



GRAND HAVEN CHARTER TOWNSHIP

**SUBDIVISION CONTROL ORDINANCE VARIANCE APPLICATION**

Application Type	Fee	Escrow*
Variance	\$500	\$300

**Applicant Information**

Name \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Address \_\_\_\_\_  
 Email Address \_\_\_\_\_

**Owner Information** *(If different from applicant)*

Name \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Address \_\_\_\_\_

**Property Information**

Address/Location \_\_\_\_\_  
 Parcel Number 70 - - - - Size (acres) \_\_\_\_\_  
 Current Zoning \_\_\_\_\_ Master-Planned Zoning \_\_\_\_\_

**VARIANCE REQUESTED** *(If applicable)*

1. Attach a Narrative: Description of Request; Why it is needed; and Addresses each of the 4 Standards
2. Variance Requested From the Requirements of Section Number(s) \_\_\_\_\_
3. Relating to \_\_\_\_\_

IF THE SPACE PROVIDED ON THIS APPLICATION IS INADEQUATE  
PLEASE ATTACH ADDITIONAL SHEETS AS NEEDED

I hereby attest the information on this application is, to the best of my knowledge, true and accurate.

\_\_\_\_\_  
*Signature of applicant*

\_\_\_\_\_  
*Date*

*\* To cover cost of legal and consulting fees, may be increased as necessary*

**RELEASE FORM**

The undersigned has applied to Grand Haven Charter Township for a variance. The undersigned hereby authorizes the members of the Planning Commission, Township Board, and appropriate Township staff members to inspect the property (*address stated below*) at reasonable times, in regards to the consideration of my request for a variance.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Owner's Signature (if different from applicant)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Property Address*

**STANDARDS FOR VARIANCES**

The granting of variances is outlined in Section 6.1 of the Subdivision Control Ordinance, as amended. It states, the Township Board may, on written application from the subdivider and after receipt of a recommendation from the Planning Commission, grant a variance from the provisions or requirements of this Ordinance. A public hearing shall be held by the Planning Commission prior to making its recommendation to the Township Board. No variance shall be recommended by the Planning Commission or granted by the Township Board unless there are the following findings by the Planning Commission or the Township Board, as the case may be:

1. That there are such special circumstances or conditions affecting the property in question such that strict application of the provisions or requirements of this Ordinance would be impracticable or unreasonable;
2. That the granting of the variance will not be detrimental to the public welfare or injurious to other property in the area in which the subdivision is situated;
3. That the variance will not violate the provisions of the Land Division Act; and
4. That the variance will not have the effect of nullifying the interest and purposes of this Ordinance.

After the completion of the public hearing, the Planning Commission shall make a written recommendation to the Township Board, which shall include its findings and specific reasons for its recommendation. On receipt of such written recommendation, the Township Board shall act to either grant or deny the variance.

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**For Office Use Only**

Date Received \_\_\_\_\_ Fee Paid? \_\_\_\_\_

**ACTION TAKEN BY PLANNING COMMISSION**

( ) Application approved

( ) Application Denied

Description of variance granted or other action taken including conditions imposed, if any:

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Grounds for Commission action including findings as to standards and requirements prerequisite to imposition of conditions under ordinance:

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*Signature of Planning Commission Chair*

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*Date*

**ACTION TAKEN BY TOWNSHIP BOARD**

( ) Application approved

( ) Application Denied

Description of variance granted or other action taken including conditions imposed, if any:

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Grounds for Board action including findings as to standards and requirements prerequisite to imposition of conditions under ordinance:

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*Signature of Township Board Supervisor*

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*Date*