

**GRAND HAVEN CHARTER TOWNSHIP BOARD**  
**MONDAY, MARCH 24, 2025**

**WORK SESSION**

1. The Board reviewed the draft of the 2025 – 2028 Strategic Plan. Discussion regarding the connection between the Strategic Plan and other plans – such as the CEP – that might be adopted throughout the Board's term.

The Board instructed staff to complete the following:

- ✓ The Superintendent was instructed to re-instate the Task List and to include a section that would connect the tasks to the Strategic Plan Goals and Objectives. (*Superintendent Cargo stated that he would develop a “key” and would create a new format for the Task List/Business Plan.*)
- ✓ Staff was instructed to add the GHAPS to the “Strong Partnerships” section.
- ✓ Staff was instructed to use language from the previous Strategic Plan on community involvement.

The Board instructed staff to add the adoption of the amended plan to the next Board Agenda.

2. Building Official Corbat presented a memo regarding the Building Department permit review process and presented certain proposals to improve the process.

The Board instructed staff to continue the discuss at the April 14<sup>th</sup> Board work session.

3. The Private Road Ordinance amendment was postponed until the April 14<sup>th</sup> Board work session.

**REGULAR MEETING**

I. CALL TO ORDER

The regular meeting of the Grand Haven Charter Township Board to order at 7:15 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

**Board members present:** Dumbrell, Larsen, Kieft, Reenders, Wagenmaker, and Gaasch

**Board members absent:** Behm

Also present were Superintendent Cargo, Senior Planner Chaphalkar, Public Services Director Wade, and Assistant Manager Sherwood.

IV. APPROVAL OF MEETING AGENDA

**Motion** by Trustee Wagenmaker and seconded by Trustee Gaasch to approve the meeting

agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve March 10, 2025, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$312,453.23 (*A/P checks of \$165,734.86 and payroll of \$146,718.37*)
3. Approve Purchase of Smithco Sweep Star 60 Leaf Vacuum (\$52,132)
4. Approve – Contract with Dixon Engineering for Engineer Services Related to Painting (*i.e., Interior and Exterior*) of West Water Storage Tank (\$46,800)

It was noted that the FY2025 budget for the painting and repair of the west water tank is \$785k – which includes engineering.

**Motion** by Trustee Wagenmaker and seconded by Trustee Gaasch to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATION – Northwest Ottawa Community Energy Plan (CEP)

Assistant Manager Karen Sherwood presented the final draft of the CEP to the Township Board, including the recommendations to the local governments with the proposed costs.

Concerns were raised regarding two specific items contained within the CEP. Specifically, item #3 under Supportive Strategies, the transition to electric vehicles was deemed problematic for emergency vehicles and public works vehicles. Further, item #7 under Supportive Strategies, the investment of large-scale clean energy projects was deemed inappropriate for lands within the Township.

The Board determined that further discussion on the CEP was warranted and instructed staff to add the matter to the April 14<sup>th</sup> Board work session.

VII. OLD BUSINESS

1. **Motion** by Trustee Gaasch supported by Clerk Larsen to conditionally approve the Zoning Map Amendment for a portion of Parcel No. 70-07-15-300-039 from Rural Residential (RR) to Single Family Residential (R-1). This motion is subject to and incorporates the following condition. **This is a second reading.**

- A Conditional Rezoning Agreement shall be executed by the Township and applicant.

**Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Dumbrell, Gaasch, Reenders

Nays:

Absent: Behm

VIII. NEW BUSINESS

1. **Motion** by Treasurer Kieft supported by Trustee Dumbrell to postpone further action on the proposed amendments to the Parking Ordinance that will prohibit parking in the entire width of the Lakeshore Drive Right-of-Way, extending approximately 600 feet

north and 600 feet south of the Rosy Mound expansion area trailhead entrance. **This is a first reading. Which motion carried.**

IX. REPORTS AND CORESPONDENCE

1. No Committee Reports
2. Manager's Report, which included:
  - a. February Community Oriented Policing Services reports
  - b. Sheriff DeBoer noted that a traffic officer has been added to the Township – Deputy Keith Biros will begin on March 30<sup>th</sup>.

X. PUBLIC COMMENTS

1. Gary Post (*18827 North Shore Drive, Ferrysburg*) is a former member of the CEP Committee and noted that Ferrysburg has adopted the CEP. Further, he views the CEP Supportive Strategies as more of a menu than a commitment.
2. John T. Job (12905 Wilderness Trail) is a CEP Committee member and believes that the grants for energy savings for single family homes will be an important outcome of the adoptions of the CEP.
3. Ryan Cotton (515 Park Avenue, Grand Haven) was a consultant for the CEP and notes that the CEP has two main goals – (1) Energy Waste Reduction; and (2) Community Collaboration. He supports the Township putting its imprint on the CEP.

XI. ADJOURNMENT

**Motion** by Clerk Larsen and seconded by Trustee Gaasch to adjourn the meeting at 7:47 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen  
Grand Haven Charter Township Clerk



Mark Reenders  
Grand Haven Charter Township Supervisor