



**GRAND HAVEN CHARTER
TOWNSHIP BOARD
MONDAY, JANUARY 11, 2021
Remote Electronic Meeting**

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

Zoom Meeting: go to www.zoom.us/join
Meeting ID: 970 2379 7514 | Passcode: 972095

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MEETING AGENDA
- IV. PUBLIC COMMENTS – (*Agenda Items Only*)
If you would like to comment on an Agenda Item Only, please click “Raise Hand” at the bottom of your screen or press Alt+Y. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.
- V. STATEMENT ON REMOTE MEETING
- VI. CONSENT AGENDA
 1. Approve December 14, 2020, Regular Board Minutes
 2. Approve Payment of Invoices in the Amount of \$693,553.51 (*A/P checks of \$482,771.26 and payroll of \$210,782.25*)
 3. Approve Purchase of Vehicle for Fire/Rescue Chief (*\$37,006*)
 4. Approve Finance Area Roof Repair – Approve Bid – HVAC (*\$9,500*)
- VII. OLD BUSINESS
 1. Approve Resolution 21-01-01 – Approving Ballot Language for Parks Bond
 2. Selection of Bond Counsel (*Trustee Redick will disclose a conflict of interest and will recuse himself from discussion of this specific agenda item.*)
- VIII. NEW BUSINESS
 1. Approve Resolution 21-01-02 – Approving MDOT and Planning Commission Recommendation to Close the Railroad Crossing and Pierce Street Entrance to US-31
 2. Approve Purchase Thirteen (13) NBI Generators from FridgeWize
 3. Approve Resolution 21-01-03 – Approving Waste Hauler License for Potluck Pick-up
- IX. REPORTS & CORRESPONDENCE
 1. Committee Reports

2. Manager's Report
 - a. December Building Report
 - b. December Ordinance Enforcement Report
 - c. November Public Services Report
 - d. November Legal Review
3. Other

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

If you would like to comment on a Non-Agenda Item Only, please click "Raise Hand" at the bottom of your screen or press Alt+Y. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

XI. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, DECEMBER 14, 2020**

WORK SESSION – 6:00 p.m.

1. **Motion** by Treasurer Kieft by Trustee Redick to enter closed session at 6:01 p.m. for the purpose of conducting the superintendent’s annual performance evaluation pursuant to the Open Meetings Act and the Superintendent’s request. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Larsen, Kieft, Meeusen, Redick, Behm, Reenders

Nays:

Absent: Wagenmaker

Trustee Wagenmaker arrived at 6:12 p.m.

2. **Motion** by Trustee Redick supported by Trustee Behm to exit the closed session at 6:56 p.m. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Larsen, Meeusen, Reenders, Redick, Kieft, Behm, Wagenmaker

Nays:

Absent:

REGULAR MEETING

I. **CALL TO ORDER**

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:02 p.m.

II. **ROLL CALL**

Board members present: Wagenmaker, Reenders, Redick, Behm, Kieft, Larsen, Meeusen

Board members absent:

Also present was Manager Cargo, Finance Director Sandoval, HR Director Dumbrell, and Community Development Director Fedewa.

III. **APPROVAL OF MEETING AGENDA**

Motion by Trustee Meeusen and seconded by Trustee Redick to approve the meeting agenda. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

IV. **STATEMENT ON REMOTE MEETING**

It was noted that the Township Board was meeting remotely on the Zoom platform because of health concerns associated with COVID-19 pandemic. Information on this remote meeting has been posted so that the public may participate. All elected officials present noted that they are meeting remotely and are located within Grand Haven Charter

Township.

V. PUBLIC COMMENTS – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted anyone would like to comment on an Agenda Item Only, please “Raise Hand” by pressing Alt+Y or open Participant Panel and click Raise Hand, found in lower right corner. The Zoom Moderator will unmute you when it is your turn to speak.

There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

VI. APPROVAL OF CONSENT AGENDA

1. Approve November 23, 2020, Regular Board Minutes
2. Approve Payment of Invoices in the Amount of \$447,804.96 (A/P checks of \$320,896.07 and payroll of \$126,908.89)
3. Approve Board Meeting Dates for 2021
4. Approve Board of Review Appointments
5. Approve Township Board Committee Appointments
6. Approve Engagement Letter (*PFM Financial Advisors, LLC*) for Parks Bond Election in May (*i.e., about \$24k for \$6 million bond*)
7. Approve Bid for Administrative/Finance Office Roof Repair (\$93k)
8. Approve Purchase of Valve Maintenance Trailer (\$95k)

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Wagenmaker, Larsen, Redick

Nays:

Absent:

VII. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Meeusen to approve Resolution 20-12-01 that adopts the final budget amendments for FY 2020. **Which motion carried** pursuant to the following roll call vote:

Ayes: Wagenmaker, Larsen, Kieft, Reenders, Behm, Meeusen, Redick

Nays:

Absent:

VIII. NEW BUSINESS

1. Discussion occurred regarding the MTA Township of Excellence Program. No action was taken.
2. **Motion** by Treasurer Kieft supported by Trustee Behm to approve Resolution 20-12-02 to waive the special land use requirements for Outdoor Dining to help local businesses operate amid the COVID-19 pandemic. **Which motion carried** pursuant to the following roll call vote:

Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Wagenmaker, Reenders
Nays:
Absent:

IX. REPORTS AND CORESPONDENCE

- a. Committee Reports – None
- b. Manager’s Report, which included:
 - i. November Building Report
 - ii. November Ordinance Enforcement Report
 - iii. October Public Services Report
 - iv. October Legal Review
- c. Others
 - i. Supervisor Reenders requested that the Township E-Commerce Zone be included within the next electronic newsletter
 - ii. Clerk Larsen wants to add clarification on Meeting Dates insomuch as the meetings may be held remotely.
 - iii. Trustee Meeusen will be given the Oath of Office on Tuesday.

X. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

Manager Cargo noted anyone would like to comment on an Agenda Item Only, please “Raise Hand” by pressing Alt+Y or open Participant Panel and click Raise Hand, found in lower right corner. The Zoom Moderator will unmute you when it is your turn to speak.

There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

XII. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 7:30 p.m. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Reenders, Kieft, Behm, Meeusen, Larsen, Redick, Wagenmaker
Nays:
Absent:

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor



Fire/Rescue Memo

TO: Bill Cargo & Township Board

FROM: Brian Sipe - Fire Chief

DATE: January 6, 2021

RE: 2021 Vehicle Purchase

The 2021 budget has money dedicated to purchase a vehicle that will be utilized by the Fire Chief. This vehicle will be medically licensed and utilized as a command unit. Currently I am using our 2012 Suburban (1072) as a primary vehicle. This purchase will allow us to put the Suburban back into use by our staff for conducting inspections, attending meetings and as a people carrier to incidents.

We utilized the State Purchasing Program (MiDEAL), which provides pre-negotiated fleet discounts to State and Local Governments. The dealer with the State contract for Tahoe's is Todd Wenzel Chevrolet out of Hudsonville. They provided pricing for two Tahoe models: SSV (\$37,006.00) and LS (\$43,294.50). These models are designed for the Public Safety sector and offer some additional features not available on the typical civilian vehicle models. We also requested a quote from our local dealer, Preferred Chevrolet. They submitted a price just for the LS model (\$42,891.00).

It is the staff's recommendation to accept the proposal from Todd Wenzel Chevrolet in Hudsonville for the 2021 Chevrolet Tahoe SSV model (\$37,006.00).

If the Township Board supports this recommendation, the following motion can be offered:

Move to authorize staff to purchase a 2021 Chevrolet Tahoe SSV model from Todd Wenzel Chevrolet in Hudsonville for a purchase price of \$37,006.00.

Feel free to contact me should you have any questions.



Public Services Memo

DATE: January 7, 2021

TO: Township Board/Manager

FROM: Mark VerBerkmoes

RE: Finance Area Roof Repair – Approve Bid - HVAC

As you may recall, the 2020 budget contains monies for the repair of a leaking roof over a portion of the lobby and pay office areas of the Administrative Building. You may also recall that bids were received on December 3, 2020 for the project which included a roof trade bid and a mechanical trade bid. At that time, no bids were received for the mechanical portion of the project. It was thought that it was likely glanced over by the machinal contractors on the public bid sites because of the “Roof Replacement” within the title.

The mechanical portion of the project was re-advertised/rebid and on January 6, 2020, the Township publicly opened bids. One bid was received in the amount of \$9,500. The estimate for this portion of the project was \$30,000. The low bid received for the mechanical portion of the project was from R&R Mechanical Services, LLC of Grand Rapids, MI.

After review by the Engineer and Architect, the bid is being recommended for approval. Staff concurs with the approval and recommends approval to the Township Board.

If there are no objections, the following motion can be offered:

Move to approve the mechanical portion of the Administrative Roof Repair from R&R Mechanical Services, LLC of Grand Rapids, MI in the amount of \$9,500.

If you have any questions or comments, please contact Cargo or me.

SUPERINTENDENT'S MEMO

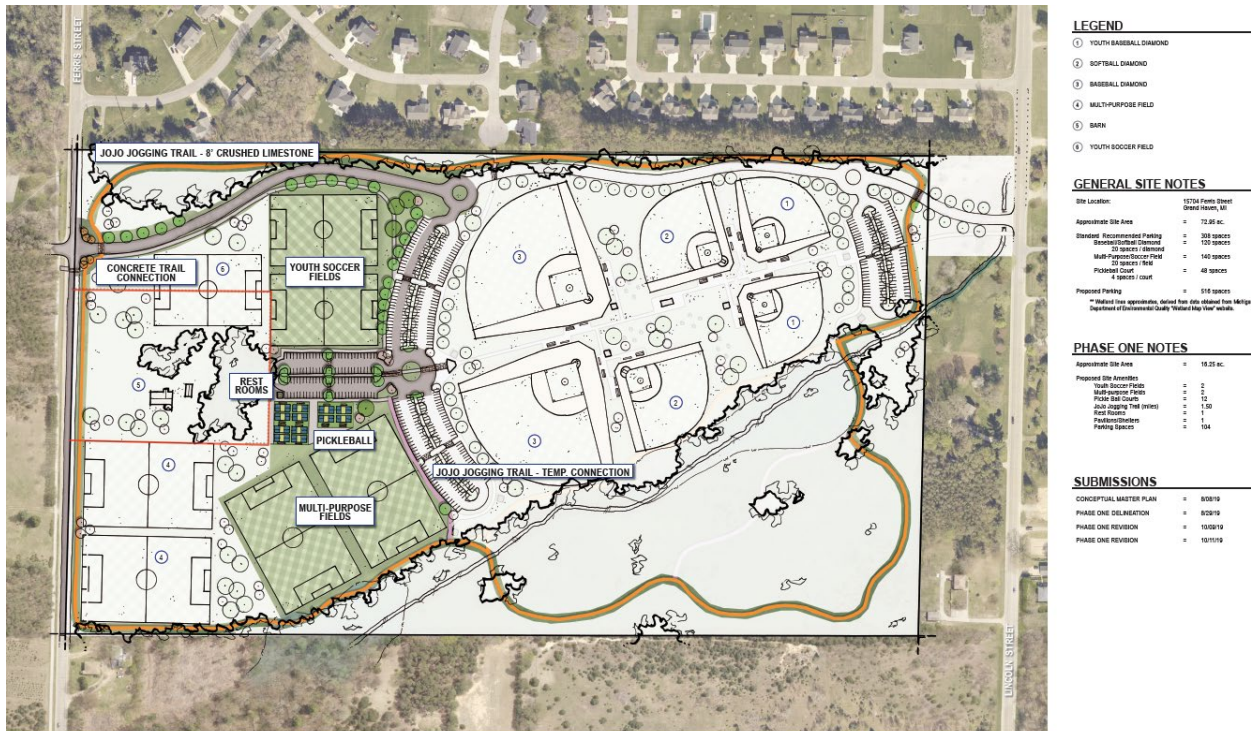
DATE: January 6, 2021

TO: Township Board

FROM: Bill Cargo

SUBJECT: Parks – Bond Proposal

As you are aware, the Township completed a Real Property Donation Agreement for the proposed Schmidt Heritage Park that requires that the Township complete Phase I of the park development by **May of 2023** – the fourth anniversary of the donation agreement.



In order to ensure construction begins in 2022 and is complete by the 2023 deadline, the finances for this development need to be brought before the Township voters in **May of 2021**. This requires the Board to adopt a bond language resolution no later than the **February 8th** Board meeting

for delivery to the County by the following Tuesday (*i.e., February 9th*).

That said, the Parks and Recreation Committee recommended a bond amount of \$6 million. This amount was selected to allow for (1) an expanded Phase I development of the proposed Schmidt Heritage Park – including additional sports fields and parking (*i.e., \$5.16 million*); (2) the MNRTF grant for the Witteveen Farm Property development (*i.e., \$575k match*); (3) the MNRTF grant for the land acquisition of the Bethig property (*i.e., \$85k match*); and, (4) the Pottawattomie Waterfront Restoration re-development (*i.e., \$180k match*).

In addition, the \$750k of designated General Fund monies (*i.e., monies that the Township Board has reserved for Park projects*) will be used to address any cost overages and/or change orders that the Board determines appropriate.

I would also note that there are ancillary costs, including:

- ✓ Contract with financial consultant (*i.e., \$24k*);
- ✓ Contract with bond attorney (*i.e., \$24k*); and,
- ✓ Contract with commercial artist for a Doodle Video/Whiteboard animation to educate voters on the bond millage (*i.e., \$6k*).

The annual principal and interest for a **\$6.14 million** bond at an interest rate of about 2.75% for a 20-year term would start at \$335k per year. This equates to about 0.4 mills at the beginning with an average of 0.36 mills over the term of the bond (*i.e., 36 cents per \$1,000 of Taxable Value*). (*See attached estimation.*)

Bottom line – even with voter approval of the proposed Parks’ bond, the Township’s financial position will remain “strong” with the Township’s total general obligation debt being **only \$10.18 million** at the end of 2021 (*i.e., \$6.14 million for parks and \$4.04 million for pathways*). This is merely **8.5%** of the \$120 million (*i.e., 10% of the \$1.2 billion Township SEV*) in general obligation debt that the Township is authorized to issue under the State constitution.

(Note) – *Both the Township’s Transportation millage – which includes Harbor Transit – and the Four Pointes Senior millage will also be on the May election ballot.*

To proceed forward with this \$6.14 million proposed bond election, the following motion can be offered:

Motion to approve Resolution 21-01-01 that schedules bond election for May 4th and provides ballot language for a bond in the amount of \$6.14 million dollars for the development of Schmidt Heritage Park and other specified park improvements.

If there are any questions or comments prior to the meeting, please contact me at your convenience.

Preflection

\$6,140,000
CHARTER TOWNSHIP OF GRAND HAVEN
COUNTY OF OTTAWA, STATE OF MICHIGAN
2021 PARKS IMPROVEMENT BONDS
(GENERAL OBLIGATION - LIMITED TAX)

Series 2021
 Amount: \$6,140,000
 TIC: 2.75%
 Dated Date: Aug 1, 21
 First Payment: May 1, 22 < 9 Months
 First Levy: Dec 1, 21
 Capitalized Int: \$0
 Debt/TV^{1/1}: 0.68%
 Bond Term: 19 yrs., 9 mo.
 1.5 Ratio: TRUE
 Average Life: 11.54
 Interest Factor: 0.32

Levy Cycle:	December Only
Millage Impact	0.40
Projected	0.40
Current	0.00
Net Increase	0.40

ESTIMATED MILLAGE NEEDED TO RETIRE BONDED DEBT

Tax Year	Payment Year	Existing LT Debt \$0	Series 2021			Delinquency Allowance 7.00%	Use of Funds on Hand \$0	Proposed and Existing LT Debt \$0	Projected Tax Base ^{1/2}	Growth Rate	Mills Needed New Bond Avg. 0.36	Mills Needed All Debt
			Principal Due May 1	Interest Rate	Interest Due May 1							
2020	2021	\$0	\$0	2.750%	\$0	\$0	\$0	\$872,695,186	3.65%	0.40	0.00	
2021	2022	0	125,000	2.750%	126,638	25,169	359,550	898,876,042	3.00%	0.40	0.40	
2022	2023	0	205,000	2.750%	82,706	0	368,539	921,347,943	2.50%	0.40	0.40	
2023	2024	0	220,000	2.750%	79,888	0	377,753	944,381,641	2.50%	0.40	0.40	
2024	2025	0	240,000	2.750%	76,863	0	386,439	967,991,182	2.50%	0.40	0.40	
2025	2026	0	255,000	2.750%	73,563	0	398,619	992,190,962	2.50%	0.40	0.40	
2026	2027	0	270,000	2.750%	70,056	0	406,400	1,016,995,736	2.50%	0.40	0.40	
2027	2028	0	285,000	2.750%	66,344	0	413,769	1,042,420,629	2.50%	0.40	0.40	
2028	2029	0	295,000	2.750%	62,425	0	415,794	1,068,481,145	2.50%	0.39	0.39	
2029	2030	0	300,000	2.750%	58,369	0	412,613	1,095,193,174	2.50%	0.38	0.38	
2030	2031	0	310,000	2.750%	54,244	0	414,225	1,122,573,003	2.50%	0.37	0.37	
2031	2032	0	320,000	2.750%	49,981	0	415,563	1,150,637,328	2.50%	0.36	0.36	
2032	2033	0	330,000	2.750%	45,581	0	416,625	1,179,403,261	2.50%	0.35	0.35	
2033	2034	0	340,000	2.750%	41,044	0	417,413	1,208,888,343	2.50%	0.35	0.35	
2034	2035	0	350,000	2.750%	36,369	0	417,925	1,239,110,551	2.50%	0.34	0.34	
2035	2036	0	355,000	2.750%	31,556	0	413,231	1,270,088,315	2.50%	0.33	0.33	
2036	2037	0	365,000	2.750%	26,675	0	413,331	1,301,840,523	2.50%	0.32	0.32	
2037	2038	0	375,000	2.750%	21,656	0	413,156	1,334,386,536	2.50%	0.31	0.31	
2038	2039	0	390,000	2.750%	16,500	0	417,638	1,367,746,199	2.50%	0.31	0.31	
2039	2040	0	400,000	2.750%	11,138	0	416,775	1,401,939,854	2.50%	0.30	0.30	
2040	2041	0	410,000	2.750%	5,638	0	415,638	1,436,988,351	2.50%	0.29	0.29	
2041	2042	0	0	2.750%	0	0	0	1,472,913,060	2.50%	0.00	0.00	
		\$0	\$6,140,000		\$1,037,231	\$910,594	\$8,087,825	\$25,169		\$8,112,994		

[1] Includes \$0 of Existing LT Debt and \$0 of Existing LTNO Debt
 [2] Includes \$2,629,132 of equivalent IFT valuations & less DDATIFA debt captures of \$0 for 2020.

**CHARTER TOWNSHIP OF GRAND HAVEN
(Ottawa County, Michigan)**

RESOLUTION NO. 21-01-01

**RESOLUTION AUTHORIZING BALLOT PROPOSAL
FOR PARK BONDS**

A regular remote meeting of the Township Board of the Charter Township of Grand Haven (the "Township") was held in the Township Hall, 13300 168th Ave, Grand Haven Charter Township, Ottawa County, Michigan, Michigan, on January 11, 2021, at 7:00 p.m. Local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Township Board has determined that it is in the best interest of the Township to submit a question to the electors of the Township regarding a possible park project for the Township consisting of park improvements, facilities and amenities throughout the Township, including without limitation the construction and improvement of the Schmidt Heritage Park; and

WHEREAS, the Township Board has determined that it would be necessary to borrow money and issue its bonds to finance the acquisition and construction of this project; and

WHEREAS, the Township Board wishes to submit the question to the voters at an election to be held on May 4, 2021.

NOW, THEREFORE, BE IT RESOLVED that:

1. The following proposition shall be submitted to the electors of the Township at the May 4, 2021, election:

PARK IMPROVEMENT BOND PROPOSAL

Shall Grand Haven Charter Township, Ottawa County, Michigan, borrow the principal amount of not to exceed \$6,140,000 and issue its general obligation unlimited tax bonds for all or a portion of that amount in one or more series payable over not to exceed twenty years (20) years from the date of issue of each series to pay the cost of designing, acquiring and

constructing park improvements, facilities and amenities, including, but not limited to sports fields and facilities, restrooms, parking, trails and such other park improvements, facilities and amenities as the Township shall determine?

The estimated millage to be levied in the first year of levy is 0.40mills (\$0.40 for each \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 0.36 mills (\$0.36 for each \$1,000 of taxable value).

YES

NO

2. A special Township election is called to be held on May 4, 2021.

3. The Township Clerk is hereby further authorized and directed to cause Notice of the Last Day of Registration and Notice of Election to be posted and also to be published in such a manner and at such times as required by law.

4. The Township Clerk, Township Attorney and all other Township officials are authorized and directed to take any and all actions necessary to have the proposal placed on the ballot for a special election to be held on May 4, 2021.

5. All existing or previous resolutions and parts of resolutions, insofar as they may conflict with the provisions of this resolution, are hereby rescinded to the extent necessary to avoid such conflict.

YEAS: _____

NAYS: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

Laurie Larsen, Clerk

CERTIFICATION

The undersigned, duly qualified and acting Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Township Board at a regular meeting held on January 11, 2021, the original of which is part of the Township Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Act 267, Public Acts of Michigan, 1976, as amended.

Dated: January 11, 2021

Laurie Larsen, Clerk



Manager's Memo

DATE: January 7, 2021
TO: Township Board
FROM: Bill
RE: Park Bonds – Bond Counsel Services Agreement

I made a mistake regarding the selection of bond counsel.

In brief, I sent an email on November 9th to the Township's Bond attorney (*i.e.*, *Mark Nettleton with the law firm of Mika Meyers*). Requesting an estimate for his services as it related to the proposed Parks bond.

When I did not hear back from Attorney Nettleton (*and did not receive any error message regarding the deliverability of my email*), I assumed that he was no longer with Mika Meyers and sought an estimate from the Township's law firm – bond attorney Roger Swets with Dickinson Wright.

Unfortunately, my assumption was wrong, and Attorney Nettleton remains with Mika Meyers. The issue was that Mika Meyers changed their email domain server and the email to mnettleton@mmbjlaw.com should have been sent to MNettleton@mikameyers.com .

As a result, I began to work preliminarily with Attorney Swets (*pending approval of a December 18th letter of engagement for bond services at \$27,750*). Currently, this work has been limited to the Parks bond resolution and some preliminary discussions.

When I returned from my holiday vacation, I was able to connect with Attorney Nettleton, who provided me with a letter of engagement for \$24,000 ... which is 16% below↓ Attorney Swets. (*This was the same base rate as was used with the pathway bonds.*)

That said, I am asking the Board to resolve my quandary and select one of two options:

1. Select Attorney Nettleton because his engagement letter rate is less than Attorney Swets. (*This option will require the Township to reimburse Attorney Swets for the work that he has completed – which is limited to the bond resolution and a few preliminary queries.*)

2. Select Attorney Swets because he has already begun work on the bond project and is a member of the Township's legal firm. *(This option will result in a higher cost for the legal work associated with the bond.)*

Attached, please find engagement letters from both bond attorneys – the letters are substantially similar with the variation being mostly cost. Both bond attorneys are capable and competent.

It is specifically noted that Trustee Redick has a pecuniary interest in this contract, and has made specific disclosures to Superintendent Cargo, as provided by MCL 15.323(3). Those disclosures are as follows:

- *Trustee Redick is an equity member in the law firm of Mika Meyers.*
- *As a member who shares in all proceeds of the firm, Redick have a pecuniary interest in the bond counsel contract.*

As a result of the aforementioned, Trustee Redick requests that the Board allow him to be recused on both the discussion and the vote regarding the bond counsel.

Board permission to abstain from this vote is required because, under the Charter Township Act, a Board member is required to vote on all matters, unless excused by vote of the Board members.

Therefore, the first motion that should be offered is as follows:

Move to allow Trustee Redick to recuse himself from the discussion and vote on the bond counsel because of a pecuniary interest that Redick has in this contract.

The second motion can be one of the two following:

Move to authorize Superintendent Cargo to execute a legal services agreement with Mika Meyers for bond counsel services not to exceed \$24,000 related to the proposed \$6 million bond for Parks additions and improvements.

Or,

Move to authorize Superintendent Cargo to execute a legal services agreement with Dickinson Wright for bond counsel services not to exceed \$27,750 related to the proposed \$6 million bond for Parks additions and improvements.

I apologize for my error and recognize that I have made this decision more complicated for the elected officials. If you have any questions or comments, please contact Cargo at your convenience.

January 5, 2021

Mr. William Cargo
Superintendent
Charter Township of Grand Haven
13300 168th Ave
Grand Haven, MI 49417

Re: Proposed Issuance of Unlimited Tax General Obligation Bonds - Schmidt
Heritage Park

Dear Bill:

We are writing to provide a fee estimate for our services as bond counsel to the Township for the proposed not to exceed \$6,115,000 unlimited tax general obligation bonds to fund construction of the Schmidt Heritage Park. We have appreciated the opportunity to serve as bond counsel to the Township for more than 25 years.

Services as Bond Counsel

Services we typically provide when serving as bond counsel to our clients include the following:

1. Assist the Township's Registered Municipal Advisor (Paul Stauder at PFM) with the preparation and filing of municipal finance qualifying statements or prior approval applications to obtain State authorization to issue bonds in accordance with the Revised Municipal Finance Act.
2. Legal advice on alternative statutory or charter procedures for incurring debt and issuing bonds to finance different types of projects.
3. Prepare of all proceedings required by the enabling statute or charter for authorizing and issuing the municipal bonds, including resolutions, ordinances, public hearing notices, referendum notices, ballot proposals and so on.
4. Counsel the Township with regard to appropriate sequencing and timing considerations for authorizing and issuing the municipal bonds, particularly in the context of the design, permitting and construction of the desired public improvements.

5. Coordinate as appropriate with the Township's Registered Municipal Advisor with regard to related financial and timing considerations, the structure and sale of the bond issue and legal issues related to the security and repayment of the bond issue.
6. Prepare the necessary continuing disclosure undertaking required by the federal securities laws.
7. Review of pertinent provisions of the official statement or other applicable disclosure document, consistent with the requirements of the federal securities laws.
8. Participate in the bond sale.
9. Prepare the bonds, legal opinion, and supporting certificates for closing.
10. Coordinate the closing and delivery of bonds with the other parties to the transaction.
11. Deliver our approving opinion of bond counsel at closing.
12. Make the necessary post-closing filings with the State.
13. Prepare and file IRS Form 8038.
14. Prepare the transcript of the proceedings for the bond issue.

I will be primarily responsible for providing these important services for the Township.

Fees of Bond Counsel and Issuance Expenses

Assuming that the bonds are issued in a single series, we estimate that our fees for services as bond counsel will be \$22,000.

If the bonds are sold in two or more series, we reserve the right to amend our fee estimate to reflect the additional work required by multiple series of bonds.

In addition to legal fees, we typically bill our municipal clients for out-of-pocket expenses incurred in the course of handling a bond issue including overnight delivery service, computer research, travel expense and the like. We estimate that our out-of-pocket expenses will not exceed \$500 for the bond issue.

We reserve the right to amend our estimate of fees and expenses for services as bond counsel should unexpected circumstances arise or should it be necessary for us to travel out of

Mr. William Cargo
January 5, 2021
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state on behalf of the Township to meet with representatives of rating agencies, for example, with regard to the proposed bond issue(s).

In addition to fees and disbursements for services as bond counsel, there are other expenses which the Township should expect to incur with regard to financing the project, including the cost of mailing and publishing notices, filing fees required by the Michigan Department of Treasury and the Municipal Advisory Council of Michigan, CUSIP registration fee, the cost and expense of a registered municipal advisor, rating fees and the cost of an official statement.

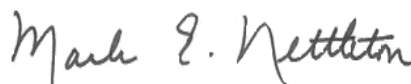
Services provided by this firm as bond counsel, as well as the expenses and out-of-pocket costs described above should be viewed as a cost of the project, included in the project budget and paid for from proceeds of the bonds. In this way, these fees and expenses can be amortized over the life of the bond issue and will not be a charge to the Township's general fund.

Additional Services as Legal Counsel

On capital improvement projects of the size and scope contemplated by the Township, there are, in addition to the above, a number of other legal issues and considerations. While we expect that the Township will look to its general legal counsel for these services, we can, if desired, provide a wide-range of legal services to the Township on these additional matters including, without limitation, drafting, negotiation and review of engineering and construction contracts and bid documents, land, easement and right-of-way acquisition, including condemnation, and litigation. The fee estimates provided above for our services as bond counsel do not include an allowance for these additional services.

If you have questions on the matters discussed in this letter, I encourage you to contact me. We look forward to the opportunity to continue our long-standing working relationship with the Township to assist with the Township's financing needs.

Very truly yours,



Mark E. Nettleton

sgc
By E-Mail and U.S. Mail

December 18, 2020

Grand Haven Charter Township
13300 168th Ave
Grand Haven, Michigan 49417

Via Electronic Delivery

Ladies and Gentlemen:

We are thankful for the opportunity to submit this proposal to serve as bond counsel to the Charter Township of Grand Haven (the “Issuer”), and we look forward to the opportunity to work with you. The purpose of this letter is to set forth certain matters concerning the services we would perform as bond counsel in connection with the issuance of bonds (the “Bonds”) by the Issuer for the purpose of financing the construction of park improvements (the “Project”). We understand that the Bonds are expected to be issued in the estimated principal amount of not to exceed \$6,115,000.

SCOPE OF ENGAGEMENT

In our capacity as bond counsel, we expect to perform the following services:

- (1) Meet with representatives of the Issuer and the Issuer’s consultants with respect to the proposed financing.
- (2) Provide legal advice as to the best method for authorizing, issuing, and delivering the Bonds.
- (3) Analyze the Bonds and the Project for compliance with the requirements of the Internal Revenue Code and applicable Michigan law.
- (4) Prepare and review documents necessary or appropriate to the authorization, issuance, and delivery of the Bonds, including, without limitation, the resolution of the governing body of the Issuer authorizing the issuance of the Bonds and the order of the Issuer approving the sale of the Bonds and all necessary closing documents, and coordinating the authorization and execution of such documents.

December 18, 2020

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(5) Assist the Issuer in seeking from other governmental authorities (including, without limitation, the Michigan Department of Treasury) such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance, and delivery of the Bonds, except that we will not be responsible for any blue sky filings.

(6) Attend such meetings, conferences, and bond closings as may be required.

(7) Review those portions of the Official Statement for the Bonds or other disclosure document with respect to the Bonds, if any, that describe the legal aspects of the Bonds as identified under a section entitled “Bond Counsel’s Responsibility.”

(8) Subject to the completion of proceedings to our satisfaction, deliver our legal opinion (the “Bond Opinion”) regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of the interest on the Bonds from gross income for federal and Michigan income tax purposes. Our Bond Opinion will be addressed to the Issuer and will be delivered by us on the date that the Bonds are exchanged for their purchase price (the “Closing”).

(9) Prepare the closing transcripts for the Bonds.

Our Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those legal services expressly set forth above, which are services traditionally provided by bond counsel. As attorneys, we do not represent ourselves as financial advisors or experts and do not provide advice that is primarily financial in nature, such as advice concerning the financial feasibility of the Project or the financing, recommending a particular structure for the Bonds as being financially advantageous, advice estimating or comparing the relative cost to maturity of the Bonds depending on various interest rate assumptions, or advice regarding the financial aspects of pursuing a competitive sale versus a negotiated sale.

Specifically, among other things, our duties under this letter do not include: (a) handling litigation that may arise with respect to the Bonds; (b) preparing requests for tax rulings from the Internal Revenue Service or no action letters from the Securities and Exchange Commission; (c) preparing blue sky or investment surveys with respect to the Bonds; (d) making an investigation

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Page 3

or expressing any view as to the creditworthiness of the Issuer or the Bonds; (e) assisting in the preparation or review of any disclosure document with respect to the Bonds, except as provided in (7) above, or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document; (f) advice on post-closing tax issues (*e.g.*, our engagement does not include rebate calculations for the Bonds); and (g) addressing any other matter not specifically set forth above that is not required to render our Bond Opinion.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

FEES

We propose that our fee for performing the services set forth above shall be payable upon the delivery of the Bonds and shall be in the amount of \$27,750, which includes our out-of-pocket disbursements for expenses incurred in performing the foregoing services.

Our fee for services is based upon the facts and expectations set forth above, and we reserve the right to fairly and reasonably modify our fee if such facts or expectations significantly change or if the financing experiences any significant delays.

If for any reason the financing represented by the Bonds is not consummated, we will not invoice the Issuer for our fee hereunder, but we will expect to be reimbursed for any invoices we have paid on behalf of the Issuer and out-of-pocket expenses we have incurred.

In addition, if the Issuer requests us to perform additional services beyond those set forth in paragraphs (1) to (9) above, we propose that such work be charged at hourly rates to be agreed upon by the Issuer and the Firm.

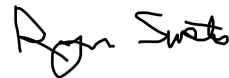
Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon delivery of the Bonds. Nevertheless, subsequent to the Closing, we will mail the Internal Revenue Service Form 8038-G, make the required filing with the Michigan Department of Treasury, and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

December 18, 2020
Page 4

If our employment on this basis is agreeable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Very truly yours,

DICKINSON WRIGHT PLLC



Roger A. Swets

ACCEPTED:

CHARTER TOWNSHIP OF GRAND HAVEN

By: _____

Its: _____

Date: _____

RAS

4836-8097-2244 v1 [99998-1789]



Community Development Memo

DATE: January 7, 2021

TO: Township Board

FROM: Stacey Fedewa, AICP – Community Development Director

RE: MDOT & Planning Commission Recommendation to Close the Railroad Crossing and Pierce Street Access to US-31

BACKGROUND

Two of MDOT's goals to improve safety along US-31 are:

1. Close median access points and replace with indirects (*i.e., Michigan-lefts*).
2. Close railroad crossings.

In fact, when a railroad crossing is closed there is a financial benefit to the local government. The estimated cost to remove the crossing is then "given" to the Ottawa County Road Commission as PA 51 monies.

These monies are then designated to a transportation-related project within the Township. GHT would then work with the OCRC to determine which project will be funded. It is **estimated that \$100,000 would be available**.

Representatives from MDOT will be attending the meeting to assist in the discussion:

- ✓ Marc Fredrickson, Muskegon Transportation Service Center Manager
- ✓ Kris Foondle, Local Grade Crossing Program Manager

Construction for this project is scheduled for 2022.

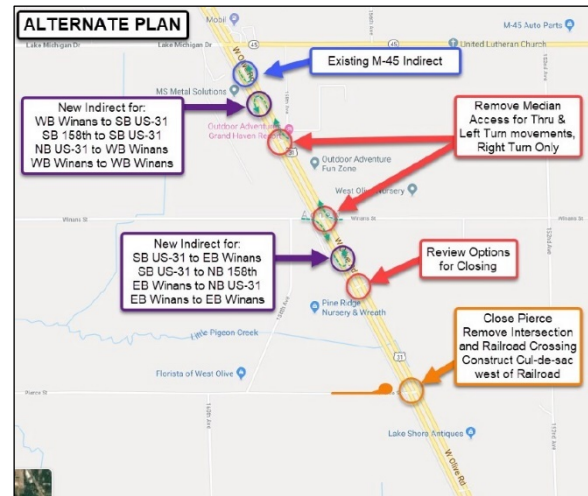
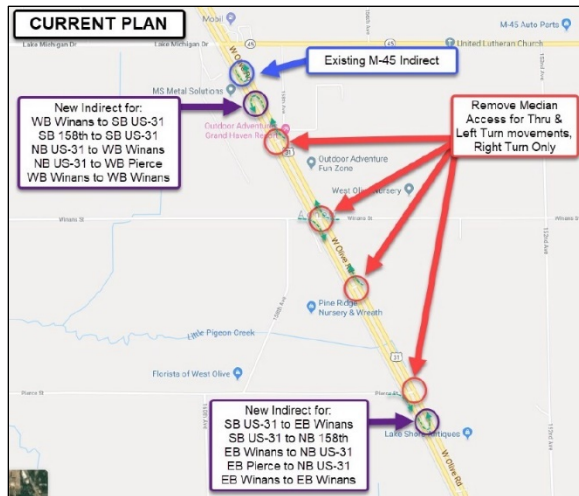
MDOT PROVIDES 2 OPTIONS TO CONSIDER

Typically, local governments do not have any influence on MDOT projects. This community engagement is occurring because of the opportunity to close an access point and a railroad crossing.

MDOT has provided two proposals for the Township to consider.

Current Plan

- ❖ Remove 4 median access points.
- ❖ Install 2 new indirects
 - SB US-31 near the existing M-45 indirect
 - NB US-31 near Pierce
- ❖ The undesirable aspect of this plan is the distance between the new indirects—over 1 mile.



Alternate Plan

- ❖ Remove the same 4 median access points.
- ❖ Close Pierce Street at US-31 and install a cul-de-sac.
 - Remove Railroad Crossing
 - Receive approximately \$100,000 in additional PA 51 monies.
- ❖ Install 2 new indirects
 - The same SB US-31 near the existing M-45 indirect
 - NB US-31 near Winans
- ❖ The distance between the new indirects has been reduced to ½ mile.

PLANNING COMMISSION RECOMMENDATION

On October 19, 2020 the Planning Commission reviewed the MDOT proposal and ultimately adopted a motion formally **recommending the Township Board approve a resolution to close Pierce Street at US-31 and remove the railroad crossing.**

Further, the Planning Commission believes the Board should consider improving 168th Avenue between Pierce Street and Winans Street with double-chip and seal. This is recommended because residents of the Lakeshore Woods subdivision will be impacted by the closure and 168th Ave would continue moving traffic in an eastern direction rather than redirecting them west, north/south, and then east.

EXAMPLES OF TRANSPORTATION-RELATED PROJECTS

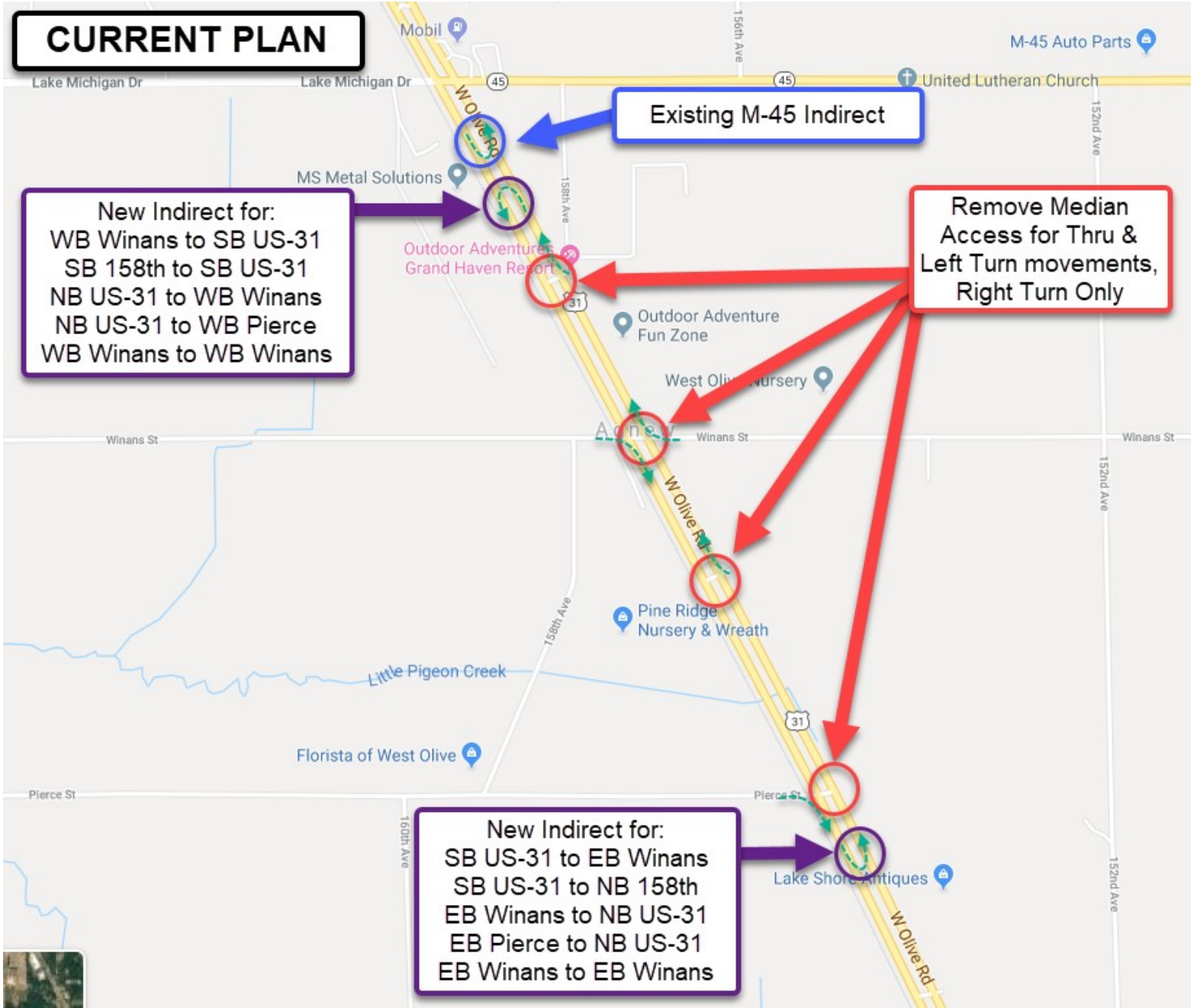
- ▶ Double-chip and Seal a new road
 - 168th between Pierce & Winans
- ▶ Assist with Township road projects
 - Supplement the cost of paving 160th Ave
 - Supplement the annual budget for subdivision paving
 - Add more streets to subdivision paving
- ▶ Acquire property
 - Rich Street gap between US-31 and 168th Ave
- ▶ Reshape roads
 - Hill on Ferris Street @ 160th Ave
 - Hill on Lakeshore Drive @ Rosy Mound Park entrance
- ▶ Upgrade traffic signals to improve intersections
 - US-31 and Comstock, history of accidents
- ▶ Mid-block crosswalks
 - 172nd Avenue scheduled for 2021 construction
 - Lakeshore Drive @ Rosy Mound Park entrance
 - Christian Reformed Conference Grounds
 - Camp Blodgett
- ▶ Non-motorized Pathway expansion

Please contact me if this raises questions.

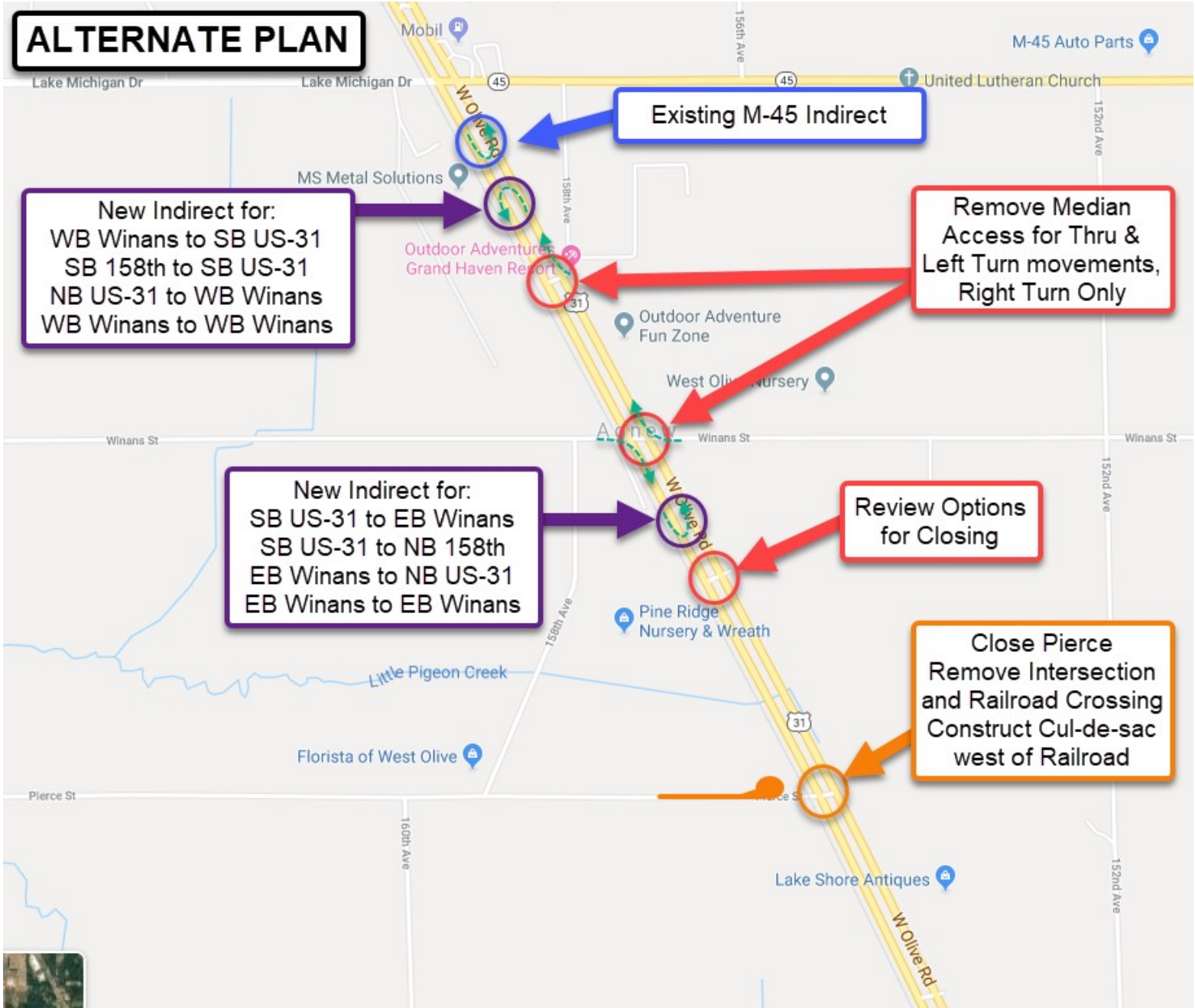
Let's end this behavior!



CURRENT PLAN



ALTERNATE PLAN



At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 – 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 11th day of January 2021, at 7:00 pm, local time.

After certain matters of business had been completed, Supervisor Reenders announced the next order of business was the consideration of a Resolution to close the Pierce Street access to US-31 and close the railroad crossing to improve safety.

The proposed resolution was discussed by the members of the Board, and after discussion was completed the following resolution was offered by _____ and seconded by _____.

**GRAND HAVEN CHARTER TOWNSHIP
RESOLUTION 21-01-02**

**RESOLUTION TO CLOSE PIERCE STREET ACCESS TO US-31
ALONG WITH THE RAILROAD CROSSING TO IMPROVE SAFETY**

WHEREAS, US-31 bisects Grand Haven Charter Township, the Michigan Department of Transportation (MDOT) has jurisdiction over this limited-access highway, and improving safety is an MDOT priority; and

WHEREAS, the MDOT identified an opportunity to improve safety by closing the Pierce Street access to US-31 along with the railroad crossing; and

WHEREAS, by closing the railroad crossing the MDOT indicated approximately \$100,000 of additional PA 51 monies would become available to the Township to use for transportation-related projects; and

WHEREAS, the Township has a number of transportation-related projects to fund; and

WHEREAS, the Township supports the MDOT efforts to improve safety along US-31; and

NOW, THEREFORE BE IT RESOLVED that Grand Haven Charter Township hereby approves the MDOT request to close Pierce Street access to US-31 and replace it with a cul-de-sac as well as closing the Pierce Street Railroad Crossing.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED _____ ON JANUARY 11, 2021.

Laurie Larsen, Clerk
Grand Haven Charter Township

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 11th day of January 2021. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen, Clerk
Grand Haven Charter Township



Public Services Memo

DATE: January 7, 2021
TO: Township Board
FROM: VerBerkmoes/Cargo
RE: Building Air Quality & Contaminates Reduction

At the encouragement of the Township Supervisor, Supervisor Reenders, Township staff were asked to explore the devices recently installed by North Ottawa Community Health Systems (NOCHS) in an effort to evaluate if there would be any benefit to enhance air quality and reduce contaminants throughout our buildings.

Staff felt that in order to make a fair comparison and to be able to provide the best recommendation, it was necessary to evaluate not only what NOCHS had installed, but also to look at other available options that are marketed to enhance air quality and reduce contaminants. Staff looked at three (3) different options including Ion which NOCHS installed, Ozone and Ultraviolet light (UV).

Early in the evaluation process it became apparent that Ion had, by far, the most positive reasons for implementation. It was noted that in order to be used safely, contaminants must be brought in close proximity to both Ozone and UV to be affective. In other words, air traveling in the HVAC system would have to pass over or near these disinfection devices in order to treated.

Think of the UV lights you may have seen in restaurants. These lights are used to disinfect surfaces, not the entire room. In addition, contaminants that are drawn into the HVAC return grates have the opportunity to touch and adhere to several surfaces on the way back to the HVAC unit where the Ozone or UV device would be mounted, virtually rendering them ineffective.

Ozone can be created within a room utilizing Ozone generators. However, even with proper control, titration and continuous monitoring, it is believed that exposure may have health risks. And, because Ozone works by way of chemical reaction, by-products created by this reaction may be harmful.

Which leads to the final option, Ion. Ion generators, or the technology technically called Needlepoint Bipolar Ionization (NBI), has been out for a number of years, but interest and popularity has recently begun to increase since the recent outbreaks of the COVID-19 virus.

These devices are mounted in the air path of the HVAC unit so that it is downstream of the filter, but ahead of all other components such as cooling coils so that it provides maximum effectiveness. They work by produces a high concentration of positive and negative ions, delivering them to the space via the ventilation system. Within the air stream, ions attach to particles, where they combine, become larger and are more easily filtered from the air. When ions come in contact with pathogens, they disrupt the pathogens' surface proteins, rendering them inactive.

It's important to note that, ions are naturally occurring everywhere outdoors, and they are constantly working to clean the air. Ions are created with energy from rushing water, crashing waves and even sunlight.

Some additional benefits of the use of NBI are:

- Particle Reduction – Technology makes particles clump together and a lower efficiency filter can capture them from the air. Currently, the Township is using a denser air filters in some of our units in an effort to reduce particulate in the air. NBI is said to increase particulate size enabling the use of a standard filter, thereby reducing back pressure and increasing efficiency in the system.
- Odor Control – Odors, volatile organic compounds and the like are oxidized to gases already prevalent in the air such as oxygen, nitrogen, water vapor or carbon dioxide, eliminating the odors
- Pathogen Control – Independent testing by CDC Affiliate Labs confirms kill rates as high as 99.9% of various pathogens and mold spores. Keeps new cooling coils clean and cleans up old coils.
- Energy Savings by Outside Air Reduction – By cleaning indoor air and recirculating it – Less Outside Air is required. Less OA = Less Load on Cooling/Heating System

The estimated cost to install NBI in the Township's HVAC systems is as follows:

Qty	Description	Each	Extended
13	Global Plasma Solutions	\$654	\$8,502
13	Estimated Contractor Installation Cost	\$500	\$6,500
		TOTAL:	\$15,002

The NBI units would be purchased directly from FridgeWize and the Township would secure a contractor to install the units. The units would be installed in all of the HVAC units that serve the occupied spaces of the DPW Building, the Administrative Building (including the Board Room) and the Fire/Rescue Building (including the exercise room). *They would not be installed in the DPW or Fire/Rescue vehicle storage areas, or the Storage Building as none of these areas have equipment conducive to the operation of the units nor is this considered continual, habitable space.*

It would be staff's recommendation to install NBI as noted above. If the Board agrees with this recommendation, the following motion could be offered:

“Move to authorize staff to purchase thirteen (13) NBI generators from FridgeWize to be installed in the HVAC units that serve the occupied spaces of the DPW Building, the Administrative Building (including the Board Room) and the Fire/Rescue Building (including the exercise room) at cost of \$8,502 and to contract with a local HVAC contractor to complete the installation at an estimated cost of \$6,500.”

If you have any questions or comments, please contact me at your convenience.



Manager's Memo

DATE: January 7, 2021
TO: Township Board
FROM: Cargo
RE: Potluck Pick-Up - Waste Hauling License

Attached, please find a proposed resolution authorizing Potluck Pick-Up's application to operate within GHT.

Their proposed fee is a maximum of \$22.50 per month with a 96-gallon cart, which includes the bi-weekly recycling (*also with a 96-gallon cart*). (*A smaller 64-gallon cart option is also available at \$20.50 per month.*)

The company also offers yard waste at a maximum of \$88.00 per year with a 96-gallon cart. (*This price has remained the same since 2019.*)

It is noted that Potluck Pick-Up has increased their fee by \$2.50 per month. This fee increase is almost entirely due to the higher cost of processing the collected recycled materials.

A copy of their application and supporting documentation will be available at the meeting for those interested in reviewing the material.

To approve the application, the following motion can be offered:

Move to approve Resolution 21-01-03 approving a two-year license agreement with Potluck Pick-up for waste collection and hauling services in Grand Haven Charter Township pursuant to the provisions contained within their application.

If there are any questions or comments, please contact me at your convenience.



At a regular remote meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 - 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 11th day of January 2021, at 7:00 p.m., local time.

After certain matters of business had been completed, Supervisor Reenders announced that the next order of business was the consideration of a license to operate in the Township for Potluck Pick-Up.

The proposed license agreement was discussed by the members of the Board, and after discussion was completed the following resolution was offered by _____ and seconded by _____:

**GRAND HAVEN CHARTER TOWNSHIP
RESOLUTION 21-01-03**

**APPROVING THE LICENSE APPLICATION OF POTLUCK PICK-UP TO OPERATE
WITHIN GRAND HAVEN CHARTER TOWNSHIP
AND THE SCHEDULE OF FEES FOR SERVICE.**

WHEREAS, Grand Haven Charter Township adopted and amended Ordinance No. 334 which provides for the licensing of garbage, trash, and recyclable collectors or haulers; and

WHEREAS, Potluck Pick-up, has applied for a license to operate within Grand Haven Charter Township pursuant to said Ordinance; and

WHEREAS, Potluck Pick-up has met all of the requirements of said Ordinance for operating within the Township, as shown by their license application, which has been reviewed and approved by the Township Superintendent; and

WHEREAS, Potluck Pick-up has provided a schedule of fees to be charged for said services, which is attached to and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The application of Potluck Pick-up to provide trash and recyclable collection and hauling services pursuant to Ordinance No. 334, as amended, within the Charter Township of Grand Haven is hereby approved through December 31, 2022, contingent upon payment of the 2022 license fee and approval of any rate increase prior to December 31, 2021 by the Township Board.
- 2) That the attached schedule of fees contained within the application is approved through December 31, 2022. *(Any change of the rates prior to December 31, 2022 must be submitted to the Township Board for approval pursuant to Ordinance No. 334, as amended.)*
- 3) That because the applicant is providing a 96-gallon cart for recyclables, the applicant is authorized to collect recyclables every other week.
- 3) That a copy of this resolution will be forwarded by the Township Clerk to Potluck Pick-up and that it shall be considered to be a license to operate waste and recyclable collection and hauling within Grand Haven Charter Township through December 31, 2022, contingent upon payment of the 2022 license fee and approval of any rate increase prior to December 31, 2022 by the Township Board.

AYES:
NAYS:
ABSENT:

RESOLUTION DECLARED ADOPTED.

Laurie Larsen
Grand Haven Charter Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a meeting of the Township Board held on the 11th day of January 2021. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen
Grand Haven Charter Township Clerk

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ADDITIONS				
P20BU0507	SHUMAKER AMANDA L-WILLIAM R	14292 VIRGINIA WY PVT	\$66,505	\$567.35
P20BU0554	VAN ERP JEFFREY-GIGI	10961 LAKESHORE DR	\$181,000	\$1,218.65
P20BU0570	WORMAN GARY-MARY	12604 RETREAT DR PVT	\$20,000	\$245.40
			\$267,505	\$2,031.40
			<i>Total Permits For Type:</i>	3
ADDRESS				
P20AD0031	GRAND HAVEN DEVELOPMENT GROUP LLC	3121 COPPERWAY DR	\$0	\$14.00
			\$0	\$14.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P20BU0555	BRONKEMA RYAN L-HEATHER M	14036 152ND AVE	\$20,000	\$245.40
P20BU0562	WEATHERWAX JOHN-TRACEY	13700 HOFMA DR	\$7,000	\$120.75
P20BU0572	LEFURGE ANDREW-STACI FAMILY TRUST	13561 REDBIRD LN	\$28,000	\$300.20
			\$55,000	\$666.35
			<i>Total Permits For Type:</i>	3
BASEMENT FINISH				
P20BU0547	MAYNARD TRUST	15273 CANTERBURY LN PVT	\$24,000	\$272.80
			\$24,000	\$272.80
			<i>Total Permits For Type:</i>	1
COMMERCIAL REMODEL				
P20BU0564	LAKESHORE BAPTIST CHURCH	17306 CHURCH HILL ST	\$63,428	\$846.80
			\$63,428	\$846.80
			<i>Total Permits For Type:</i>	1
DEMOLITION				
P20DE0009	BUSH CHAD D	17114 ROBBINS RD	\$0	\$20.00
P20DE0010	LAKESHORE BAPTIST CHURCH	17306 CHURCH HILL ST	\$0	\$20.00
			\$0	\$40.00
			<i>Total Permits For Type:</i>	2
ELECTRICAL				
P20EL0360	MAYNARD TRUST	15273 CANTERBURY LN PVT	\$0	\$122.00
P20EL0361	SCHULTZ DAVID-CRYSTAL	17566 BEECH HILL DR	\$0	\$114.00
P20EL0362	SPAETH DAVID-CALEND0 BRIDGET	10341 BIRDSEYE CT	\$0	\$60.00
P20EL0363	KNOTT ET AL	18260 SHORE ACRES RD	\$0	\$60.00
P20EL0364	SPIRIT SPE PORTFOLIO CA C-STORES	12160 U.S. 31	\$0	\$56.00
P20EL0365	SCHLICHT PATRICIA M-JASON D	17980 HOLCOMB RD	\$0	\$126.00
P20EL0366	INTERRRA HOMES LLC	12731 RIVERTON RD	\$0	\$272.00
P20EL0367	FOLK CHELSEA-PENQUITE DAVID	13234 WILLOWVALE DR	\$0	\$55.00
P20EL0368	STONE RICHARD A-REBECCA A	15012 COPPER CT	\$0	\$54.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20EL0369	TEJCHMA JONATHAN W-ANDREA L	15370 DAVID ST	\$0	\$50.00
P20EL0370	LEVERENCE GREGORY A-KERRI L	15222 LOST CHANNEL TR	\$0	\$56.00
P20EL0371	SIGNATURE LAND DEVELOPMENT CO	14705 PINE DEW DRIVE	\$0	\$262.00
P20EL0372	ROBERTSON BEDE A	11940 LAKESHORE DR	\$0	\$54.00
P20EL0373	WESNER FAMILY PROTECTION TRUST	15831 LAKE AVE	\$0	\$106.00
P20EL0374	STRAY FAMILY PROTECTION TRUST	14704 178TH AVE	\$0	\$339.00
P20EL0375	DENNINGS ESTATE	14735 154TH AVE	\$0	\$60.00
P20EL0376	VANDERSTEL JOSEPH-JILL	14835 PARKWOOD DR	\$0	\$54.00
P20EL0377	SOEDER ROBERT-MARIA	12539 RETREAT DR PVT	\$0	\$66.00
P20EL0378	WORMAN GARY-MARY	12604 RETREAT DR PVT	\$0	\$66.00
P20EL0379	MCCARTHY GEORGE JR	15596 MERCURY DR	\$0	\$72.00
P20EL0380	MYKOLS DONALD	15100 LAKESHORE DR	\$0	\$64.00
P20EL0381	SCHABELL DERRICK-TRISTEN	13116 COPPERWAY DR	\$0	\$106.00
P20EL0382	WARNERS MATTHEW-SHAUNA	12640 BUCS DR	\$0	\$191.00
P20EL0383	SIGNATURE LAND DEVELOPMENT CO	14424 WINDWAY DRIVE	\$0	\$272.00
P20EL0384	RIVER HAVEN OPERATING COMPANY LLC	13547 OAKTREE COURT	\$0	\$55.00
P20EL0385	WIERENGO FAMILY REVOCABLE TRUST	14527 SOUTH HIGHLAND DR	\$0	\$164.00
P20EL0386	FOUTZ STEPHEN E-KATHLEEN A	13808 LAKESHORE DR	\$0	\$267.00
P20EL0387	SIGNATURE LAND DEVELOPMENT CO	14488 WINDWAY DRIVE	\$0	\$272.00
P20EL0388	GRAND HAVEN DEVELOPMENT GROUP LLC	13121 COPPERWAY DR	\$0	\$325.00

\$0 **\$3,820.00**
Total Permits For Type: **29**

FENCE

P20ZL0152	PIERSON STACY-DENNIS	15027 MERCURY DR	\$80	\$40.00
P20ZL0154	SWIFTNEY JEREMY J-MELANIE W	17035 TIMBER DUNE DR	\$4,000	\$40.00
P20ZL0155	VRABLIC SAMANTHA A-MATTHEW J	15282 LOST CHANNEL TR	\$0	\$40.00
P20ZL0156	HINTZ RORY L-NORA L	14992 LAKESHORE DR	\$1,070	\$40.00
P20ZL0161	WALTERS DAVID-LINDA TRUST	14637 BRUCKER WOODS CT	\$1,200	\$40.00

\$6,350 **\$200.00**
Total Permits For Type: **5**

FOUNDATION ONLY

P20BU0548	BATES JOHN E-JACKIE L	12345 168TH AVE	\$6,800	\$120.75
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\$6,800 **\$120.75**
Total Permits For Type: **1**

HOME BASED BUSINESS, MAJOR

P20SLU0006	BUI DIEP MY	12177 168TH AVE	\$0	\$1,400.00
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\$0 **\$1,400.00**
Total Permits For Type: **1**

MECHANICAL

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ME0446	WESTVIEW CAPITAL LLC	14480 BRIGHAM DR	\$0	\$195.00
P20ME0484	MAYNARD TRUST	15273 CANTERBURY LN PVT	\$0	\$125.00
P20ME0485	GASSER JOSEPH C-JOY	14961 PINE RIDGE RD	\$0	\$125.00
P20ME0486	BUITENHUIS RONALD	13839 152ND AVE	\$0	\$65.00
P20ME0487	CRYST BRIAN-JENNIFER	13791 HOFMA DR	\$0	\$80.00
P20ME0488	WIERENGO FAMILY REVOCABLE TRUST	14527 SOUTH HIGHLAND DR	\$0	\$185.00
P20ME0489	POLL ROBERT M-IVY B TRUST	14372 WOODHAVEN CT	\$0	\$80.00
P20ME0490	KARELL JACKLYN	15217 PINE ST	\$0	\$80.00
P20ME0491	ENGEL MARK-FAITH TRUST	14615 WOODRIDGE CT	\$0	\$165.00
P20ME0492	FOLK CHELSEA-PENQUITE DAVID	13234 WILLOWVALE DR	\$0	\$125.00
P20ME0493	TEG 43 NORTH LLC	14767 SHADOWOOD CRT 306	\$0	\$55.00
P20ME0494	BARCLAY KATHLEEN TRUST	17620 BUCHANAN ST	\$0	\$210.00
P20ME0495	CLAEYS ROBERT A	14071 LUCKETT LN	\$0	\$85.00
P20ME0496	TYRRELL TERRENCE-MARY ETAL	12121 BLUEWATER RD	\$0	\$227.50
P20ME0497	SCHMIDT CLARENCE H-LOIS TRUST	15644 LINCOLN ST	\$0	\$80.00
P20ME0498	STRAY FAMILY PROTECTION TRUST	14704 178TH AVE	\$0	\$231.00
P20ME0499	SIGNATURE LAND DEVELOPMENT CO	14705 PINE DEW DRIVE	\$0	\$135.00
P20ME0500	SIGNATURE LAND DEVELOPMENT CO	14550 WINDWAY DRIVE	\$0	\$220.00
P20ME0501	SHUCK ROXIE DANA LIVING TRUST	12401 152ND AVE	\$0	\$85.00
P20ME0502	SCHREIBER MATTHEW A-CHRISTY	13092 SIKKEMA DR	\$0	\$110.00
P20ME0503	SOEDER ROBERT-MARIA	12539 RETREAT DR PVT	\$0	\$85.00
P20ME0504	WORMAN GARY-MARY	12604 RETREAT DR PVT	\$0	\$85.00
P20ME0505	SCHABBEL DERRICK-TRISTEN	13116 COPPERWAY DR	\$0	\$70.00
P20ME0506	LAMERIS CARLA	12140 LAKESHORE DR	\$0	\$55.00
P20ME0507	STANLEY SCOTT R-DEBRA A	12930 WOODRUSH DR	\$0	\$80.00
P20ME0508	JOHNSON MICHAEL A-KIMBERLY J	12069 GADDINI CT PVT	\$0	\$80.00
P20ME0509	DURKEE RICHARD J	15489 MERCURY DR	\$0	\$80.00
P20ME0510	REIFEL JOHN-VIRGINIA	12991 COPPERWAY DR	\$0	\$255.00
P20ME0511	RYDER MICHAEL T	15410 BUCHANAN ST	\$0	\$55.00
P20ME0512	TEG 43 NORTH LLC	14917 CRESCENT ST 203	\$0	\$55.00
P20ME0513	GRAND HAVEN DEVELOPMENT GROUP LLC	3186 COPPERWAY DR	\$0	\$235.00
P20ME0514	GRAND HAVEN DEVELOPMENT GROUP LLC	2943 BOULDERWAY TR	\$0	\$250.00
P20ME0515	ROUWHORST GEOFFREY-BERENS BRIANNA	6110 MERCURY DR	\$0	\$110.00
P20ME0516	BRINKMAN TOMMY	14566 154TH AVE	\$0	\$80.00
P20ME0517	DANIELS FAMILY TRUST	11924 JUNIPER HILLS CT	\$0	\$120.00
P20ME0518	THORNE JAMES-ROGER	15500 HARRY ST	\$0	\$85.00
P20ME0519	DURAK GARY M	13536 HIDDEN CREEK CT	\$0	\$80.00
P20ME0520	WARNERS MATTHEW-SHAUNA	12640 BUCS DR	\$0	\$290.00
P20ME0522	STONE JAMES-DENISE	12099 FOREST BEACH TRL PVT	\$0	\$55.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ME0523	VANNOY NATHANIEL-CINDY TRUST	17017 PIERCE ST	\$0	\$80.00
P20ME0524	KINNEY MICHAEL-SANDRA	12297 LINCOLN FARMS DRIVE PVT	\$0	\$193.00
P20ME0525	RIVER HAVEN OPERATING COMPANY LLC	13547 OAKTREE COURT	\$0	\$80.00
P20ME0526	SIGNATURE LAND DEVELOPMENT CO	14424 WINDWAY DRIVE	\$0	\$225.00
P20ME0527	BROWN JAMES DANIEL	14973 SHARON AVE	\$0	\$80.00
P20ME0528	HENION BRADLEY A-AMY L	13725 COTTAGE DR	\$0	\$55.00
			\$0	\$5,581.50
			<i>Total Permits For Type:</i>	45

MISCELLANEOUS

P20ZL0159	LAKE MICHIGAN CREDIT UNION	16916 ROBBINS RD	\$11,500	\$75.00
			\$11,500	\$75.00
			<i>Total Permits For Type:</i>	1

PLUMBING

P20PL0178	MAYNARD TRUST	15273 CANTERBURY LN PVT	\$0	\$138.00
P20PL0179	WARNERS MATTHEW-SHAUNA	12640 BUCS DR	\$0	\$246.00
P20PL0180	SCHULTZ DAVID-CRYSTAL	17566 BEECH HILL DR	\$0	\$176.00
P20PL0181	CLAEYS ROBERT A	14071 LUCKETT LN	\$0	\$55.00
P20PL0182	WEIMER RUSSELL D II-ALEXIS E	12097 GADDINI CT PVT	\$0	\$213.00
P20PL0183	DUNN GABRIEL A-ALI M	14481 WILDLIFE WAY	\$0	\$246.00
P20PL0184	TESKA MARK A-KAY A	15028 COPPERWOOD DR	\$0	\$120.00
P20PL0185	VANDAM ALAN-GLORIA	15076 MERCURY DR	\$0	\$55.00
P20PL0186	LEEUEW RONNA K	15074 DEREMO AVE	\$0	\$106.00
P20PL0187	BRONKEMA RYAN L-HEATHER M	14036 152ND AVE	\$0	\$125.00
P20PL0188	AYRES BRADLEY	15525 SWEETBRIAR DR	\$0	\$128.00
P20PL0189	SIGNATURE LAND DEVELOPMENT CO	14705 PINE DEW DRIVE	\$0	\$239.00
P20PL0190	STRAY FAMILY PROTECTION TRUST	14704 178TH AVE	\$0	\$239.00
P20PL0191	SCHABBEL DERRICK-TRISTEN	13116 COPPERWAY DR	\$0	\$123.00
P20PL0192	FISHER THOMAS JAMES TRUST	13434 RAVINE VIEW DR	\$0	\$55.00
P20PL0193	WEATHERWAX JOHN-TRACEY	13700 HOFMA DR	\$0	\$120.00
P20PL0194	VAN ERP JEFFREY-GIGI	10961 LAKESHORE DR	\$0	\$180.00
P20PL0195	WIERENGO FAMILY REVOCABLE TRUST	14527 SOUTH HIGHLAND DR	\$0	\$143.00
P20PL0196	BRAAK JEFF-DEBBIE	15971 LAKE AVE	\$0	\$138.00
P20PL0197	GRAND HAVEN DEVELOPMENT GROUP LLC	3121 COPPERWAY DR	\$0	\$223.00
			\$0	\$3,068.00
			<i>Total Permits For Type:</i>	20

POOL/SPA/HOT TUB

P20BU0530	GRIEGEL CHRISTOPHER C-ELIZABETH M	10262 MESIC DR	\$9,257	\$168.00
P20BU0571	CLARK THOMAS M-KARA	13568 REDBIRD LN	\$4,998	\$89.25

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$14,255	\$257.25
			<i>Total Permits For Type:</i>	2
REPLACEMENT WINDOWS/DOORS				
P20BU0221	ARMSTRONG TODD	14696 PARK AVE	\$2,799	\$63.00
P20BU0559	NYQUIST AILEEN M TRUST	15292 MEADOWWOOD DR	\$1,788	\$42.00
P20BU0561	THORNE JAMES-ROGER	15500 HARRY ST	\$5,568	\$105.00
			\$10,155	\$210.00
			<i>Total Permits For Type:</i>	3
RE-ROOFING				
P20BU0549	RIVER HAVEN OPERATING COMPANY LLC	13896 OAKWOOD CIRCLE	\$8,000	\$100.00
			\$8,000	\$100.00
			<i>Total Permits For Type:</i>	1
RE-SIDING				
P20BU0545	GATHERGOOD DALE-DEBORAH	17262 TIMBER DUNE DR	\$1,000	\$40.00
			\$1,000	\$40.00
			<i>Total Permits For Type:</i>	1
SHED (<200 SQFT)				
P20ZL0050	CONOVER JEVNE R-SUSANNE V	11896 LAKESHORE DR	\$1,500	\$40.00
P20ZL0151	SIMONTE MARK-SARA	15222 BUCHANAN ST	\$0	\$40.00
			\$1,500	\$80.00
			<i>Total Permits For Type:</i>	2
SINGLE FAMILY DWELLING				
P20BU0546	SIGNATURE LAND DEVELOPMENT CO	14705 PINE DEW DRIVE	\$358,000	\$2,147.90
P20BU0550	STRAY FAMILY PROTECTION TRUST	14704 178TH AVE	\$325,000	\$1,974.65
P20BU0551	SIGNATURE LAND DEVELOPMENT CO	14424 WINDWAY DRIVE	\$269,639	\$1,659.65
P20BU0552	TYRRELL TERRENCE-MARY ETAL	12121 BLUEWATER RD	\$250,000	\$1,580.90
P20BU0553	SIGNATURE LAND DEVELOPMENT CO	14436 WINDWAY DRIVE	\$252,000	\$1,591.40
P20BU0556	CORGAN JAMES R-ELIZABETH A	15031 COPPER CT	\$242,000	\$1,538.90
P20BU0557	SIGNATURE LAND DEVELOPMENT CO	14722 PINE DEW DRIVE	\$233,000	\$1,491.65
P20BU0558	SIGNATURE LAND DEVELOPMENT CO	14724 PINE DEW DRIVE	\$202,646	\$1,334.15
P20BU0565	SIGNATURE LAND DEVELOPMENT CO	14723 PINE DEW DRIVE	\$226,000	\$1,454.90
P20BU0566	SIGNATURE LAND DEVELOPMENT CO	14725 PINE DEW DRIVE	\$212,000	\$1,381.40
P20BU0567	SIGNATURE LAND DEVELOPMENT CO	14641 WINDWAY DRIVE	\$285,419	\$1,769.90
P20BU0568	SIGNATURE LAND DEVELOPMENT CO	14567 WINDWAY DRIVE	\$349,836	\$2,105.90
P20BU0574	SIGNATURE LAND DEVELOPMENT CO	14488 WINDWAY DRIVE	\$278,830	\$1,733.15
P20BU0575	GRAND HAVEN DEVELOPMENT GROUP LLC	3121 COPPERWAY DR	\$234,050	\$1,502.15
			\$3,718,420	\$23,266.60
			<i>Total Permits For Type:</i>	14
TEMPORARY LAND USE				

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P20ZL0158	KLF PROPERTY MANAGEMENT LLC	11880 US-31	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>1</i>
TWO FAMILY DWELLING				
P20SLU0008	UGANSKI REAL ESTATE LLC	CEDAR AVE (LOT 37)	\$0	\$350.00
P20SLU0009	UGANSKI REAL ESTATE LLC	CEDAR AVE (LOT 38)	\$0	\$350.00
P20SLU0010	UGANSKI REAL ESTATE LLC	CEDAR AVE (LOT 40)	\$0	\$350.00
P20SLU0011	UGANSKI REAL ESTATE LLC	CEDAR AVE (LOT 41)	\$0	\$350.00
			\$0	\$1,400.00
			<i>Total Permits For Type:</i>	<i>4</i>
VEHICLE SALES				
P20VS0030	BISHOP BRIANA	17860 MERRYWOOD LN	\$0	\$0.00
P20VS0031	BISHOP BRIANA	17860 MERRYWOOD LN	\$0	\$0.00
P20VS0032	COOK JAMES-MARJA	15452 MERCURY DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>3</i>
Totals			\$4,187,913	\$43,490.45
			<i>Total Permits In Month:</i>	<i>144</i>

December Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0261	13708 152ND AVE	VERBAL WARNING	12/02/20		
E20CE0262	13140 SIKKEMA DR	NONCOMPLIANT/ILLEGAL STRUCT	12/01/20	12/01/20	
E20CE0269	17500 BEECH HILL DR	CLOSED	12/08/20	12/28/20	
E20CE0272	14494 ANGELUS CIR	PENDING	12/09/20		
E20CE0281	15295 MERCURY DR 15297	1ST NOTICE OF VIOLATION LETTER	12/22/20		
E20CE0282	15399 CANARY DR	VERBAL WARNING	12/24/20		

Total Entries: 6

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0260	14637 BRUCKER WOODS CT	RESOLVED	12/01/20	12/16/20	
E20CE0274	14815 PARKWOOD DR	CLOSED	12/10/20	12/28/20	
E20CE0279	15386 FOREST PARK DR		12/17/20		

Total Entries: 3

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0276	14739 INDIAN TRAILS DR	CLOSED	12/10/20	12/18/20	
E20CE0278	15403 ROYAL OAK DR	NO VIOLATION	12/17/20	12/17/20	

Total Entries: 2

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0263	17860 MERRYWOOD LN	CLOSED	12/02/20	12/17/20	

Total Entries: 1

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0264	15273 GRAND OAK RD	CLOSED	12/03/20	12/17/20	
E20CE0265	13940 OAK CHAPEL AVE	CLOSED	12/03/20	12/08/20	
E20CE0267	15373 GREEN OAK ST	CLOSED	12/03/20	12/08/20	

December Open Enforcements By Category Monthly Report

E20CE0271	17822 OAK HILL CT	CLOSED	12/09/20	12/29/20
E20CE0273	15311 MILLHOUSE CT	1ST NOTICE OF VIOLATION LETTER	12/09/20	
E20CE0277	15653 CHARLES CT	CLOSED	12/15/20	12/29/20

Total Entries: 6

SHORT TERM RENTAL

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0270	11865 CHICKORY DR	NO VIOLATION	12/07/20	12/14/20	

Total Entries: 1

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0266	14967 177TH AVE	CLOSED	12/03/20	12/17/20	
E20CE0268	15906 CEDAR AVE 15900	CLOSED	12/08/20	12/29/20	

Total Entries: 2

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0275	16828 HAYES ST	VERBAL WARNING	12/10/20		
E20CE0280	11683 GARNSEY AVE	CLOSED	12/20/20	12/29/20	

Total Entries: 2

Enforcement.DateFiled Between 12/1/2020 12:00:00 AM
AND 12/31/2020 11:59:59 PM

Total Records: 23

Total Pages: 2

Report Created: 01/05/21

December Closed Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0123	11390 LAKESHORE DR	2ND NOTICE OF VIOLATION LETTER	08/10/20	12/10/20	
E20CE0154	15350 CHANNEL RD	CLOSED	09/08/20	12/02/20	
E20CE0246	16044 ROBBINS RD	CLOSED	11/10/20	12/08/20	
E20CE0249	17749 COMSTOCK ST	CLOSED	11/10/20	12/01/20	
E20CE0253	15222 BUCHANAN ST	CLOSED	11/18/20	12/10/20	
E20CE0256	15893 RIDGEFIELD ST	CLOSED	11/19/20	12/29/20	
E20CE0262	13140 SIKKEMA DR	NONCOMPLIANT/ILLEGAL STRUCT	12/01/20	12/01/20	
E20CE0269	17500 BEECH HILL DR	CLOSED	12/08/20	12/28/20	
Total Entries:					8

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0213	15074 DEREMO AVE	CLOSED	10/20/20	12/01/20	
E20CE0230	17262 TIMBER DUNE DR	CLOSED	11/05/20	12/17/20	
E20CE0255	14738 INDIAN TRAILS DR	NO VIOLATION	11/19/20	12/01/20	
Total Entries:					3

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0003	13157 COPPERWOOD DR	RESOLVED	01/08/20	12/12/20	
E20CE0233	15027 MERCURY DR	CLOSED	11/05/20	12/29/20	
E20CE0260	14637 BRUCKER WOODS CT	RESOLVED	12/01/20	12/16/20	
E20CE0274	14815 PARKWOOD DR	CLOSED	12/10/20	12/28/20	
Total Entries:					4

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0174	15597 COMSTOCK ST	CLOSED	09/23/20	12/29/20	
E20CE0239	14494 ANGELUS CIR	CLOSED	11/10/20	12/01/20	
Total Entries:					2

December Closed Enforcements By Category

Monthly Report

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0276	14739 INDIAN TRAILS DR	CLOSED	12/10/20	12/18/20	
E20CE0278	15403 ROYAL OAK DR	NO VIOLATION	12/17/20	12/17/20	

Total Entries: 2

PARKING ON THE GRASS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0247	15027 160TH AVE	CLOSED	11/10/20	12/01/20	
E20CE0248	15011 160TH AVE	CLOSED	11/10/20	12/01/20	
E20CE0263	17860 MERRYWOOD LN	CLOSED	12/02/20	12/17/20	

Total Entries: 3

POOL & HOT TUB/SPA

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0196	14811 WOODSIDE TR	CLOSED	10/07/20	12/02/20	
E20CE0259	12439 168TH AVE	NONCOMPLIANT/ILLEGAL STRUCT	11/30/20	12/03/20	

Total Entries: 2

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0264	15273 GRAND OAK RD	CLOSED	12/03/20	12/17/20	
E20CE0265	13940 OAK CHAPEL AVE	CLOSED	12/03/20	12/08/20	
E20CE0267	15373 GREEN OAK ST	CLOSED	12/03/20	12/08/20	
E20CE0271	17822 OAK HILL CT	CLOSED	12/09/20	12/29/20	
E20CE0277	15653 CHARLES CT	CLOSED	12/15/20	12/29/20	

Total Entries: 5

SHORT TERM RENTAL

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0270	11865 CHICKORY DR	NO VIOLATION	12/07/20	12/14/20	

Total Entries: 1

SIGNS

December Closed Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0195		VERBAL WARNING	10/07/20	12/02/20	
E20CE0206		CLOSED	10/14/20	12/02/20	
E20CE0221		CLOSED	10/28/20	12/02/20	
Total Entries:					3

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0216	17102 TIMBER DUNE DR	CLOSED	10/20/20	12/02/20	
E20CE0266	14967 177TH AVE	CLOSED	12/03/20	12/17/20	
E20CE0268	15906 CEDAR AVE 15900	CLOSED	12/08/20	12/29/20	
Total Entries:					3

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0280	11683 GARNSEY AVE	CLOSED	12/20/20	12/29/20	
Total Entries:					1

Enforcement, Date Closed Between 12/1/2020 12:00:00 AM AND 12/31/2020 11:59:59 PM

Total Records: 37

Total Pages: 3

Report Created: 01/05/21

December Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
BOAT IN FRONT YARD - 1ST NOTICE	4
FENCE - 1ST NOTICE	3
PARKED ON GRASS - 1ST NOTICE	1
RV IN FRONT YARD - 1ST NOTICE	1
SHED - 1ST NOTICE	4
SHED - 2ND NOTICE	1
TRASH CAN - 1ST NOTICE	1

Total Letters Sent: 15

Letter.DateTimeCreated Between 12/01/2020 AND 1
Letter.LinkFromType = Enforcement

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2020**

WATER

MONTH	WORK ORDERS	METER		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"				
JANUARY	100	4	6	20	2	4	1	0	32.04	0.82	0.00
FEBRUARY	170	1	5	2	121	2	1	0	28.69	0.69	0.00
MARCH	131	3	1	2	84	1	2	0	28.16	0.96	0.00
APRIL	68	1	0	0	0	2	0	0	34.58	0.71	0.00
MAY	68	4	4	3	0	3	0	0	51.90	1.67	0.00
JUNE	89	2	0	7	1	2	2	0	122.83	3.39	0.00
JULY	99	3	4	6	2	2	4	810	100.21	3.07	0.00
AUGUST	101	0	1	13	3	2	1	0	117.90	3.22	0.00
SEPTEMBER	88	4	1	11	0	4	5	1350	70.32	3.42	0.00
OCTOBER	191	8	3	10	3	7	2	0	43.47	3.38	0.00
NOVEMBER	142	4	1	2	0	10	7	0	33.14	1.08	0.00
DECEMBER								0	0.00	0.00	0.00
TOTAL YTD	1247	34	26	76	216	39	25	2160	663.24	22.39	0.00
TOTALS		60				64			685.63	22.39	

NOTES: Installed 1 1/2" & 2" meters - Building E Lakeshore Flats
 Installed 2" meter - Building A Lakeshore Flats
 Installed 2" meter - Building C Lakeshore Flats

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	2	0	9.64
FEBRUARY	3	4	0	8.41
MARCH	1	2	0	10.85
APRIL	1	0	0	6.56
MAY	1	2	0	10.49
JUNE	2	2	0	16.19
JULY	2	4	0	12.79
AUGUST	1	5	0	8.95
SEPTEMBER	0	1	800	9.49
OCTOBER	5	11	0	9.64
NOVEMBER	8	8	0	8.78
DECEMBER			0	0.00
TOTAL YTD	27	41	800	111.77
TOTALS		899		

NOTES: