICA                           | 7,930            | 10,210                    | 10,410                            | 15,740                      | 7.65% of all salaries   |   |
| 716.000 MEDICAL CARE & PHYSICALS       | 710              | 600                       | 820                               | 1,000                       | Pre-employment physicals & med-center treatment as necessary  |   |
| 718.000 PENSION                        | 5,640            | 9,030                     | 8,990                             | 15,460                      | 10% of salaries for full-time employees (Excludes sick leave reimbursement & overtime)  |   |
| 719.000 HEALTH INSURANCE               | 7,740            | 19,800                    | 20,870                            | 25,370                      | Blue Care Network - Includes HSA deposit  |   |
| 719.100 DENTAL INSURANCE               | 670              | 1,760                     | 1,810                             | 2,320                       | Delta Dental - 0% increase  |   |
| 719.200 DISABILITY INSURANCE           | 490              | 760                       | 940                               | 1,310                       | Short and long term disability - 0% increase  |   |
| 719.300 LIFE INSURANCE                 | 90               | 120                       | 160                               | 190                         | Life insurance  |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM    | 130              | 130                       | 130                               | 140                         | 2 full-time employees, 5 part-time  |   |
| 721.000 WORKERS COMP INSURANCE         | 2,360            | 2,960                     | 1,950                             | 3,270                       | Based on current rates  |   |
| 727.000 OFFICE SUPPLIES & POSTAGE      | 750              | 1,200                     | 150                               | 1,000                       | Miscellaneous office supplies including boat launch passes  |   |
| 741.000 UNIFORM EXPENSE                | 3,490            | 4,550                     | 2,550                             | 6,780                       | Clothing allowance/replacement - 2 full-time = \$800 & 4 part-time = \$1200<br>Uniform cleaning for 2 full-time employees<br>T-shirts for 4 part time employees<br>Safety gear such as vests, gloves, glasses<br>Safety glasses   | 2,000<br>1,500<br>480<br>2,000<br>800   |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>6,780</b>  |
| 801.000 LEGAL AND PROFESSIONAL FEES    | 6,030            | 6,000                     | 9,710                             | 6,000                       | Professional services such as legal, engineering, and consulting  |   |
| 802.000 CONFERENCES, DUES, SUB'S       | 0                | 0                         | 0                                 | 600                         | MParks Conference   |   |
| 826.000 PROPERTY & LIABILITY INSURANCE | 4,090            | 4,800                     | 4,360                             | 6,130                       | Property and Liability Insurance (Effective Nov 1st)  |   |
| 861.000 TRAVEL & MILEAGE               | 3,570            | 3,600                     | 3,330                             | 4,500                       | Mileage for Gate Keeper based on \$250 per pay period   |   |
| 863.000 FUEL EXPENSE                   | 7,460            | 6,000                     | 8,060                             | 10,000                      | Fuel for trucks, tractors, mowers, trimmers, chain saws, etc.   |   |
| 870.000 ROAD SIGNS                     | 100              | 500                       | 750                               | 500                         | Miscellaneous signs and posts & replacement for vandalism   |   |
| 900.000 PRINTING & PUBLISHING          | 580              | 500                       | 250                               | 500                         | Employment ads  |   |
| 921.000 ELECTRIC EXPENSE               | 9,980            | 9,800                     | 8,110                             | 14,800                      | Electrical usage for lights, pumps, etc.  |   |
| 923.000 WATER EXPENSE                  | 3,660            | 4,550                     | 2,650                             | 10,620                      | Water usage in parks  |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 930.000 MAINTENANCE AND REPAIR OF B&G | 92,050           | 89,500                    | 71,140                            | 60,000                      | Maintenance and upkeep of buildings, playground equipments, picnic tables, etc. - including vandalism | 12,000         |
|                                       |                  |                           |                                   |                             | Paper products, cleaning supplies, garbage service, etc.  | 5,800          |
|                                       |                  |                           |                                   |                             | Trail marker maintenance  | 500            |
|                                       |                  |                           |                                   |                             | Pottawattomie dock removal/reinstall (annual)   | 2,500          |
|                                       |                  |                           |                                   |                             | Add bark to all park play areas   | 3,000          |
|                                       |                  |                           |                                   |                             | No wake bouy removal/install (3)  | 2,400          |
|                                       |                  |                           |                                   |                             | Tree removal in parks   | 7,000          |
|                                       |                  |                           |                                   |                             | Stone dust for Mercury & Hofma ball fields  | 2,500          |
|                                       |                  |                           |                                   |                             | Powerwash Pottawattomie & Hofma Park bathrooms and storage bldgs                                      | 3,000          |
|                                       |                  |                           |                                   |                             | Add ADA sidewalk in Hofma Park from bathrooms to playground to shelter                                | 6,000          |
|                                       |                  |                           |                                   |                             | Add irrigation at Pottawattomie - North side of parking lot   | 4,500          |
|                                       |                  |                           |                                   |                             | Remove warning track at Hofma Park  | 5,000          |
|                                       |                  |                           |                                   |                             | Kayak launch maintenance  | 1,000          |
|                                       |                  |                           |                                   |                             | Pump septic tanks at Hofma Park, Hofma Preserve and boat launch                                       | 1,800          |
|                                       |                  |                           |                                   |                             | Replace vices on work bench   | 1,000          |
|                                       |                  |                           |                                   |                             | Repair edging around sand playground at Pottawattomie   | 2,000          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>60,000</b>  |
| 931.000 FERTILIZER EXPENSE            | 4,990            | 5,000                     | 4,990                             | 6,500                       | Fertilizer for softball diamonds, soccer fields, and general park areas                               | 5,500          |
|                                       |                  |                           |                                   |                             | Soil test 4 parks and boat launch to determine new fertilizer specs                                   | 1,000          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>6,500</b>   |
| 932.200 BUCHANAN ACCESS               | 0                | 4,380                     | 7,900                             | 4,350                       | Garbage containers, repair/replacement of sign, fencing, etc.   | 1,000          |
|                                       |                  |                           |                                   |                             | Beach Attendant \$14.79/hr (100%), including workers comp and FICA                                    | 3,310          |
|                                       |                  |                           |                                   |                             | Beach Attendant shirts  | 40             |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>4,350</b>   |
| 936.000 EQUIPMENT MAINTENANCE         | 13,260           | 17,500                    | 14,490                            | 17,000                      | Maintenance of tractors, mowers, trimmers, chainsaws, etc.  | 14,000         |
|                                       |                  |                           |                                   |                             | Redeck trailer (2)  | 3,000          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>17,000</b>  |
| 936.300 AUTOMOTIVE MAINTENANCE        | 2,370            | 1,000                     | 1,580                             | 2,200                       | Maintenance/repair of trucks including tires, tune-ups, etc.  | 1,000          |
|                                       |                  |                           |                                   |                             | Tires for 1 truck   | 1,200          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>2,200</b>   |
| 940.000 EQUIPMENT RENTAL              | 0                | 400                       | 0                                 | 400                         | Rental of miscellaneous items for maintenance of the parks  |                |
| 956.000 MISCELLANEOUS EXPENSE         | 50               | 300                       | 700                               | 300                         | Miscellaneous expenditures not covered by other line items  |                |
| 965.000 EQUIPMENT PURCHASES           | 1,120            | 7,950                     | 4,130                             | 6,500                       | Miscellaneous tools & equipment   | 2,000          |
|                                       |                  |                           |                                   |                             | Impact wrench   | 750            |
|                                       |                  |                           |                                   |                             | Hedger  | 650            |
|                                       |                  |                           |                                   |                             | Oil drainer   | 500            |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

| ACCOUNT                           | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                             | ITEM<br>AMOUNT |
|-----------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
|                                   |                  |                           |                                   |                             | Tools for Johnson                                | 1,000          |
|                                   |                  |                           |                                   |                             | Tools for new employee                           | 1,600          |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>                | <b>6,500</b>   |
| 971.000 CAPTIAL OUTLAY            | 568,110          | 116,570                   | 27,370                            | 205,000                     | Trail head kiosk - 168th Hofma Preserve entrance | 9,000          |
|                                   |                  |                           |                                   |                             | New signs - Hofma Park and Hofma Preserve        | 30,000         |
|                                   |                  |                           |                                   |                             | Truck - new employee                             | 40,000         |
|                                   |                  |                           |                                   |                             | Toro lawn mower                                  | 45,000         |
|                                   |                  |                           |                                   |                             | Toro field dresser                               | 15,000         |
|                                   |                  |                           |                                   |                             | Toro MDX yard cart                               | 13,000         |
|                                   |                  |                           |                                   |                             | New Rider striper                                | 16,000         |
|                                   |                  |                           |                                   |                             | Toro Grand Stand mower                           | 16,000         |
|                                   |                  |                           |                                   |                             | Stand up blower                                  | 13,000         |
|                                   |                  |                           |                                   |                             | Trailer  | 8,000          |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>                | <b>205,000</b> |
| 971.250 CAPITAL OUTLY - PROF FEES | 40,950           | 19,000                    | 15,480                            | 0                           | None anticipated                                 |                |
|                                   | <b>945,800</b>   | <b>533,230</b>            | <b>425,060</b>                    | <b>687,440</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 101 GENERAL FUND  
DEPARTMENT: 966 APPROPRIATION TRANSFERS  
Expenditures

| ACCOUNT                                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                                 | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 995.204 OP TRANSFER OUT - TRANSP FUND       | 564,960          | 500,000                   | 458,330                           | 500,000                     | For Street Maintenance                               |                |
| 995.370 OP TRANSFER OUT - TWP BLDG DEBT     | 132,070          | 0                         | 0                                 | 0                           | Expired in 2021                                      |                |
| 995.408 OP TRANSFER OUT - PATHWAY FUND      | 0                | 525,000                   | 481,250                           | 120,000                     | For Pathway Maintenance                              |                |
| 995.410 OP TRANSFER OUT - PARKS CONSTRUCTIC | 0                | 750,000                   | 750,000                           | 850,000                     |  |                |
| 995.645 OP TRANSFER OUT - IT FUND           | 142,440          | 193,150                   | 177,040                           | 239,110                     | See software expense & computer services spreadsheet |                |
| 995.737 OP TRANSFER OUT - OPEB FUND         | 15,720           | 16,800                    | 15,400                            | 5,400                       | 3 Retirees   |                |
|   | <b>855,190</b>   | <b>1,984,950</b>          | <b>1,882,020</b>                  | <b>1,714,510</b>            |  |                |

**Totals for Fund: 101 GENERAL FUND**

|                                      |                  |                  |                  |                  |
|--------------------------------------|------------------|------------------|------------------|------------------|
| <b>Total Revenues:</b>               | <b>4,537,110</b> | <b>4,722,560</b> | <b>4,405,700</b> | <b>4,649,990</b> |
| <b>Total Expenditures:</b>           | <b>4,131,750</b> | <b>5,160,830</b> | <b>4,424,120</b> | <b>5,131,350</b> |
| <b>Net of Revenues/Expenditures:</b> | <b>405,360</b>   | <b>(438,270)</b> | <b>(18,420)</b>  | <b>(481,360)</b> |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: **204 MUNICIPAL STREET FUND**  
DEPARTMENT: **000**  
**Revenues**

| ACCOUNT                                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 402.000 PROPERTY TAXES - REAL               | 789,520          | 793,490                   | 793,510                           | 837,530                     | Based upon a levy of .9408 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet |                |
| 412.000 PROPERTY TAXES-DELINQT PERS         | 590              | 500                       | 190                               | 500                         |  |                |
| 573.000 LOCAL COMMUNITY STABILIZATION SHARE | 0                | 40,100                    | 40,100                            | 0                           | None anticipated   |                |
| 614.000 VARIOUS FEES                        | 1,590            | 1,430                     | 1,490                             | 1,500                       | Payment in lieu of taxes - Village at Rosy Mound   |                |
| 665.000 INTEREST INCOME                     | 10               | 4,500                     | 5,130                             | 6,000                       |  |                |
| 699.000 OPERATING TRANSFERS IN              | 564,960          | 500,000                   | 458,330                           | 500,000                     | General Fund monies  |                |
| 699.285 OP TRANSFER IN - ARPA FUND          | 72,590           | 0                         | 0                                 | 0                           |  |                |
|   | <b>1,429,260</b> | <b>1,340,020</b>          | <b>1,298,750</b>                  | <b>1,345,530</b>            |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 204 MUNICIPAL STREET FUND  
DEPARTMENT: 446 ROAD CONSTRUCTION  
Expenditures

| ACCOUNT   | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                                  | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 801.000 LEGAL AND PROFESSIONAL FEES               | 15,880           | 27,000                    | 16,390                            | 1,000                       |   |                |
| 803.300 CONTRACTED SERVICES - HARBOR TRANS        | 521,050          | 525,280                   | 525,700                           | 531,350                     | See estimated tax revenue sheet (Based on 0.60 mills) |                |
| 872.000 ROAD CONST DUST CONTROL                   | 36,240           | 36,000                    | 36,450                            | 37,000                      |   |                |
| 873.400 STREET PAVING                             | 246,770          | 1,280,000                 | 1,039,830                         | 963,500                     | Subdivision resurfacing, double chip & seal, etc...   |                |
| 956.000 MISCELLANEOUS EXPENSE                     | 0                | 500                       | 0                                 | 500                         | Signs not covered by the OCRC                         |                |
|   | <b>819,940</b>   | <b>1,868,780</b>          | <b>1,618,370</b>                  | <b>1,533,350</b>            |   |                |
| <b>Totals for Fund: 204 MUNICIPAL STREET FUND</b> |                  |                           |                                   |                             |   |                |
| Total Revenues:                                   | 1,429,260        | 1,340,020                 | 1,298,750                         | 1,345,530                   |   |                |
| Total Expenditures:                               | 819,940          | 1,868,780                 | 1,618,370                         | 1,533,350                   |   |                |
| Net of Revenues/Expenditures:                     | 609,320          | (528,760)                 | (319,620)                         | (187,820)                   |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 206 FIRE FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                           | 2021<br>ACTIVITY                    | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT  |                 |
|-----------------------------------|-------------------------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|---|-----------------|
| 402.000                           | PROPERTY TAXES - REAL               | 1,579,330                 | 1,511,720                         | 1,511,730                   | 1,691,450            | Based upon a levy of 1.9000 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet |                 |
| 412.000                           | PROPERTY TAXES-DELINQT PERS         | 1,190                     | 1,000                             | 360                         | 1,000                | Amount based on projected activity  |                 |
| 528.000                           | FEDERAL GRANTS - OTHER              | 22,330                    | 0                                 | 0                           | 0                    | None anticipated  |                 |
| 573.000                           | LOCAL COMMUNITY STABILIZATION SHARE | 0                         | 27,910                            | 27,900                      | 0                    | None anticipated  |                 |
| 614.000                           | VARIOUS FEES                        | 32,820                    | 32,810                            | 33,890                      | 34,900               | Payment in lieu of taxes - Health Pointe<br>Payment in lieu of taxes - Village at Rosy Mound                              | 32,000<br>2,900 |
| <b>Justification Items Total:</b> |                                     |                           |                                   |                             |                      | <b>34,900</b>   |                 |
| 614.100                           | HOUSE NUMBERING FEES                | 630                       | 760                               | 450                         | 540                  | \$20 per address  |                 |
| 614.300                           | ADDRESS SIGN INCOME                 | 190                       | 500                               | 440                         | 500                  | Based on current level of activity  |                 |
| 635.000                           | PUBLIC EDUCATION FEES               | 0                         | 500                               | 0                           | 500                  | CPR Training  |                 |
| 636.000                           | CHARGES FOR SERVICES                | 3,770                     | 3,500                             | 1,850                       | 2,000                | Blue card training for departments  |                 |
| 665.000                           | INTEREST INCOME                     | 1,590                     | 7,200                             | 5,100                       | 6,000                |   |                 |
| 673.000                           | SALE OF FIXED ASSETS                | 18,500                    | 5,000                             | 0                           | 0                    | None anticipated  |                 |
| 674.000                           | PRIVATE CONTRIBUTIONS & DONATIONS   | 600                       | 500                               | 250                         | 1,000                | Open house and misc donations   |                 |
| 676.000                           | REIMBURSEMENTS                      | 3,340                     | 6,500                             | 7,780                       | 5,000                | Insurance claims, etc...  |                 |
| 676.500                           | REIMBURSEMENTS - EE HEALTH INS CONT | 2,510                     | 2,400                             | 1,750                       | 2,400                | Employee Contribution   |                 |
| 684.000                           | MISCELLANEOUS INCOME                | 0                         | 100                               | 190                         | 100                  |   |                 |
| 699.285                           | OP TRANSFER IN - ARPA FUND          | 145,190                   | 0                                 | 0                           | 0                    |   |                 |
|                                   |                                     | <b>1,811,990</b>          | <b>1,600,400</b>                  | <b>1,591,690</b>            | <b>1,745,390</b>     |   |                 |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|---|
| 702.000 SALARIES                       | 495,360          | 514,710                   | 425,150                           | 644,690                     | Chief Schrader (Plus insurance Opt out \$4,615)<br>Captain Schweitzer (W/Medic)<br>Lt. Marshall (W/Medic)<br>Lt. Peterson (Plus Insurance Opt out \$4,615) (W/Medic)<br>EO. Whitaker (Plus Insurance Opt out \$4,615 and cell phone stipend of \$600) (W/Medic)<br>EO. Heuer (W/Medic) Plus cell phone stipend of \$600<br>EO. Dilley (W/Medic) Plus cell phone stipend of \$600<br>New Employee (W/Medic)<br>Marshall sick bank payout<br>Allocation of Information Technology Wages | 112,070<br>86,910<br>82,230<br>81,570<br>72,260<br>58,400<br>65,550<br>82,720<br>1,650<br>1,330 |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>644,690</b>  |
| 702.100 OVERTIME                       | 40,540           | 35,050                    | 37,660                            | 29,000                      | Schweitzer<br>Marshall<br>Peterson<br>Whitaker<br>Heuer<br>Dilley<br>New Employee   | 6,500<br>4,000<br>4,500<br>4,500<br>3,000<br>4,000<br>2,500                                     |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>29,000</b>   |
| 702.300 STANDBY SALARIES-FIRE DEPT.    | 78,180           | 104,420                   | 81,750                            | 103,800                     | See wage spreadsheet (Part Time Firefighter Station hours)  |   |
| 703.000 OVERHEAD & SUPERVISION         | 63,420           | 67,740                    | 62,090                            | 74,160                      | See spreadsheet   |   |
| 705.000 PART-TIME SALARIES - FIRE DEPT | 42,230           | 58,760                    | 41,990                            | 52,100                      | See wage spreadsheet (Annual Run Pay)   |   |
| 705.100 PART-TIME TRAINING             | 7,900            | 25,030                    | 26,760                            | 39,270                      | See Wage Spreadsheet  |   |
| 715.000 FICA                           | 49,520           | 56,460                    | 45,940                            | 67,790                      | 7.65% of total salaries & wages   |   |
| 716.000 MEDICAL CARE & PHYSICALS       | 4,550            | 11,280                    | 900                               | 13,380                      | New hire physicals (\$460 x3)<br>Department Physicals for the whole department (\$300 x33)  | 1,380<br>12,000   |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>13,380</b>   |
| 717.000 DISABILITY INS-PART-TIME       | 3,880            | 3,910                     | 3,490                             | 4,290                       | Short & long term disability (Berends, Hendricks, Stuit)  |   |
| 718.000 PENSION                        | 41,700           | 50,330                    | 38,900                            | 62,500                      | 10% of FT salaries & wages, excluding overtime and insurance opt outs   |   |
| 719.000 HEALTH INSURANCE               | 68,170           | 67,120                    | 56,890                            | 88,060                      | Blue Care Network<br>(3 employees waiving health care) - Includes HSA deposit<br>Schweitzer<br>Marshall<br>Heuer<br>Dilley<br>New Employee  | 17,060<br>23,600<br>12,900<br>13,790<br>23,600  |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>90,950</b>   |
| 719.100 DENTAL INSURANCE               | 8,370            | 6,180                     | 6,080                             | 6,900                       | Schweitzer  | 1,710   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

| ACCOUNT | 2021<br>ACTIVITY            | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                           | ITEM<br>AMOUNT  |
|---------|-----------------------------|---------------------------|-----------------------------------|-----------------------------|--|---|
|         |                             |                           |                                   |                             | Marshall                                       | 1,710   |
|         |                             |                           |                                   |                             | Heuer  | 900   |
|         |                             |                           |                                   |                             | Dilley   | 900   |
|         |                             |                           |                                   |                             | New Employee                                   | 1,710   |
|         |                             |                           |                                   |                             | <b>Justification Items Total:</b>              | <b>6,930</b>  |
| 719.200 | DISABILITY INSURANCE        | 4,030                     | 4,300                             | 3,210                       | 4,800  | Short and long term disability - 0% increase                |
| 719.300 | LIFE INSURANCE              | 2,190                     | 2,160                             | 2,230                       | 2,650  | Full-time employees - \$30,000, Part-time - \$15,000        |
| 719.700 | EMPLOYEE ASSISTANCE PROGRAM | 580                       | 1,490                             | 580                         | 660  | EAC   |
| 721.000 | WORKERS COMP INSURANCE      | 19,110                    | 20,660                            | 17,200                      | 20,040   | Based on current rates                                      |
| 727.000 | OFFICE SUPPLIES & POSTAGE   | 1,060                     | 1,250                             | 1,150                       | 1,250  | Based on current level of activity                          |
| 730.000 | MEDICAL SUPPLIES            | 12,530                    | 11,300                            | 5,640                       | 11,300   | Gloves, oxygen and other medical supplies,                  |
|         |                             |                           |                                   |                             | CPR Life bands and defib pads                  | 2,000   |
|         |                             |                           |                                   |                             | ALS Supplies                                   | 3,000   |
|         |                             |                           |                                   |                             | <b>Justification Items Total:</b>              | <b>11,300</b>   |
| 731.000 | FIRE SUPPLIES               | 8,780                     | 16,800                            | 4,070                       | 18,300   | Boots, Gloves, and Hoods                                    |
|         |                             |                           |                                   |                             | Class A Foam                                   | 3,400   |
|         |                             |                           |                                   |                             | Fire Hose                                      | 2,500   |
|         |                             |                           |                                   |                             | Radio Headsets                                 | 2,500   |
|         |                             |                           |                                   |                             | Radio Holders                                  | 1,800   |
|         |                             |                           |                                   |                             | Fire Helmets                                   | 1,600   |
|         |                             |                           |                                   |                             | <b>Justification Items Total:</b>              | <b>18,300</b>   |
| 732.000 | ADDRESS SIGN SUPPLIES       | 180                       | 800                               | 310                         | 800  | Supplies for making address signs, street signs             |
| 741.000 | UNIFORM EXPENSE             | 7,660                     | 9,000                             | 7,160                       | 8,500  | Station Duty Uniforms/Boots/Coats (Replacement for FT & PT) |
| 801.000 | LEGAL AND PROFESSIONAL FEES | 42,500                    | 5,000                             | 13,940                      | 79,070   | IAFF contract year  |
|         |                             |                           |                                   |                             | Christman Construction - Phase I               | 10,690  |
|         |                             |                           |                                   |                             | 5 Bugle Design - Phase I                       | 16,380  |
|         |                             |                           |                                   |                             | PFM Financial Advisors                         | 18,000  |
|         |                             |                           |                                   |                             | Mika Meyers - Bond Counsel                     | 24,000  |
|         |                             |                           |                                   |                             | <b>Justification Items Total:</b>              | <b>79,070</b>   |
| 801.001 | BANK FEES                   | 0                         | 200                               | 0                           | 200  |   |
| 802.000 | CONFERENCES, DUES, SUB'S    | 19,030                    | 21,670                            | 19,710                      | 26,970   | Fire Academy  |
|         |                             |                           |                                   |                             | EMT  | 4,300   |
|         |                             |                           |                                   |                             | Class (for two students to attend)             |   |
|         |                             |                           |                                   |                             | Fire Investigators, EMS I/C, and Inspector CEs | 4,500   |
|         |                             |                           |                                   |                             | Blue Card Training (Command)                   | 2,800   |
|         |                             |                           |                                   |                             | DUES:  |   |
|         |                             |                           |                                   |                             | a) Ottawa County Fire Chiefs                   | 150   |
|         |                             |                           |                                   |                             | b) Fire Inspectors                             | 200   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                                    | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
|  |                  |                           |                                   |                             | c) Fire Instructors                                     | 150            |
|  |                  |                           |                                   |                             | d) Ottawa Medical Control                               | 350            |
|  |                  |                           |                                   |                             | e) State of Michigan Paramedic and EMT Lic.             | 500            |
|  |                  |                           |                                   |                             | f) MI Fire Chief's Assoc.                               | 120            |
|  |                  |                           |                                   |                             | FDIC/Specialized Training Classes/National Fire Academy | 4,000          |
|  |                  |                           |                                   |                             | Fire Chief Conference                                   | 1,000          |
|  |                  |                           |                                   |                             | Basic Trauma Life Support (Required for Medic)          | 2,300          |
|  |                  |                           |                                   |                             | Peds Advanced Life Support (Required for Medic)         | 2,700          |
|  |                  |                           |                                   |                             | Advanced Cardiac Life Support (Required for Medic)      | 2,700          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>                       | <b>26,970</b>  |
| 802.500 EMPLOYEE TUITION REIMBURSEMENT | 6,980            | 4,800                     | 2,660                             | 9,600                       | Dave Marshall   | 4,800          |
|  |                  |                           |                                   |                             | Matt Schweitzer   | 4,800          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>                       | <b>9,600</b>   |
| 803.000 CONTRACTED SERVICES            | 22,630           | 16,000                    | 11,680                            | 15,850                      | Generator Contract                                      | 1,600          |
|  |                  |                           |                                   |                             | Fire Extinguishers                                      | 800            |
|  |                  |                           |                                   |                             | Emergency Sirens  | 1,250          |
|  |                  |                           |                                   |                             | Hazmat team contract                                    | 3,000          |
|  |                  |                           |                                   |                             | Ladder Testing  | 1,500          |
|  |                  |                           |                                   |                             | Auto Pulse service contract                             | 1,400          |
|  |                  |                           |                                   |                             | Liberty Pest  | 500            |
|  |                  |                           |                                   |                             | SCBA Annual Maintenance                                 | 2,400          |
|  |                  |                           |                                   |                             | Hose Testing  | 3,400          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>                       | <b>15,850</b>  |
| 805.000 AUDIT SERVICES                 | 1,990            | 1,990                     | 1,990                             | 2,040                       | 15% of audit costs \$13,550                             |                |
| 812.000 IN-HOUSE TRAINING              | 710              | 1,200                     | 830                               | 2,350                       | Training props, materials, cars for extrication         | 1,500          |
|  |                  |                           |                                   |                             | CPR Manikins  | 850            |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>                       | <b>2,350</b>   |
| 820.000 PUBLIC EDUCATION EXPENSE       | 0                | 1,000                     | 780                               | 500                         | CPR cards, books, testing materials                     |                |
| 826.000 PROPERTY & LIABILITY INSURANCE | 16,350           | 18,530                    | 17,410                            | 23,680                      | Property and Liability Insurance (Effective Nov 1st)    |                |
| 850.000 TELEPHONE EXPENSE              | 7,160            | 6,790                     | 5,180                             | 5,100                       | See telephone/internet spreadsheet                      |                |
| 861.000 TRAVEL & MILEAGE               | 30               | 250                       | 0                                 | 150                         | Personal vehicle use on Township business               |                |
| 862.000 VEHICLE MAINTENANCE & REPAIR   | 30,270           | 27,600                    | 31,090                            | 28,000                      | Annual maintenance, pump tests, PM                      | 25,000         |
|  |                  |                           |                                   |                             | 1082 remove/install tracks seasonally                   | 1,000          |
|  |                  |                           |                                   |                             | Rear Brakes/Rear Wheel Seals on 1061                    | 2,000          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>                       | <b>28,000</b>  |
| 863.000 FUEL EXPENSE                   | 9,550            | 13,200                    | 12,290                            | 14,200                      | Based on current level of activity                      |                |
| 900.000 PRINTING & PUBLISHING          | 630              | 600                       | 0                                 | 750                         | Advertisement for FT or PT firefighters                 |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 206 FIRE FUND  
DEPARTMENT: 336 FIRE DEPT EXPENSES  
Expenditures

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 921.000 ELECTRIC                      | 13,410           | 14,000                    | 11,380                            | 14,000                      | Paid to Consumers Power for electric usage                                       |                |
| 922.000 GAS                           | 5,420            | 8,600                     | 6,540                             | 10,000                      | Paid to Michigan Gas   |                |
| 923.000 WATER EXPENSE                 | 2,770            | 3,200                     | 1,680                             | 3,000                       | Paid to Grand Haven Township   |                |
| 924.000 WASTEWATER EXPENSE            | 0                | 0                         | 70                                | 500                         | Paid to Grand Haven Township   |                |
| 930.000 MAINTENANCE AND REPAIR OF B&G | 9,850            | 15,100                    | 7,850                             | 10,500                      | Cleaning supplies, Household Supplies  | 5,000          |
|                                       |                  |                           |                                   |                             | HVAC Maintenance, building repairs   | 5,500          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>10,500</b>  |
| 936.000 EQUIPMENT MAINTENANCE         | 6,570            | 5,850                     | 3,050                             | 5,400                       | Radio and pager maintenance  | 1,000          |
|                                       |                  |                           |                                   |                             | Fitness equipment maintenance (including preventative maintenance)               | 600            |
|                                       |                  |                           |                                   |                             | Breathing air compressor service/testing   | 1,800          |
|                                       |                  |                           |                                   |                             | Service on Zoll cardiac monitors   | 2,000          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>5,400</b>   |
| 956.000 MISCELLANEOUS EXPENSE         | 4,720            | 6,200                     | 4,360                             | 6,600                       | Food for training & runs   | 1,200          |
|                                       |                  |                           |                                   |                             | Licenses & Fees for Agency   | 1,200          |
|                                       |                  |                           |                                   |                             | Charter cable  | 1,450          |
|                                       |                  |                           |                                   |                             | Various expenses not covered in another line item                                | 750            |
|                                       |                  |                           |                                   |                             | Awards and Retirement- recognition night for the staff for 2023 accomplishments. | 2,000          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>6,600</b>   |
| 960.000 FIRE DEPT-PREVENTION & INSP   | 4,390            | 7,300                     | 3,740                             | 6,000                       | Fire prevention open house   | 4,000          |
|                                       |                  |                           |                                   |                             | Educational materials  | 250            |
|                                       |                  |                           |                                   |                             | Inspection materials   | 250            |
|                                       |                  |                           |                                   |                             | 911 Academy  | 1,500          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>6,000</b>   |
| 965.000 EQUIPMENT PURCHASES           | 8,280            | 23,300                    | 19,460                            | 33,300                      | Two phones up for replacment   | 800            |
|                                       |                  |                           |                                   |                             | 4 sets of firefighting gear  | 21,000         |
|                                       |                  |                           |                                   |                             | Misc Fire Tools  | 1,000          |
|                                       |                  |                           |                                   |                             | Fitness Room Equipment   | 2,500          |
|                                       |                  |                           |                                   |                             | Copy Machine Payoff  | 4,200          |
|                                       |                  |                           |                                   |                             | Thermal Imaging Camera (Firefighting)  | 3,800          |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>33,300</b>  |
| 971.000 CAPTIAL OUTLAY                | 93,880           | 425,400                   | 222,370                           | 48,000                      | Finish installing flat bed, lights, and equipment on brush truck (1081)          |                |
| 995.645 OP TRANSFER OUT - IT FUND     | 41,040           | 68,260                    | 62,570                            | 72,670                      | See software expense & computer services spreadsheet                             |                |
| 995.737 OP TRANSFER OUT - OPEB FUND   | 23,580           | 25,200                    | 23,100                            | 24,600                      | Per actuarial study - current employees and retirees                             |                |
|                                       | <b>1,331,680</b> | <b>1,789,990</b>          | <b>1,352,880</b>                  | <b>1,697,270</b>            |  |                |
| <b>Totals for Fund: 206 FIRE FUND</b> |                  |                           |                                   |                             |  |                |

|                               |           |           |           |           |
|-------------------------------|-----------|-----------|-----------|-----------|
| Total Revenues:               | 1,811,990 | 1,600,400 | 1,591,690 | 1,745,390 |
| Total Expenditures:           | 1,331,680 | 1,789,990 | 1,352,880 | 1,697,270 |
| Net of Revenues/Expenditures: | 480,310   | (189,590) | 238,810   | 48,120    |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 207 POLICE SERVICES SAD  
DEPARTMENT: 000  
Revenues

| ACCOUNT                                   | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                                | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 427.000 COMMUNITY WIDE SPECIAL ASSESSMENT | 462,590          | 485,570                   | 485,200                           | 518,200                     | 0.55 mill levy<br>(See estimated tax revenue sheet) |                |
| 614.000 VARIOUS FEES                      | 960              | 830                       | 860                               | 890                         | Payment in lieu of taxes - Village at Rosy Mound    |                |
| 657.100 COUNTY FINES & COSTS              | 48,360           | 40,000                    | 29,400                            | 40,000                      |   |                |
| 665.000 INTEREST INCOME                   | 130              | 1,600                     | 3,350                             | 6,000                       |   |                |
| 676.000 REIMBURSEMENTS                    | 0                | 100                       | 0                                 | 0                           | Drug kits   |                |
|   | <b>512,040</b>   | <b>528,100</b>            | <b>518,810</b>                    | <b>565,090</b>              |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 207 POLICE SERVICES SAD  
DEPARTMENT: 301 POLICE/SHERIFF  
Expenditures

| ACCOUNT   | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT    |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|--|-------------------|
| 703.000 OVERHEAD & SUPERVISION                  | 47,160           | 49,080                    | 44,990                            | 50,880                      | Rent, accounting, etc.   |                   |
| 801.000 LEGAL AND PROFESSIONAL FEES             | 3,800            | 4,000                     | 1,710                             | 3,000                       | Legal fees for queries & court   |                   |
| 801.001 BANK FEES                               | 0                | 50                        | 0                                 | 0                           |  |                   |
| 803.000 CONTRACTED SERVICES                     | 481,170          | 502,350                   | 421,340                           | 534,990                     | Contract costs with Ottawa Sheriff for 3.3 deputies<br>(2/3 of schools' COPS Deputy is paid by Ottawa County & GHAPS)<br>Additional Deputy for the summer months | 487,700<br>47,290 |
| <b>Justification Items Total:</b>               |                  |                           |                                   |                             |  | <b>534,990</b>    |
| 850.000 TELEPHONE EXPENSE                       | 160              | 250                       | 140                               | 130                         | See telephone/internet spreadsheet   |                   |
| 862.000 VEHICLE MAINTENANCE & REPAIR            | 170              | 600                       | 260                               | 0                           | None anticipated (paid by OCSD)  |                   |
| 930.000 MAINTENANCE AND REPAIR OF B&G           | 850              | 1,000                     | 160                               | 500                         |  |                   |
| 936.000 EQUIPMENT MAINTENANCE                   | 60               | 500                       | 0                                 | 500                         |  |                   |
| 956.000 MISCELLANEOUS EXPENSE                   | 50               | 1,500                     | 440                               | 1,500                       | Promotional Items/Trophies<br>Drug testing kits<br>Team 911 Academy  | 500<br>500<br>500 |
| <b>Justification Items Total:</b>               |                  |                           |                                   |                             |  | <b>1,500</b>      |
| 971.000 CAPTIAL OUTLAY                          | 0                | 17,000                    | 0                                 | 25,000                      | Bathroom Remodel   |                   |
| 971.250 CAPITAL OUTLY - PROF FEES               | 500              | 0                         | 0                                 | 2,500                       |  |                   |
|   | <b>533,920</b>   | <b>576,330</b>            | <b>469,040</b>                    | <b>619,000</b>              |  |                   |
| <b>Totals for Fund: 207 POLICE SERVICES SAD</b> |                  |                           |                                   |                             |  |                   |
| <b>Total Revenues:</b>                          | <b>512,040</b>   | <b>528,100</b>            | <b>518,810</b>                    | <b>565,090</b>              |  |                   |
| <b>Total Expenditures:</b>                      | <b>533,920</b>   | <b>576,330</b>            | <b>469,040</b>                    | <b>619,000</b>              |  |                   |
| <b>Net of Revenues/Expenditures:</b>            | <b>(21,880)</b>  | <b>(48,230)</b>           | <b>49,770</b>                     | <b>(53,910)</b>             |  |                   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY  
DEPARTMENT: 000  
Revenues

| ACCOUNT                        | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|--------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 402.100 TAX INCREMENT REVENUES | 0                | 718,000                   | 723,220                           | 768,600                     | FTE capture with 10.1806 mill levy on a \$75.22 million tax base (see estimated tax revenue worksheet) |                |
| 665.000 INTEREST INCOME        | 8,360            | 9,310                     | 16,970                            | 25,200                      |  |                |
| 676.000 REIMBURSEMENTS         | 30,200           | 154,000                   | 153,710                           | 164,080                     | State of MI for lost Personal Property Revenues  |                |
|                                | <b>38,560</b>    | <b>881,310</b>            | <b>893,900</b>                    | <b>957,880</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 248 DOWNTOWN DEVELOPMENT AUTHORITY  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                                  | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 703.000 OVERHEAD & SUPERVISION      | 66,120           | 15,660                    | 14,350                            | 4,140                       | See spreadsheet - Based upon previous year's activity |                |
| 801.000 LEGAL AND PROFESSIONAL FEES | 12,050           | 25,000                    | 14,790                            | 12,000                      | Legal Fees  |                |
| 805.000 AUDIT SERVICES              | 660              | 660                       | 660                               | 670                         | 5% of \$13,250  |                |
| 956.000 MISCELLANEOUS EXPENSE       | 210              | 500                       | 120                               | 500                         |   |                |
| 971.000 CAPTIAL OUTLAY              | 108,600          | 100,000                   | 0                                 | 0                           | No projects planned                                   |                |
| 971.250 CAPITAL OUTLY - PROF FEES   | 50,110           | 20,500                    | 14,030                            | 125,000                     | Engineering for water system extension - US 31        |                |
|                                     | <b>237,750</b>   | <b>162,320</b>            | <b>43,950</b>                     | <b>142,310</b>              |   |                |

**Totals for Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY**

|                                      |                  |                |                |                |
|--------------------------------------|------------------|----------------|----------------|----------------|
| <b>Total Revenues:</b>               | <b>38,560</b>    | <b>881,310</b> | <b>893,900</b> | <b>957,880</b> |
| <b>Total Expenditures:</b>           | <b>237,750</b>   | <b>162,320</b> | <b>43,950</b>  | <b>142,310</b> |
| <b>Net of Revenues/Expenditures:</b> | <b>(199,190)</b> | <b>718,990</b> | <b>849,950</b> | <b>815,570</b> |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 285 AMERICAN RESCUE PLAN ACT FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                        | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|--------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
| 528.000 FEDERAL GRANTS - OTHER | 332,480          | 0                         | 0                                 | 0                           | None anticipated     |                |
| 665.000 INTEREST INCOME        | 230              | 1,500                     | 1,130                             | 2,000                       |                      |                |
|                                | <b>332,710</b>   | <b>1,500</b>              | <b>1,130</b>                      | <b>2,000</b>                |                      |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 285 AMERICAN RESCUE PLAN ACT FUND  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                         | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|---------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
| 995.000 OPERATING TRANSFERS OUT | 332,480          | 0                         | 0                                 | 0                           |                      |                |
|                                 | <u>332,480</u>   | <u>0</u>                  | <u>0</u>                          | <u>0</u>                    |                      |                |

**Totals for Fund: 285 AMERICAN RESCUE PLAN ACT FUND**

|                               |         |       |       |       |
|-------------------------------|---------|-------|-------|-------|
| Total Revenues:               | 332,710 | 1,500 | 1,130 | 2,000 |
| Total Expenditures:           | 332,480 | 0     | 0     | 0     |
| Net of Revenues/Expenditures: | 230     | 1,500 | 1,130 | 2,000 |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 308 DEBT SERVICE - PARK SYSTEM  
DEPARTMENT: 000  
Revenues

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 402.000 PROPERTY TAXES - REAL       | 0                | 362,060                   | 362,720                           | 338,130                     | Based upon a levy of .3500 mills (ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimate tax revenue sheet |                |
| 412.000 PROPERTY TAXES-DELINQT PERS | 0                | 100                       | 30                                | 100                         |  |                |
| 614.000 VARIOUS FEES                | 0                | 0                         | 630                               | 660                         | Payment in lieu of taxes - Village at Rosy Mound   |                |
| 665.000 INTEREST INCOME             | 0                | 50                        | 540                               | 500                         |  |                |
|                                     | <b>0</b>         | <b>362,210</b>            | <b>363,920</b>                    | <b>339,390</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 308 DEBT SERVICE - PARK SYSTEM  
DEPARTMENT: 000  
Expenditures

| ACCOUNT  | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                             | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 991.250 BOND PRINCIPAL PAYMENTS                        | 0                | 160,000                   | 160,000                           | 235,000                     | Pursuant to bond payment schedule - expires 2041 |                |
| 993.000 INTEREST EXPENSE                               | 0                | 150,030                   | 150,030                           | 114,950                     | Pursuant to bond payment schedule                |                |
| 994.999 PAYING AGENT FEES                              | 0                | 500                       | 1,000                             | 500                         |  |                |
|  | <b>0</b>         | <b>310,530</b>            | <b>311,030</b>                    | <b>350,450</b>              |  |                |
| <b>Totals for Fund: 308 DEBT SERVICE - PARK SYSTEM</b> |                  |                           |                                   |                             |  |                |
| Total Revenues:  | 0                | 362,210                   | 363,920                           | 339,390                     |  |                |
| Total Expenditures:                                    | 0                | 310,530                   | 311,030                           | 350,450                     |  |                |
| Net of Revenues/Expenditures:                          | 0                | 51,680                    | 52,890                            | (11,060)                    |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 310 DEBT SERVICE - PATHWAY  
DEPARTMENT: 000  
Revenues

| ACCOUNT                        | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|--------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|------------------------|----------------|
| 699.000 OPERATING TRANSFERS IN | 292,410          | 298,120                   | 298,120                           | 303,490                     | 100% from Pathway Fund |                |
|                                | <u>292,410</u>   | <u>298,120</u>            | <u>298,120</u>                    | <u>303,490</u>              |                        |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 310 DEBT SERVICE - PATHWAY  
DEPARTMENT: 000  
Expenditures

| ACCOUNT  | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                             | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 991.250 BOND PRINCIPAL PAYMENTS                    | 170,000          | 180,000                   | 180,000                           | 190,000                     | Pursuant to bond payment schedule - expires 2035 |                |
| 993.000 INTEREST EXPENSE                           | 121,990          | 117,620                   | 117,610                           | 112,990                     | Pursuant to bond payment schedule                |                |
| 994.999 PAYING AGENT FEES                          | 500              | 500                       | 500                               | 500                         |  |                |
|  | <b>292,490</b>   | <b>298,120</b>            | <b>298,110</b>                    | <b>303,490</b>              |  |                |
| <b>Totals for Fund: 310 DEBT SERVICE - PATHWAY</b> |                  |                           |                                   |                             |  |                |
| Total Revenues:                                    | 292,410          | 298,120                   | 298,120                           | 303,490                     |  |                |
| Total Expenditures:                                | 292,490          | 298,120                   | 298,110                           | 303,490                     |  |                |
| Net of Revenues/Expenditures:                      | (80)             | 0                         | 10                                | 0                           |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 402.000 PROPERTY TAXES - REAL               | 377,720          | 361,580                   | 361,560                           | 381,650                     | Based upon a levy of .4287 mills (Ad valorem, plus IFT/FTE less DDA & Brownfield Capture) See estimated tax spreadsheet |                |
| 412.000 PROPERTY TAXES-DELINQT PERS         | 280              | 200                       | 90                                | 200                         |   |                |
| 573.000 LOCAL COMMUNITY STABILIZATION SHARE | 0                | 19,190                    | 19,180                            | 0                           | None anticipated  |                |
| 614.000 VARIOUS FEES                        | 760              | 650                       | 680                               | 710                         | Payment in lieu of taxes - Village at Rosy Mound  |                |
| 665.000 INTEREST INCOME                     | 230              | 1,800                     | 5,490                             | 6,000                       |   |                |
| 676.000 REIMBURSEMENTS                      | 47,650           | 5,000                     | 100                               | 5,000                       |   |                |
| 684.000 MISCELLANEOUS INCOME                | 0                | 100                       | 0                                 | 100                         |   |                |
| 699.101 OP TRANSFER IN - GENERAL FUND       | 0                | 525,000                   | 481,250                           | 120,000                     |   |                |
| 699.285 OP TRANSFER IN - ARPA FUND          | 34,390           | 0                         | 0                                 | 0                           |   |                |
|   | <b>461,030</b>   | <b>913,520</b>            | <b>868,350</b>                    | <b>513,660</b>              |   |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT                              |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|---|
| 702.000 SALARIES                       | 59,070           | 83,300                    | 54,730                            | 89,610                      | Director - Salary of \$107,452 (18%)<br>Assistant Director - Salary of \$95,131 (5%)<br>Coordinator - 104 hrs @ \$32.12/hr (5%)<br>Crew Leader - 208 hrs @ \$34.68/ hr (10%)<br>Public Services Worker - 2080 hrs @25.54/hr | 19,340<br>4,600<br>3,410<br>7,220<br>55,040 |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>89,610</b>                               |
| 715.000 FICA                           | 4,450            | 6,390                     | 4,070                             | 6,900                       | 7.65% of all salaries   |   |
| 716.000 MEDICAL CARE & PHYSICALS       | 0                | 200                       | 60                                | 200                         | Pre-employment physicals, med-center treatment as necessary   |   |
| 718.000 PENSION                        | 5,650            | 8,120                     | 4,750                             | 8,760                       | 10% of salaries for full-time employees, excludes sick leave reimbursement and overtime   |   |
| 719.000 HEALTH INSURANCE               | 26,540           | 23,410                    | 16,430                            | 23,660                      | Blue Care Network - Includes HSA deposit  |   |
| 719.100 DENTAL INSURANCE               | 1,640            | 2,130                     | 1,260                             | 2,110                       | Delta Dental  |   |
| 719.200 DISABILITY INSURANCE           | 500              | 750                       | 460                               | 820                         | Short and long term disability - 0% increase  |   |
| 719.300 LIFE INSURANCE                 | 80               | 110                       | 70                                | 120                         | Life insurance  |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM    | 20               | 40                        | 20                                | 30                          | 1 full-time employee  |   |
| 721.000 WORKERS COMP INSURANCE         | 1,140            | 700                       | 1,150                             | 720                         | Based on current rates  |   |
| 727.000 OFFICE SUPPLIES & POSTAGE      | 30               | 100                       | 60                                | 100                         | Miscellaneous office supplies   |   |
| 741.000 UNIFORM EXPENSE                | 990              | 1,510                     | 1,790                             | 1,550                       | Uniform cleaning<br>Clothing allowance/replacement - 1 full-time employee<br>Prescription safety glasses  | 750<br>400<br>400                           |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>1,550</b>                                |
| 801.000 LEGAL AND PROFESSIONAL FEES    | 7,450            | 80,000                    | 770                               | 5,100                       | Professional services such as legal, consulting, and easement acquisition<br>Land rental - Consumers Energy   | 5,000<br>100                                |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>5,100</b>                                |
| 803.000 CONTRACTED SERVICES            | 0                | 400                       | 0                                 | 400                         | Services provided such as major tree trimming, pavement repair/replacement or other major repairs the DPW is not able to complete   |   |
| 826.000 PROPERTY & LIABILITY INSURANCE | 2,570            | 2,910                     | 2,730                             | 3,720                       | Property and Liability Insurance (Effective Nov 1st)  |   |
| 863.000 FUEL EXPENSE                   | 2,540            | 3,000                     | 3,970                             | 4,000                       | Fuel expense for maintenance  |   |
| 870.000 ROAD SIGNS                     | 140              | 500                       | 300                               | 8,500                       | New or replacement of signs and posts as needed due to damage or removed along the pathway<br>Replace pathway rules signs that include rules for electric bikes (20)  | 500<br>8,000                                |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>8,500</b>                                |
| 900.000 PRINTING & PUBLISHING          | 230              | 0                         | 0                                 | 0                           | None anticipated  |   |
| 930.000 MAINTENANCE AND REPAIR OF B&G  | 58,040           | 23,600                    | 14,810                            | 24,000                      | Repair of surface damage, retaining walls, etc.<br>Paint crosswalks & approach markings<br>Bridge maintenance and repair  | 6,000<br>14,000<br>4,000                    |
| <b>Justification Items Total:</b>      |                  |                           |                                   |                             |   | <b>24,000</b>                               |
| 936.000 EQUIPMENT MAINTENANCE          | 6,560            | 11,000                    | 12,150                            | 15,000                      | Replacement brushes for sweepers, tractor maintenance by dealer, etc.   |   |
| 936.300 AUTOMOTIVE MAINTENANCE         | 1,510            | 2,000                     | 60                                | 1,000                       | Maintenance/repair of trucks including tires, tune-ups, etc.  |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 408 PATHWAY FUND  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                                  | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT   |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|--|------------------|
| 956.000 MISCELLANEOUS EXPENSE            | 0                | 200                       | 180                               | 200                         | Miscellaneous expenditures not covered by other line items                         |                  |
| 957.000 UNIFORM EXPENSE                  | 0                | 1,510                     | 0                                 | 0                           |  |                  |
| 965.000 EQUIPMENT PURCHASES              | 170              | 2,800                     | 2,160                             | 1,250                       | Miscellaneous tools & equipment<br>Impact wrench                                   | 500<br>750       |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>1,250</b>     |
| 971.000 CAPTIAL OUTLAY                   | 29,190           | 720,070                   | 651,150                           | 130,000                     | Pathway wall repair - 152nd Avenue<br>Replace 2008 Ford 250                        | 90,000<br>40,000 |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>130,000</b>   |
| 971.050 CAPITAL OUTLAY - EASEMENTS       | 3,480            | 0                         | 0                                 | 0                           |  |                  |
| 971.250 CAPITAL OUTLY - PROF FEES        | 33,020           | 160,000                   | 87,530                            | 45,000                      | Pathway wall repair - 152nd Avenue<br>Pottawattomie wall repair study - carry over | 20,000<br>25,000 |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>45,000</b>    |
| 995.310 OP TRANSFER OUT - PATHWAY DEBT   | 292,410          | 298,120                   | 298,120                           | 303,490                     |  |                  |
|  | <b>537,420</b>   | <b>1,432,870</b>          | <b>1,158,780</b>                  | <b>676,240</b>              |  |                  |
| <b>Totals for Fund: 408 PATHWAY FUND</b> |                  |                           |                                   |                             |  |                  |
| Total Revenues:                          | 461,030          | 913,520                   | 868,350                           | 513,660                     |  |                  |
| Total Expenditures:                      | 537,420          | 1,432,870                 | 1,158,780                         | 676,240                     |  |                  |
| Net of Revenues/Expenditures:            | (76,390)         | (519,350)                 | (290,430)                         | (162,580)                   |  |                  |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                     | ITEM<br>AMOUNT |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 566.200 MNRTF GRANT - HOFMA PARK      | 0                | 546,300                   | 0                                 | 546,300                     | Hofma Park and Preserve Land Acquisition | 246,300        |
|                                       |                  |                           |                                   |                             | Hofma Park and Preseve Trail Expansion   | 300,000        |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>        | <b>546,300</b> |
| 665.000 INTEREST INCOME               | 580              | 8,000                     | 11,510                            | 10,400                      |  |                |
| 696.000 BOND REVENUES                 | 6,138,240        | 0                         | 0                                 | 0                           |  |                |
| 699.101 OP TRANSFER IN - GENERAL FUND | 0                | 750,000                   | 750,000                           | 850,000                     |  |                |
|                                       | <b>6,138,820</b> | <b>1,304,300</b>          | <b>761,510</b>                    | <b>1,406,700</b>            |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND  
DEPARTMENT: 000  
Expenditures

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| ACCOUNT | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
|---------|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|

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**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 410 PARKS CONSTRUCTION FUND  
DEPARTMENT: 751 PARKS AND RECREATION  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT   |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|------------------|
| 801.000 LEGAL AND PROFESSIONAL FEES | 65,260           | 0                         | 2,270                             | 0                           |  |                  |
| 801.001 BANK FEES                   | 20               | 100                       | 0                                 | 100                         |  |                  |
| 956.000 MISCELLANEOUS EXPENSE       | 0                | 600                       | 560                               | 600                         |  |                  |
| 971.000 CAPTIAL OUTLAY              | 60               | 6,549,000                 | 2,602,550                         | 2,882,500                   | SHP - carry over from 2022   | 2,200,000        |
|                                     |                  |                           |                                   |                             | Hofma Preserve - carry over from 2022                                    | 670,000          |
|                                     |                  |                           |                                   |                             | Removal of 2 structures on Groesbeck property along with grading/filling | 12,500           |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>2,882,500</b> |
| 971.250 CAPITAL OUTLY - PROF FEES   | 200,180          | 249,800                   | 215,310                           | 65,000                      | SHP - carry over from 2022   | 50,000           |
|                                     |                  |                           |                                   |                             | Hofma Preserve - carry over from 2022                                    | 15,000           |
|                                     |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>65,000</b>    |
|                                     | <u>265,520</u>   | <u>6,799,500</u>          | <u>2,820,690</u>                  | <u>2,948,200</u>            |  |                  |

**Totals for Fund: 410 PARKS CONSTRUCTION FUND**

|                               |           |             |             |             |
|-------------------------------|-----------|-------------|-------------|-------------|
| Total Revenues:               | 6,138,820 | 1,304,300   | 761,510     | 1,406,700   |
| Total Expenditures:           | 265,520   | 6,799,500   | 2,820,690   | 2,948,200   |
| Net of Revenues/Expenditures: | 5,873,300 | (5,495,200) | (2,059,180) | (1,541,500) |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 590 SEWER FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                           | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT |
|-----------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 460.000 SPECIAL ASSESSMENT INCOME | 7,030            | 1,160                     | 1,900                             | 1,160                       | Sewer Assessment Principal   |                |
| 634.000 LATERAL CHARGES/INSP FEES | 6,480            | 1,050                     | 1,150                             | 1,050                       | Inspection fees - 30 new connections x \$35 per inspection   |                |
| 634.100 TRUNKAGE FEES             | 153,760          | 111,370                   | 92,130                            | 86,370                      | 30 trunkage units x \$2,879 per unit - assuming that 0 connections will be paid over time as special assessment income |                |
| 642.000 UTILITY SALES             | 439,370          | 443,500                   | 396,400                           | 450,050                     | Based on 105.4 MG to be collected in 2023 - estimated wastewater collection sales @ \$4.27/1,000 gallons               |                |
| 642.100 DEBT SERVICE CHARGE       | 327,780          | 354,620                   | 313,430                           | 374,630                     | 2023 Existing connections:   |                |
|                                   |                  |                           |                                   |                             | (a) 1025.0 Residential trunkage units x \$16.55 per month x 12 months  | 203,570        |
|                                   |                  |                           |                                   |                             | (b) 846.43 Non-residential trunkage units x \$16.55 per month x 12 months  | 168,100        |
|                                   |                  |                           |                                   |                             | 2023 New connections (addition of 30 new trunkage units):  |                |
|                                   |                  |                           |                                   |                             | (a) 10 units x \$16.55 per month x 9 months  | 1,480          |
|                                   |                  |                           |                                   |                             | (b) 10 units x \$16.55 per month x 6 months  | 990            |
|                                   |                  |                           |                                   |                             | (c) 10 units x \$16.55 per month x 3 months  | 490            |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>374,630</b> |
| 658.000 LATE CHARGES              | 9,380            | 8,500                     | 4,160                             | 6,700                       | Late charges   |                |
| 665.000 INTEREST INCOME           | 14,060           | 14,020                    | 2,200                             | 7,800                       | Special assessments  | 250            |
|                                   |                  |                           |                                   |                             | Investments  | 2,000          |
|                                   |                  |                           |                                   |                             | <b>Justification Items Total:</b>  | <b>2,250</b>   |
| 673.000 SALE OF FIXED ASSETS      | (16,490)         | 0                         | 0                                 | 0                           | None anticipated   |                |
| 676.000 REIMBURSEMENTS            | 2,160            | 5,000                     | 5,310                             | 5,000                       | Sewer industrial surcharge reimbursement   |                |
| 684.000 MISCELLANEOUS INCOME      | 0                | 100                       | 0                                 | 100                         | Miscellaneous revenues not covered by other line items   |                |
|                                   | <b>943,530</b>   | <b>939,320</b>            | <b>816,680</b>                    | <b>932,860</b>              |  |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL   | ITEM<br>AMOUNT   |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|--|
| 702.000 SALARIES                    | 46,100           | 84,730                    | 81,540                            | 107,790                     | Director - Salary of \$107,452 (25%)<br>Assistant Director - Salary of \$95,131 (20%)<br>Coordinator - 208 hrs @ \$32.12/hr (10%)<br>Crew Leader - 728 hrs @ \$34.68/hr (35%)<br>Public Service Worker - 520 hrs @ \$34.68/hr (25%)<br>Public Service Worker - 520 hrs @ \$30.48/hr (25%)<br>Allocation of Information Technology Wages  | 26,860<br>18,380<br>6,810<br>25,250<br>15,850<br>14,310<br>330 |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |  | <b>107,790</b>   |
| 703.000 OVERHEAD & SUPERVISION      | 61,800           | 160,920                   | 147,510                           | 102,060                     | See spreadsheet  |  |
| 715.000 FICA                        | 3,430            | 6,520                     | 6,050                             | 8,390                       | 7.65% of all salaries  |  |
| 716.000 MEDICAL CARE & PHYSICALS    | 0                | 300                       | 30                                | 300                         | Pre-employment physicals, med-center treatment as necessary  |  |
| 718.000 PENSION                     | 3,000            | 8,430                     | 7,980                             | 10,700                      | 10% of salaries for full-time employees, excudes sick leave reimbursement & overtime   |  |
| 719.000 HEALTH INSURANCE            | 4,800            | 13,400                    | 13,360                            | 13,080                      | Blue Care Network - Includes HSA deposit   |  |
| 719.100 DENTAL INSURANCE            | 360              | 1,630                     | 1,330                             | 1,310                       | Delta Dental   |  |
| 719.200 DISABILITY INSURANCE        | 330              | 880                       | 770                               | 910                         | Short and long term disability - 0% increase   |  |
| 719.300 LIFE INSURANCE              | 40               | 170                       | 130                               | 120                         | Life insurance   |  |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 20               | 40                        | 20                                | 30                          | 1 full-time employee   |  |
| 721.000 WORKERS COMP INSURANCE      | 280              | 300                       | 260                               | 730                         | Based on current rates   |  |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 1,660            | 2,400                     | 1,390                             | 2,400                       | Miscellaneous office supplies & postage for water bills (20%)  |  |
| 741.000 UNIFORM EXPENSE             | 1,120            | 1,510                     | 1,360                             | 1,550                       | Uniform cleaning for 1 full-time employee<br>Clothing allowance/replacement for 1 full-time employee<br>Prescription safety glasses  | 750<br>400<br>400  |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |  | <b>1,550</b>   |
| 801.000 LEGAL AND PROFESSIONAL FEES | 14,440           | 66,000                    | 7,640                             | 3,000                       | Engineering plan reviews / construction inspections  |  |
| 801.001 BANK FEES                   | 0                | 250                       | 0                                 | 250                         | Bank charges   |  |
| 802.000 CONFERENCES, DUES, SUB'S    | 0                | 2,000                     | 1,890                             | 2,000                       | Confined space<br>Continuing education   | 1,800<br>200   |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |  | <b>2,000</b>   |
| 805.000 AUDIT SERVICES              | 1,990            | 1,990                     | 1,990                             | 2,040                       | 15% of \$13,550  |  |
| 810.000 WASTEWATER TREATMENT        | 263,330          | 246,960                   | 172,710                           | 255,480                     | Estimate of 112.1 mg in wastewater collection and treatment charges in 2023 - includes 6% unmetered sewer<br>Operating costs - \$15,550 per month<br>2013 Debt - \$1190 per month<br>Local Lift Station Debt - \$1,270 per month<br>2018 Debt - \$1,070 per month<br>Plant modification - \$1,530 per month<br>Pump station costs - \$490 per month<br>Administrative charge - \$190 per month |  |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

| ACCOUNT | 2021<br>ACTIVITY                | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|---------|---------------------------------|---------------------------|-----------------------------------|-----------------------------|---|---|
|         |                                 |                           |                                   |                             | NOTE: Prior year's average used for each cost because it is calculated on usage |   |
|         |                                 |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>0</b>  |
| 817.000 | MISS DIG SERVICES               | 820                       | 900                               | 960                         | 1,000   | Annual fee for water, sewer and fiber   |
| 826.000 | PROPERTY & LIABILITY INSURANCE  | 4,130                     | 4,690                             | 4,400                       | 5,990   | Property and Liability Insurance (Effective Nov 1st)  |
| 850.000 | TELEPHONE EXPENSE               | 3,150                     | 730                               | 750                         | 640   | See telephone/internet expense spreadsheet  |
| 863.000 | FUEL EXPENSE                    | 840                       | 1,000                             | 1,210                       | 1,300   | Partial payment for fuel expense for service trucks and generators                              |
| 921.000 | ELECTRIC                        | 12,760                    | 12,000                            | 8,880                       | 11,000  | Lift stations & partial payment for township electrical expense                                 |
| 922.000 | GAS                             | 1,040                     | 900                               | 1,010                       | 1,300   | Lift stations   |
| 923.000 | WATER EXPENSE                   | 260                       | 250                               | 280                         | 330   | Water consumption at lift stations for cleaning, maintenance and sprinkling                     |
| 930.000 | MAINTENANCE AND REPAIR OF B&G   | 460                       | 1,000                             | 1,070                       | 1,600   | Portion of miscellaneous maintenance (20%)  |
|         |                                 |                           |                                   |                             | Powerwash DPS building (20%)  | 1,000   |
|         |                                 |                           |                                   |                             |   | 600   |
|         |                                 |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>1,600</b>  |
| 936.000 | EQUIPMENT MAINTENANCE           | 730                       | 4,000                             | 2,460                       | 4,000   | Gas detector maintenance, safety equipment, etc.  |
|         |                                 |                           |                                   |                             | Generator maintenance   | 2,000   |
|         |                                 |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>4,000</b>  |
| 936.300 | AUTOMOTIVE MAINTENANCE          | 0                         | 1,200                             | 1,080                       | 1,200   | Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.        |
| 936.400 | LIFT STATION MAINTENANCE        | 33,020                    | 17,700                            | 20,210                      | 23,900  | Routine maintenance of pump stations including pump seals, gaskets, electrical components, etc. |
|         |                                 |                           |                                   |                             | Fertilizer  | 150   |
|         |                                 |                           |                                   |                             | Wet well cleaning   | 3,500   |
|         |                                 |                           |                                   |                             | Calibration of cathodic protection - 4 pump stations                            | 4,000   |
|         |                                 |                           |                                   |                             | Powerwash Hayes lift station  | 750   |
|         |                                 |                           |                                   |                             | Install irrigation at Brigham Woods lift station                                | 3,500   |
|         |                                 |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>23,900</b>   |
| 936.410 | WASTEWATER SYSTEM MAINTENANCE   | 58,770                    | 67,200                            | 3,270                       | 3,700   | Force main repair, maintenance hole repair, lateral repair                                      |
|         |                                 |                           |                                   |                             | Miss Dig location materials   | 200   |
|         |                                 |                           |                                   |                             | Cones and barricades (50%)  | 1,500   |
|         |                                 |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>3,700</b>  |
| 956.000 | MISCELLANEOUS EXPENSE           | 0                         | 100                               | 100                         | 100   | Miscellaneous expenditures  |
| 965.000 | EQUIPMENT PURCHASES             | 850                       | 1,000                             | 120                         | 1,000   | Miscellaneous small equipment as needed   |
| 965.600 | MISC TOOLS & EQUIPMENT          | 960                       | 950                               | 230                         | 500   | Gloves, masks, coveralls, etc.  |
| 971.000 | CAPTIAL OUTLAY                  | 0                         | 383,380                           | 308,520                     | 0   | None anticipated  |
| 971.250 | CAPITAL OUTLY - PROF FEES       | 0                         | 33,500                            | 26,340                      | 0   | None anticipated  |
| 991.600 | SEWER EXPANSION PRINCIPAL-2008  | 0                         | 60,000                            | 60,000                      | 60,000  | Based on bond schedule - expires 2028   |
| 993.600 | SEWER EXPANSION INTEREST-2008   | 25,800                    | 22,290                            | 22,280                      | 19,290  | Based on bond schedule - expires 2028   |
| 994.999 | PAYING AGENT FEES               | 650                       | 600                               | 650                         | 600   | Paid to OCRC for handling of bonds  |
| 995.370 | OP TRANSFER OUT - TWP BLDG DEBT | 27,800                    | 0                                 | 0                           | 0   | Expired in 2021   |
| 995.645 | OP TRANSFER OUT - IT FUND       | 27,480                    | 30,890                            | 28,320                      | 29,980  | See software expense & computer services spreadsheet  |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 590 SEWER FUND  
DEPARTMENT: 537 SEWER EXPENSES  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|----------------------|----------------|
|  | 602,220          | 1,242,710                 | 938,100                           | 679,570                     |                      |                |
| <b>Totals for Fund: 590 SEWER FUND</b> |                  |                           |                                   |                             |                      |                |
| Total Revenues:                        | 943,530          | 939,320                   | 816,680                           | 932,860                     |                      |                |
| Total Expenditures:                    | 602,220          | 1,242,710                 | 938,100                           | 679,570                     |                      |                |
| Net of Revenues/Expenditures:          | 341,310          | (303,390)                 | (121,420)                         | 253,290                     |                      |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 591 WATER FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT                   |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------------------------|
| 590.000 GHACF COMMUNITY CHOICE GRANT        | 0                | 7,140                     | 7,140                             | 0                           | One time grant in 2022  |                                  |
| 614.000 VARIOUS FEES                        | 560              | 350                       | 320                               | 350                         | NSF Charges - 14 @ \$25   |                                  |
| 632.000 SALE OF MATERIALS                   | 7,360            | 7,000                     | 6,410                             | 7,000                       | Sale of meters, setters, angle valves, other materials, etc.  |                                  |
| 634.000 LATERAL CHARGES/INSP FEES           | 118,700          | 85,500                    | 76,400                            | 113,500                     | Based on 50 new connections in water system. 40 connections at \$2,650/tap, and 10 connectons at \$750/tap (pretapped). Commercial/industrial connections pay meter/material costs under account 632.                 |                                  |
| 634.100 TRUNKAGE FEES                       | 71,500           | 36,200                    | 33,480                            | 36,200                      | Based on 50 new residential connections - 10 existing homes will connect leaving 40 new construction connections @ \$905/trunkage. Commercial/industrial connections will pay based on meter size under this account. |                                  |
| 642.000 UTILITY SALES                       | 1,825,100        | 1,918,280                 | 1,488,300                         | 1,896,160                   | NOWS based on 635.5 MG in water sales @ \$2.86 per 1000 gallons<br>Grand Rapids based on 23.9 MG in water sales @ \$3.29 per 1000 gallons   | 1,817,530<br>78,630              |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>1,896,160</b>                 |
| 642.200 READINESS TO SERVE CHARGE           | 1,086,290        | 1,081,080                 | 913,890                           | 1,084,360                   | Increase RTS with 50 new connections - Assumes 15 connection x 9 months, 15 connections x 6 months and 20 connections x 3 months (\$14.23/month) remainder based on actual collection to date                         |                                  |
| 642.300 FIRE LINE CHARGES                   | 13,730           | 14,150                    | 11,700                            | 14,310                      | 52 - up to 6" @ \$13.65/month<br>10 - 8" @ \$29.50/month<br>2 - 10" @ \$51.50/month<br>1 - 12" @ \$86.00/month  | 8,510<br>3,540<br>1,230<br>1,030 |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>14,310</b>                    |
| 658.000 LATE CHARGES                        | 44,600           | 32,000                    | 27,030                            | 38,000                      | Estimate of late payments   |                                  |
| 658.100 RE-ESTABLISH SERVICE CHARGE         | 4,470            | 5,500                     | 4,840                             | 5,100                       | Estimate of late payments   |                                  |
| 665.000 INTEREST INCOME                     | 2,810            | 7,100                     | 17,360                            | 24,000                      | Interest on investments   |                                  |
| 667.000 HYDRANT RENTAL INCOME               | 1,540            | 1,870                     | 2,250                             | 1,870                       | Includes rental charges for hydrant usage by contractors<br>Robinson Township hydrant rental  | 500<br>1,370                     |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>1,870</b>                     |
| 671.000 LEASE PAYMENTS                      | 23,590           | 26,410                    | 24,230                            | 27,200                      | T-Mobile Wireless antenna lease on water tower (increases 3% per year)  |                                  |
| 676.000 REIMBURSEMENTS                      | 17,100           | 1,000                     | 8,520                             | 1,000                       |   |                                  |
| 676.500 REIMBURSEMENTS - EE HEALTH INS CONT | 2,170            | 2,250                     | 1,790                             | 2,350                       | Employee Contribution   |                                  |
| 684.000 MISCELLANEOUS INCOME                | 0                | 1,000                     | 110                               | 100                         | Miscellaneous revenues not covered by other line items  |                                  |
| 696.000 BOND REVENUES                       | 0                | 1,000                     | 0                                 | 0                           |   |                                  |
|   | <b>3,219,520</b> | <b>3,227,830</b>          | <b>2,623,770</b>                  | <b>3,251,500</b>            |   |                                  |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

| ACCOUNT                             | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT  |
|-------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|---|---|
| 702.000 SALARIES                    | 278,600          | 278,100                   | 176,230                           | 229,270                     | Director - Salary of \$107,452 (25%)<br>Assistant Director - Salary of \$95,131 (40%)<br>Coordinator - 832 hrs @ \$32.12/hr (40%)<br>Public Services Foreman - 2080 hrs @ \$34.68/hr<br>Public Services Worker - 1560 hrs @ \$30.48/hr (75%)<br>Public Services Worker - 1560 hrs @ \$27.52/hr (75%) (includes health & dental opt out)<br>Allocation of Information Technology Wages | 26,870<br>40,010<br>29,650<br>31,460<br>49,840<br>49,610<br>1,830 |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |   | <b>229,270</b>  |
| 702.900 SALARIES - SPECIAL PROJECTS | 3,000            | 10,960                    | 0                                 | 11,840                      | Summer help - hydrant maintenance - 800 hrs @ \$14.79/hr  |   |
| 703.000 OVERHEAD & SUPERVISION      | 179,700          | 180,660                   | 165,600                           | 233,760                     | See spreadsheet   |   |
| 715.000 FICA                        | 20,850           | 21,070                    | 13,130                            | 17,160                      | 7.65% of salaries   |   |
| 715.900 FICA - SPECIAL PROJECTS     | 0                | 840                       | 0                                 | 910                         | 7.65% of salaries   |   |
| 716.000 MEDICAL CARE & PHYSICALS    | 630              | 500                       | 330                               | 500                         | Pre-employment physicals, med-center treatment as necessary   |   |
| 718.000 PENSION                     | 16,560           | 25,950                    | 15,730                            | 20,900                      | 10% of salaries for full-time employees, excludes sick leave reimbursement & overtime   |   |
| 719.000 HEALTH INSURANCE            | 47,430           | 41,440                    | 37,150                            | 31,680                      | Blue Care Network - Includes HSA deposit  |   |
| 719.100 DENTAL INSURANCE            | 4,310            | 3,470                     | 2,370                             | 2,530                       | Delta Dental  |   |
| 719.200 DISABILITY INSURANCE        | 2,700            | 2,380                     | 1,470                             | 1,790                       | Short and long term disability - 0% increase  |   |
| 719.300 LIFE INSURANCE              | 400              | 300                       | 270                               | 250                         | Life insurance  |   |
| 719.700 EMPLOYEE ASSISTANCE PROGRAM | 70               | 200                       | 70                                | 120                         | 4 full- time employees  |   |
| 721.000 WORKERS COMP INSURANCE      | 2,520            | 3,380                     | 2,460                             | 1,540                       | Based on current rates  |   |
| 727.000 OFFICE SUPPLIES & POSTAGE   | 12,600           | 10,000                    | 8,110                             | 10,000                      | Supplies such as paper, pens, folders, checks, postage for water bills (80%), mailings, etc.  |   |
| 741.000 UNIFORM EXPENSE             | 4,570            | 8,650                     | 4,040                             | 5,730                       | Uniform cleaning for 3 full-time employees & 1 part-time employee<br>Clothing allowance for 3 full-time employees & 1 part-time employee<br>Prescription safety glasses for 3 full-time employees<br>Safety gear  | 2,630<br>1,400<br>1,200<br>500                                    |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |   | <b>5,730</b>  |
| 801.000 LEGAL AND PROFESSIONAL FEES | 51,210           | 30,300                    | 26,300                            | 41,300                      | Required MDEQ Trihalomethanes/Haloacetic Acids (HAA5)<br>Normal annual update of GIS system through Prein & Newhof (Including As-Builts)<br>Legal fees for easements, delinquent bill collection, etc.<br>EGLE licensing fee<br>Inspect East tank - Dixon Engineering   | 800<br>25,000<br>3,000<br>7,000<br>5,500                          |
| <b>Justification Items Total:</b>   |                  |                           |                                   |                             |   | <b>41,300</b>   |
| 801.001 BANK FEES                   | 530              | 500                       | 0                                 | 500                         | Bank charges  |   |
| 802.000 CONFERENCES, DUES, SUB'S    | 7,000            | 10,000                    | 12,060                            | 11,000                      | AWWA memberships, continuing education, magazine/publication subscriptions - 10 full-time employees to educate  |   |
| 803.000 CONTRACTED SERVICES         | 34,660           | 30,000                    | 21,610                            | 51,000                      | Payment made to contractor for the installation of new water services - 40 new taps at \$1,275 each   |   |
| 805.000 AUDIT SERVICES              | 3,310            | 3,320                     | 3,310                             | 3,390                       | 25% of \$13,550   |   |
| 817.000 MISS DIG SERVICES           | 820              | 900                       | 960                               | 1,000                       | Annual fee for water, sewer and fiber   |   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

| ACCOUNT                                | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
| 825.000 WATER PURCHASES                | 827,000          | 784,820                   | 712,110                           | 814,940                     | NOWS based on 714.0 MG in water purchased @ \$1.08/1,000 gallons  | 771,120        |
|  |                  |                           |                                   |                             | Grand Rapids based on 24.9 MG in water purchased @ \$1.76/1,000 gallons   | 43,820         |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>814,940</b> |
| 826.000 PROPERTY & LIABILITY INSURANCE | 10,890           | 12,350                    | 11,600                            | 15,780                      | Property and Liability Insurance (Effective Nov 1st)  |                |
| 850.000 TELEPHONE EXPENSE              | 4,470            | 4,590                     | 3,560                             | 4,230                       | See telephone/internet worksheet  |                |
| 861.000 TRAVEL & MILEAGE               | 30               | 300                       | 20                                | 300                         | Token amount for continuing education and training  |                |
| 863.000 FUEL EXPENSE                   | 7,580            | 8,000                     | 10,860                            | 11,500                      | Fuel expense for service trucks, compressor, etc.   |                |
| 900.000 PRINTING & PUBLISHING          | 5,040            | 1,000                     | 240                               | 1,000                       | Employment ads  |                |
| 921.000 ELECTRIC                       | 6,030            | 6,150                     | 5,630                             | 6,330                       | Payment for building electrical expenses, meter stations and meter pits   |                |
| 922.000 GAS                            | 7,050            | 9,730                     | 7,750                             | 8,850                       | Payment for building and meter station gas usage  |                |
| 923.000 WATER EXPENSE                  | 3,670            | 3,500                     | 2,950                             | 3,200                       | Water consumption for domestic usage and sprinkling at meter stations   |                |
| 924.000 WASTEWATER EXPENSE             | 150              | 240                       | 130                               | 180                         | Waste water processing  |                |
| 930.000 MAINTENANCE AND REPAIR OF B&G  | 2,260            | 5,550                     | 6,610                             | 6,400                       | Miscellaneous maintenance (80%)   | 4,000          |
|  |                  |                           |                                   |                             | Powerwash building (80%)  | 2,400          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>6,400</b>   |
| 936.000 EQUIPMENT MAINTENANCE          | 800              | 4,130                     | 2,170                             | 4,200                       | Calibration of meters, locators, hand-held meter readers, sampling equipment, etc.  | 3,000          |
|  |                  |                           |                                   |                             | Generator maintenance   | 1,200          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>4,200</b>   |
| 936.300 AUTOMOTIVE MAINTENANCE         | 7,470            | 7,400                     | 1,590                             | 6,200                       | Maintenance of trucks including oil changes, grease, filters, brakes, truck washes, etc.  | 5,000          |
|  |                  |                           |                                   |                             | Tires for 1 truck   | 1,200          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>6,200</b>   |
| 936.310 HYDRANT MAINTENANCE            | 13,230           | 25,500                    | 9,490                             | 15,900                      | Contracted services   | 10,000         |
|  |                  |                           |                                   |                             | Signs, posts, nozzles, caps, miscellaneous parts, etc.  | 500            |
|  |                  |                           |                                   |                             | Paint and materials   | 5,000          |
|  |                  |                           |                                   |                             | Hydrant pump  | 400            |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>15,900</b>  |
| 936.320 METER MAINTENANCE              | 3,870            | 8,800                     | 7,980                             | 9,000                       | Testing of large meters. All 2" and larger meters are tested every 3 years (2023 - 2" meters = 24,<br>3" meters = 3, 4' meters = 1) |                |
| 936.330 METER STATION MAINTENANCE      | 3,500            | 6,550                     | 6,170                             | 7,500                       | Fertilizer  | 550            |
|  |                  |                           |                                   |                             | Maintenance   | 5,000          |
|  |                  |                           |                                   |                             | Generator maintenance (2)   | 1,200          |
|  |                  |                           |                                   |                             | Powerwash West meter station  | 750            |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>7,500</b>   |
| 936.340 SERVICE LINE MAINTENANCE       | 70,500           | 61,600                    | 89,540                            | 104,050                     | Payment to contractor for service line breaks / replacements - 30 repairs @ \$3,050 each  | 91,500         |
|  |                  |                           |                                   |                             | Material for service line repairs including pits, copper, etc.  | 10,000         |
|  |                  |                           |                                   |                             | Miss Dig location materials   | 550            |
|  |                  |                           |                                   |                             | Vacuum breakers - Cross Connection Control Program  | 500            |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 591 WATER FUND  
DEPARTMENT: 536 WATER EXPENSES  
Expenditures

| ACCOUNT                                 | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL  | ITEM<br>AMOUNT |
|---|------------------|---------------------------|-----------------------------------|-----------------------------|---|----------------|
|   |                  |                           |                                   |                             | Cones and barricades (1/2)  | 1,500          |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>104,050</b> |
| 936.350 WATER MAIN MAINTENANCE          | 9,100            | 20,000                    | 2,040                             | 20,000                      | Payment to contractor for repair of water main breaks   |                |
| 936.360 WATER TANK MAINTENANCE          | 1,660            | 11,500                    | 7,520                             | 6,200                       | Calibration of cathodic protection, altitude valve, various telemetry equipment                             | 2,000          |
|   |                  |                           |                                   |                             | Water tank maintenance  | 3,000          |
|   |                  |                           |                                   |                             | Generator maintenance (2)   | 1,200          |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>6,200</b>   |
| 936.370 RADIO MAINTENANCE               | 0                | 500                       | 230                               | 500                         | Maintenance of mobile and portable radios as needed   |                |
| 940.000 EQUIPMENT RENTAL                | 0                | 200                       | 0                                 | 200                         | Rental of equipment as needed for water system maintenance such as leak detector, hammer drill & bits, etc. |                |
| 956.000 MISCELLANEOUS EXPENSE           | 0                | 300                       | 170                               | 300                         | Miscellaneous expenditures not covered by other line items  |                |
| 961.000 METER PURCHASES                 | 29,690           | 38,750                    | 41,840                            | 51,200                      | 30 new 3/4" meters @ \$160 each   | 4,800          |
|   |                  |                           |                                   |                             | 20 new 1" meters @ \$270 each   | 5,400          |
|   |                  |                           |                                   |                             | 50 new mxu's @ \$195 each   | 9,750          |
|   |                  |                           |                                   |                             | 100 replacement meters @ \$215 each   | 21,500         |
|   |                  |                           |                                   |                             | 50 replacement mxu's @\$195 each  | 9,750          |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>51,200</b>  |
| 962.000 HYDRANT PURCHASES               | 0                | 12,570                    | 0                                 | 22,500                      | Replacement of hydrants - 6 @ \$3,390/hydrant   | 20,340         |
|   |                  |                           |                                   |                             | Extensions - 6 @ \$360  | 2,160          |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>22,500</b>  |
| 963.000 SERVICE LINE PURCHASES          | 39,400           | 28,750                    | 33,500                            | 28,750                      | 50 standard residential taps (copper, brass, curb boxes and rods) @ \$400 each                              | 20,000         |
|   |                  |                           |                                   |                             | 50 V-2 meter setters @ \$175 each   | 8,750          |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>28,750</b>  |
| 965.000 EQUIPMENT PURCHASES             | 4,670            | 7,820                     | 6,990                             | 1,500                       | 65" TV and stand  |                |
| 965.600 MISC TOOLS & EQUIPMENT          | 2,000            | 2,000                     | 510                               | 2,000                       | Miscellaneous tools and equipment not covered under 965 account   |                |
| 971.000 CAPTIAL OUTLAY                  | 0                | 652,360                   | 646,510                           | 225,000                     | Meter station property acquisition - Transmission Main #3   |                |
| 971.250 CAPITAL OUTLY - PROF FEES       | 0                | 65,000                    | 44,100                            | 365,000                     | Engineering for Transmission Main #3  | 300,000        |
|   |                  |                           |                                   |                             | Engineering for water system extension - US 31/M-45 to Hiawatha   | 65,000         |
|   |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>365,000</b> |
| 992.400 NOWS PLANT EXPAN 2009 PRINCIPAL | 0                | 214,320                   | 214,310                           | 225,970                     | NOWS plant expansion (2016 refunding bonds) - expires 2034  |                |
| 994.200 WATER INTAKE EXPAN INTEREST     | 1,670            | 0                         | 0                                 | 0                           | Expired in 2021   |                |
| 994.400 NOWS PLANT EXPAN 2009 INTEREST  | 172,120          | 167,500                   | 167,490                           | 158,690                     | NOWS Plant expansion interest (2016 refunding bonds) - expires 2034   |                |
| 994.999 PAYING AGENT FEES               | 640              | 750                       | 340                               | 700                         |   |                |
| 995.370 OP TRANSFER OUT - TWP BLDG DEBT | 71,830           | 0                         | 0                                 | 0                           | Expired in 2021   |                |
| 995.645 OP TRANSFER OUT - IT FUND       | 39,960           | 57,860                    | 53,020                            | 90,030                      | See software expense & computer services spreadsheet  |                |
|   | <b>2,017,750</b> | <b>2,893,310</b>          | <b>2,588,170</b>                  | <b>2,894,270</b>            |   |                |

**Totals for Fund: 591 WATER FUND**

|                               |           |           |           |           |
|-------------------------------|-----------|-----------|-----------|-----------|
| Total Revenues:               | 3,219,520 | 3,227,830 | 2,623,770 | 3,251,500 |
| Total Expenditures:           | 2,017,750 | 2,893,310 | 2,588,170 | 2,894,270 |
| Net of Revenues/Expenditures: | 1,201,770 | 334,520   | 35,600    | 357,230   |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 645 INFORMATION TECHNOLOGIES FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL    | ITEM<br>AMOUNT |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------|----------------|
| 665.000 INTEREST INCOME               | 0                | 0                         | 90                                | 100                         |                         |                |
| 699.101 OP TRANSFER IN - GENERAL FUND | 142,440          | 193,150                   | 177,040                           | 239,110                     | See spreadsheet - 55.4% |                |
| 699.206 OP TRANSFER IN - FIRE FUND    | 41,040           | 68,260                    | 62,570                            | 72,670                      | See spreadsheet - 16.8% |                |
| 699.590 OP TRANSFER IN - SEWER FUND   | 27,480           | 30,890                    | 28,320                            | 29,980                      | See spreadsheet - 6.9%  |                |
| 699.591 OP TRANSFER IN - WATER FUND   | 39,960           | 57,860                    | 53,020                            | 90,030                      | See spreadsheet - 20.9% |                |
|                                       | <b>250,920</b>   | <b>350,160</b>            | <b>321,040</b>                    | <b>431,890</b>              |                         |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 645 INFORMATION TECHNOLOGIES FUND  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                     | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL              | ITEM<br>AMOUNT |
|-----------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|-----------------------------------|----------------|
| 804.000 COMPUTER SERVICES   | 210,260          | 291,640                   | 251,330                           | 337,380                     | See spreadsheet                   |                |
| 965.000 EQUIPMENT PURCHASES | 9,800            | 12,960                    | 12,270                            | 16,850                      | Ruckus Access Point (DPW Garage)  | 900            |
|                             |                  |                           |                                   |                             | Fire/Rescue Ipad Pro (2)          | 4,400          |
|                             |                  |                           |                                   |                             | DPW Laptop                        | 2,500          |
|                             |                  |                           |                                   |                             | HR Laptop                         | 2,500          |
|                             |                  |                           |                                   |                             | Spare Workstations                | 3,500          |
|                             |                  |                           |                                   |                             | Miscellaneous Items               | 3,000          |
|                             |                  |                           |                                   |                             | <b>Justification Items Total:</b> | <b>16,800</b>  |
| 971.000 CAPTIAL OUTLAY      | 0                | 105,560                   | 100,910                           | 77,560                      | Replace Network Switches (13)     | 66,000         |
|                             |                  |                           |                                   |                             | UPS (Battery BackUp)              | 11,500         |
|                             |                  |                           |                                   |                             | <b>Justification Items Total:</b> | <b>77,500</b>  |
|                             | <u>220,060</u>   | <u>410,160</u>            | <u>364,510</u>                    | <u>431,790</u>              |                                   |                |

**Totals for Fund: 645 INFORMATION TECHNOLOGIES FUND**

|                               |         |          |          |         |
|-------------------------------|---------|----------|----------|---------|
| Total Revenues:               | 250,920 | 350,160  | 321,040  | 431,890 |
| Total Expenditures:           | 220,060 | 410,160  | 364,510  | 431,790 |
| Net of Revenues/Expenditures: | 30,860  | (60,000) | (43,470) | 100     |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 737 OPEB FUND  
DEPARTMENT: 000  
Revenues

| ACCOUNT                                    | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                | ITEM<br>AMOUNT |
|--|------------------|---------------------------|-----------------------------------|-----------------------------|-------------------------------------|----------------|
| 665.000 INTEREST INCOME                    | 0                | 0                         | 10                                | 0                           |                                     |                |
| 676.700 REIMBURSEMENTS-RETIREE CONTRIBUTIC | 1,740            | 3,750                     | 450                               | 1,670                       | Bette Boomgard                      | 100            |
|  |                  |                           |                                   |                             | Terry and Sylvia French             | 210            |
|  |                  |                           |                                   |                             | Norma VanOordt                      | 260            |
|  |                  |                           |                                   |                             | Bruce Palm                          |                |
|  |                  |                           |                                   |                             | Jeff and Kara Kriger                | 1,100          |
|  |                  |                           |                                   |                             | <b>Justification Items Total:</b>   | <b>1,670</b>   |
| 699.101 OP TRANSFER IN - GENERAL FUND      | 15,720           | 16,800                    | 15,400                            | 5,400                       | Current Retirees                    |                |
| 699.206 OP TRANSFER IN - FIRE FUND         | 23,580           | 25,200                    | 23,100                            | 24,600                      | Current IAFF employees and retirees |                |
|  | <b>41,040</b>    | <b>45,750</b>             | <b>38,960</b>                     | <b>31,670</b>               |                                     |                |

**GRAND HAVEN CHARTER TOWNSHIP**

REQUESTED BUDGET WORKSHEET FOR  
FISCAL YEAR 2023

FUND: 737 OPEB FUND  
DEPARTMENT: 000  
Expenditures

| ACCOUNT                               | 2021<br>ACTIVITY | 2022<br>AMENDED<br>BUDGET | 2022<br>ACTIVITY<br>THRU 11/30/22 | 2023<br>REQUESTED<br>BUDGET | JUSTIFICATION DETAIL                   | ITEM<br>AMOUNT |
|---------------------------------------|------------------|---------------------------|-----------------------------------|-----------------------------|--|----------------|
| 719.600 RETIREMENT HEALTH CARE        | 36,490           | 27,300                    | 24,970                            | 28,940                      | Bette Boomgard                         | 960            |
|                                       |                  |                           |                                   |                             | Norma Van Oordt                        | 960            |
|                                       |                  |                           |                                   |                             | Terry and Sylvia French                | 1,920          |
|                                       |                  |                           |                                   |                             | Bruce Palm (Plus \$1,125 HSA deposit)  | 11,330         |
|                                       |                  |                           |                                   |                             | Jeff Kriger (Plus \$2,250 HSA deposit) | 13,770         |
|                                       |                  |                           |                                   |                             | <b>Justification Items Total:</b>      | <b>28,940</b>  |
| 801.001 BANK FEES                     | 300              | 360                       | 250                               | 360                         |  |                |
|                                       | <u>36,790</u>    | <u>27,660</u>             | <u>25,220</u>                     | <u>29,300</u>               |  |                |
| <b>Totals for Fund: 737 OPEB FUND</b> |                  |                           |                                   |                             |  |                |
| Total Revenues:                       | 41,040           | 45,750                    | 38,960                            | 31,670                      |  |                |
| Total Expenditures:                   | 36,790           | 27,660                    | 25,220                            | 29,300                      |  |                |
| Net of Revenues/Expenditures:         | 4,250            | 18,090                    | 13,740                            | 2,370                       |  |                |
| <b>Total - All Funds</b>              |                  |                           |                                   |                             |  |                |
| Total Revenues:                       | 20,008,940       | 16,515,100                | 14,802,330                        | 16,477,040                  |  |                |
| Total Expenditures:                   | 11,359,770       | 22,973,110                | 16,412,970                        | 17,436,590                  |  |                |
| Net of Revenues/Expenditures:         | 8,649,170        | (6,458,010)               | (1,610,640)                       | (959,550)                   |  |                |

**2023 Estimated Tax Revenue**

|                               |                  |                           |        |
|-------------------------------|------------------|---------------------------|--------|
|                               | Taxable<br>Value |                           |        |
| 2022 Taxable Value/Ad Valorem | \$965,388,143    | Advalorem Tax Rate        | 5.1822 |
|                               |                  | IFT Tax Rate              | 2.5911 |
| Brownfield capture            | \$385,867        | Capture ends in 2023/2024 |        |
| IFT's                         | 2,139,997        |                           |        |
|                               |                  | Total                     |        |
| Ad Valorem - (real only)      | \$940,050,943    | DDA capture Advalorem     |        |
| IFT- (real only)              | \$2,139,997      | IFT                       |        |
| Total (real only)             | \$942,190,940    |                           |        |

| Tax Rates:                   | Advalorem<br>Millage | (\$)<br>Advalorem | IFT<br>Millage | (\$)<br>IFT | (\$)'s Total<br>Before Capture | Less (\$)<br>DDA Capture | Less (\$)<br>Brownfield Capture | Grand<br>Total     |
|------------------------------|----------------------|-------------------|----------------|-------------|--------------------------------|--------------------------|---------------------------------|--------------------|
| <b>Grand Haven Township:</b> | -----                | -----             | -----          | -----       | -----                          | -----                    | -----                           | -----              |
| 101 Operating                | 1.0221               | 986,723           | 0.5110         | \$ 1,094    | \$987,817                      | \$ 77,514                | \$ 394.39                       | <b>\$909,908</b>   |
| Museum                       | 0.2430               | 234,589           | 0.1215         | \$ 260      | \$234,849                      | \$ 18,429                | \$ 93.76                        | <b>\$216,327</b>   |
| Aging Council                | 0.2476               | 239,030           | 0.1238         | \$ 265      | \$239,295                      | \$ 18,778                | \$ 95.54                        | <b>\$220,422</b>   |
| 206 Fire Operating           | 1.9000               | 1,834,237         | 0.9500         | \$ 2,033    | \$1,836,270                    | \$ 144,093               | \$ 733.14                       | <b>\$1,691,445</b> |
| 204 Transportation           | 0.9408               | 908,237           | 0.4704         | \$ 1,007    | \$909,244                      | \$ 71,349                | \$ 363.02                       | <b>\$837,532</b>   |
| 207 Police Services Special  | 0.5500               | 518,205           | 0.0000         | \$ -        | \$518,205                      |                          |                                 | <b>\$518,205</b>   |
| 408 Bicycle Path             | 0.4287               | 413,862           | 0.2143         | \$ 459      | \$414,320                      | \$ 32,512                | \$ 165.42                       | <b>\$381,643</b>   |
| 410 Parks-DEBT               | 0.3500               | 337,886           | 0.1750         | \$ 374      | \$338,260                      |                          | \$ 135.05                       | <b>\$338,125</b>   |
|                              | -----                | -----             | -----          | -----       | -----                          | -----                    | -----                           | -----              |
| Total Twp.                   | 5.6822               | 5,472,770         | 2.5660         | \$ 5,491    | \$5,478,261                    | \$ 362,674               | \$ 1,980                        | <b>\$5,113,607</b> |

**2023  
Administrative Fees to the General Fund**

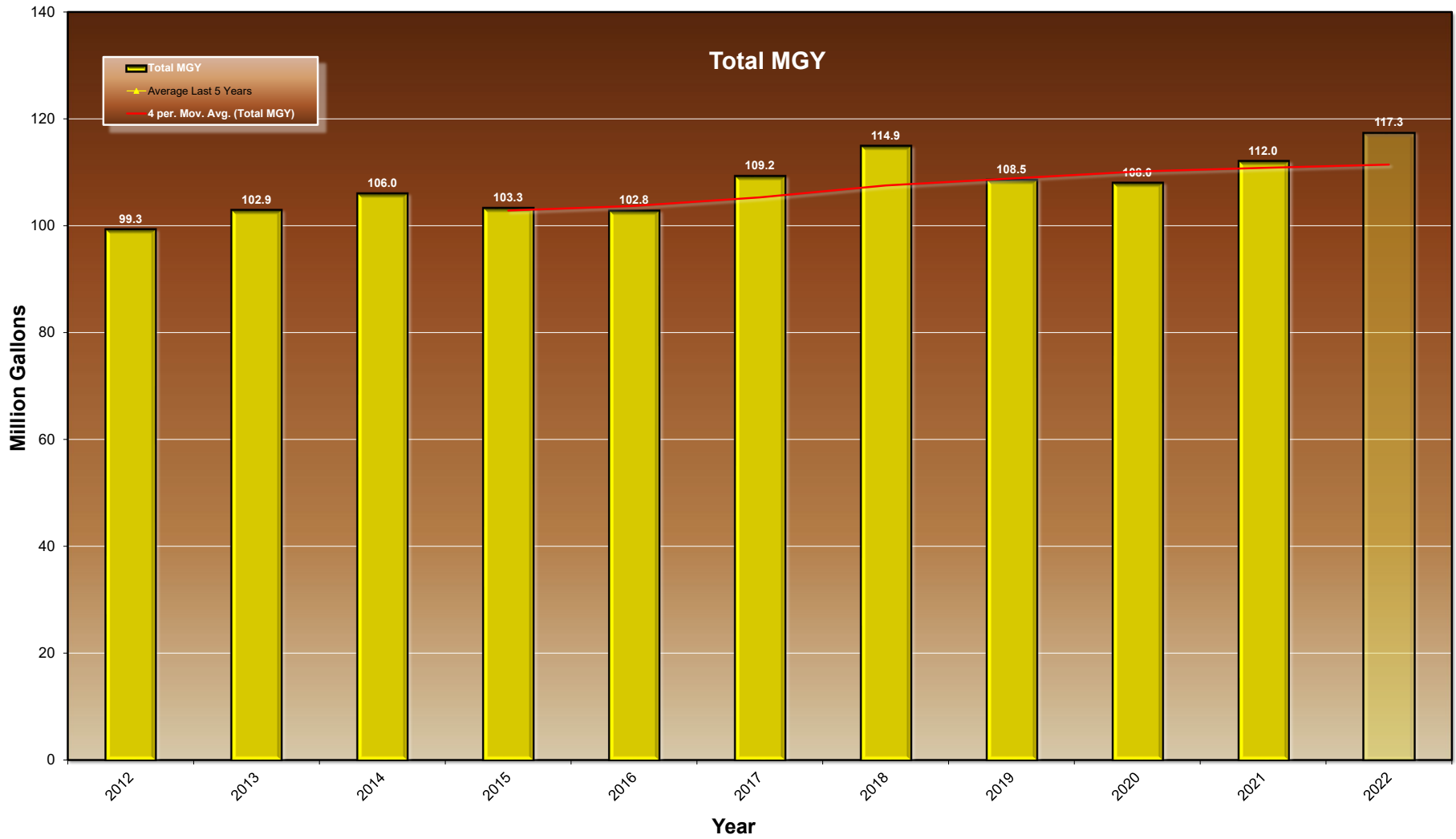
| Administrative fee calculation<br>Budget 2023<br>Budget Estimate |                           |                   |   |  |                  |                      |                    |
|--|---------------------------|-------------------|---|--|------------------|----------------------|--------------------|
| Administrative Fee Calculation<br>Updated as of 11/1/22          |                           |                   |   |  |                  | 2023 Budget Estimate |                    |
|  | Finance                   |                   | 191   |  |                  |                      | \$320,510          |
|  | Administration            |                   | 172   |  |                  |                      | \$444,420          |
| <b>Total to spread</b>   |                           |                   |   |  |                  |                      | <b>\$764,930</b>   |
| Operating Funds  | 2022 FY Budgeted Expenses | Percent All Funds | 2023 Budget Administration and Overhead Fee   | Building Lease Area (sq. ft.) (Inspectors) | Square Foot Cost | Total Lease          | GRAND TOTAL        |
| General Fund minus Building Enforcement                          | 4,615,000                 | 40.43%            | \$309,239.01                                  |  |                  |                      | \$309,239.01       |
| Building Enforcement   | 619,290                   | 5.42%             | \$41,496.99                                   | 1,542                                      | \$12.77          | \$19,691.34          | <b>\$61,188.33</b> |
| Fire/Rescue (minus capital purchases)                            | 1,383,240                 | 12.12%            | \$74,149.82                                   |  |                  |                      | \$74,149.82        |
| Police Services  | 559,330                   | 4.90%             | \$50,887.73                                   | 1050                                       | \$12.77          | \$13,408.50          | \$50,887.73        |
| DDA  | 62,320                    | 0.55%             | \$4,175.90                                    |  |                  |                      | \$4,175.90         |
| Sewer  | 1,268,700                 | 11.11%            | \$102,014.70                                  |  |                  |                      | \$102,014.70       |
| Water  | 2,907,730                 | 25.47%            | \$233,807.21                                  |  |                  |                      | \$233,807.21       |
| Total All minus General Fund minus Building Enforcement          | 11,415,610                | 100.00%           | \$815,771.36<br>-\$309,239.01<br>-\$41,496.99 |  |                  |                      |                    |
| <b>TOTAL TO GF</b>   |                           |                   | <b>\$465,035.36</b>                           |  |                  |                      |                    |

\* Use for **Audit Purposes Only** since it is part of the General Fund

|        |           | Monthly          | Annual            |
|--------|-----------|------------------|-------------------|
| Fire   | 6,179.15  | 6,180.00         | 74,160.00         |
| Police | 4,240.64  | 4,240.00         | 50,880.00         |
| DDA    | 347.99    | 345.00           | 4,140.00          |
| Sewer  | 8,501.22  | 8,505.00         | 102,060.00        |
| Water  | 19,483.93 | 19,480.00        | 233,760.00        |
| Total  |           | <u>38,750.00</u> | <u>465,000.00</u> |

### Yearly Waste Water Totals & Projections

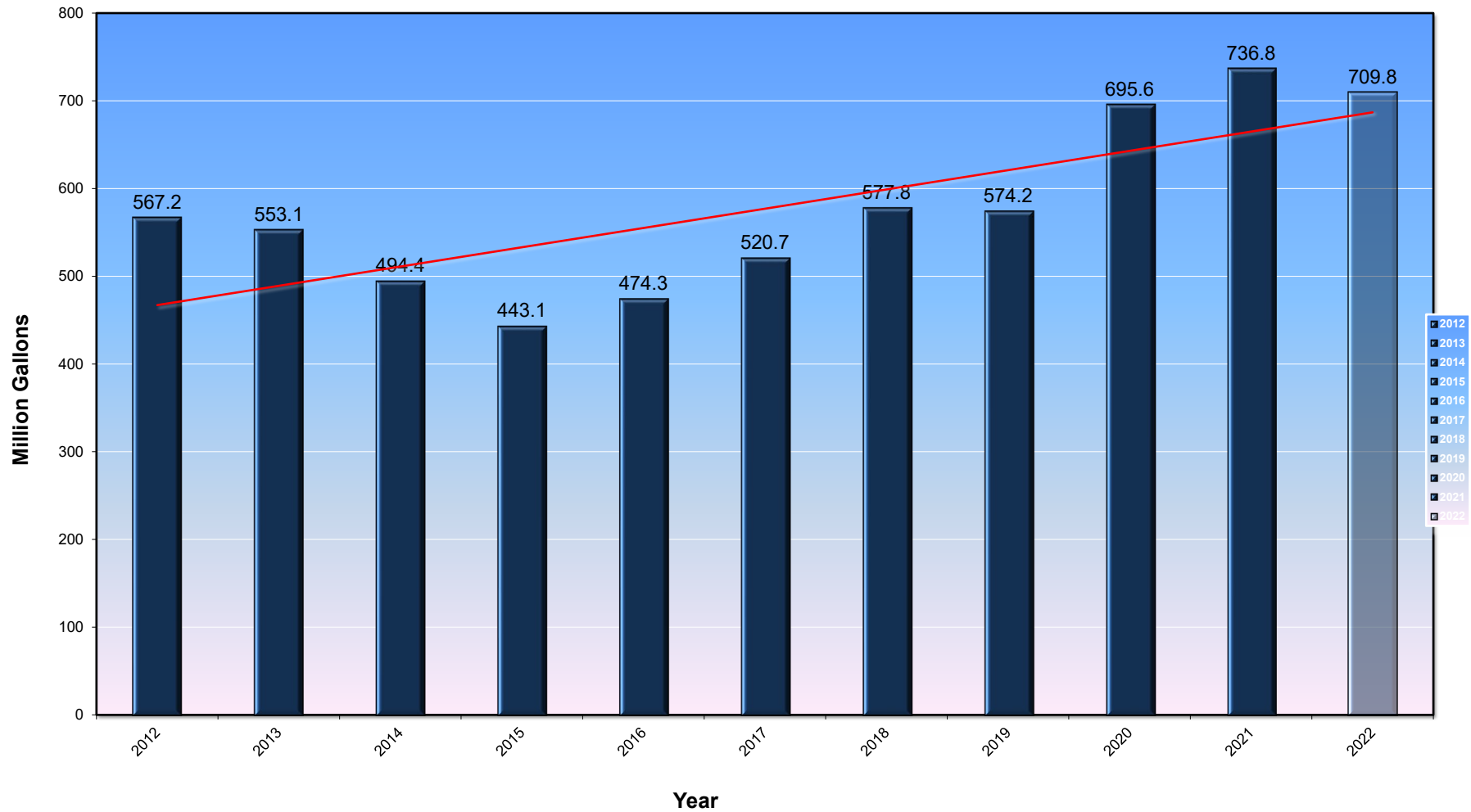
|                           | 2001        | 2002        | 2003        | 2004        | 2005        | 2006        | 2007        | 2008        | 2009        | 2010        | 2011        | 2012        | 2013         | 2014         | 2015         | 2016   | 2017         | 2018         | 2019         | 2020         | 2021         | 2022         | Average Last<br>5 Years |  |
|---------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------|--|
| January                   | 5.2         | 5.8         | 4.7         | 7.2         | 7.3         | 7.7         | 8.1         | 6.2         | 7.3         | 6.5         | 7.2         | 8.0         | 8.1          | 8.5          | 8.4          | 7.7  | 8.1          | 7.0          | 11.1         | 9.6          | 6.6          | 9.0          | 8.7                     |  |
| February                  | 4.0         | 4.4         | 2.5         | 6.0         | 7.5         | 4.7         | 6.6         | 4.4         | 7.1         | 7.5         | 7.7         | 8.7         | 7.6          | 7.3          | 9.6          | 8.0  | 9.6          | 10.7         | 7.8          | 8.4          | 8.9          | 8.3          | 8.8                     |  |
| March                     | 3.9         | 4.9         | 3.8         | 6.7         | 9.4         | 8.4         | 6.8         | 7.6         | 7.3         | 7.6         | 8.2         | 7.5         | 8.2          | 8.5          | 8.0          | 8.7  | 7.5          | 8.3          | 16.5         | 10.8         | 9.4          | 10.8         | 11.2                    |  |
| April                     | 2.8         | 5.9         | 6.2         | 7.3         | 6.7         | 6.2         | 4.8         | 6.0         | 8.3         | 7.3         | 7.2         | 8.0         | 8.7          | 9.1          | 9.4          | 8.4  | 8.2          | 8.5          | 15.7         | 6.6          | 9.3          | 10.0         | 10.0                    |  |
| May                       | 4.7         | 4.5         | 5.4         | 4.6         | 7.2         | 8.3         | 8.1         | 7.4         | 6.9         | 7.3         | 8.0         | 8.7         | 9.6          | 8.2          | 7.7          | 10.0   | 9.7          | 10.3         | 10.6         | 10.5         | 10.1         | 9.1          | 10.1                    |  |
| June                      | 6.0         | 3.1         | 5.3         | 7.3         | 6.2         | 4.8         | 6.5         | 6.2         | 8.7         | 7.7         | 9.9         | 8.1         | 8.1          | 8.4          | 10.0         | 6.7  | 8.2          | 7.8          | 11.1         | 16.2         | 10.3         | 11.8         | 11.5                    |  |
| July                      | 0.0         | 4.4         | 5.9         | 6.0         | 6.2         | 9.6         | 6.4         | 8.2         | 7.2         | 8.3         | 7.3         | 8.2         | 9.1          | 9.9          | 9.2          | 9.5  | 11.9         | 14.7         | 12.9         | 12.8         | 8.8          | 7.9          | 11.4                    |  |
| August                    | 8.0         | 4.7         | 5.5         | 6.9         | 7.6         | 6.5         | 8.3         | 6.3         | 8.8         | 9.6         | 8.6         | 9.5         | 8.5          | 7.1          | 8.8          | 10.0   | 10.6         | 9.7          | 8.9          | 9.1          | 11.9         | 10.0         | 10.0                    |  |
| September                 | 0.0         | 3.5         | 3.5         | 5.2         | 6.1         | 6.3         | 6.2         | 4.7         | 6.4         | 8.8         | 7.9         | 8.0         | 9.3          | 9.3          | 11.7         | 7.9  | 8.6          | 9.8          | 9.5          | 11.2         | 9.9          | 9.9          | 9.8                     |  |
| October                   | 5.3         | 8.6         | 8.6         | 6.6         | 7.9         | 6.5         | 6.4         | 6.1         | 8.7         | 7.9         | 8.4         | 9.5         | 8.7          | 9.9          | 8.5          | 6.8  | 8.9          | 10.1         | 8.8          | 9.6          | 8.5          | 9.2          | 9.2                     |  |
| November                  | 3.8         | 3.5         | 3.5         | 7.0         | 6.2         | 5.6         | 8.0         | 6.2         | 6.5         | 7.6         | 2.9         | 7.6         | 8.4          | 8.2          | 7.3          | 8.6  | 9.5          | 9.9          | 9.6          | 8.8          | 9.0          | 9.3          | 9.3                     |  |
| December                  | 3.7         | 4.6         | 4.6         | 6.4         | 6.4         | 5.8         | 6.3         | 7.0         | 8.2         | 8.0         | 8.5         | 7.6         | 10.1         | 10.1         | 8.9          | 8.0  | 9.6          | 8.3          | 9.4          | 12.2         | 10.8         | 10.1         | 10.2                    |  |
| <b>Total MGY</b>          | <b>47.5</b> | <b>57.9</b> | <b>59.4</b> | <b>77.2</b> | <b>84.7</b> | <b>80.2</b> | <b>82.5</b> | <b>77.7</b> | <b>89.7</b> | <b>91.7</b> | <b>92.9</b> | <b>99.3</b> | <b>102.9</b> | <b>106.0</b> | <b>103.3</b> | <b>102.8</b>   | <b>109.2</b> | <b>114.9</b> | <b>108.5</b> | <b>108.0</b> | <b>112.0</b> | <b>117.3</b> | <b>120.2</b>            |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              | 2019 formula modified to reflect 24.4MG of groundwater treated from a construction project |              |              |              |              |              |              | <b>112.1</b>            |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              | 2020 formula modified to reflect 16MG of groundwater treated from a construction project   |              |              |              |              |              |              |                         |  |
| Difference over last year | -5.9%       | 17.9%       | 2.6%        | 23.1%       | 8.9%        | -5.7%       | 2.8%        | -6.2%       | 13.4%       | 2.2%        | 1.2%        | 6.4%        | 3.5%         | 2.9%         | -2.6%        | -0.5%  | 5.9%         | 4.9%         | -5.9%        | -0.5%        | 3.6%         | 4.5%         | 3.4%                    |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              | * Estimated - based on average of the previous 5 years                                     |              |              |              |              |              |              |                         |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              | ** Estimated Purchase - based on growth over the last 5 years:                             |              |              |              |              | 112.1        | MG           |                         |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              |  |              |              |              |              |              | 6%           | MG                      |  |
|                           |             |             |             |             |             |             |             |             |             |             |             |             |              |              |              |  |              |              |              |              |              | 105.4        | MG                      |  |



## NOWS Yearly Water Totals & Projections

|                           | 2001         | 2002         | 2003         | 2004         | 2005         | 2006         | 2007         | 2008         | 2009         | 2010         | 2011         | 2012         | 2013         | 2014         | 2015         | 2016         | 2017         | 2018         | 2019         | 2020         | 2021         | 2022         | Average Last 3 Years |
|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------------|
| January                   | 23.2         | 22.1         | 23.4         | 25.6         | 24.6         | 23.7         | 25.8         | 24.5         | 24.7         | 24.6         | 28.7         | 30.1         | 28.9         | 31.1         | 22.9         | 23.0         | 23.4         | 28.6         | 35.2         | 32.0         | 39.2         | 31.3         | 34.2                 |
| February                  | 19.7         | 19.0         | 21.8         | 25.3         | 20.8         | 21.6         | 22.3         | 24.0         | 21.8         | 22.3         | 26.1         | 24.9         | 26.7         | 25.5         | 22.3         | 21.8         | 17.6         | 37.3         | 27.8         | 28.7         | 34.3         | 28.0         | 30.3                 |
| March                     | 21.3         | 21.2         | 23.3         | 26.4         | 22.6         | 25.2         | 24.4         | 24.9         | 26.3         | 21.7         | 25.8         | 27.2         | 27.8         | 30.4         | 21.4         | 23.5         | 20.9         | 28.6         | 29.8         | 28.2         | 33.8         | 37.7         | 33.2                 |
| April                     | 23.9         | 22.3         | 27.9         | 28.5         | 34.3         | 31.3         | 26.3         | 24.5         | 27.4         | 29.4         | 25.5         | 29.5         | 28.1         | 29.3         | 28.5         | 25.3         | 23.9         | 30.9         | 30.3         | 34.6         | 38.9         | 35.3         | 36.3                 |
| May                       | 42.8         | 43.3         | 43.1         | 38.7         | 50.8         | 50.1         | 59.5         | 53.7         | 49.4         | 54.6         | 39.3         | 54.7         | 51.2         | 47.5         | 50.8         | 43.7         | 56.1         | 63.2         | 40.4         | 51.9         | 86.0         | 66.1         | 68.0                 |
| June                      | 47.7         | 53.4         | 77.3         | 47.0         | 33.8         | 75.4         | 53.9         | 81.9         | 67.2         | 59.6         | 65.7         | 95.5         | 68.1         | 74.9         | 55.1         | 53.4         | 71.8         | 102.9        | 54.8         | 122.8        | 108.6        | 103.4        | 111.6                |
| July                      | 72.6         | 66.5         | 71.1         | 31.0         | 30.9         | 69.2         | 68.7         | 44.0         | 82.4         | 75.9         | 84.0         | 110.7        | 83.1         | 60.2         | 59.1         | 78.4         | 68.6         | 81.0         | 100.1        | 100.2        | 90.8         | 118.9        | 103.3                |
| August                    | 59.6         | 54.8         | 81.6         | 27.7         | 30.3         | 75.7         | 65.0         | 74.5         | 64.6         | 81.2         | 70.2         | 65.6         | 81.2         | 45.4         | 62.7         | 68.7         | 81.6         | 95.5         | 95.9         | 117.9        | 104.7        | 104.6        | 109.1                |
| September                 | 37.7         | 50.0         | 59.3         | 22.5         | 31.9         | 56.5         | 65.2         | 46.6         | 59.7         | 43.9         | 56.9         | 46.5         | 64.7         | 54.4         | 44.8         | 65.6         | 60.6         | 33.2         | 59.5         | 70.3         | 105.2        | 82.8         | 86.1                 |
| October                   | 27.7         | 30.4         | 31.1         | 29.8         | 36.2         | 28.6         | 34.2         | 28.2         | 28.4         | 32.4         | 35.8         | 28.8         | 34.2         | 40.4         | 28.9         | 19.4         | 39.0         | 18.7         | 37.6         | 43.5         | 33.3         | 38.1         | 38.3                 |
| November                  | 21.8         | 22.9         | 23.9         | 24.3         | 23.4         | 26.3         | 25.4         | 23.6         | 22.5         | 25.9         | 28.6         | 25.9         | 29.7         | 26.5         | 22.7         | 28.2         | 28.8         | 32.7         | 31.2         | 33.1         | 32.3         | 32.2         | 32.6                 |
| December                  | 22.4         | 23.8         | 24.6         | 25.2         | 23.9         | 26.0         | 27.2         | 24.7         | 24.9         | 29.4         | 32.5         | 27.8         | 29.5         | 28.8         | 24.0         | 23.3         | 28.5         | 25.3         | 31.5         | 32.4         | 29.7         | 31.2         | 31.1                 |
| <b>Total MGY</b>          | <b>420.4</b> | <b>429.5</b> | <b>508.4</b> | <b>351.9</b> | <b>363.5</b> | <b>509.5</b> | <b>497.9</b> | <b>475.2</b> | <b>499.5</b> | <b>501.1</b> | <b>519.2</b> | <b>567.2</b> | <b>553.1</b> | <b>494.4</b> | <b>443.1</b> | <b>474.3</b> | <b>520.7</b> | <b>577.8</b> | <b>574.2</b> | <b>695.6</b> | <b>736.8</b> | <b>709.8</b> | <b>714.0</b>         |
| Difference over last year | 15.8%        | 2.2%         | 18.4%        | -30.8%       | 3.3%         | 40.2%        | -2.3%        | -4.6%        | 5.1%         | 0.3%         | 3.6%         | 9.2%         | -2.5%        | -10.6%       | -10.4%       | 7.0%         | 9.8%         | 11.0%        | -0.6%        | 17.5%        | 5.6%         | -3.8%        | 9.3%                 |

\* Estimated - based on average of the previous 3 years  
**\*\* NOWS Estimated Purchase - based on growth between 2020-2022: 714.0 MG**  
**Estimated loss: 11%**  
**Estimated NOWS Sales: 635.5 MG**

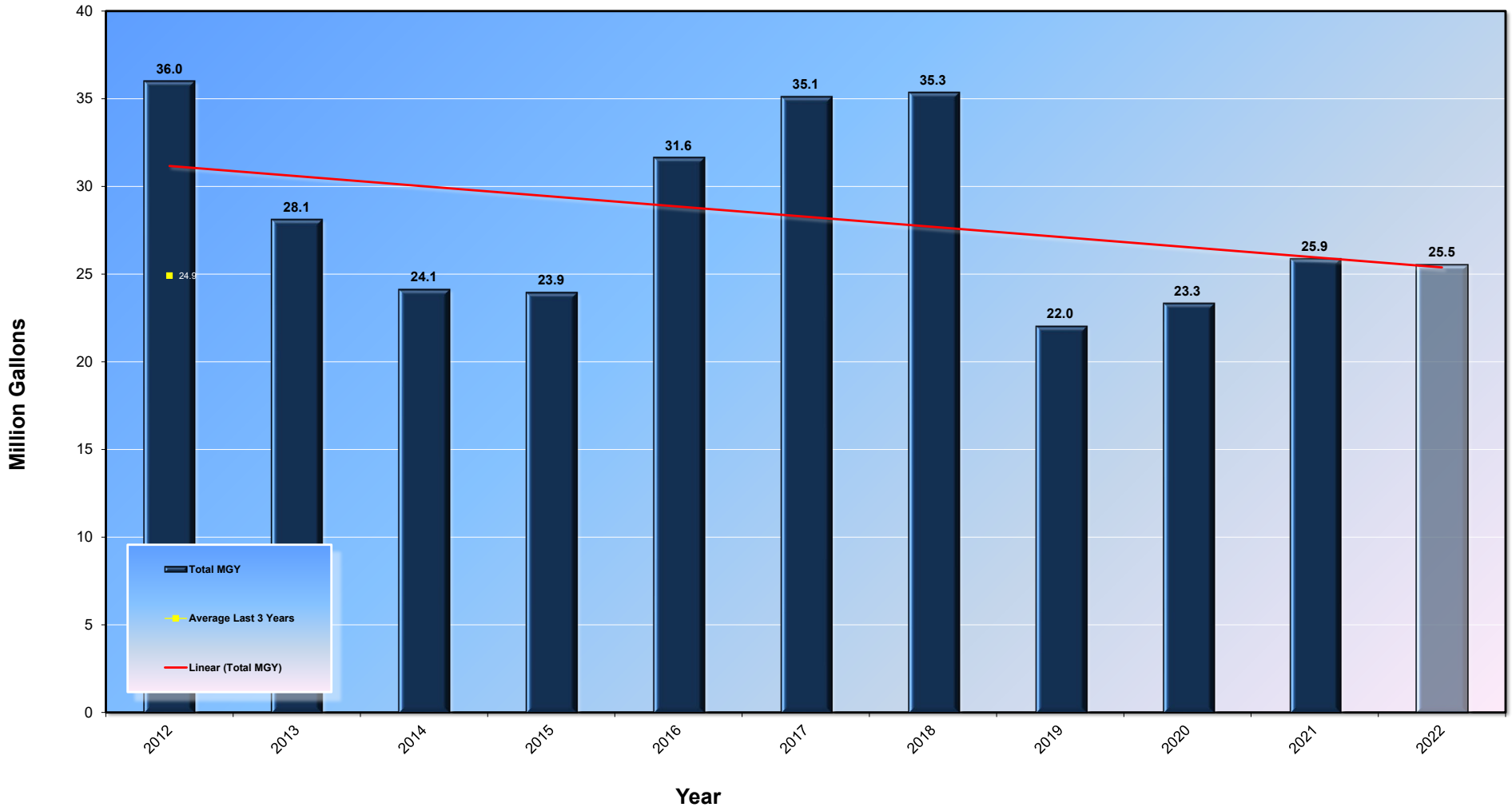


## Grand Rapids Water Totals & Projections

|                                  | 2001        | 2002         | 2003         | 2004          | 2005         | 2006          | 2007         | 2008         | 2009          | 2010         | 2011         | 2012        | 2013          | 2014          | 2015         | 2016         | 2017         | 2018        | 2019          | 2020        | 2021         | 2022         | Average Last 3 Years |
|----------------------------------|-------------|--------------|--------------|---------------|--------------|---------------|--------------|--------------|---------------|--------------|--------------|-------------|---------------|---------------|--------------|--------------|--------------|-------------|---------------|-------------|--------------|--------------|----------------------|
| January                          | 1.1         | 1.7          | 1.7          | 2.1           | 1.6          | 1.0           | 0.9          | 0.5          | 1.0           | 0.9          | 1.3          | 1.3         | 0.9           | 1.0           | 1.1          | 0.9          | 2.0          | 1.0         | 1.7           | 1.0         | 1.3          | 1.2          | 1.2                  |
| February                         | 1.2         | 1.6          | 1.6          | 1.6           | 2.1          | 0.9           | 1.2          | 0.7          | 1.2           | 1.7          | 0.9          | 0.9         | 1.0           | 0.8           | 0.9          | 1.0          | 1.2          | 1.3         | 1.5           | 0.8         | 0.7          | 0.9          | 0.8                  |
| March                            | 1.2         | 1.2          | 1.3          | 0.6           | 2.3          | 0.8           | 1.1          | 0.6          | 1.4           | 1.2          | 1.0          | 1.2         | 0.9           | 0.8           | 0.8          | 1.1          | 1.2          | 1.5         | 0.9           | 0.7         | 1.0          | 0.8          | 0.8                  |
| April                            | 1.6         | 1.5          | 1.7          | 1.8           | 2.5          | 1.2           | 1.1          | 0.6          | 1.4           | 1.8          | 1.9          | 2.2         | 1.1           | 1.0           | 0.9          | 1.5          | 1.7          | 1.9         | 1.4           | 1.0         | 0.7          | 1.7          | 1.1                  |
| May                              | 2.4         | 2.4          | 2.3          | 2.7           | 3.3          | 1.3           | 1.0          | 0.9          | 1.8           | 3.1          | 1.6          | 2.3         | 2.1           | 1.4           | 1.3          | 2.2          | 1.6          | 1.9         | 1.8           | 0.7         | 2.7          | 1.5          | 1.6                  |
| June                             | 2.4         | 4.4          | 3.2          | 9.3           | 2.7          | 1.9           | 2.4          | 1.5          | 4.5           | 6.8          | 3.5          | 2.5         | 3.8           | 1.6           | 3.1          | 4.8          | 5.3          | 4.8         | 1.7           | 1.7         | 3.2          | 2.7          | 2.5                  |
| July                             | 4.7         | 3.5          | 4.6          | 35.8          | 66.5         | 7.0           | 45.1         | 1.5          | 4.3           | 3.0          | 5.8          | 7.2         | 3.6           | 5.3           | 2.9          | 3.8          | 5.3          | 5.9         | 2.3           | 3.4         | 3.8          | 3.7          | 3.6                  |
| August                           | 5.2         | 6.0          | 6.7          | 55.8          | 60.1         | 21.9          | 34.3         | 1.4          | 7.8           | 6.6          | 5.4          | 6.7         | 5.4           | 3.0           | 5.5          | 5.9          | 4.4          | 5.7         | 4.3           | 3.1         | 3.2          | 2.8          | 3.0                  |
| September                        | 2.1         | 3.9          | 4.8          | 45.0          | 63.7         | 21.9          | 6.5          | 14.4         | 6.1           | 5.0          | 5.6          | 5.9         | 4.6           | 3.0           | 3.2          | 4.1          | 6.2          | 5.3         | 3.1           | 3.2         | 3.5          | 4.6          | 3.8                  |
| October                          | 2.4         | 2.5          | 4.3          | 15.4          | 29.2         | 1.3           | 2.6          | 4.5          | 4.7           | 4.5          | 2.8          | 2.8         | 2.8           | 3.4           | 2.8          | 3.9          | 2.8          | 3.5         | 1.9           | 3.4         | 2.9          | 2.8          | 3.0                  |
| November                         | 2.1         | 2.7          | 2.9          | 1.3           | 2.5          | 1.4           | 0.8          | 0.8          | 3.1           | 2.7          | 2.4          | 1.6         | 1.1           | 1.7           | 0.7          | 1.3          | 2.2          | 1.4         | 0.8           | 3.4         | 1.9          | 2.0          | 2.4                  |
| December                         | 1.1         | 1.4          | 1.8          | 11.4          | 2.1          | 0.9           | 0.9          | 129.4        | 1.4           | 1.4          | 1.3          | 1.2         | 0.8           | 1.1           | 0.7          | 1.1          | 1.5          | 1.1         | 0.8           | 1.1         | 1.0          | 0.9          | 1.0                  |
| <b>Total MGY</b>                 | <b>27.5</b> | <b>33.0</b>  | <b>36.9</b>  | <b>182.9</b>  | <b>238.5</b> | <b>61.6</b>   | <b>97.9</b>  | <b>156.7</b> | <b>38.8</b>   | <b>38.7</b>  | <b>35.3</b>  | <b>36.0</b> | <b>28.1</b>   | <b>24.1</b>   | <b>23.9</b>  | <b>31.6</b>  | <b>35.1</b>  | <b>35.3</b> | <b>22.0</b>   | <b>23.3</b> | <b>25.9</b>  | <b>25.5</b>  | <b>24.9</b>          |
| <b>Difference over last year</b> | <b>9.4%</b> | <b>20.1%</b> | <b>11.9%</b> | <b>395.3%</b> | <b>30.4%</b> | <b>-74.2%</b> | <b>59.0%</b> | <b>60.0%</b> | <b>-75.2%</b> | <b>-0.3%</b> | <b>-9.0%</b> | <b>2.1%</b> | <b>-21.9%</b> | <b>-14.2%</b> | <b>-0.7%</b> | <b>32.1%</b> | <b>11.0%</b> | <b>0.7%</b> | <b>-37.7%</b> | <b>5.9%</b> | <b>10.9%</b> | <b>-1.3%</b> | <b>-10.4%</b>        |

\* Estimated - based on average of the previous 3 years

|                            |      |    |
|----------------------------|------|----|
| ** GR Estimated Purchase : | 24.9 | MG |
| Estimated loss:            | 4%   |    |
| Estimated GR Sales:        | 23.9 | MG |











| Elections Staff  |  |  |  |         |  |  |  |  |  |  |
|--|--|--|--|---------|--|--|--|--|--|--|
| Election Inspectors                                      |  |  |  | \$16.22 |  |  |  |  |  |  |
| * Chair/Co-Chair Addt'l Pay - \$25                       |  |  |  |         |  |  |  |  |  |  |
| * Chair - \$25 Bonus if error free (\$12.50 if Co-chair) |  |  |  |         |  |  |  |  |  |  |
| Elections Clerk / Elections Assistant                    |  |  |  | \$19.33 |  |  |  |  |  |  |

| Elected Officials |  |  |  |          |                 |          |  |  |  |  |
|-------------------|--|--|--|----------|-----------------|----------|--|--|--|--|
| Supervisor        |  |  |  | \$27,603 | +\$600 Internet | \$28,203 |  |  |  |  |
| Clerk             |  |  |  | \$24,449 | +\$600 Internet | \$25,049 |  |  |  |  |
| Treasurer         |  |  |  | \$23,577 | +\$600 Internet | \$24,177 |  |  |  |  |
| Trustee (4)       |  |  |  | \$5,536  | +\$600 Internet | \$6,136  |  |  |  |  |

| Committee Compensation  |  |  |  |         |  |  |  |  |  |  |
|---|--|--|--|---------|--|--|--|--|--|--|
| Planning Commission   |  |  |  | \$84.77 |  |  |  |  |  |  |
| Planning Commission, Chair  |  |  |  | \$98.91 |  |  |  |  |  |  |
| Zoning Board of Appeals   |  |  |  | \$70.65 |  |  |  |  |  |  |
| Zoning Board of Appeals, Chair  |  |  |  | \$84.77 |  |  |  |  |  |  |
| Construction Board of Appeals   |  |  |  | \$49.45 |  |  |  |  |  |  |
| Construction Board of Appeals, Chair  |  |  |  | \$63.58 |  |  |  |  |  |  |
| Dangerous Building Hearing Officer  |  |  |  | \$84.77 | Added 5/24/22  |  |  |  |  |  |
| Board of Review   |  |  |  | \$34.94 | *minimum payment of \$60 per meeting, per 10/30/18 special board minutes |  |  |  |  |  |
| Elections Commission  |  |  |  | \$49.45 |  |  |  |  |  |  |
| Parks and Recreation  |  |  |  | \$35.33 |  |  |  |  |  |  |
| Loutit District Library   |  |  |  | \$49.45 |  |  |  |  |  |  |
| North Ottawa Hospital Board   |  |  |  | \$49.45 |  |  |  |  |  |  |
| Ottawa County Planning Commission   |  |  |  | \$49.45 |  |  |  |  |  |  |
| West Michigan Shoreline Regional Development Commission Metropolitan Planning           |  |  |  | \$49.45 |  |  |  |  |  |  |
| Grand Haven Building Authority  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Cemetery Committee  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Communications Committee  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Planning Commission Ordinance Review  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Personnel Committee   |  |  |  | \$28.25 |  |  |  |  |  |  |
| Public Safety Committee   |  |  |  | \$28.25 |  |  |  |  |  |  |
| Public Works and Transportation Committee   |  |  |  | \$28.25 |  |  |  |  |  |  |
| Tax Abatement Review Committee  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Waste Collection and Removal Committee  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Other Board Committees  |  |  |  | \$28.25 |  |  |  |  |  |  |
| Special Joint Regional or Municipal Committees (e.g. Ambulance Service Committee, etc.) |  |  |  | \$49.45 |  |  |  |  |  |  |
| Regional Economic Development Committee   |  |  |  | \$49.45 |  |  |  |  |  |  |
| Harbor Transit Authority Board  |  |  |  | \$49.45 |  |  |  |  |  |  |

\* The starting position within the wage scales depends upon experience and specific skills.