

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, APRIL 14, 2025

WORK SESSION

1. Building Official Corbat continued to present a memo regarding the Building Department permit review process and presented certain proposals to improve the process.

The Board instructed staff to continue to work on seeking/securing on-call inspectors, along with working with organizations to post on their websites, available inspectors at large who can be utilized for times when additional inspectors are needed at the Township.

2. Assistant Manager Sherwood noted a proposal by Trustee Wagenmaker to amend the Private Road Ordinance with regard to when municipal water and/or sewer would be required.

The Board discussed the matter and instructed staff to gather additional information, maximum length of private roads, to discuss in further depth to continue the discussion at the April 28, 2025, work session.

3. Assistant Manager Sherwood presented a memo regarding the Northwest Ottawa Community Energy Plan, specifically related to the sections on solar energy and electric vehicles. John Kinch, from Michigan Energy Options, provided some additional information and answered questions regarding the plan.

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Motion by Trustee Wagenmaker supported by Trustee Behm to appoint Trustee Gaasch as Temporary Clerk. **Which motion carried.**

Board members present: Behm, Dumbrell, Gaasch, Kieft, Reenders, and Wagenmaker

Board members absent: Larsen

Also present were Assistant Manager Sherwood, Senior Planner Chaphalkar, Assessing Director Larrison and Public Services Director Wade.

IV. APPROVAL OF MEETING AGENDA

Motion by Treasurer Kieft and seconded by Trustee Behm to approve the meeting agenda.

Which motion carried.

V. APPROVAL OF CONSENT AGENDA

1. Approve March 24, 2025, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,898,419.46 (*A/P checks of \$1,739,249.41 and payroll of \$159,170.05*)
3. Approve Bid on Administrative Roof Replacement - Mikalan Roofing, Inc. (*\$108k*)
4. Approve 2025 Contract with Property Assessment Solutions (*\$82k*)

Motion by Trustee Dumbrell, seconded by Trustee Wagenmaker to approve the items listed on the Consent Agenda. **Which motion carried.**

VII. OLD BUSINESS

1. **Motion** by Trustee Gaasch, supported by Trustee Dumbrell to continue to discuss the Strategic Plan at a Board work session. **Which motion carried.**
2. **Motion** by Treasurer Kieft supported by Trustee Gaasch to approve and adopt the proposed amendments to the Parking Ordinance that will prohibit parking to the entire width of the Lakeshore Drive Right-of-Way, extending approximately 600 feet north and 600 feet south of the Rosy Mound expansion area trailhead entrance. **This is a second reading. Which motion carried,** as indicated by the following roll call vote:
Ayes: Behm, Dumbrell, Wagenmaker, Gaasch, Reenders, Kieft
Nays:
Absent: Larsen
3. **Motion** by Treasurer Kieft, supported by Trustee Gaasch to approve adopting the Northwest Ottawa Community Energy Plan as a guiding document, with strategies to be considered for implementation as they align with the priorities and needs of Grand Haven Charter Township, including the potential use of electric vehicles for Township operations, while excluding the development of solar farms within the Township. Implementation shall be coordinated through the Township Manager or their designee. **Which motion failed 2-4.** Roll Call: Behm - no, Dumbrell - no, Gaasch - yes, Kieft - yes, Reenders - no, and Wagenmaker – no.

VIII. NEW BUSINESS

1. **Motion** by Trustee Dumbrell, supported by Trustee Wagenmaker to approve the Final Plat for the Ability Way Condominiums based on the application meeting the requirements of the Grand Haven Charter Township Subdivision Control Ordinance. **Which motion carried.**

IX. REPORTS AND CORRESPONDENCE

1. Committee Reports
2. Manager's Report
 - a. 2025 Business Plan Task List
 - b. March Building Report

- c. March Ordinance Enforcement Report
- d. March Public Services Report
- e. March Sheriff's Report
- f. Assistant Manager Sherwood shared that Kendall Communications reached out about potentially leasing property on Comstock and Mercury for a tower. Kendall Communications would like to know if the Board is interested in leasing this property, before proceeding. The Board instructed staff to continue to discuss this at a Board work session.
- g. Assistant Manager Sherwood shared that the Chamber of Commerce inquired about the Township continuing to be a sponsor for the Annual Meeting. Assistant Manager Sherwood inquired what level of sponsorship the Board would support. Would they like to continue with the same level of sponsorship, \$3,000 that they have done in the past or the lesser sponsorship of \$1,000? The Board instructed staff to check on what was budgeted for the 2025 fiscal year and bring it up at the next meeting.

X. PUBLIC COMMENTS

- 1. Ed Everhart (*12087 Blue Water Road*) opined that he should not be required to pay the building permit fee for his house plan review before the Township reviews his proposed design modifications.

XI. ADJOURNMENT

Motion by Trustee Gaasch and seconded by Trustee Behm to adjourn the meeting at 7:33 p.m. **Which motion carried.**

Respectfully Submitted,

Joy Gaasch
Grand Haven Charter Township Temporary Clerk

Mark Reenders
Grand Haven Charter Township Supervisor