



**GRAND HAVEN CHARTER
TOWNSHIP BOARD
MONDAY, APRIL 12, 2021
Remote Electronic Meeting**

According to the Attorney General, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752. 797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are monitored, and violations of statutes will be prosecuted.

Zoom Meeting: go to www.zoom.us/join | call: 1-929-205-6099
Meeting ID: 936 9790 9966 | Passcode: 426922

REGULAR MEETING – 7:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. STATEMENT ON REMOTE MEETING
- IV. APPROVAL OF MEETING AGENDA
- V. PUBLIC COMMENTS – (*Agenda Items Only*)
If you would like to comment on an Agenda Item Only, please click “Raise Hand” at the bottom of your screen or press Alt+Y. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.
- VI. CONSENT AGENDA
 1. Approve March 22, 2021, Regular Board Minutes
 2. Approve Payment of Invoices in the Amount of \$614,422.52 (*A/P checks of \$519,075.40 and payroll of \$95,347.12*)
 3. Approve Prein&Newhof Engineering Agreement for the MNRTF Development Grant at the Witteveen and Wolfe properties (\$87,300)
- VII. OLD BUSINESS
 1. Approve Second Reading – Water Cross Connection Ordinance
 2. Private Road Exception – Driveway for 18300 Hillside Drive
- VIII. NEW BUSINESS
None
- IX. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - a. March Building Report
 - b. March Ordinance Enforcement Report
 - c. March Public Services Report

3. Other

X. PUBLIC COMMENTS – (*Non-Agenda Items*)

If you would like to comment on a Non-Agenda Item Only, please click “Raise Hand” at the bottom of your screen or press Alt+Y. The Zoom Moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

XI. ADJOURNMENT

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, MARCH 22, 2021**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:03 p.m.

II. ROLL CALL

Board members present: Reenders, Larsen, Kieft, Redick, Meeusen, Behm, Wagenmaker

Board members absent:

Also present was Manager Cargo and Human Resource Director Dumbrell.

III. STATEMENT ON REMOTE MEETING

It was noted that the Township Board was meeting remotely on the Zoom platform because of health concerns associated with COVID-19 pandemic. Information on this remote meeting has been posted so that the public may participate. All elected officials present noted that they are meeting remotely and are located within Grand Haven Charter Township, except for Supervisor Reenders who is in Grand Haven City.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Meeusen and seconded by Trustee Behm to approve the meeting agenda. **Which motion carried** pursuant to the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen

Nays:

Absent:

V. PUBLIC COMMENTS – (*Agenda Items Only*)

Supervisor Reenders announced that a period for public comments on agenda items was now opened.

Manager Cargo noted that if a person would like to comment on an Agenda Item Only, please click “Raise Hand” at the bottom of your screen or press Alt+Y. The Zoom moderator (*i.e., Stacey Fedewa*) will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

- ✓ Stephen Rockman (*15495 Sweetbriar Drive*) expressed opposition to the Township contracting with Issue Media Group whom he considers to be a leftist, activist group that would not represent Township interests.

There being no further public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

VI. APPROVAL OF CONSENT AGENDA

1. Approve February 22, 2021, Regular Board Minutes.
2. Approve Payment of Invoices in the Amount of \$1,077,092 (*A/P checks of \$846,197.66 and payroll of \$230,894.48*)
3. Approve Sounds of Summer Concert Series Agreement at Pottawattomie Park
4. Approve Purchase of Zoll Cardiac Monitor for Fire/Rescue (\$38,719.45)
5. Approve Hire of Fishbeck/Christman Team for a Space Needs Assessment of the Fire/Rescue facility (\$27,500)
6. Approve Engineering Agreement for the DDA 172nd Avenue Sidewalk and Mid-Block Crossing Project (\$35,375)

Motion by Treasurer Kieft and seconded by Trustee Redick to approve the items listed on the Consent Agenda. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Kieft, Reenders, Meeusen, Behm, Wagenmaker, Larsen, Redick

Nays:

Absent:

VII. PRESENTATION – Grand Haven Area of Commerce – Elizabeth Butler

Butler provided a PowerPoint presentation was provided regarding economic development and support efforts of the Chamber of Commerce during the COVID-19 pandemic. This included specifics on grants provided to local businesses.

VIII. OLD BUSINESS

1. **Motion** by Trustee Meeusen supported by Trustee Redick to approve and adopt Resolution 21-03-01 that authorizes Ottawa County to issue refunding bonds in the aggregate principal amount of not-to-exceed \$3,200,000 for the North Ottawa Water System. **Which motion carried** pursuant to the following roll call vote:
Ayes: Wagenmaker, Kieft, Larsen, Reenders, Behm, Meeusen, Redick
Nays:
Absent:
2. **Motion** by Treasurer Kieft supported by Trustee Behm to approve and adopt Resolution 21-03-02 that adopts the First Quarter budget amendments for fiscal year 2021. **Which motion carried** pursuant to the following roll call vote:
Ayes: Meeusen, Behm, Larsen, Kieft, Redick, Wagenmaker, Reenders
Nays:
Absent:
3. The Board discussed the presentation of the Issue Media Group and whether to appropriate \$12k to expand media stories regarding township issues. It was also noted that the Township could collaborate with a consortium of other municipal units (i.e., Spring Lake Village DDA, the Grand Haven DDA and the Chamber EDC/BRA Board) and pay a portion of the total (i.e., \$3k).

The proposal to contract with the Issue Media Group and/or collaborate with other local units on a group contract died for lack of any motion.

VIII. NEW BUSINESS

1. The Board discussed a request from John and Nancy Vanden Berge for an exception to the Grand Haven Charter Township Private Road Ordinance regarding a private driveway they hope to construct from the street to their home at 18300 Hillside Drive.

Supervisor Reenders expressed concern with storm water management coming off the steep include of the proposed drive, vehicles sliding off the drive during wet or winter conditions, and whether the turn-around on the top would allow for vehicles to drive forward down the drive.

Trustee Wagenmaker expressed a concern that the drive might make the situation worse in terms of safety, rather than better.

Trustee Redick stated that he supported the exception request noting that proposal was a reasonable and prudent alternative to current conditions, even if the proposal did not address all of the safety concerns.

Trustee Behm noted the validity of the concerns but supported allowing the applicant to return to the Board with a more detailed site plan.

Trustee Meeusen noted that safety concerns did exist with the proposal but supported allowing the applicant to return to the Board with additional information.

Clerk Larsen expressed concern regarding the safety issues raised and requested additional details from the applicant.

Treasurer Kieft expressed concerns with the safety of the proposed driveway and requested additional details be provided by the applicant

Clerk Larsen lost connection to the Zoom meeting due to technical difficulties.

Motion by Trustee Meeusen, Supported by Trustee Behm to appoint Kieft as Temporary Clerk. **Which motion carried** pursuant to the following roll call vote:

Ayes: Reenders, Kieft, Meeusen, Redick, Behm, Wagenmaker

Nays:

Absent: Larsen

Clerk Larsen re-connected to the Zoom meeting and resumed her duties.

Manager Cargo noted that if a 12-foot width with a 16.5-foot clear and passable area is provided that the applicant would not require Board approval of the drive.

Motion by Trustee Redick supported by Trustee Behm to postpone action of the requested exception until the following:

- a. Details are provided regarding the “turn-around” at the top of the drive;
- b. Details are provided regarding how storm water will be managed;
- c. Details are provided regarding a guardrail system to prevent vehicle slide-offs;
- d. A pre-application meeting with EGLE is held regarding whether a 12-foot driveway width would be acceptable.

Which motion carried pursuant to the following roll call vote:

Ayes: Redick, Wagenmaker, Reenders, Meeusen, Behm, Kieft, Larsen

Nays:

Absent:

2. **Motion** by Trustee Behm supported by Trustee Wagenmaker to postpone action of the proposed Water Ordinance amendment addressing cross connection requirements until the April 12th Board meeting. **This constitutes a first reading. Which motion carried** pursuant to the following roll call vote:
Ayes: Redick, Meeusen, Kieft, Wagenmaker, Larsen, Reenders, Behm
Nays:
Absent:
3. **Motion** by Treasurer Kieft supported by Trustee Meeusen to appropriate authorize the Township Superintendent to execute the proposed Uniform Video Service Local Franchise Agreement with Comcast. **Which motion carried** pursuant to the following roll call vote:
Ayes: Larsen, Wagenmaker, Kieft, Meeusen, Redick, Behm, Reenders
Nays:
Absent:
4. **Motion** by Trustee Meeusen supported by Trustee Behm to approve and adopt Resolution 21-03-03, authorizing the Discretionary Time Off Policy, as submitted. **Which motion carried** pursuant to the following roll call vote:
Ayes: Kieft, Reenders, Meeusen, Behm, Wagenmaker, Larsen, Redick
Nays:
Absent:
5. **Motion** by Trustee Behm supported by Trustee Redick to support Phase I of the Ottawa County broadband access strategy by authorizing \$500 to cover a portion of the estimated \$65,000 Phase I cost. **Which motion carried** pursuant to the following roll call vote:
Ayes: Wagenmaker, Larsen, Kieft, Reenders, Behm, Meeusen, Redick
Nays:
Absent:

IX. REPORTS AND CORESPONDENCE

- a. Committee Reports
 - i. Trustee Redick noted that NORA will be resuming more recreational activities, including certain indoor recreation programs;
 - ii. It was noted that the Hofma Preserve floating bridge repairs received the required EGLE permit and is expected to be completed by the end of April.
 - iii. Trustee Behm noted that the Public Safety Committee selected Fishbeck/Christman Team for a Space Needs Assessment of the Fire/Rescue facility.
 - iv. Trustee Wagenmaker noted that the Planning Commission is looking for Board input on the Master Plan at the upcoming April 19th joint meeting.
- b. Manager's Report, which included:
 - i. Manager Cargo noted that the next Board meeting will be on April 12th and is scheduled to be an in-person public meeting.

- ii. February Building Report
- iii. February Ordinance Enforcement Report
- iv. February Public Services Report
- v. January Legal Review
- c. Others

X. PUBLIC COMMENTS

Supervisor Reenders announced that a period for public comments on non-agenda items was now opened.

Manager Cargo noted any person would like to comment on a non-agenda item only, please click “Raise Hand” at the bottom of your screen or press Alt+Y. The Zoom moderator will unmute you when it is your turn to speak. Comments will be limited to three (3) minutes.

- ✓ Stephen Rockman (*15495 Sweetbriar Drive*) expressed appreciation that the Board deliberates its issues in a public manner.

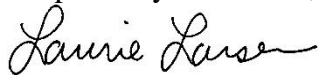
There being no public comments, Supervisor Reenders announced that the period for public comments on agenda items was now closed.

XII. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Behm to adjourn the meeting at 9:04 p.m. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Behm, Wagenmaker, Meeusen, Redick, Kieft, Reenders, Larsen
Nays:
Absent:

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor



GRAND HAVEN CHARTER TOWNSHIP

Community Development Memo

DATE: April 7, 2021
TO: Township Board
FROM: Stacey Fedewa, AICP – Community Development Director
RE: MNRTF Development Grant – Witteveen & Wolfe Property

BACKGROUND

In 2020, the Township applied for an MNRTF Development grant to build new trails and boardwalk in Hofma Park & Preserve. Because the grant awards were not determined before the FY2021 budget was adopted, there are no monies currently budgeted. Staff intend to bring a set of budget amendments for consideration at future meeting.

Because the monies were not budgeted and because their costs exceed \$2,500 it is **necessary to receive Board authorization to incur these expenses prior to a budget amendment.**

2021 SCOPE OF WORK

Staff and Prein&Newhof intend to begin site work the week of April 12th by walking the property and taking GPS points to begin mapping the trails.

The final locations will be determined with the help of Barr Associates (*formerly known as King & MacGregor*). Recall, they will be performing a natural features assessment this year and will assist in finding the **premier locations for new trails to highlight its natural beauty.**

SAMPLE MOTION

If there are no objections to the engineer's proposal, the following motion can be offered:

Motion to approve and authorize the engineer's design proposal for the MNRTF Development grant for the Hofma Park and Preserve project for a cost not to exceed \$87,300, subject to a future budget amendment.

Please contact me if this raises questions.

March 26, 2021

Ms. Stacey Fedewa
Grand Haven Charter Township
13300 168th Avenue
Grand Haven, MI 49417

RE: Proposal for Hofma Preserve Development
Trust Fund Project

Dear Stacey:

In response to your request, Prein&Newhof is pleased to offer the following proposal for professional services for design and construction engineering services for the above referenced project.

Design Engineering

Design engineering will consist of the following services:

- Initial review of the site to select path locations utilizing GPS,
- Topographic survey of select areas where the proposed path improvements will be and proposed parking lot improvements,
- Site soils investigation,
- Conceptual plans and design including cost estimates to assist with determination of final design,
- Final design in accordance with Estimate of Probable Cost for the Phase I of the Trust Fund application enclosed with this letter,
- Development and submittal of Inland Lakes and Streams and SESC permits,
- Advertisement and bid assistance,

Construction Phase Engineering

Construction Phase services will consist of the following services:

- Organizing and running the preconstruction meeting;
- Construction Staking;
- Shop Drawing Review;
- Part Time Construction Observation, we have included 12 visits;
- Payment Application and Change Order development and review.
- Record Plans and final project close out.

Regulatory agency permit fees are not included (per your typical practice, we assumed that the Township will pay permit fees at the time of application).

Wetland delineation and invasive species assessment are not included.

We propose to provide these professional engineering services on a time and material basis with a not to exceed fee as follows:

Design Engineering	\$87,300
Construction Phase	\$25,000
Total Engineering Fees:	\$112,300

We are proposing the following schedule for this project:

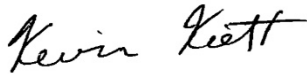
Field work and Design	Spring and Summer of 2021
Permit Submittal	August 2021
Bidding	December 2021
Construction	Summer of 2022

Services provided under this agreement will be performed under the provisions of our master engineering agreement which includes Terms and Conditions.

We appreciate the opportunity to provide you with this proposal. Please contact me if you have any questions or need additional information.

Sincerely,

Prein&Newhof



Kevin S. Kieft, P.E.

KSK/kk

c: Dan Tlachac, Grand Haven Charter Township
Bill Cargo, Grand Haven Charter Township



Manager's Memo

DATE: March 23, 2021
TO: Township Board
FROM: Bill
RE: Water Ordinance Amendment – Cross Connections

Under the Michigan Safe Drinking Water Act, the State of Michigan EGLE has specific rules to protect drinking water and to prevent cross connections that may contaminate public drinking water systems. All communities are required to implement a program for removal of **all** existing cross connections (*including residential cross connections*) and the prevention of all future cross connections.

Grand Haven Charter Township currently requires cross connection testing on commercial and industrial facilities due to their perceived greater risk of contaminants. While testing of these facilities will continue, the Township is now required to address the residential sector. (*It is noted that the Township did inspect for residential cross connections during the recently completed five-year project to replace the automated meter reading system that was installed in 1999. Further, the Public Service staff inspect for residential cross connections during any meter repair or other water related activity that brings staff into homes.*)

Most residential contamination risks come from the large number of underground irrigation systems. Starting this year, those systems will be required to have their backflow devices tested every five years. The results of those tests will have to be submitted to the Township. (*There is some discussion to increase this five-year inspection to eight-years.*)

Because of the large number of residential irrigation systems, the testing of these backflow devices will not be completed by municipal staff. Rather, the homeowners will be notified by the Township (*using first class mail*) of the requirement to have their backflow devices tested and will be required to select (*and pay*) a firm from a list of certified testing companies.

Further, a cross connection database will be maintained through a cloud-based software system (*i.e., FormLinks*) that will be directly accessed by the certified inspection companies that complete tests on backflow devices – both residential and commercial.

To adopt the needed ordinance – as part of compliance with Public Act 399, Part 14A – the following motion can be offered for the first reading of an amendment to the Water Ordinance addressing cross connections:

Motion to approve and adopt the proposed Water Ordinance amendment addressing cross connection requirements. This constitutes a second reading.

Please let me know if you have any questions or comments.

CROSS CONNECTION FAQs:

What is a cross connection?

One of the public health threats to a drinking water supply system is something called a cross connection. A cross connection is an arrangement of piping that could allow undesirable water, sewage, or chemical solutions to enter your drinking (potable) water system as a result of back flow. Cross connections with potable piping systems have resulted in rare instances of illness and even death.

What is backflow and how can it occur?

Back flow is the reversal of normal flow in a system due to back siphonage or back pressure. Back siphonage occurs when a vacuum is induced on a piping system, similar to drinking from a glass with a straw. A garden hose or a hose connected to a laundry tub can act as a “straw” allowing undesirable liquids to be drawn through it by back siphonage.

What are typical situations that cause back siphonage action?

- ✓ High water flow rates exerted on a water main due to firefighting, hydrant flushing, large system demands or major pipe breaks.
- ✓ Booster pumps taking direct suction from potable water supply piping.
- ✓ Undersized piping.

Whenever the drinking water supply system is directly connected to another piping system or process that operates at a higher system pressure, backpressure backflow can occur.

Why is the State concerned with In-Ground Irrigation and Lawn Sprinkler Systems?

Automatic irrigation systems can pose a threat to the drinking water system. By their nature, sprinkler heads may reside in a pool of yard/animal waste, pesticides and/or fertilizers. And because the supply lines are under constant pressure and flow, and controlled by underground control valves, a typical vacuum breaker is not an appropriate form of protection. These items require backflow prevention assemblies.

Why is the State concerned with Hose Bibb and Garden Hose Usage?

Because of their portability and universal ease of connection, general purpose/garden hoses also pose risk for backflow occurrences. In addition, there is a general complacency (*i.e., underestimation of hazard level*) with what hoses are connected to or with what they are left submerged in.

In residential applications, the normal way to protect the drinking water system for the hose, and its uses, is to outfit the hose bibb (spigot/valve) with a vacuum breaker. Every hose bibb, regardless of age or usage, must be outfitted with a vacuum breaker. Vacuum breakers are considered non-testable and may be installed or replaced by a homeowner.

**WATER SYSTEM AMENDMENT ORDINANCE
CHARTER TOWNSHIP OF GRAND HAVEN, MICHIGAN**

ord. no. _____ eff. _____

AN ORDINANCE TO AMEND THE WATER SYSTEM
ORDINANCE REGARDING CROSS CONNECTIONS.

GRAND HAVEN CHARTER TOWNSHIP, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Amendment. Section 12 of the Water System Ordinance, Prohibition of Cross Connections, is restated in its entirety as follows.

Sec. 12 PROHIBITION OF CROSS CONNECTIONS

1. Purpose of section.

The purpose of this section is to protect the public health, safety, and welfare by reducing the risk of cross connection contamination of the System. This section shall control all matters concerning the inspection, detection, prevention, and elimination of cross connections in new and existing industrial, commercial, and residential facilities.

2. Definitions.

The following words, terms, and phrases, when used in this section, shall have the following meanings ascribed to them, except where the context clearly indicates a different meaning.

“**Backflow**” means water of questionable quality, wastes, or other contaminants entering a public water supply system due to a reversal of flow.

“**Cross connection**” means a connection or arrangement of piping or appurtenances through which a backflow could occur.

“**Safe air gap**” means the minimum distance of a water inlet or opening above the maximum high water level or overflow rim in a fixture, device, or container to which public water is furnished which shall be at least two (2) times the inside diameter of the water inlet pipe, but shall not be less than one (1) inch and need not be more than twelve (12) inches.

“**Secondary water supply**” means a water supply system maintained in addition to a public water supply including, but not limited to, water systems from ground or surface sources not meeting the requirements of Act No. 399 of the Public Acts of Michigan of 1976 (MCL 325.1001 et seq.) and by sections 3, 6, and 10 of Act No. 98 of the Public Acts of Michigan of 1913 (MCL 325.201 et seq.) as amended, and sections 9 and 427 of Act No. 380 of the Public Acts of Michigan of 1965 (MCL 16.101 et seq.) as amended, or water from a public water supply which in any way

has been treated, processed, or exposed to any possible contaminant or stored in other than an approved storage facility.

“*Submerged inlet*” means a water pipe or extension thereto from a public water supply terminating in a tank, vessel, fixture, or appliance which may contain water of questionable quality, waste or other contaminant and which is unprotected against backflow.

3. Compliance with existing laws.

A connection with a public water supply system shall comply with Act No. 399 of the Public Acts of Michigan of 1976 (MCL 325.1001 et seq.) as amended, Act No. 266 of the Public Acts of Michigan of 1929 (MCL 338.901 et seq.) as amended, and the provisions of this Ordinance.

4. Prohibited connections.

Cross connection of the System and any other water supply system or source including, but not limited to, the following are prohibited:

- (1) Between the System and a secondary water supply, either direct or by submerged inlet;
- (2) Between a lawn sprinkler system and the System;
- (3) Between the System and piping which may contain sanitary waste or a chemical contaminant, including self-contained hydronic boiler systems;
- (4) Between the System and piping immersed in a tank or vessel which may contain a contaminant; and
- (5) Between the System and fire suppression systems.

5. Private water storage tanks deemed secondary water supply.

A private water storage tank supplied from the System shall be deemed a secondary water supply unless it is designed and approved for potable water usage.

6. Local control program.

The Township shall maintain a comprehensive control program for elimination and prevention of all cross connections. The program shall meet the approval of the Michigan Department of Environment, Great Lakes, and Energy, Division of Community Water Supply, or any successor agency.

7. Responsibility for expense of elimination of existing cross connections.

The expense of eliminating cross connections shall be that of the owner of the property on which the cross connection exists.

8. Inspection and backflow device testing.

The Township shall have the authority to inspect any premises to determine the presence of an existing cross connection and to order the immediate elimination of the cross connection. All backflow devices, shall be tested according to the requirements of Act No. 399 of the Public Acts of Michigan of 1976 (MCL 325.1001 et seq.) as amended. All new devices shall be tested upon installation prior to being placed in service. Testing shall be performed by an individual meeting the requirements of Act No. 399 of the Public Acts of Michigan of 1976 (MCL 325.1001 et seq.) as amended.

9. Identification for exposed System piping and secondary water supply piping.

When a secondary water supply is used in addition to the System, exposed System piping and exposed secondary water supply piping shall be identified by distinguished colors or tags, and maintained so that each pipe may be readily traced in its entirety. If piping is installed that is impossible to trace in its entirety, it will be necessary to protect the System water supply at the service connection in a manner acceptable to the Township.

10. Correction of violations; installation or use of protective devices.

Upon notification of a violation of this section, the owner of the property in question shall promptly correct such violations. The total time allowed for completion of the necessary corrections shall be contingent upon the degree of hazard involved and include the time required to obtain and install equipment. If the cross connection has not been removed within the time specified by the Township, the Township shall discontinue water service as provided in subsection 12 below.

11. Facility Fire Protection System Upgrade Requirement.

If any person, firm, or corporation extends an existing fire protection system, or makes other significant changes to existing fire protection system piping, the Township may require the fire protection system to be upgraded up to the latest backflow protection standards established by the Michigan Plumbing Code. Any fire protection system which contains any additives will be required to be protected by a reduced pressure zone device.

12. Discontinuance of water service upon delinquent device testing or when cross connection violates this section; elimination of danger of contamination.

The Township is authorized to discontinue water service after reasonable notice to any person, firm, or corporation owning any property where a cross connection in violation of this section exists or for delinquent testing of a backflow device. The Township may take such other

precautionary measures as necessary to eliminate any danger of the contamination of the System water supply, including physical separation of the System. Water service to such property shall not be restored until the cross connection has been eliminated or delinquent testing has been completed, and until all fees for restoration of service have been paid.

Section 2. Effective Date. This Ordinance was approved and adopted by the Township Board on _____, 2021, after introduction and a first reading on _____, 2021, and publication after first reading as required by Michigan law. This Ordinance shall be effective on the date of its publication after adoption.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Water System Amendment Ordinance was adopted at a regular meeting of the Township Board held on _____, 2021. The following members of the Township Board were present at that meeting: _____

_____.
The following members of the Township Board were absent: _____.

The Ordinance was adopted by the Township Board with members of the Board

_____ voting in favor and

_____ members of the Board voting in opposition. Notice of Adoption of the Ordinance was published in the *Grand Haven Tribune* on _____, 2021.

Laurie Larsen, Clerk
Grand Haven Charter Township

SUPERINTENDENT'S MEMO

DATE: April 8, 2021
TO: Township Board
FROM: Bill Cargo
SUBJECT: Request for Exception to the Private Road Ordinance – Vanden Berge Driveway

OVERVIEW:

Attached, please find a modified request from John and Nancy Vanden Berge for an exception to the Grand Haven Charter Township Private Road Ordinance regarding a private driveway they hope to construct from the street to their home at 18300 Hillside Drive. (*See attached site plan.*)

It is noted that the paved width of the drive is now 12 feet. Further, the clear and passable area remains at 12 feet (*as opposed to the 16.4 as required by the ordinance*).

The following a brief narrative offered by the engineer:

Narrative:

The updated plan has been revised to reflect comments presented at the March 22nd Board meeting. We have addressed the turnaround, stormwater management, width of drive and guardrail. The area atop the hill has been 'squared-off' to allow for vehicles to back-up, turn, and then exit. The owners are comfortable with the provided area. Stormwater management has been added in the drive by way of leaching basins to collect stormwater runoff. The width of the drive has been widened to 12' wide with 1' flat area on either side. Guardrail has been shown along the curve section, but the owner feels strongly that this is overkill. They are comfortable without a guardrail and would take full responsibility to omit the guardrail suggested by one of the board members.

Thank you,

Andrew S. Rossell, P.E.

Milanowski & Englert

As noted in the previous memorandum, the parcel 70-03-32-180-015 is an existing parcel of record create in 2004 with a home that was constructed in 1994.

This remains an unusual request inasmuch as the request is for exception to the width of a

proposed private driveway – not the existing private road. Specifically, the Private Road Ordinance requires private drives to have a clear and passable width of 16.5 feet and a minimum width of 12 feet of gravel (*or similar material*); whereas the applicants are requesting a driveway has a clear and passable width that is 12 feet and a driveway paved width of 12 feet. This exception is proposed because of the Dune Protection Act, because of sharp inclines and because of the engineer's recommendation.

The issue of access by emergency vehicles is “*clearly a legitimate governmental interest*” pursuant to Michigan case law (*e.g., Dowerk v. Oxford Charter Township*). However, for this particular request, the Fire/Rescue department believes that access by emergency vehicles is improved when compared to the existing site conditions (*i.e., no driveway*); although large fire apparatus will not be able to navigate the proposed driveway due to the steep incline and sharp turn of this private drive.

If the Board agrees to approve the private driveway exception request, it will be important to clearly delineate the reasons for the exceptions because – according to the Private Road Ordinance – “*exceptions should be rarely granted*”.

Therefore, the following motion is proposed by staff regarding the Vanden Berg request for an exception under Section 7 of the Township's Private Roads and Driveways Ordinance:

Move to approve an exception to the Private Road Ordinance Section 3.2.A and 3.3.A. (*i.e., allowing a driveway with a clear and passable width of 12 feet where 16.5 feet is required*) for parcel #70-03-32-180-015 pursuant to Section 7. This exception is granted pursuant to the following findings:

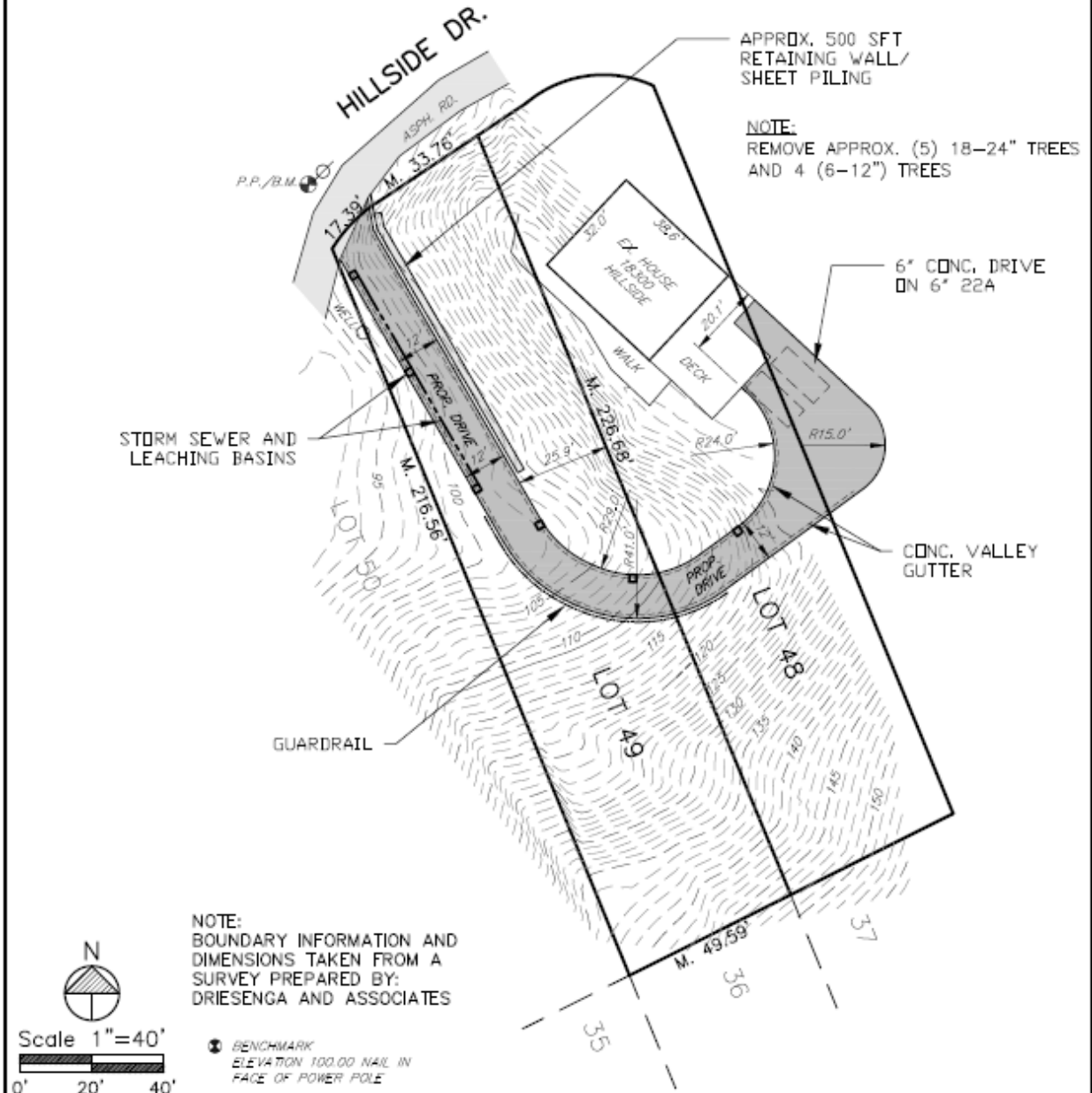
- 1. That the strict application of the literal terms of this ordinance would impose an undue hardship on the applicant because of existing site conditions, including the Dunes Protection Act that seeks to limit the impact of any improvement and steep inclines that make a typical driveway unusually difficult to construct.**
- 2. That the construction of a driveway from the street to the home will improve access for some smaller emergency vehicles (*e.g., ambulances*).**
- 3. That appurtenances for stormwater management (*i.e., leaching basins*) and safety (*i.e., guardrails*) are added pursuant to the site plan.**
- 4. That granting the exception would not alter the essential character of the surrounding neighborhood.**
- 5. That existing residential unit does meet other applicable state and township regulations.**

This exception is conditioned upon the driveway meeting all other state environmental or local zoning requirements that may arise during the driveway construction.

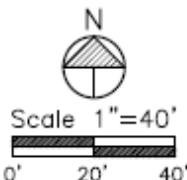
If you have any questions or comments, please call Cargo at your convenience.

SITE PLAN FOR NEW DRIVEWAY

Land situated in Section 32, Town 8 North, Range 16 West, Grand Haven Township, Ottawa County, Michigan described as: Lots 48 and 49, Holcomb Hills Sub.



NOTE:
BOUNDARY INFORMATION AND
DIMENSIONS TAKEN FROM A
SURVEY PREPARED BY:
DRIESEN AND ASSOCIATES



⊕ BENCHMARK
ELEVATION 100.00 NAIL IN
FACE OF POWER POLE

Brian A. Ford Professional Surveyor No. 4001047199

This survey was made from the legal description shown above. The description should be compared with the Abstract Title or Title Insurance Policy for accuracy, easements and exceptions.

DRAFT FOR REVIEW

LEGEND	
□	SET CON. MON
■	FOUND CONC. MON
○	SET CAPPED IRON
△	SET MAG NAIL
●	FOUND IRON
✕	SET OUT "X"
P.	PLATTED
M.	MEASURED
D.	DESCRIBED
CALC.	CALCULATED

Milanowski and Englert
Engineering and Surveying
403 Oak Street - Spring Lake, Michigan 49456
Phone(616)847-4070 Fax(616)847-6626

FOR JOHN VANDEN BERGE

Sec. 32, T.8N., R.16W., GRAND HAVEN TWP.

DATE APRIL 6, 2021 DRAWN BY TV

SHEET 1 of 1 JOB NO. 16343



Photo – Street looking toward home



Photo – Street looking toward driveway location

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P21BU0113	VANOORDT CRAIG-BROOKHOUSE ALISON	10528 168TH AVE	\$85,390	\$693.32
P21BU0133	VAN STRATT JEFFREY-ANNA	16498 JOHNSON ST	\$11,346	\$186.12
			\$96,736	\$879.44
			<i>Total Permits For Type:</i>	2
ADDITIONS				
P21BU0114	HINCHMAN KENNETH C-MARY	10315 160TH AVE	\$43,282	\$404.88
P21BU0139	EWBANK JOSHUA-CIOE MELITA	13171 SIKKEMA DR	\$70,000	\$587.90
			\$113,282	\$992.78
			<i>Total Permits For Type:</i>	2
ADDRESS				
P21AD0026	CHAPEL KARL	12853 160TH AVE	\$0	\$14.00
			\$0	\$14.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P21BU0079	STUPARITS MARIANNE	13627 FOREST PARK DR	\$10,000	\$168.00
P21BU0087	MILLER DOUGLAS K-SUSAN K	11487 OAK GROVE RD	\$30,000	\$313.90
P21BU0090	MCINTYRE JEROME-KATHERINE	15001 177TH AVE	\$4,037	\$89.25
P21BU0091	VANDY BOGURT JOSHUA-ELIZABETH	15356 GREEN OAK ST	\$3,797	\$75.00
P21BU0100	BENWAY JASON M-MELISSA A	15169 ARBORWOOD DR	\$3,500	\$75.00
P21BU0101	TAYLOR THIEL LYNN	14673 AMMERAAL AVE	\$7,200	\$136.50
P21BU0102	CERRO ALTO HOLDINGS LLC	16915 TIMBER DUNE DR	\$10,000	\$168.00
P21BU0109	HARSHA JUSTIN S-JAQUELINE	15163 LINCOLN ST	\$41,681	\$393.91
P21BU0110	BIERMAN PAUL J-GWEN E	13040 ALWAYS LN PVT	\$25,000	\$279.65
P21BU0115	TACOMA ANDREW-CHRISTINA	14823 LAKESHORE DR	\$8,291	\$152.25
P21BU0132	VOGLER MATTHEW-AMY J	15405 FILLMORE ST	\$7,550	\$136.50
			\$151,056	\$1,987.96
			<i>Total Permits For Type:</i>	11
BASEMENT FINISH				
P21BU0108	DUTKIEWICZ LAWRENCE M-ALISON TRUST	1354 OAK GROVE RD	\$43,959	\$409.52
P21BU0120	MERKT CHRIS	15899 FILLMORE ST	\$37,539	\$365.54
P21BU0130	DEFER MATTHEW-HEATHER	11510 152ND AVE	\$44,629	\$414.11
			\$126,127	\$1,189.17
			<i>Total Permits For Type:</i>	3
COMMERCIAL				
P21MISC001	HARVEST BIBLE CHAPEL SPRING LAKE	12900 US-31	\$1,000	\$100.00
			\$1,000	\$100.00
			<i>Total Permits For Type:</i>	1
COMMERCIAL BUILDING				

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21BU0124	GRAND HAVEN CHARTER TWP	15581 FERRIS ST	\$131,850	\$0.00
P21BU0151	LAKE MICHIGAN CREDIT UNION	16916 ROBBINS RD	\$18,235	\$233.31
			\$150,085	\$233.31
			<i>Total Permits For Type:</i>	<i>2</i>

DECK

P21BU0121	BERGHUIS JEFFREY K-KAREN A	15364 CANARY DR	\$26,000	\$286.50
P21BU0126	TJAPKES MATTHEW D-MELLISSA L	14724 PARK AVE	\$16,760	\$223.21
P21BU0127	TIMMER KATHRYN A	15936 OBRIEN CT	\$8,000	\$136.50
P21BU0162	ROHLF TOM-LYNN	15174 BAYOU POINTE PL	\$7,200	\$136.50
			\$57,960	\$782.71
			<i>Total Permits For Type:</i>	<i>4</i>

DEMOLITION

P21DE0003	STANDARD SAND CORP	14201 LAKESHORE DR	\$0	\$100.00
			\$0	\$100.00
			<i>Total Permits For Type:</i>	<i>1</i>

DIMENSIONAL VARIANCE

P20ZBA0003	CITY OF GRAND RAPIDS	11177 LAKESHORE DR	\$0	\$250.00
			\$0	\$250.00
			<i>Total Permits For Type:</i>	<i>1</i>

ELECTRICAL

P21EL0039	RODGERS ANDREW C-SAMANTHA J	15386 FOREST PARK DR	\$0	\$55.00
P21EL0063	DEVRIES DOUGLAS J-LYNNDA C	11800 168TH AVE	\$0	\$138.00
P21EL0064	RYCENGA LYLE-RENEE	13518 FOREST PARK DR	\$0	\$72.00
P21EL0065	GRAND HAVEN DEVELOPMENT GROUP LLC	5014 COPPER PL	\$0	\$295.00
P21EL0066	GRAND HAVEN DEVELOPMENT GROUP LLC	4995 COPPERWOOD DR	\$0	\$299.00
P21EL0067	STUPARITS MARIANNE	13627 FOREST PARK DR	\$0	\$114.00
P21EL0068	RIVER HAVEN OPERATING COMPANY LLC	13615 PEBBLEBROOK DR	\$0	\$56.00
P21EL0069	RIVER HAVEN OPERATING COMPANY LLC	13908 PINEWOOD DR	\$0	\$56.00
P21EL0070	TAYLOR THIEL LYNN	14673 AMMERAAL AVE	\$0	\$150.00
P21EL0071	REENDERS KYLE L-ANDREA M	13752 168TH AVE	\$0	\$60.00
P21EL0072	SHUMAKER AMANDA L-WILLIAM R	14292 VIRGINIA WY PVT	\$0	\$122.00
P21EL0073	ORLOP JANICE K TRUST	16680 PINE DUNES CT	\$0	\$66.00
P21EL0074	WILSON BENJAMIN	15297 COLEMAN AVE	\$0	\$60.00
P21EL0075	WOLNIAKOWSKI WILLIAM R-WILMA V	14729 PINE DEW DRIVE	\$0	\$122.00
P21EL0076	GARCIA DAVID-ELAINE	15961 LAKE AVE	\$0	\$114.00
P21EL0077	HINCHMAN KENNETH C-MARY	10315 160TH AVE	\$0	\$56.00
P21EL0078	SOWLES SCOTT M-LINDA	15059 152ND AVE	\$0	\$56.00
P21EL0079	LATURNO DONALD E-SANDRA A	10337 MORNINGDEW CT	\$0	\$60.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21EL0080	PHILLIPS JASON A-TAGGART CHRISTY	11864 CHICKORY DR	\$0	\$50.00
P21EL0081	CARGO WILLIAM D-DEBRA K	13387 HIDDEN CREEK DR	\$0	\$72.00
P21EL0082	INTERRA HOMES LLC	12585 RIVERTON RD	\$0	\$255.00
P21EL0083	JTB HOMES LLC	15681 GARDENTON CT	\$0	\$255.00
P21EL0084	INTERRA HOMES LLC	12665 RIVERTON RD	\$0	\$255.00
P21EL0085	HELMICK BARTON M-LAURA D	15120 DEREMO AVE	\$0	\$119.00
P21EL0087	MEADS RICHARD J-KAREN A TRUST	16117 VANDEN BERG DR	\$0	\$110.00
P21EL0088	BENWAY JASON M-MELISSA A	15169 ARBORWOOD DR	\$0	\$117.00
P21EL0089	DUTKIEWICZ LAWRENCE M-ALISON TRUST	1354 OAK GROVE RD	\$0	\$122.00
P21EL0090	CERRO ALTO HOLDINGS LLC	16915 TIMBER DUNE DR	\$0	\$116.00
P21EL0091	LAKE MICHIGAN CREDIT UNION	16916 ROBBINS RD	\$0	\$65.00
P21EL0092	CHAPEL ROBERT-KAREN	14749 152ND AVE	\$0	\$104.00
P21EL0093	SHEPHERD ADAM M	15735 ROBBINS RD	\$0	\$60.00
P21EL0094	TYRRELL TERRENCE-MARY ETAL	12121 BLUEWATER RD	\$0	\$268.00
P21EL0095	VAN STRATT JEFFREY-ANNA	16498 JOHNSON ST	\$0	\$66.00
P21EL0096	BRACHER DAVID A-LOUANN	11920 MISTRAL LN PVT	\$0	\$66.00
P21EL0097	BIERMAN PAUL J-GWEN E	13040 ALWAYS LN PVT	\$0	\$114.00

\$0 **\$4,165.00**
Total Permits For Type: **35**

FENCE

P19ZL0115	YOUNG DONALD-MELVIN SHARON	15463 WOODRUSH DR	\$3,700	\$40.00
P21ZL0013	MICK JEFFREY G-NELLIE R	14576 WINDWAY DRIVE	\$3,900	\$40.00
P21ZL0015	RYCENGA LYLE-RENEE	13518 FOREST PARK DR	\$3,000	\$40.00
P21ZL0016	JOUBERT STEPHAN-LANA	15628 GRAND POINT DR	\$5,000	\$40.00
P21ZL0018	BORRESON RANDOLPH A	17850 COMSTOCK ST	\$4,600	\$40.00
P21ZL0019	KESHAVARZI PHILLIP-JENNIFER	13239 GREENLEAF LN	\$6,154	\$40.00
P21ZL0020	O'NEAL JAMES-PATRICIA	14412 WINDWAY DRIVE	\$0	\$40.00
P21ZL0022	RABIDEAU NICHOLAS E-KELLY J	15689 CHARLES CT	\$4,992	\$40.00
P21ZL0026	PRINS ERIC	17395 BUCHANAN ST	\$0	\$40.00
P21ZL0027	WIEWIORA MICHAEL-RACHAEL	15665 COMSTOCK ST	\$5,000	\$40.00
P21ZL0028	YU PAUL-JOANNA	14480 MANOR RD	\$1,030	\$40.00
P21ZL0034	WAITE DANIEL-MEGHAN	13786 LAKE SEDGE DR	\$0	\$40.00

\$37,376 **\$480.00**
Total Permits For Type: **12**

MECHANICAL

P21ME0065	KEITH MICHAEL E-URSULA J	12535 168TH AVE	\$0	\$110.00
P21ME0084	WAL-MART REAL ESTATE BUSINESS TRUST	4700 US-31	\$0	\$130.00
P21ME0085	SIGNATURE LAND DEVELOPMENT CO	14707 PINE DEW DRIVE	\$0	\$225.00
P21ME0086	SIGNATURE LAND DEVELOPMENT CO	14709 PINE DEW DRIVE	\$0	\$225.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21ME0087	WARD TRUST	15377 161ST AVE	\$0	\$55.00
P21ME0088	KLEIST MARK A-ELIZABETH	17978 ROBBINS RD	\$0	\$80.00
P21ME0089	STUPARITS MARIANNE	13627 FOREST PARK DR	\$0	\$55.00
P21ME0090	BRINKLOW DAVID J-DEBRA S T	13045 ACACIA DR	\$0	\$80.00
P21ME0091	13800 172ND LLC	13800 172ND AVE	\$0	\$170.00
P21ME0092	SMALLEGAN DAVID A-DARION C	16453 BUCHANAN ST	\$0	\$110.00
P21ME0093	ORLOP JANICE K TRUST	16680 PINE DUNES CT	\$0	\$85.00
P21ME0094	PETERSON LUKE-KELLY	13726 FOREST PARK DR	\$0	\$110.00
P21ME0095	WOELFEL ALAN K TRUST	12961 WILDERNESS TR PVT	\$0	\$110.00
P21ME0096	TAYLOR THIEL LYNN	14673 AMMERAAL AVE	\$0	\$185.00
P21ME0097	SHUMAKER AMANDA L-WILLIAM R	14292 VIRGINIA WY PVT	\$0	\$125.00
P21ME0098	SIGNATURE LAND DEVELOPMENT CO	14626 WINDWAY DRIVE	\$0	\$135.00
P21ME0099	FISHER DAVID J-SARAH L TRUST	15106 163RD AVE	\$0	\$80.00
P21ME0100	LINGENFELTER KENNETH	17296 BEACH RIDGE WAY PVT	\$0	\$80.00
P21ME0101	HELDER JOHN P-CHRISTINE M	15890 ROBBINS RD	\$0	\$80.00
P21ME0102	WERNER KRIS W-KELLY S TRUST	17198 MAJESTIC RIDGE CT	\$0	\$80.00
P21ME0103	ZEEFF CAROLINE J	14641 177TH AVE	\$0	\$80.00
P21ME0104	HELMICK BARTON M-LAURA D	15120 DEREMO AVE	\$0	\$125.00
P21ME0105	SUTHERLAND JOSEPH-DEBRA	13450 HIDDEN CREEK CT	\$0	\$140.00
P21ME0106	CHAPEL ROBERT-KAREN	14749 152ND AVE	\$0	\$130.00
P21ME0107	GARCIA DAVID-ELAINE	15961 LAKE AVE	\$0	\$75.00
P21ME0108	VAN ERP JEFFREY S-GIGI H	10961 LAKESHORE DR	\$0	\$145.00
P21ME0109	BROCK ROBERT D-JESSICA D	16965 FOX CHASE CIR PVT	\$0	\$225.00
P21ME0110	SIGNATURE LAND DEVELOPMENT CO	14626 WINDWAY DRIVE	\$0	\$230.00
P21ME0111	IMMINK GREGORY-IVANA	15960 RIDGEFIELD ST	\$0	\$70.00
P21ME0112	DUTKIEWICZ LAWRENCE M-ALISON TRUST	1354 OAK GROVE RD	\$0	\$130.00
P21ME0113	HARSHA JUSTIN S-JAQUELINE	15163 LINCOLN ST	\$0	\$185.00
P21ME0114	BOMAR DEAN	13662 MEADOWBROOK LN	\$0	\$80.00
P21ME0115	RIVER HAVEN OPERATING COMPANY LLC	14480 TRILLIUM CIRCLE	\$0	\$80.00
P21ME0116	INTERRA HOMES LLC	12665 RIVERTON RD	\$0	\$225.00
P21ME0117	BENWAY JASON M-MELISSA A	15169 ARBORWOOD DR	\$0	\$125.00
P21ME0118	MEGNA MICHAEL A	15212 MEADOWWOOD DR	\$0	\$110.00
P21ME0119	BRACHER DAVID A-LOUANN	11920 MISTRAL LN PVT	\$0	\$85.00
P21ME0120	VAN STRATT JEFFREY-ANNA	16498 JOHNSON ST	\$0	\$85.00
P21ME0121	THOMPSON JOHN W	15008 LAKESHORE DR	\$0	\$80.00
P21ME0122	BROCK ROBERT D-JESSICA D	16965 FOX CHASE CIR PVT	\$0	\$135.00
P21ME0123	JTB HOMES LLC	15681 GARDENTON CT	\$0	\$235.00
			\$0	\$5,085.00
			<i>Total Permits For Type: 41</i>	

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
PLUMBING				
P21PL0036	SIGNATURE LAND DEVELOPMENT CO	14723 PINE DEW DRIVE	\$0	\$229.00
P21PL0037	SIGNATURE LAND DEVELOPMENT CO	14725 PINE DEW DRIVE	\$0	\$229.00
P21PL0038	BROCK ROBERT D-JESSICA D	16965 FOX CHASE CIR PVT	\$0	\$229.00
P21PL0039	STUPARITS MARIANNE	13627 FOREST PARK DR	\$0	\$113.00
P21PL0040	HAUG MICHAEL A-MELISSA R	14890 WOODSIDE TR	\$0	\$55.00
P21PL0041	CORGAN JAMES R-ELIZABETH A	15031 COPPER CT	\$0	\$206.00
P21PL0042	ROBBINS BENJAMIN D-AMYLYN T	17874 DEWBERRY PL	\$0	\$55.00
P21PL0043	WOLNIAKOWSKI WILLIAM R-WILMA V	14729 PINE DEW DRIVE	\$0	\$120.00
P21PL0044	DUTKIEWICZ LAWRENCE M-ALISON TRUST	1354 OAK GROVE RD	\$0	\$183.00
P21PL0045	GRAND HAVEN DEVELOPMENT GROUP LLC	4995 COPPERWOOD DR	\$0	\$228.00
P21PL0046	GRAND HAVEN DEVELOPMENT GROUP LLC	5014 COPPER PL	\$0	\$228.00
P21PL0047	SIGNATURE LAND DEVELOPMENT CO	14488 WINDWAY DRIVE	\$0	\$239.00
P21PL0048	GARCIA DAVID-ELAINE	15961 LAKE AVE	\$0	\$128.00
P21PL0049	SIGNATURE LAND DEVELOPMENT CO	14681 WINDWAY DRIVE	\$0	\$229.00
P21PL0050	SIGNATURE LAND DEVELOPMENT CO	14709 PINE DEW DRIVE	\$0	\$229.00
P21PL0051	SIGNATURE LAND DEVELOPMENT CO	14707 PINE DEW DRIVE	\$0	\$239.00
			\$0	\$2,939.00
			<i>Total Permits For Type:</i>	16

POOL/SPA/HOT TUB				
P21BU0040	RODGERS ANDREW C-SAMANTHA J	15386 FOREST PARK DR	\$6,075	\$120.75
P21BU0075	MILLS KRISTIE-SCOTT BRENT	16006 COMSTOCK ST	\$9,375	\$168.00
P21BU0076	WAGENMAKER ROBERT-DEBORAH TRUST	16755 TIMBER RIDGE	\$2,400	\$75.00
P21BU0086	PHILLIPS JASON A-TAGGART CHRISTY	11864 CHICKORY DR	\$36,000	\$355.00
P21BU0092	BASTIAN ERIC-JENIFER	13448 GREENBRIAR DR	\$5,061	\$105.00
P21BU0105	TEUSINK JASON L-STEPHANIE M	15228 FERRIS ST	\$5,000	\$89.25
P21BU0106	CARGO WILLIAM D-DEBRA K	13387 HIDDEN CREEK DR	\$5,231	\$105.00
P21BU0116	SOWLES SCOTT M-LINDA	15059 152ND AVE	\$10,000	\$168.00
P21BU0125	BROCK ROBERT D-JESSICA D	16965 FOX CHASE CIR PVT	\$41,000	\$389.25
			\$120,142	\$1,575.25
			<i>Total Permits For Type:</i>	9

REPLACEMENT WINDOWS/DOORS				
P21BU0093	BAKER JACQUELINE	14990 177TH AVE	\$2,000	\$75.00

\$2,000
Total Permits For Type: **1**

RE-ROOFING				
P21BU0088	SEWELL MICHELLE	15439 ROYAL OAK DR	\$10,683	\$100.00
P21BU0089	ANTIOHO THOMAS A-DENISE A	17410 REENDERS CT	\$10,327	\$100.00
P21BU0094	REETHS RAYMOND A-BETH A	15399 CANARY DR	\$8,929	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P21BU0095	RIVET JOSEPH L-CINDY A	13030 BLACKHAWK AVE	\$18,706	\$100.00
P21BU0096	NIEUSMA SHAWNE	15998 LAKE AVE	\$15,000	\$100.00
P21BU0097	THELAN LIFE ESTATE	15273 NICKOLAS DR	\$10,703	\$100.00
P21BU0098	NESBITT ANDREW-LORI	11238 OAK GROVE RD	\$15,660	\$100.00
P21BU0099	PARKER CHARLES E-PAULA J TRUST	17079 TIMBER DUNE DR	\$13,919	\$100.00
P21BU0104	KITZMILLER FAMILY TRUST	14988 178TH AVE	\$10,200	\$100.00
P21BU0111	SHALER GREGORY A-KAREN S	15110 ARBORWOOD DR	\$12,115	\$100.00
P21BU0112	KELLEYWAY JAY E TRUST	10229 LAKESHORE DR	\$20,038	\$100.00
P21BU0117	ROBLESKE BARRY-ANDERSON JOY	13770 FOREST PARK DR	\$13,488	\$100.00
P21BU0122	RIVER HAVEN OPERATING COMPANY LLC	13980 RIVER HAVEN BLVD	\$2,800	\$50.00
P21BU0123	GIMBORYS GAIL A TRUST	15338 COLEMAN AVE	\$4,900	\$100.00
P21BU0128	DAVIS BLAINE	15230 LINCOLN ST	\$7,251	\$100.00
P21BU0134	WAGNER MICHAEL A	14915 ROBINWOOD CT	\$12,900	\$100.00
P21BU0135	BOWLING KEVIN J	15396 GRAND OAK RD	\$11,423	\$100.00
P21BU0136	NEAL ERIC-SAMANTHA	17465 REENDERS CT	\$10,260	\$100.00
P21BU0137	KALAYTANOVA ELENA	14664 154TH AVE	\$5,103	\$100.00
P21BU0143	JOHNSTON DAVID C-JEAN M	17427 REENDERS CT	\$14,865	\$100.00
P21BU0145	HUNTER PHILLIP H-MICHELLE A	15085 160TH AVE	\$8,333	\$100.00
P21BU0146	KIRBY WILLIAM	18311 INDIAN VILLAGE LN	\$15,412	\$100.00
P21BU0147	VERLEE SHERYL	15718 MERCURY DR	\$7,792	\$100.00
P21BU0149	TJAPKES MATTHEW D-MELLISSA L	14724 PARK AVE	\$28,000	\$100.00
P21BU0150	POSTMA ETHAN	14523 LAKE MICHIGAN DR	\$2,000	\$100.00
P21BU0152	THOMAS LINDA J	11848 CHICKORY DR	\$18,500	\$100.00
P21BU0153	ANDERSON VERNON-TANDLER JOAN	13533 HIDDEN CREEK CT	\$11,000	\$100.00
P21BU0154	GUTHRIE WARREN E-LAURIE A	17150 MAJESTIC RIDGE CT	\$21,982	\$100.00
P21BU0156	POTTER JOHN S-ELIZABETH E	11337 OAK GROVE RD	\$13,965	\$100.00
P21BU0157	KONARSKA KEITH P-PATRICIA A	16075 DANA LN	\$18,900	\$100.00
P21BU0160	RIVER HAVEN OPERATING COMPANY LLC	13794 SUNRISE COVE	\$3,000	\$100.00
P21BU0163	VAN HEEST THOMAS D-BARBARA A	14887 RIVERSIDE TR	\$15,670	\$100.00

\$393,824 **\$3,150.00**
Total Permits For Type: **32**

RE-SIDING

P21BU0085	BEARD JONATHAN J-TONI	14705 LAKESHORE DR	\$3,000	\$100.00
P21BU0148	TJAPKES MATTHEW D-MELLISSA L	14724 PARK AVE	\$28,000	\$100.00

\$31,000 **\$200.00**
Total Permits For Type: **2**

RETAINING WALL

P21ZL0024	SPONAAS JEFFREY R-LAURA L	15027 PINE RIDGE RD	\$20,460	\$75.00
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Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$20,460	\$75.00
			<i>Total Permits For Type:</i>	<i>1</i>
SHED (<200 SQFT)				
P19ZL0005	SCHERF MAHLON-JUDY	15508 COLEMAN AVE	\$0	\$25.00
P21ZL0014	MASON PAUL-KARR CASSANDRA TRUST	11804 LAKESHORE DR	\$1,500	\$40.00
P21ZL0021	HOLLEMAN RANDALL S-MISTI	14782 177TH AVE	\$3,200	\$40.00
P21ZL0023	WIERDA KEVIN	15157 154TH AVE	\$600	\$40.00
P21ZL0025	PRINS ERIC	17395 BUCHANAN ST	\$0	\$40.00
			\$5,300	\$185.00
			<i>Total Permits For Type:</i>	<i>5</i>
SINGLE FAMILY DWELLING				
P21BU0118	SIGNATURE LAND DEVELOPMENT CO	14593 WINDWAY DRIVE	\$381,118	\$2,269.27
P21BU0119	SIGNATURE LAND DEVELOPMENT CO	14612 WINDWAY DRIVE	\$382,803	\$2,278.12
P21BU0131	SIGNATURE LAND DEVELOPMENT CO	14701 WINDWAY DRIVE	\$398,985	\$2,363.07
P21BU0138	SIGNATURE LAND DEVELOPMENT CO	12941 PINE GLEN DRIVE	\$314,744	\$1,920.81
P21BU0141	SIGNATURE LAND DEVELOPMENT CO	14676 WINDWAY DRIVE	\$362,861	\$2,173.42
P21BU0144	WESTVIEW CAPITAL LLC	15433 CLOVERNOOK DR A,B,C,D	\$751,068	\$4,010.65
			\$2,591,579	\$15,015.34
			<i>Total Permits For Type:</i>	<i>6</i>
VEHICLE SALES				
P21VS0005	JULLIE DOROTHY R TRUST	15603 GRAND POINT DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>1</i>
Totals			\$3,897,927	\$39,473.96
			<i>Total Permits In Month:</i>	<i>189</i>

March Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
DECK WITHOUT PERMIT	3
DOGS- 2ND NOTICE	1
FENCE - 1ST NOTICE	9
FENCE - 2ND NOTICE	1
LITTER - 2ND NOTICE	1
POOL & HOT TUB - 2ND NOTICE	1
SHED - 1ST NOTICE	3
SHED - 2ND NOTICE	1
TRASH CAN - 2ND NOTICE	1
VEHICLE FOR SALE - 1ST NOTICE	1
WORK WITHOUT PERMITS - 1ST NOTICE	3

Total Letters Sent: 25

Letter.DateTimeCreated Between 03/01/2021 AND 0
Letter.LinkFromType = Enforcement

March Open Enforcements By Category Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0047	11446 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	03/21/21		
E21CE0049	16028 COMSTOCK ST	CLOSED	03/23/21	03/30/21	
E21CE0050	12071 SANDY WOODS DR	1ST NOTICE OF VIOLATION LETTER	03/23/21		

Total Entries: 3

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0041	15000 178TH AVE	1ST NOTICE OF VIOLATION LETTER	03/11/21		
E21CE0045	14510 MANOR RD	1ST NOTICE OF VIOLATION LETTER	03/17/21		
E21CE0051	11865 CHICKORY DR	1ST NOTICE OF VIOLATION LETTER	03/23/21		
E21CE0053	16184 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	03/24/21		
E21CE0059	15280 ROBBINS RD	1ST NOTICE OF VIOLATION LETTER	03/30/21		
E21CE0060	14889 LAKESHORE DR	1ST NOTICE OF VIOLATION LETTER	03/30/21		

Total Entries: 6

DANGEROUS BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0036	17210 BUCHANAN ST	INVESTIGATION ONLY	03/02/21		

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0040	14412 WINDWAY DRIVE	CLOSED	03/11/21	03/17/21	
E21CE0042	17830 MERRYWOOD LN	1ST NOTICE OF VIOLATION LETTER	03/11/21		
E21CE0044	15013 178TH AVE	INVESTIGATION ONLY	03/11/21		
E21CE0048	14827 160TH AVE	1ST NOTICE OF VIOLATION LETTER	03/23/21		
E21CE0052	15166 BRIARWOOD ST	PENDING	03/24/21		
E21CE0054	14735 160TH AVE	1ST NOTICE OF VIOLATION LETTER	03/24/21		
E21CE0055	12761 152ND AVE	CLOSED	03/25/21	03/31/21	
E21CE0056	15117 STEVES DR	CLOSED	03/25/21	04/01/21	
E21CE0058	14617 WINDWAY DRIVE	1ST NOTICE OF VIOLATION LETTER	03/30/21		

March Open Enforcements By Category Monthly Report

Total Entries: 9

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0046	15572 CLOVERNOOK DR	1ST NOTICE OF VIOLATION LETTER	03/21/21		

Total Entries: 1

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0037	12743 SANCTUARY PL	CLOSED	03/02/21	03/10/21	

Total Entries: 1

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0038	11258 LAKESHORE DR	CLOSED	03/04/21	03/10/21	

Total Entries: 1

SIGNS

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0039		CLOSED	03/04/21	03/04/21	
E21CE0043		VERBAL WARNING	03/11/21		

Total Entries: 2

VEHICLE SALES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0057	14172 152ND AVE 14170	1ST NOTICE OF VIOLATION LETTER	03/25/21		

Total Entries: 1

Enforcement Date Filed Between 3/1/2021 12:00:00 AM
AND 3/31/2021 11:59:59 PM

Total Records: 25

March Closed Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E19CE0335	13101 WOODVALE CT	CLOSED	11/27/19	03/30/21	
E19CE0361	17395 BUCHANAN ST	CLOSED	12/26/19	03/25/21	
E20CE0282	15399 CANARY DR	CLOSED	12/24/20	03/04/21	
E21CE0049	16028 COMSTOCK ST	CLOSED	03/23/21	03/30/21	

Total Entries: 4

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E20CE0228	15628 GRAND POINT DR	CLOSED	11/04/20	03/11/21	
E20CE0279	15386 FOREST PARK DR	CLOSED	12/17/20	03/10/21	
E21CE0002	15330 LOST CHANNEL TR	CLOSED	01/06/21	03/04/21	
E21CE0040	14412 WINDWAY DRIVE	CLOSED	03/11/21	03/17/21	
E21CE0055	12761 152ND AVE	CLOSED	03/25/21	03/31/21	

Total Entries: 5

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0037	12743 SANCTUARY PL	CLOSED	03/02/21	03/10/21	

Total Entries: 1

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0038	11258 LAKESHORE DR	CLOSED	03/04/21	03/10/21	

Total Entries: 1

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0008	14704 LAKESHORE DR	CLOSED	01/14/21	03/02/21	
E21CE0017	15422 164TH AVE	CLOSED	02/02/21	03/10/21	

Total Entries: 2

SIGNS

March Closed Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E21CE0039		CLOSED	03/04/21	03/04/21	
TRASH RECEPTACLES					
E21CE0029	14016 155TH AVE	CLOSED	02/18/21	03/25/21	
E21CE0030	14049 155TH AVE	CLOSED	02/18/21	03/09/21	
E21CE0032	14062 155TH AVE	CLOSED	02/18/21	03/09/21	
E21CE0033	14119 155TH AVE	CLOSED	02/18/21	03/09/21	
E21CE0034	14141 155TH AVE	CLOSED	02/18/21	03/09/21	
E21CE0035	14155 155TH AVE	CLOSED	02/18/21	03/09/21	
					Total Entries: 1
					Total Entries: 6

Total Records: 20

Enforcement.DateClosed Between 3/1/2021 12:00:00 AM
AND 3/31/2021 11:59:59 PM

Total Pages: 2

Report Created: 04/01/21

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2021**

WATER

MONTH	WORK ORDERS	METER INSTALLS		REPLACED METERS	REPLACED MXU'S	NEW TAPS		MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"				
JANUARY	46	2	1	5	0	2	5	0	39.17	0.72	0.00
FEBRUARY	78	3	5	2	1	0	0	0	34.30	1.00	0.00
MARCH	74	3	3	4	0	7	3	0	33.80	0.65	0.00
APRIL								0	0.00	0.00	0.00
MAY								0	0.00	0.00	0.00
JUNE								0	0.00	0.00	0.00
JULY								0	0.00	0.00	0.00
AUGUST								0	0.00	0.00	0.00
SEPTEMBER								0	0.00	0.00	0.00
OCTOBER								0	0.00	0.00	0.00
NOVEMBER								0	0.00	0.00	0.00
DECEMBER								0	0.00	0.00	0.00
TOTAL YTD	198	8	9	11	1	9	8	0	107.27	2.38	0.00
TOTALS			17				17				2.38
							5509			109.64	

NOTES:

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	3	6	0	6.61
FEBRUARY	3	2	0	8.86
MARCH	3	6	0	9.42
APRIL			0	0.00
MAY			0	0.00
JUNE			0	0.00
JULY			0	0.00
AUGUST			0	0.00
SEPTEMBER			0	0.00
OCTOBER			0	0.00
NOVEMBER			0	0.00
DECEMBER			0	0.00
TOTAL YTD	9	14	0	24.89
TOTALS		918		

NOTES: