

GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, MAY 12, 2025

WORK SESSION – 6:30 P.M.

1. The Board discussed the most recent version of the Strategic Plan that contained action items following each section of the Goals and Objectives.

The Board instructed that the action item “New Model for Economic Development” be moved from under the “Strong Partnerships” Goal to the “Economic Development” Goal.

The Board will review the new format and bring ideas for additional action items to the next Board work session.

2. The Board discussed the Community Energy Plan (CEP) and the potential to provide energy weatherization monies to residents.

A majority of the Board determined that the potential benefit of weatherization grants for residents living within the BLP service area was sufficient to consider adoption of the CEP and requested the inclusion of the plan under “Old Businesses.”

REGULAR MEETING

I. CALL TO ORDER

The regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Larsen, Behm, Dumbrell, Gaasch, Kieft, Reenders, and Wagenmaker

Board members absent:

Also present were Superintendent Cargo, Assistant Manager Sherwood, Senior Planner Chaphalkar, and Finance Director Sandoval.

IV. APPROVAL OF MEETING AGENDA

Motion by Clerk Larsen and seconded by Trustee Gaasch to approve the meeting agenda with the addition of the CEP under “Old Business.” **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve April 28, 2025, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,123,837.14 (*A/P checks of \$973,452.02 and payroll of \$150,385.12*)
3. Approve Gracious Grounds PUD Contract

Motion by Treasurer Kieft, seconded by Trustee Dumbrell to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. PRESENTATION – Fiscal Year 2024 Financial Audit

The presentation of the audit was postponed until the next Board meeting due to the absence of the auditor.

VII. OLD BUSINESS

1. **Motion** by Trustee Gaasch, supported by Clerk Larsen to conditionally approve the Zoning Map Amendment Ordinance concerning the rezoning application for a portion of the property at 15528 Lincoln St. (Parcel 70-07-14-200-040) from Rural Residential (RR) to Agricultural (AG) and a portion of the property from Agricultural (AG) to Rural Residential (RR) and to rezone a portion of Parcel 70-07-14-200-042, a vacant property on Lincoln Street, from Rural Residential (RR) to Agricultural (AG). This motion is subject to, and incorporates the following condition:

- a. Shall proceed with lot line transfer as currently submitted.

This is a second reading. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Larsen, Wagenmaker, Kieft, Dumbrell, Gaasch, Behm, Reenders

Nays:

Absent:

2. **Motion** by Clerk Larsen, supported by Treasurer Kieft to approve the adoption of the Northwest Ottawa Community Energy Plan as a guiding document, specifically exempting Item #3 as it relates to transitioning the Township fleet to electric and Item #7 as it relates to investment in large-scale clean energy projects within the Township. Implementation will be coordinated by the Township Manager or their designee. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Dumbrell, Behm, Larsen, Kieft, Gaasch, Reenders

Nays: Wagenmaker

Absent:

VIII. NEW BUSINESS

1. **Motion** by Trustee Dumbrell, supported by Trustee Wagenmaker to approve Resolution 25-05-01 that updates and amends Section 5.5 of the Administrative Policies and Procedures manual, which increases the inventory of fixed assets to a \$10,000 minimum. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Behm, Wagenmaker, Dumbrell, Gaasch, Kieft, Reenders, Larsen

Nays:

Absent:

2. **Motion** by Trustee Gaasch, supported by Trustee Behm to approve Resolution 25-05-02, authorizing the revisions to the Personnel Policies and Procedures Manual as submitted. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Kieft, Reenders, Dumbrell, Behm, Wagenmaker, Larsen, Gaasch
Nays:
Absent:

3. **Motion** by Trustee Wagenmaker, supported by Clerk Larsen that the Township Board approve forwarding one modified work week option, along with the current work schedule, to staff for a vote on their preferred schedule. The selected schedule will be implemented on a trial basis until the Personnel Committee meeting on August 7, 2025, at which time the committee will review data and provide a recommendation regarding continued implementation. **Which motion carried.**

3. **Motion** by Treasurer Kieft, supported by Trustee Gaasch to approve Resolution 25-05-03 approving a one-year license agreement with V's Waste Services for waste collection and hauling services in Grand Haven Charter Township. **Which motion carried**, as indicated by the following roll call vote:

Ayes: Wagenmaker, Larsen, Kieft, Reenders, Behm, Dumbrell, Gaasch
Nays:
Absent:

IX. REPORTS AND CORESPONDENCE

1. Committee Reports

Clerk Larsen noted that the Special May Election went well with the only issue being problems with two election computers – which were resolved. Staff will be looking at replacing these units prior to the 2026 elections.

2. Manager's Report

a. The Supervisor and Manager will be absent from Tuesday, May 27th Board Meeting. The Board noted that if there is exceptionally light agenda, the meeting might be cancelled. Assistant Manager Sherwood will contact Supervisor Reenders prior to the meeting for direction.

b. The Annual Chamber Meeting will be a luncheon this year on May 29th. Trustees Behm and Dumbrell will attend on behalf of the Board and Assistant Manager Sherwood and Chief Schrader will represent staff.

c. The Coast Guard Festival Honorees Dinner will be held on July 31st. Supervisor Reenders (*and spouse*); Trustee Behm (*and spouse*); Trustee Gaasch, Manager Cargo (*and spouse*); Assistant Manager Sherwood; and Chief Schrader (*and spouse*) will represent the Township.

d. Manager Cargo noted that Board members should forward perspective nominations of "Business" for the October 15th Business Recognition Award to Supervisor Reenders by mid-June.

e. April Building Report

f. April Ordinance Enforcement Report

g. April Public Services Report

h. April Ambulance Data – which noted performance standards of about 60% when 90% were called for in the contract.

3. Other.

X. PUBLIC COMMENTS

None.

XI. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Gaasch to adjourn the meeting at 7:34 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor