



**GRAND HAVEN CHARTER TOWNSHIP
BOARD AGENDA
Monday, January 12, 2026**

REGULAR MEETING – 7:00 P.M.

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve December 8, 2025, Regular Board Minutes
 2. Approve Payment of Invoices in the amount of \$1,084,056.23 (*A/P checks of \$640,556.01 and payroll of \$443,500.22*)
 3. Approve Municipal Joint Early Voting Site Agreement
 4. Approve Hire of Part-Time Fire/Rescue Staff – Brad Dirkse
 5. Approve Purchase of Toolcat (\$74k)
 6. Approve Appointment of Dylan Bray as committee member and Greg Czarnik as an alternate to the Zoning Board of Appeals for term ending on December 31, 2029.
- VI. OLD BUSINESS
 1. Approve Resolution 26-01-01 – Arrowaste Waste Hauling License
 2. Approve Resolution 26-01-02 – Allied Waste Hauling License
- VII. NEW BUSINESS
 1. First Reading Rental Guidelines Ordinance Changes
 2. First Reading Civil Fines Ordinance Changes
 3. Approve Resolutions 26-01-03 Financial Depositories
 4. Approve Resolution 26-01-04 Special Assessment Lighting District – Stonewater Subdivision No 4
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - a. December Building Report
 - b. November Building Report
 - c. December Ordinance Enforcement Report
 - d. December Public Services Water Report
 - e. Year End – 2025 Business Plan Tasklist
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, DECEMBER 8, 2025**

WORK SESSION – 6:30 p.m.

1. **Motion** by Clerk Larsen supported by Supervisor Reenders to enter closed session at 6:00 p.m. for the purpose of conducting the Superintendent's annual performance evaluation pursuant to the Open Meetings Act at the Superintendent's request. **Which motion carried**, pursuant to the following roll call vote:

Ayes: Larsen, Reenders, Wagenmaker, Kieft, Behm, Gaasch, Dumbrell

Nays:

Absent:

Motion by Clerk Larsen supported by Trustee Behm to exit the closed session at 6:19 p.m. **Which motion carried.**

2. The Board discussed the report from Lakeshore Environmental, Inc. (LEI) regarding low water conditions in the vicinity of the American Dunes Golf Club and the November 4th Letter from Supervisor Reenders.

Attorney Redick noted that the State has exclusive authority regarding the regulation of the withdrawal of large quantity withdrawals of groundwater (*i.e., greater than 100,000 gallons per day*) which limits the Township ability in the matter.

Superintendent Cargo briefly reviewed the Township's Special Assessment District (SAD) process noting that a watermain extension cost estimate has been provided for Golf Shore Estates.

Supervisor Reenders believes that American Dunes golf course and their large groundwater withdraw that is used for irrigation has negatively impacted private wells and ponds near the golf course. Reenders is also concerned with the burial of organic and construction material by the golf course within the groundwater table.

Attorney Redick responded to a Board query noting that although Supervisor Reenders is likely impacted by American Dunes water withdrawal, this alone would not create a conflict of interest or require the Supervisor to recuse himself from the discussion or the proposed vote to refer the LEI report to the State.

Kurt Koella, the Senior Hydrologist from LEI, notes that the report can be used to support a request to the state seeking a modification of the American Dunes large groundwater withdrawal permit.

Motion by Trustee Dumbrell supported by Trustee Wagenmaker to instruct the legal firm of Mika Meyers to draft a letter to EGLE forwarding the October 29th Report from Lakeshore Environmental, Inc. and requesting that (1) EGLE review the report, (2) consider an amendment to the groundwater withdrawal permit for American Dunes, and (3) consider the report in view of any citizen Part 317 complaints. **Which motion carried.**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:04 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Gaasch, Reenders, Kieft, Wagenmaker, Behm, Dumbrell and Larsen

Board members absent:

Also present were Manager Cargo, Assistant Manager Sherwood, Fire/Rescue Chief Schrader, and Finance Director Sandoval.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Dumbrell and seconded Trustee Behm to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve November 24, 2025, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$1,143,033.28 (*A/P checks of \$1,000,580.19 and payroll of \$142,453.09*)
3. Approve 2026 Township Board Meeting Dates

Motion by Treasurer Kieft and seconded by Trustee Gaasch to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Clerk Larsen supported by Trustee Gaasch to approve Resolution 25-12-01 that adopts the final budget amendments for fiscal year 2025. **Which motion carried** pursuant to the following roll call vote:

Yeas: Larsen, Wagenmaker, Kieft, Dumbrell, Gaasch, Behm, Reenders

Nays:

Absent:

2. **Motion** by Trustee Gaasch supported by Trustee Wagenmaker to approve and adopt the proposed Consumers Energy franchise ordinance that will replace Ordinance No. 236. This is the second reading. **Which motion carried** pursuant to the following roll call vote:

Yeas: Behm, Wagenmaker, Dumbrell, Gaasch, Kieft, Reenders, Larsen

Nays:

Absent:

VII. NEW BUSINESS

Attorney Redick shared his legal opinion regarding the Life EMS Ambulance Agreement noting that both Supervisor Reenders (*because of his employment position with Trinity*) and Trustee Gaasch (*because of her position on the Trinity Muskegon Board*) could have a statutory conflict of interest under Public Act 317 of 1968; a likely common law conflict of interest; or, at a minimum, there would certainly be an appearance of impropriety. Any of these circumstances would require recusal regarding consideration of the Life EMS Ambulance Agreement.

1. **Motion** by Trustee Dumbrell supported by Treasurer Kieft to authorize Supervisor Reenders and Trustee Gaasch to be recused from consideration of the Life EMS Life Ambulance Agreement pursuant to the opinion shared by the Township's legal counsel.

Which motion carried pursuant to the following roll call vote:

Yeas: Kieft, Reenders, Dumbrell, Behm, Wagenmaker, Larsen, Gaasch

Nays:

Absent:

Both Supervisor Reenders and Trustee Gaasch stepped away from their Board seats.

Without objection, the Board appointed Clerk Larsen as the temporary President Pro Tem.

Chief Schrader explained the Ambulance Agreement process and responded to specific questions regarding the Life EMS proposal and specifically noted the reasons that the Review Committee unanimously recommended approval a four-year agreement with Life EMS.

2. **Motion** by Trustee Dumbrell supported by Treasurer Kieft to authorize the Township Superintendent to execute a memorandum of understanding finalized by the legal firm of Mika Meyers PLC with LIFE EMS, Inc. based on the RFP and the proposal, as reviewed. **Which motion carried** pursuant to the following roll call vote:

Yeas: Wagenmaker, Larsen, Kieft, Behm, Gaasch

Nays:

Absent: Reenders, Gaasch

Both Supervisor Reenders and Trustee Gaasch returned to their Board seats.

VIII. REPORTS AND CORRESPONDENCE

1. Committee Reports
2. Manager's Report, which included:
 - a. November Ordinance Review Report
 - b. Cargo noted the Board packet contained a legal opinion regarding the inspection of mobile homes within manufactured housing developments. This will be a topic of an upcoming Board work session.
 - c. Cargo notified the Board that staff would begin enforcing the Zoning Ordinance prohibition on Window Signs. In brief, the number of window signs at some

businesses has become problematic – i.e., blocking large segments of windows with advertisements.

- d. Cargo shared an email showing two possible cell tower locations for the Comstock/Mercury property. Staff will discuss the cell tower and/or affordable housing option at an upcoming Board work session.

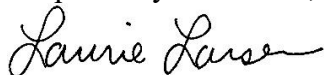
IX. PUBLIC COMMENTS

1. County Commission Philip Kuyers provided an update.
2. Joseph McCarter (*Georgetown Township*) requested support on a 2nd round Campbell Plant Resolution.
3. Doug Bell (*American Dunes General Manager*) requested a copy of the LEI report, which staff provided.

X. ADJOURNMENT

Motion by Clerk Larsen and seconded by Trustee Gaasch to adjourn the meeting at 7:48 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor

**2025 MUNICIPAL JOINT EARLY VOTING SITE
AGREEMENT BETWEEN SPRING LAKE TOWNSHIP, ROBINSON TOWNSHIP, GRAND
HAVEN CHARTER TOWNSHIP, CITY OF GRAND HAVEN, AND CITY OF FERRYSBURG
IN OTTAWA COUNTY**

This 2025 Municipal Joint Early Voting Site Agreement (the "Agreement") is made between Spring Lake Township, Robinson Township, Grand Haven Charter Township, City of Grand Haven, and City of Ferrysburg, all located in Ottawa County, Michigan; each is individually referred to as a "party" and collectively referred to as "parties." In this Agreement, each party will be represented by its respective clerk in the clerk's official capacity.

PURPOSE OF THE AGREEMENT. The parties enter into this Agreement pursuant to Article 11, Section 4 (1)(m) of the Michigan Constitution of 1963, and Section 720d of the Michigan Election Law, 1954 Public Act 116, for the purpose of operating a joint early voting site.

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined as follows.

1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, or attachment to this Agreement.

1.2 **Coordinator** means the individual designated by the clerks of the parties and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the parties.

1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).

1.4 **Election Services** encompasses the conduct and administration of early voting.

1.5 **Legislative Body of the Party** means the township board or city council of the party, as the case may be.

1.6 **Party** means any participating municipality which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including but not limited to its council, board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or successors of any of the above.

1.7 **QVF** means the Qualified Voter File as defined in MCL 168.509m.

1.8 **QVF Controller** means the individual appointed by the county clerk and identified as the QVF administrator of early voting information within the QVF.

1.9 **Site Supervisor** means the party's clerk or a member of the county clerk's staff who shall act as supervisor for each day of early voting. The county clerk may appoint a different party's clerk or member of the county clerk's staff to act as a supervisor for different days of early voting.

2. **PARTIES TO THE AGREEMENT.**

2.1 The parties subject to this Agreement are detailed below.

Draft Date
12.29.2025

2.2

Name of party	Number of precincts in party	Number of registered electors in party
Spring Lake Township	6	13,611
Robinson Township	3	5,354
Grand Haven Charter Township	7	15,638
City of Grand Haven	4	9,099
City of Ferrysburg	1	2,677

3. SCOPE OF THE AGREEMENT.

3.1 The parties agree that early voting will be provided for all statewide and federal elections for the required nine days.

4. COORDINATOR.

4.1.1 The City of Grand Haven Clerk will serve as coordinator of the joint early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the parties.

4.1.2 In the event that the coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.2 If the coordinator becomes unavailable for any reason, the City of Ferrysburg Clerk as backup coordinator would assume the responsibilities of coordinator. If the backup coordinator is unavailable for any reason, the clerks of the parties would determine the new coordinator among themselves and would submit a revised early voting plan to that effect to the Michigan Department of State.

5. QVF CONTROLLER.

5.1 The City of Ferrysburg Clerk will serve as the QVF administrator of early voting information within the QVF. The QVF controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in this Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller may be the same as the coordinator as long as the appropriate QVF training is completed.

5.2 If the QVF controller becomes unavailable for any reason, the City of Grand Haven Clerk as backup QVF controller would assume the responsibilities of QVF controller. If the backup QVF controller is unavailable for any reason, the clerks of the parties would determine the new QVF controller among themselves and would submit a revised early voting plan to that effect to the Michigan Department of State.

6. APPROVAL OF EARLY VOTING SITES.

- 6.1 The clerks of the parties have selected the early voting site as the Spring Lake Community Center, located at 15549 Cleveland St, Spring Lake, Michigan 49456.
 - 6.2 The designated early voting site will serve all electors covered by this Agreement.
7. **APPOINTMENT OF ELECTION INSPECTORS.**
 - 7.1 At least 21 days before each statewide and federal election, each municipal election commission board will appoint for the early voting site at least three election inspectors and as many more as the parties determine is required for the efficient, speedy, and proper conduct of the election for the day(s) in which they have been assigned to supervise.
 - 7.2 Each municipal election commission board will further designate at least one appointed election inspector at the early voting site as chairperson for their assigned day(s).
 - 7.3 The selection of election inspectors will be governed by MCL 168.674.
8. **APPROVAL OF EARLY VOTING HOURS.** The parties agree to all of the following.
 - 8.1 Early voting will be conducted for the nine days guaranteed by the Constitution. The hours will be from 8:00 a.m.- 4:00 p.m. each day.
 - 8.2 The days and hours specified in the Agreement apply only to statewide and federal elections.
9. **NOTICE OF EARLY VOTING HOURS.**
 - 9.1 Not less than 45 days before election day, the clerk of each party will give public notice of the dates and hours for early voting at the joint early voting site by posting the notice on each party's website. If the party does not maintain a website, it shall post the notice in the same manner as it posts other notices.
 - 9.2 MCL 168.662(10) shall apply to this Agreement. Once an early voting site is approved, the clerk of each party shall provide notice by mail to each registered elector, and shall not satisfy this requirement by updating voter identification cards. The notice shall include the location of the early voting site and its hours of operation for each day early voting is offered.
 - 9.3 If the county clerk provides publication of notices in a newspaper of general circulation, the parties agree to allow the county clerk to fulfill all posting requirements.
10. **BUDGET AND COST SHARING.** The parties agree to the following cost-sharing and chargeback procedures as follows.
 - 10.1 Each party is responsible for an equal share (i.e. 20 percent) of the costs for compliance with this Agreement.
 - 10.2 Spring Lake Township agrees to assume up-front costs and will submit invoices for reimbursement from each party.
 - 10.3 Each party shall pay its own costs for the mailings required by this Agreement.
11. **STAFFING AND SUPERVISION.**
 - 11.1 The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites, including a selection of the site supervisor who oversees the specific early voting site(s).
 - 11.2 The site supervisor shall operate in the same manner and have the same authority as a party's clerk operates in an election day polling place. The site supervisor shall hire the

necessary workers to perform the functions required by this Agreement, and the party employing the site supervisor shall pay for those workers.

11.3 The site supervisors for early voting sites are as set forth in Exhibit B.

12. **TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).**

12.1 The coordinator, in consultation with the parties' clerks, will determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at the early voting site.

12.2 The county clerk's office will be responsible for conducting testing of electronic voting equipment.

12.3 The coordinator, QVF controller, or site supervisor will be responsible for taking necessary steps to set up early voting poll book laptops.

13. **CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY.**

13.1 During early voting, the coordinator or site supervisor must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State.

13.2 During early voting, the coordinator or site supervisor must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.

13.3 At the conclusion of election day, the coordinator or site supervisor must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. **CANVASS OF EARLY VOTE RETURNS AND REPORTING OR EARLY VOTING RESULTS.**

14.1 The coordinator, with approval from the coordinator's election commission, is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on election day and report early voting results to the county clerk.

14.2 At the conclusion of election day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

15. **EARLY VOTING PLAN.** No later than 120 days before the first statewide or federal election in each even-numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the county clerk.

16. **NOTICE TO SOS OF CHANGES TO LOCATION, DAYS, AND HOURS OF EARLY VOTING.** No later than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted early voting plan that affect the location, dates, and hours of operation for each joint early voting site operated by the parties. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Michigan Department of State's website.

17. **DURATION OF MUNICIPAL JOINT EARLY VOTE SITE AGREEMENT.**

- 17.1 This Agreement and any amendments will be effective when executed by all parties, as evidenced by the signature of each party's clerk.
- 17.2 This Agreement will have a fixed termination date of two years covering relevant elections in 2026 and 2027, and may be terminated or renewed pursuant to its terms.

18. CANCELLATION, MODIFICATION, AND TERMINATION OF AGREEMENT.

- 18.1 If the parties terminate this Agreement for any reason, the clerk of each party must submit a revised early voting plan to the Michigan Department of State outlining the manner in which early voting will be provided.
- 18.2 A party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.

19. GENERAL PROVISIONS.

- 19.1 Neither the coordinator, nor the party by which the coordinator is employed, shall be liable for any consequential incidental, indirect, remote, speculative, punitive, exemplary, liquidated, treble, or special damages, including, but not limited to, loss of profit, opportunity, use, revenue, data, or goodwill, whether based in whole or in part in contract, tort, equity, strict liability, under statute, or any other theory of liability, regardless of whether such damages were foreseeable or contemplated and even if the coordinator, or the party by which the coordinator is employed, was advised or aware of the possibility of such damages.
- 19.2 This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, excluding Michigan's conflict of law principles. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the Ottawa County Circuit Court.
- 19.3 This Agreement represents the entire agreement and understanding between the parties. This Agreement supersedes all other prior oral or written understandings, communications, agreements, or contracts between the parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party.

City of Ferrysburg

By: Mayor Richard Carlson

Date

By: City Clerk Amber Schaner

Date

City of Grand Haven

By: Mayor Robert Monetza

Date

By: City Clerk Maria Boersma

Date

Grand Haven Charter Township

By: Supervisor Mark Reenders

Date

By: Township Clerk Laurie Larsen

Date

Robinson Township

By: Supervisor Adam MacMillan

Date

By: Township Clerk Victoria Sund

Date

EXHIBIT A: EARLY VOTING PLAN

No later than 120 days before the first statewide or federal election in each even-numbered year, the coordinator is responsible for ensuring an early voting plan, covering the parties to the Municipal Joint Early Voting Site Agreement, is filed with the county clerk of Ottawa County.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted early voting plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the parties. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Michigan Department of State's website.

Plan Coverage: Municipal Joint Early Voting Site Agreement

Coordinator of Municipal Joint Early Voting Site Agreement:

Name of coordinator	Position	Email address	Phone number
Maria Boersma	Clerk	mariaboersma@grandhaven.org	616-847-4886

Party 1:

Name of party	Clerk of party	Number of precincts in party	Number of registered electors in party
Spring Lake Township	H. Carolyn Boersma	6	13,611

Party 2:

Name of party	Clerk of party	Number of precincts in party	Number of registered electors in party
Robinson Township	Victoria Sund	3	5,354

Party 3:

Name of party	Clerk of party	Number of precincts in party	Number of registered electors in party
Grand Haven Charter Township	Laurie Larsen	7	15,638

Party 4:

Name of party	Clerk of party	Number of precincts in party	Number of registered electors in party
City of Grand Haven	Maria Boersma	4	9,099

Party 5:

Name of party	Clerk of party	Number of precincts in party	Number of registered electors in party
City of Ferrysburg	Amber Schaner	1	2,677

Early Voting Location Information:

	Early voting site #1
Location of site	Spring Lake Community Center 15549 Cleveland St, Spring Lake , MI 49456
Parties served at site	City of Ferrysburg, City of Grand Haven, Grand Haven Charter Township, Robinson Township, Spring Lake Township
Number of election workers at site	8-10 Workers Per Day
Is this an EV site for all 9 days of constitutionally-required early voting? (Y/N)	Yes
Hours for 9 days of constitutionally-required early voting	8:00 a.m. – 4:00 p.m.
How many (if any) additional days of early voting will be provided at this site?	N/A
Hours for any additional days of early voting	N/A
Is this site ADA compliant?	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns,	Yes

and any other relevant considerations?	
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Early Voting Equipment information:

	Early voting site #1
Number of tabulators at site	Two
Party responsible for providing tabulators	Spring Lake Township
Number of early voting poll book laptops	Two
Party responsible for providing early voting poll book laptops	Spring Lake Township
Clerk responsible for taking the necessary steps to set up the early voting poll book laptops	Spring Lake Township Clerk
Board of election commissioners responsible for testing equipment	Ottawa County

For the purpose of the site supervisors, the following will be rotated each election in any giving year.

EXHIBIT B: SITE SUPERVISORS

Early Voting Site Supervisors for August 2026 Primary Election:

	Supervisor at early voting site
July 25, 2026	City of Grand Haven
July 26, 2026	City of Grand Haven
July 27, 2026	Grand Haven Charter Township

July 28, 2026	Grand Haven Charter Township
July 29, 2026	Robinson Township
July 30, 2026	Robinson Township
July 31, 2026	City of Ferrysburg
August 1, 2026	Spring Lake Township
August 2, 2026	City of Ferrysburg

Early Voting Site Supervisors for November 2026 General Election:

	Supervisor at early voting site
October 24, 2026	Grand Haven Charter Township
October 25, 2026	Grand Haven Charter Township
October 26, 2026	City of Ferrysburg
October 27, 2026	City of Ferrysburg
October 28, 2026	City of Grand Haven
October 29, 2026	City of Grand Haven
October 30, 2026	Spring Lake Township
October 31, 2026	Spring Lake Township
November 1, 2026	Robinson Township

Describe the communication strategy for informing electors of their opportunity for early voting:

Add information leaflet to the tax bill on early vote sites, use social media such as Facebook to post EVC Information, post on parties' websites, post paper copies at parties' offices, and post information in the local newspapers.



Administrative Memo

DATE: January 12, 2026
TO: Township Board
FROM: Karen Sherwood
RE: Approve Hire of Part-time Firefighter

Overview and Process

The PT Firefighter position has continued to be posted, and applications are continually reviewed as they are received. Brad Dirkse comes to the Township with significant qualifications and experience.

Brad Dirkse: Brad Dirkse brings nearly 22 years of dedicated service in the fire service, with a distinguished career which includes operational firefighting, leadership, and education. Currently, he serves as the Fire Chief of the Port Sheldon Fire Department in West Olive, Michigan, a role he has held since 2018 after progressively advancing through the ranks from firefighter to lieutenant and captain. Dirkse combines his extensive field experience with a passion for community safety, fire prevention, and staff development.

In addition to his leadership at Port Sheldon, Dirkse works full-time as a paraprofessional for the Fire/Rescue program at Careerline Tech Center (OAISD), where he assists in teaching Firefighter I & II courses and hazardous materials operations, supporting students with accommodations, and fostering the next generation of fire service professionals.

Dirkse is a committed lifelong learner and instructor, certified in a broad array of specialized fire and emergency disciplines, including Firefighter I & II, Hazmat Operations, Incident Command, Blue Card Command System, and NFPA Instructor I. He has also dedicated 18 years to delivering fire prevention education to schools and community groups.

Beyond his professional achievements, Dirkse is family-oriented, married, and proud father of two daughters. He enjoys the challenges and rewards of the fire service and looks forward to contributing his expertise and leadership to Grand Haven Township.

Board Approval

Pursuant to state law, the recommendation of **Brad Dirkse** as the next Part-Time Firefighter for Grand Haven Charter Township must be approved by the full Township Board. To affirm this selection, the following motion can be offered:

Motion to approve the selection of **Brad Dirkse** as part-time firefighter for Grand Haven Charter Township.

If you have any questions or concerns, please contact Sherwood at your convenience.

PUBLIC SERVICE'S MEMO

DATE: January 6, 2026
TO: Township Board
FROM: Matt Wade, Public Services Director
SUBJECT: Equipment Purchase Approval – 2026 Toolcat

As you may recall, the 2026 budget contains monies for replacement of the 2011 Toolcat. Specifically, the Department of Public Services is proposing to replace the 2011 Toolcat with a new 2026 Toolcat for bike path maintenance.

The new 2026 Toolcat is proposed to be purchased using the governmental purchasing program Sourcewell. Sourcewell is a governmental purchasing program that streamlines the procurement process to meet the needs of local governments. Grand Rental has provided a proposal within the Sourcewell contract.

Within the Township's 2026 budget the Pathway Fund has budgeted \$75,000 for the purchase of a 2026 Toolcat. The total cost of this purchase request, based on the proposal, is \$73,784.68 (*i.e.*, \$1,215 or 1.62% under↓ budget).

It is recommended by staff to accept the proposal from Grand Rental. If the Board supports this recommendation, the following motion can be offered:

Motion to authorize staff to purchase a 2026 Toolcat from Grand Rental of Ludington, MI for a total purchase price of \$73,784.68.

If you have any questions or comments, please contact Public Services Director, Wade.



Product Quotation
 Quotation Number: **AU1547892**
 Quote Sent Date: **Dec 05, 2025**
 Expiration Date: **Jan 04, 2026**

Your Bobcat Contact
Alex Urlaub
 Phone: +17012416372
 Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
GRAND HAVEN TOWNSHIP 599463 - GRAND HAVEN - MI
 13300 168TH AVE
 GRAND HAVEN, MI, 49417-9440

Bobcat Dealer
Grand Rental, Ludington, MI
 2835 W. US-10
 LUDINGTON, MI, 49431

Bill to
GRAND HAVEN TOWNSHIP 599463
 13300 168th Ave
 Grand Haven, MI, 49417-9440

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW53	M1227	1	67,238.50	67,238.50
Standard Equipment:				
Adjustable Vinyl Seats			Falling Object Protective Structure (FOPS) - Meets Requirements of SAE-J1043 & ISO3449, Level I	
All-Wheel Steer			Dome Light	
Automatically Activated Glow Plugs			Interior Trim	
Auxiliary Hydraulics			Joystick, Manually Controlled with Lift Arm Float	
Variable Flow with dual direction detent			Lift Arm Support	
High Flow Hydraulics and Attachment Control Kit			Limited Slip Transaxle	
Beverage Holders			Parking Brake, automatic	
Power Bob-Tach			Power Steering with Tilt Steering Wheel	
Boom Float			Radiator Screen	
Cowl and Cowl Support			Radio:	
Cruise Control			AM/FM/Weatherband	
Deluxe Equipment:			Aux Input & Head Phone Jacks	
Cab Enclosure with Heater and Air Conditioning			Lower Engine Cover	
Deluxe Operator Cab (Front Window, Rear Window, Front Wipers)			Rear Receiver Hitch	
Deluxe Road Package (back-up alarm, turn signals, flashers, tail lights, brake lights, rear view mirror, side mirrors, horn, rear work light, and headlights)			Seat Belts, Shoulder Harness	
Engine and Hydraulic Monitor with Shutdown			Spark Arrestor Muffler	
Front Work Lights			Storage Bins	
Full-time Four-Wheel Drive			Suspension, 4-wheel independent	
Horsepower Management			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
Speed Management			Toolcat Interlock Control System (TICS)	
Instrumentation: Standard 5" Display with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, and security lockouts.			Two-Speed Transmission	
Heavy Duty Battery			Traction Control	
PTO Package (rear PTO-540 RPM, PTO Shield, PTO Tachometer)			Machine Warranty: 12 Months, unlimited hours	
Three-Point Hitch Package (Three-Point, depth position gauge)			Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty	
Rear Remote Package (One set of poppet-style couplers, for use with implement hydraulics)				
Roll Over Protective Structure (ROPS) - Meets Requirements of SAE-J1040 & ISO 3471				

Block Heater	M1227-A01-C02	1	112.00	112.00
Rear View Camera	M1227-R20-C01	1	275.80	275.80
29 X 12.5 Turf Tires	M1227-R05-C05	1	752.50	752.50
Protection - Air Pre-Cleaner Kit	7245066	1	427.36	427.36
Total for Bobcat UW53				68,806.16

Quote Subtotal	68,806.16
Dealer PDI	150.00
Tariff Surcharge	3,563.52
Freight Charges	975.00
Dealer Assembly Charges	290.00
Quote Total - USD	73,784.68

Comment: *Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

Customer Acceptance:	
Quotation Number: AU1547892	Purchase Order: _____
Authorized Signature:	
Print: _____	Sign: _____
Date: _____	Email: _____
Addresses	
Delivery Address _____	
Billing Address (if different from ship to): _____	
Tax Exempt: Y <input type="checkbox"/> / N <input type="checkbox"/>	
Exempt in the State of: _____	
Tax Exempt ID: _____	



Administrative Memo

DATE: January 12, 2026
TO: Township Board
FROM: Karen Sherwood
RE: Supervisor Reenders' Appoints – Zoning Board of Appeals Members

As you are aware, pursuant to Section 2.11 of the Township's Administrative Policies and Procedures Manual, the Township Supervisor has broad authority to appoint members to a variety of Committees, Boards, and Commissions. The Township Board will need to approve two positions, a committee member and an alternate.

Supervisor Reenders is recommending Dylan Bray as the committee member and Greg Czarnik as the alternate for the Zoning Board of Appeals.

Bray is interested in serving on the Grand Haven Charter Township Zoning Board of Appeals to contribute to the community and gain a deeper understanding of how zoning decisions impact residents and development. Through his education and currently working as the Planning Assistant for the City of Grand Haven, he has developed a strong interest in local zoning and land use and has experience working with local governments and planning-related organizations. Bray brings a thoughtful, attentive approach to reviewing materials, considering public input, and applying established standards in a fair and responsible manner.

Czarnik would bring over forty years of experience in the commercial development and construction industry, giving him a strong practical understanding of the planning and zoning processes. Through his work as a developer and constructor in numerous communities, he has gained valuable insight into successful community development and the lessons learned from past projects. Czarnik is eager to contribute his technical expertise, judgment, and collaborative approach to support the continued success of the committee.

Sample Motion

Supervisor Reenders is recommending the appointment of Dylan Bray to a committee member and Greg Czarnik as an alternate for the Zoning Board of Appeals. If the Board agrees, the following motions can be offered:

Motion to appoint Dylan Bray to a committee member and Greg Czarnik as an alternate for the Zoning Board of Appeals for a term ending December 31, 2029.

If you have any questions or concerns, please contact Sherwood at your convenience.



Manager's Memo

DATE: January 8, 2026
TO: Township Board
FROM: Cargo
RE: Arrowaste, Inc. - 2026 Waste Hauling License

Attached, please find a proposed resolution approving Arrowaste's application to operate within the Township.

Their proposed fee is a maximum of between \$21.50 and \$65.00 – depending upon where the property is located – *e.g., properties along narrow private roads within the Lakehills area of the Township have much higher*↑ *rates*. This rate is the same as was approved in 2025.

The rates include recycling every other week with a 96-gallon cart. (*Arrowaste purchased this "route" from Waste Management in 2020.*)

The company offers yard waste collection at between \$112 and \$160 per season – again, depending upon where the property is located. This rate is also the same as was approved in 2025.

A copy of their application and supporting documentation will be available at the meeting for those interested.

To approve the application, the following motion can be offered:

Move to approve Resolution 26-01-01 approving a one-year license agreement with Arrowaste, Inc. for waste collection and hauling services in Grand Haven Charter Township.

If there are any questions or comments, please contact me at your convenience.

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 – 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 12th day of January 2026 at 7:00 p.m., local time.

After certain matters of business had been completed, it was announced that the next order of business was the consideration of a license to operate in the Township for Arrowaste, Inc.

The proposed license agreement was discussed by the members of the Board, and after discussion was complete, the following resolution was offered by _____ and seconded by _____:

**GRAND HAVEN CHARTER TOWNSHIP
RESOLUTION 26-01-01**

**APPROVING THE LICENSE APPLICATION OF ARROWASTE, INC. TO OPERATE
WITHIN GRAND HAVEN CHARTER TOWNSHIP AND THE SCHEDULE OF FEES
FOR SERVICE.**

WHEREAS, Grand Haven Charter Township adopted and amended Ordinance No. 334 which provides for the licensing of garbage, trash, and recyclable collectors or haulers; and

WHEREAS, Arrowaste, Inc. applied for a license to operate within Grand Haven Charter Township pursuant to said Ordinance; and

WHEREAS, Arrowaste, Inc. meets all of the requirements of said Ordinance for operating within the Township, as shown by their license application, which has been reviewed and approved by the Township Superintendent; and

WHEREAS, Arrowaste, Inc. provided a schedule of fees to be charged for said services, which is included within said application.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The application of Arrowaste, Inc. to provide trash and recyclable collection and hauling services pursuant to Ordinance No. 334, as amended, within the Charter Township of Grand Haven is hereby approved until February 1, 2027.
- 2) That the attached schedule of fees, which indicates the maximum rate that can be charged, is approved until February 1, 2027, at which time a new schedule of rates must be submitted for review and approval by the Township Board. (*Any change of the rates prior to February 1, 2027 must be submitted to the Township Board for approval pursuant to Ordinance No. 334, as amended.*) It is noted that applicant will be providing recycling services every other week but will be supplying a large cart.
- 3) That a copy of this resolution will be forwarded by the Township Clerk to Arrowaste, Inc. and that it shall be considered to be a license to operate waste and recyclable collection and hauling within Grand Haven Charter Township until February 1, 2027.

AYES:
NAYS:
ABSENT:

**RESOLUTION DECLARED: Adopted.
ADOPTED ON JANUARY 12, 2026**

Laurie Larsen
Grand Haven Charter Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a special meeting of the Township Board held on the 12th day of January 2026. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen
Grand Haven Charter Township Clerk



Manager's Memo

DATE: January 8, 2026
TO: Township Board
FROM: Cargo
RE: Allied Waste - 2026 Waste Hauling License

Attached, please find a proposed resolution authorizing Allied Waste's application to operate within GHT. Their proposed fee is a maximum of **\$25.62** per month with a cart, which includes recycling. (*This is a \$2.38 or 10.24% increase[↑] since their license renewal in 2025.*) Recycling is every other week with a cart.

The company also offers yard waste at \$16.25 per month (*i.e., April through November*) with a cart. (*This is the same cost as 2025.*)

A copy of their application and supporting documentation will be available at the meeting for those interested.

To approve the application, the following motion can be offered:

Move to approve Resolution 26-01-02 approving a one-year license agreement with Allied Waste Systems (dba Republic Services of Muskegon) for waste collection and hauling services in Grand Haven Charter Township.

If there are any questions or comments, please contact me at your convenience.

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 – 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 12th day of January 2026, at 7:00 p.m., local time.

After certain matters of business had been completed, it was announced that the next order of business was the consideration of a license to operate in the Township for Allied Waste Systems (*dba Republic Services of Muskegon*).

The proposed license agreement was discussed by the members of the Board, and after discussion was completed, the following resolution was offered by _____ and seconded by _____:

**GRAND HAVEN CHARTER TOWNSHIP
RESOLUTION 26-01-02**

APPROVING THE LICENSE APPLICATION OF ALLIED WASTE SYSTEMS (*DBA REPUBLIC SERVICES OF MUSKEGON*) TO OPERATE WITHIN GRAND HAVEN CHARTER TOWNSHIP AND THE SCHEDULE OF FEES FOR SERVICE.

WHEREAS, Grand Haven Charter Township adopted and amended Ordinance No. 334 which provides for the licensing of garbage, trash, and recyclable collectors or haulers; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) applied for a license to operate within Grand Haven Charter Township pursuant to said Ordinance; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) meets all of the requirements of said Ordinance for operating within the Township, as shown by their license application, which has been reviewed and approved by the Township Superintendent; and

WHEREAS, Allied Waste Systems (*dba Republic Services of Muskegon*) provided a schedule of fees to be charged for said services, which is included within said application.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- 1) The application of Allied Waste Systems (*dba Republic Services of Muskegon*) to provide trash and recyclable collection and hauling services pursuant to Ordinance No. 334, as amended, within the Charter Township of Grand Haven is hereby approved until February 1, 2027.
- 2) That the attached schedule of fees, which indicates the maximum rate that can be charged, is approved until February 1, 2027, at which time a new schedule of rates must be submitted for review and approval by the Township Board. (*Any change of the rates prior to February 1, 2027 must be submitted to the Township Board for approval pursuant to Ordinance No. 334, as amended.*) It is noted that applicant will be providing recycling services every other week but will be supplying a large cart.
- 3) That a copy of this resolution will be forwarded by the Township Clerk to Allied Waste Systems (*dba Republic Services of Muskegon*) and that it shall be considered to be a license to operate waste and recyclable collection and hauling within Grand Haven Charter Township until February 1, 2027.

AYES:
NAYS:
ABSENT:

RESOLUTION DECLARED: Adopted.
ADOPTED ON JANUARY 12, 2026

Laurie Larsen
Grand Haven Charter Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of January 2026. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Laurie Larsen
Grand Haven Charter Township Clerk



Administrative Memo

DATE: January 12, 2026
TO: Township Board
FROM: Karen Sherwood
RE: Ordinance Update - Fines: Rental Guidelines – 605: FIRST READING

Ordinance Recommended Updates

The amendment to the Rental Guidelines Ordinance – 605, Section 29.1411, Section 15 – Violations/Penalties, proposes updated civil fines related to this ordinance, which addresses compliance issues such as property maintenance, occupancy standards, and tenant responsibilities. These fines were created to align with our civil infraction amounts which have not been updated since 1996 and the new fine amounts/increases were also cleared with our attorney.

The revised fines are as follows:

- Initial violation: increased from **\$50.00** to **\$150.00**
- First repeat violation (within 6 months): increased from **\$250.00** to **\$400.00**
- Second or subsequent repeat violation (within 6 months): increased from **\$500.00** to **\$700.00**

All other provisions, including enforcement authority and owner responsibility for occupant violations, remain unchanged.

These adjustments aim to strengthen compliance and provide a clearer deterrent for repeat violations.

Sample Motion

If the Township Board supports the recommended changes to the Rental Regulations – 605 Ordinance, the following motions can be offered:

Motion to approve and postpone action of the proposed amendments to Rental Regulatory Ordinance 605 until the January 26, 2026 meeting. This is the first reading.

If you have any questions or concerns, please contact Sherwood at your convenience.

GRAND HAVEN CHARTER TOWNSHIP
NOTICE OF POSTING OF PROPOSED ORDINANCE

NOTICE IS HEREBY GIVEN that the following Ordinance has been proposed for adoption by the Charter Township of Grand Haven, Ottawa County, Michigan:

AN ORDINANCE TO AMEND ORDINANCE NO. 605 (HEREAFTER, "ORDINANCE NO. ***"), WHICH REGULATES THE RENTAL PROPERTIES IN GRAND HAVEN CHARTER TOWNSHIP, INCLUDING FINES IN GRAND HAVEN CHARTER TOWNSHIP BY AMENDING THE FINE AMOUNTS.

The proposed Ordinance has been posted at the office of the Township Clerk, 13300 - 168th Avenue, Grand Haven, Michigan and on the Township's web site: www.gh.org.

The proposed Ordinance was first introduced at a regular meeting of the Township Board on January 12, 2026. Copies of the proposed Ordinance are available upon request at the office of the Township Clerk.

Amber Reagan, Deputy Clerk
Grand Haven Charter Township

ORDINANCE NO. _____

AMENDMENTS TO ORDINANCE NO. 605

AN ORDINANCE TO AMEND ORDINANCE NO. 605 (HEREAFTER, "ORDINANCE NO. ***"), WHICH REGULATES THE RENTAL PROPERTIES IN GRAND HAVEN CHARTER TOWNSHIP, INCLUDING FINES IN GRAND HAVEN CHARTER TOWNSHIP BY AMENDING THE FINE AMOUNTS.

THE CHARTER TOWNSHIP OF GRAND HAVEN, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Amendment.

Section 29,1411, Section 15 Violations/Penalties, of Ordinance No. 205 is hereby amended to read its entirety as follows:

- (a) Any person violating the provisions of this Ordinance shall be responsible for a municipal civil infraction. The penalty for a violation of this Ordinance shall be a civil fine of not less than \$150.00, plus costs and other sanctions. Increased civil fines may be imposed for repeat violations of this Ordinance by a person. A "repeat violation" of this Ordinance is a second or subsequent violation of this Ordinance committed by a person within six months of a prior violation of this Ordinance, and for which the person admits responsibility or is determined to be responsible. The penalty for a violation of this Ordinance which is a first repeat violation shall be a civil fine of not less than \$400.00, plus costs and other sanctions. The penalty for a violation of this Ordinance which is a second or subsequent repeat violation shall be a civil fine of not less than \$700.00, plus costs and other sanctions. The Township Supervisor, Township Superintendent, an authorized Township official, any law enforcement officer of the Ottawa County Sheriff's Department or the Michigan State Police, and the Township Attorney are authorized to issue municipal civil citations for violations of this Ordinance.
- (b) An Owner of a Rental Unit shall be deemed responsible, and subject to the penalties and the other remedies prescribed by this Ordinance, for any violation of this Ordinance that is committed by the Occupants of the Owner's Rental Unit.

Section 2. Publication; Effective Date.

The foregoing amendment to Grand Haven Charter Township Ordinance No. 605 was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on _____, 2026, following a first reading on January 12, 2026. This Ordinance shall take effect on _____, 2026, which date is thirty (30) days after publication of the Ordinance as is required by Section 4 of Public Act 246 of 1945, as amended.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Ordinance was adopted at a regular meeting of the Township Board held on _____, 2026. The following members of the Township Board were present at that meeting: _____.
The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____ voting in opposition. The Ordinance or a summary of the Ordinance was published in the *Grand Haven Tribune* on _____, 2026.

Laurie Larsen, Clerk
Grand Haven Charter Township



Administrative Memo

DATE: January 12, 2026
TO: Township Board
FROM: Karen Sherwood
RE: Ordinance Update - Fines: Code/Ordinance Enforcement - 243: FIRST READING

Ordinance Recommended Updates

The following information summarizes updates to **Ordinance No. 243**, specifically **Section 12.0607, Section 7 – Schedule of Civil Fines Established**, related to ordinance enforcement in Grand Haven Charter Township.

The civil fine structure applicable to municipal ordinance violations has been revised. The revised fines are intended to improve compliance, discourage repeat violations, and support consistent enforcement of Township ordinances. These fines have not been updated since 1996 and the new fine amounts/increases were also cleared with our attorney.

The revised fines are as follows, unless a specific ordinance establishes alternative fines, in which case that ordinance controls:

- Failure to comply with any provision of any Township Ordinance which provides that a violation thereof is a civil infraction increased from **\$50 to \$150**
- First repeat offense increased from **\$250 to \$400**
- Second (or any subsequent) repeat offense increased from **\$500 to \$700**

Sample Motion

If the Township Board supports the recommended changes to the Code/Ordinance Enforcement – 243 Ordinance, the following motions can be offered:

Motion to approve and postpone action of the proposed amendments to Code/Ordinance Enforcement Ordinance 243 until the January 26, 2026 meeting. This is the first reading.

If you have any questions or concerns, please contact Sherwood at your convenience.

GRAND HAVEN CHARTER TOWNSHIP
NOTICE OF POSTING OF PROPOSED ORDINANCE

NOTICE IS HEREBY GIVEN that the following Ordinance has been proposed for adoption by the Charter Township of Grand Haven, Ottawa County, Michigan:

AN ORDINANCE TO AMEND ORDINANCE NO. 243 (HEREAFTER, "ORDINANCE NO. ***"), WHICH ESTABLISHES MUNICIPAL ORDINANCE VIOLATION GUIDELINES INCLUDING FINES IN GRAND HAVEN CHARTER TOWNSHIP BY AMENDING THE FINE AMOUNTS.

The proposed Ordinance has been posted at the office of the Township Clerk, 13300 - 168th Avenue, Grand Haven, Michigan and on the Township's web site: www.gh.org.

The proposed Ordinance was first introduced at a regular meeting of the Township Board on January 12, 2026. Copies of the proposed Ordinance are available upon request at the office of the Township Clerk.

Amber Reagan, Deputy Clerk
Grand Haven Charter Township

ORDINANCE NO. _____

AMENDMENTS TO ORDINANCE NO. 243

AN ORDINANCE TO AMEND ORDINANCE NO. 243 (HEREAFTER, "ORDINANCE NO. ***"), WHICH ESTABLISHES MUNICIPAL ORDINANCE VIOLATION GUIDELINES INCLUDING FINES IN GRAND HAVEN CHARTER TOWNSHIP BY AMENDING THE SCHEDULE OF CIVIL FINES.

THE CHARTER TOWNSHIP OF GRAND HAVEN, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Amendment.

Section 12.0607, Section 7 Schedule of Civil Fines Established, of Ordinance No. 243 is hereby amended to read its entirety as follows:

1. A schedule of civil fines payable to the Bureau for admissions of responsibility by persons served with the municipal ordinance violation notices is hereby established. The fines for the violations listed shall be as follows, unless a particular ordinance establishing a particular civil infraction establishes other fines, in which case the other fines shall control:

OFFENSE/VIOLATION		
A.	Failure to comply with any provision of any Township Ordinance which provides that a violation thereof is a civil infraction	\$150.00 FINE
B.	First repeat offense	\$400.00 FINE
C.	Second (or any subsequent) repeat offense	\$700.00 FINE

2. A copy of the schedule, as amended from time to time, shall be posted at the Bureau.

Section 2. Publication; Effective Date.

The foregoing amendment to Grand Haven Charter Township Ordinance No. 243 was approved and adopted by the Township Board of Grand Haven Charter Township, Ottawa County, Michigan on _____, 2026, following a first reading on January 12, 2026. This Ordinance shall take effect on _____, 2026, which date is thirty (30) days after publication of the Ordinance as is required by Section 4 of Public Act 246 of 1945, as amended.

Mark Reenders, Township Supervisor

Laurie Larsen, Township Clerk

CERTIFICATE

I, Laurie Larsen, the Clerk for the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing Grand Haven Charter Township Ordinance was adopted at a regular meeting of the Township Board held on January 12, 2026. The following members of the Township Board were present at that meeting: _____ . The following members of the Township Board were absent: _____. The Ordinance was adopted by the Township Board with members of the Board _____ voting in favor and members of the Board _____ voting in opposition. The Ordinance or a summary of the Ordinance was published in the *Grand Haven Tribune* on _____, 2026.

Laurie Larsen, Clerk
Grand Haven Charter Township



Deputy Treasurer

DATE: January 12, 2026
TO: Township Board
FROM: Ashley Larrison
RE: Financial Depository Institution Approval for Year 2026

State Law requires the Township Board to annually designate the depositories in which the Treasurer may place Township monies for investment and operational purposes.

The Following Financial Institutions are the recommendations for investment and operational purposes during the 2026 fiscal year:

First National Bank of America	Citizens Bank
PNC Bank	Choice One Bank
JP Morgan Chase Bank	Grand River Bank
Republic Bank	Consumers Credit Union
Flagstar Bank	Huntington National Bank
Macatawa Bank	Fifth Third Bank
Michigan CLASS – Investment Pool	Multi-Bank Securities, Inc.
Mercantile Bank (Grand Rapids)	First National Bank of Michigan
Tri-Cities Credit Unions	Morgan Stanley
UBS Financial Services, Inc.	Wells Fargo Bank

To approve the attached resolution, the following motion can be offered:

Motion to approve and adopt Resolution #26-01-03, Grand Haven Charter Township's financial depositories for fiscal year 2026.

If you have questions regarding the financial institutions above, please contact me.

Resolution 26-01-03

At a regular meeting of the Township Board of the Charter Township of Grand Haven, Ottawa County, Michigan, held at the Township Hall at 13300 168th Avenue, Grand Haven Charter Township, Ottawa County, Michigan, on the 12th day of January 2026, at 7:00 p.m., local time.

PRESENT:
ABSENT:

The Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor stated the next order of business of the meeting was to approve a list of Financial Institutions as depositories for Grand Haven Charter Township in fiscal year 2026.

Discussion followed with respect to the proposed list. After completion of this discussion, the following resolution was offered by _____ and supported by _____:

RESOLUTION #26-01-03
Approving Financial Depositories

WHEREAS, pursuant to MCL 41.77, the depositories of the township must be approved by township board resolution, and

WHEREAS, the Treasurer as the custodian of the Township’s monies has recommended that the following financial institutions be utilized by the Township as depositories, now

BE IT RESOLVED, that the following financial institutions are approved as depositories for Grand Haven Charter Township:

First National Bank of America
PNC Bank
JP Morgan Chase Bank
Republic Bank
Flagstar Bank
Macatawa Bank
Michigan CLASS – Investment Pool
Mercantile Bank (Grand Rapids)
Tri-Cities Credit Unions
UBS Financial Services, Inc.

Citizens Bank
Choice One Bank
Grand River Bank
Consumers Credit Union
Huntington National Bank
Fifth Third Bank
Multi-Bank Securities, Inc.
First National Bank of Michigan
Morgan Stanley
Wells Fargo Bank

BE IT FURTHER RESOLVED, that all resolutions or motions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Dated: January 12, 2026

Township Clerk

Laurie Larsen

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Charter Township of Grand Haven, Ottawa County, Michigan, certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of January 2026. I further certify that public notice of the meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

Township Clerk

Laurie Larsen



Assessing Memo

DATE: January 12, 2026

TO: Grand Haven Township Board

FROM: Ashley Larrison

RE: Special Assessment Lighting District-Stonewater Subdivision No 4

The Developers of Stonewater Subdivision No. 4, Lincoln Street Holdings have signed a Special Assessment Lighting District Agreement to install streetlights for the fourth phase of their development.

As you may recall, this agreement process is created to streamline the establishment of Special Assessment Districts for the purpose of billing the lot owners for the electricity used to power the streetlights in their subdivision. The developer will pay for the cost of installation as part of their infrastructure expense.

At this time, the Board needs to make a motion authorizing the signing of this agreement and adopt a resolution (attached) establishing the Special Assessment District.

If approved, the following motion can be made:

Motion to adopt Resolution 26-01-04 authorizing the installation and operation of streetlights and said operational and installation costs billed to the property owner and authorize the Supervisor to sign the Special Assessment Lighting District agreement for Stonewater Subdivision No 4.

**SPECIAL ASSESSMENT LIGHTING DISTRICT
AGREEMENT**

WITNESS this agreement-dated _____, between **GRAND HAVEN CHARTER TOWNSHIP**, a Michigan Municipal Corporation, of 13300 168th Ave., Grand Haven, Michigan 49417 (the "Township"), and Lincoln Street Holdings, of 3115 Railway Dr. Byron Center, MI 49315:

RECITALS

WHEREAS, **Lincoln Street Holdings** is the sole owner of the following described lands and premises located in the Township of Grand Haven, Ottawa County, Michigan, to-wit:

Part of the Northwest 1/4 of Section 14, Town 7 North, Range 16 West, Grand Haven Township, Ottawa County, Michigan, described as: Commencing at the North 1/4 corner of said Section; thence S01°34'13"W 2652.00 feet along the North-South 1/4 line of said Section to the Center of said Section; thence N87°36'52"W 1122.03 feet along the East-West 1/4 line of said Section to the Point of Beginning; thence continuing N87°36'52"W 216.03 feet along said East-West 1/4 line; thence N01°29'52"E 873.16 feet along the West line of the East 1/2 of the Northwest 1/4 of said Section to the SW corner of proposed Stonewater No.3 Plat; thence S88°30'08"E 159.32 feet; thence S54°36'21"E 68.66 feet; thence S88°30'08"E 124.69 feet (previous 3 courses being along the Southerly line of said proposed plat); thence S01°29'52"W 625.13 feet along the West line of Lot 71 of said proposed plat and the Westerly line of Stonewater Condominium, Ottawa County Condominium Subdivision Plan No. 699; thence N87°36'52"W 125.02 feet; thence S01°29'52"W 215.03 feet to the Point of Beginning. Contains 6.10 acres. Subject to easements, restrictions and rights-of-way of record.

To be known as "**Stonewater Subdivision No. 4**"; 24 Lots #88-106; Emerson Rd.

WHEREAS, the Township requires that the streets and roads within the above-described property be appropriately lighted with street lights ("street lights") as is shown on the documentation attached as Exhibit A; and

WHEREAS, **Lincoln Street Holdings** is desirous of installing street lights at their sole expense and to consent and agree to the establishment of an assessment district to provide for the future payment for the electricity utilized in the illumination of said street lights.

NOW, THEREFORE, IN CONSIDERATION OF THE AGREEMENTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. Ownership. **Lincoln Street Holdings** warrants and represents that it/they is/are the sole owner of the Property.
2. Installation. **Lincoln Street Holdings** has/or will install the street lights and/or has paid for the cost of installation.
3. Assessment District. **Lincoln Street Holdings** agrees that this Agreement shall constitute a petition to establish a special assessment lighting district pursuant to Michigan Act 188 of the Public Acts of 1954, as amended, (the "Act"), for the electricity utilized in the illumination of the street lights.

4. Necessity. **Lincoln Street Holdings** acknowledges and accepts the necessity of the street lights for the Property and the requirements of the Township zoning ordinance pertaining thereto and hereby waives a hearing on the determination of such necessity as provided in Section 4(a) of the Act.
5. Assessment Roll. **Lincoln Street Holdings** acknowledges that it/they has/have been provided with a copy of a proposed Assessment Roll and has no objections thereto; and hereby waives a hearing on the Assessment Roll as provided by Section 6 of the Act. **Lincoln Street Holdings** further agrees that the Assessment Roll is appropriate and may be utilized by the Township to assess the Property, and the future owners thereof, for the electricity used by the streetlights.
6. Waiver of Right to Challenge. **Lincoln Street Holdings** on behalf of itself/themselves, and future owners of the Property, waives any right to challenge the Roll and to demand a hearing pursuant to Section 4 of the Act should the estimated future cost of electricity vary by more than ten percent (10%) from the initial estimated cost of \$615.00 yearly.
7. Consent to Allocation. **Lincoln Street Holdings** on behalf of itself/themselves, and future owners of the Property, consent(s) and agree(s) to the Township Board, pursuant to Section 5 of the Act, dividing and allocating the assessment among the lots or any other separate parcels created by a division of the Property as the Township Board shall determine is appropriate.

In the event the Developer selects an upgrade in the style of pole and fixture above the basic pole and utility provided by the utility company, if any, the additional cost and/or replacement of such upgraded pole and fixture shall also be assessed among the lots, as the Township Board shall deem appropriate.

8. Resolution. The Township shall pass an appropriate resolution establishing the special assessment district and approving the special assessment roll.
9. Delinquent Collection. **Lincoln Street Holdings**, on behalf of itself/themselves, and future owners of the Property, consents and agrees to the collection of the assessments, pursuant to Section 10 of the Act, including the addition of a six (6%) percent charge on an assessment six (6) months, or more, past due as of September 1 of each year; and the placement of a lien in the amount of the assessment and additional charge as of September 1 on the Township tax bill.
10. Recording. This agreement shall be recorded with the Ottawa County Register of Deeds and shall bind the heirs, assigns, successors in interest, and personal representatives of the parties hereto, and all future owners of the Property or any portion thereof.
11. Allocation of Lighting Costs. The costs of the electricity utilized by the streetlights shall be allocated equally among the lots or parcels within the district regardless of lot size or value. The cost for a twelve-month period shall be determined as of December 31 to be included in the tax bill issued effective December 1 of the same year.

Witnessed by:

Executed by:

Sign: [Signature]
 Print: Derek Hagan

Sign: [Signature]
 Print: HANDED HENRIZ

Sign: [Signature]
 Print: Jeff Klaasen
Lincoln Street Holdings

STATE OF MICHIGAN)
 : SS
 COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this 17th day of DECEMBER, by Jeff Klaasen on behalf of Lincoln Street Holdings as its Vice President.



Sign: [Signature]
 Print: MICHELLE FRY, Notary Public
KENT County, Michigan
 My Commission Expires: 9/19/31

GRAND HAVEN CHARTER TOWNSHIP,
 A Michigan Municipal Corporation,

Sign: _____
 Print: _____

Sign: _____
 Print: _____

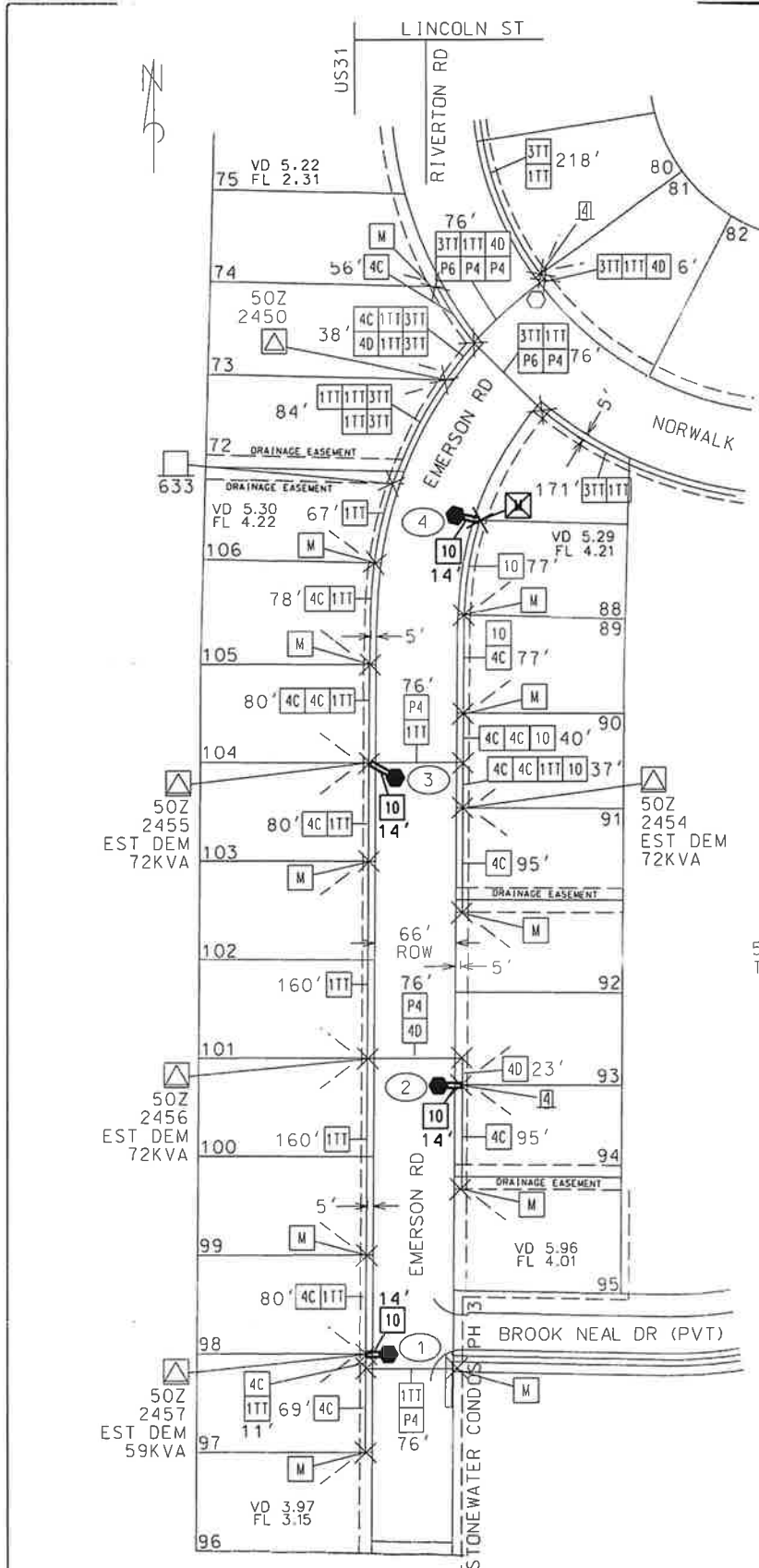
By: _____
 Print: Mark Reenders
 Its: _____
 Print: Supervisor

STATE OF MICHIGAN)
 ; ss
COUNTY OF Ottawa)

The foregoing instrument was acknowledged before me this _____ day of _____, by Mark Reenders on behalf of GRAND HAVEN CHARTER TOWNSHIP, a Michigan Municipal Corporation, its Supervisor.

Sign: _____
Print: _____, Notary Public
_____ County, Michigan
My Commission Expires: _____

Prepared by:
Ashley Larrison
Assistant Assessor/Deputy Treasurer
Grand Haven Charter Township
13300 168th Avenue
Grand Haven, MI 49417
(616) 842-5988



UNDERGROUND LEGEND

1. Single-phase primary
 2. Open eye primary
 3. Three-phase primary
 4. Single-phase secondary
 5. Combination light and power secondary
 6. Three-phase power secondary
 7. Single-phase service
 8. Combination lighting and power service
 9. Three-phase power service
 10. Sirelighting conductor (2/C=10 CU)
 11. Sirelighting conductor (2/C=8 AL)
 12. Covered neutral conductor for ducts
 13. Sirelighting conductor (3/C=1/0 AL)
- CONDUIT**
- P2 2" Plastic P3 3" Plastic P4 4" Plastic P6 6" Plastic
 S2 2" Steel S3 3" Steel S4 4" Steel S5 5" Steel S6 6" Steel
- CABLE MATERIAL AND SIZE**
- A. No 2 AL cable, 175 mils, 15KV, or secondary.
 B. No 1/0 AL cable, 175 mils, 15KV, or secondary.
 C. No 3/0 AL cable, 175 mils, 15KV, or secondary.
 D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.
 E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.
 F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.
 FF. 1000 kcmil AL cable (175 mils free-retardant INS, jacketed)
 G. No 1/0 stranded AL cable, 280 mils, 28KV
 H. No 3/0 stranded AL cable, 280 mils, 28KV
 I. 750 kcmil AL cable, 280 mils, 28KV
 J. Cable joint.
 K. 350 kcmil AL cable, 280 mils, 25KV.
 M. Marker to locate cable.
 N. Refer to Note on Drawing, NI for Note 1, etc.
 R. No 1/0 AL, solid, 280 mils, 28KV.
 T. No 1/0 AL stranded cable, 280 mils, 28KV, jacketed.
 TT. No 1/0 AL stranded cable, 280 mils free-retardant INS, 25KV, jacketed.
 V. 350 kcmil AL stranded, 260 mils, 25KV, jacketed.
 VT. 350 kcmil AL cable, 260 mils free-retardant INS, 25KV, jacketed.
 W. 750 kcmil AL stranded, 280 mils, 28KV, jacketed.
 WT. 750 kcmil AL cable, 260 mils free-retardant INS, 25KV, jacketed.
- PROF. ELEC. CONDUCTORS ONLY**
PROF. ELEC. AND GAS LINES ONLY
PROF. GAS LINE ONLY
PROF. ELEC., GAS AND TELECOMMUNICATIONS
EXIST. ELEC. CONDUCTORS ONLY
EXIST. GAS LINE ONLY
FUTURE ELECTRIC TRENCH
- EX: **3R** = No. 1/0 solid AL cable for three-phase primary
3C40 = No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
--- CONDUCTOR CHANGE

1 THROUGH 4
 INSTALL
 FIBERGLASS POLE
 FIGURE 42-211-1
 50W LED POST TOP FIXTURE
 TRADITIONAL BLACK CUTOFF
 FIGURE 42-215-3

MAIN LINE INSTALLED ON
 NOTIFICATION# 1072705693

CONSUMERS ENERGY CONTACTS			
DEPARTMENT	NAME	NUMBER	ALTERNATE
COORDINATOR	ODUG HOGAN	231-740-0253	
DESIGNER	MATT O'BRIEN	231-730-4316	

SUBSTATION AGNEW	WD NO. Q228	STONEWATER SUBDIVISION PHASE 4 ST LIGHTS													
CIRCUIT LAKE	CKT NO. 01	TLM NUMBER 07161424	# OF RODS	OHMS	CM NO. 100007842018										
		CE STAKING REQ'D <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	FORESTRY REQ'D <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<table border="1"> <thead> <tr> <th>ORDER TYPE</th> <th>MAT. TYPE</th> <th>NOTIFICATION NUMBER</th> <th>DESIGN NUMBER</th> <th>ORDER NUMBER</th> </tr> </thead> <tbody> <tr> <td>ECNC STL</td> <td></td> <td>1075595847</td> <td>11819354</td> <td>45218806</td> </tr> </tbody> </table>	ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER	ECNC STL		1075595847	11819354	45218806	JOB PURPOSE: STLTS FOR SUBDIVISION
ORDER TYPE	MAT. TYPE	NOTIFICATION NUMBER	DESIGN NUMBER	ORDER NUMBER											
ECNC STL		1075595847	11819354	45218806											
SHEET B SHEET 010F01 SCALE 1"=90' ELECTRIC CAD TITLE BLOCK (2020) 11-26-2025 14:58:10 SA_D00D_US_PROD_Design2181053.dgn		OTTAWA CO GRAND HAVEN TWP		T 07N R 16W SEC. 14											

UPSTREAM PROTECTIVE DEVICE:
 VARIOUS SEE PRINT
 LOCATION:
 VARIOUS SEE PRINT

SALD
STONEWATER SUB NO 4

PARCEL NUMBER	OWNERS NAME	SPECIAL ASSESSMENT DISTRICT	AMOUNT
70-07-14-188-001	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-002	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-003	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-004	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-005	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-006	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-007	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-008	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-009	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-010	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-188-011	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-001	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-002	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-003	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-004	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-005	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-006	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-007	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
70-07-14-189-008	Lincoln Street Holdings 3115 Railway Dr.Byron Center MI 49315	Stonewater Sub No. 4	32.37
TOTAL			615.00



A CMS Energy Company

CEM Support Center

Consumers Energy, Lansing Service Center, Rm. 122, 530 W. Willow St., Lansing, MI 48906-4754

December 2, 2025

NOTIFICATION #:
1075595847

GRAND HAVEN CHARTER TOWNSHIP
13300 168TH AVE
GRAND HAVEN, MI 49417-944C

REFERENCE: STONEWATER SUBDIVISION PHASE 4 ST LIGHTS, GRAND HAVEN

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

Enclosed for approval and signature is the original Authorization for Change and Resolution covering the replacement and/or installation of streetlight(s). You are responsible for the final restoration.

The estimated cost for your energy request is as follows:
Non Refundable Agreement for Installation of Electric Facilities:

Winter Construction Costs:	\$ -
Installation Charge:	\$ 920.00
Additional Costs	\$ 336.00
Total Estimated Cost:	\$ 1,256.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 1,256.00

Please sign and return the original Authorization for Change and Resolution in the enclosed self-addressed envelope or email to: POBoxCEServiceRequest@cmsenergy.com. Payment in full is required before the installation can be scheduled for construction.

Please review all attached materials carefully and direct inquiries for your request to:
Douglas Hogan at 231-332-2666



AGREEMENT FOR MODIFICATIONS OF ELECTRIC FACILITIES (NONREFUNDABLE)

PART I

Effective Date: 11/21/2025 Notification Number: 1075595847 (Drawing Attached, Exhibit A)

Company:

CONSUMERS ENERGY COMPANY a Michigan Corporation

530 W. Willow St Lansing, MI 48909-7662 (Address)

Customer:

GRAND HAVEN CHARTER TOWNSHIP (Name)

13300 168TH AVE (Street and Number)

GRAND HAVEN, MI 49417-9440 (City, State and Zip Code)

Attention: ASHLEY LARRISION

Service Location: STONEWATER SUBDIVISION PHASE 4

Township GRAND HAVEN County OTTAWA Town 07 Range 16 Section 14

Price: \$ 1,256.00

NOTE: ADDITIONAL CHARGES MAY BE OWED. SEE PART II, SECTION 2 and 5 FOR DETAILS.

The Price is good for sixty (60) days from the effective date above. Part II, CONSUMERS' FACILITIES AGREEMENT TERMS AND CONDITIONS is attached hereto and is a part of this Agreement. CUSTOMER ACKNOWLEDGES HAVING READ SAID TERMS AND CONDITIONS. CONSUMERS ENERGY COMPANY EXPRESSLY REJECTS ANY ADDITIONAL OR DIFFERENT TERMS AND CONDITIONS SET FORTH IN ANY PURCHASE ORDER ISSUED BY CUSTOMER OR IN ANY OTHER CONTRACT DOCUMENT ISSUED BY CUSTOMER.

CONSUMERS ENERGY COMPANY

GRAND HAVEN CHARTER TOWNSHIP (Customer)

By (Signature) (Print or Type Name) (Date Signed)

By (Signature) (Print or Type Name) (Date Signed)

Title

Title



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

**TERMS AND CONDITIONS
PART II**

1. For any new facilities being installed to accommodate new load to the Company's system, a non-refundable contribution pursuant to tariffs filed with the Michigan Public Service Commission (Rule C6) is included in the Price.

In consideration of Customer's request and agreement to pay all the costs of relocation/modification of Consumers' facilities, Consumers hereby agrees to relocate and/or modify its electric facilities. The facilities to be relocated or modified are shown on the drawing attached as Exhibit A. Pursuant to tariffs filed with the Michigan Public Service Commission (Rule C1), when relocation or modification of Consumers' facilities is requested or made necessary by a customer, all costs for the relocation or modification may be charged to the requesting party.

For the above mentioned activities, all costs are non-refundable and are due prior to the start of construction. The Customer shall pay the Price identified in Part I upon execution of this Agreement.

2. After all work is completed, Consumers will invoice the Customer for any additional amounts owed.

The Customer is solely responsible to contact the owner of any phone, cable TV or any other facility that may be attached to Consumers' poles and make arrangements for the removal and/or relocation of those facilities at the Customer's expense. The Price identified in Part I does not include any cost the owner of those facilities may charge for the removal and/or relocation.

The Customer shall also be responsible for additional extraordinary construction costs that result from, but are not limited to site conditions, environmental contamination, underground, or buried obstructions, permit fees or other governmental restrictions. If work is to be completed outside of Consumers' normal working hours at the Customer's request, incremental costs shall apply, and these costs will be the Customer's responsibility.

Any amounts to be paid pursuant to this Agreement are exclusive of federal, state, county, municipal, or local property, license, excise, sales use, gross receipt or similar tax with respect to the work covered hereunder and if Consumers is required by applicable law or regulation to pay or collect any such tax or if any such taxes are assessed against Consumers on account of performance of this Agreement, no matter when such assessment is made, then such tax or taxes shall be paid by the Customer to Consumers in addition to the amounts provided for herein.

3. Prior to the installation of the facilities, and as a condition precedent thereto, the Customer shall provide, at no expense to the Company, recordable easements, on a form provided by the Company, granting all necessary rights of way for installation and maintenance of said facilities. If said facilities are to serve a residential subdivision, said easements shall include, but not be limited to, rights of way for streetlighting in the subdivision by means of underground facilities, even though Consumers does not undertake to provide streetlighting facilities and service as a part of this Agreement. If said easements are not secured and delivered to Consumers within thirty (30) days after execution of this Agreement, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest, after deducting reasonable expenses incurred by Consumers on account of this Agreement, and this Agreement shall thereupon terminate.

4. For any underground facilities included in the work to be performed hereunder, the Customer shall provide, at no expense to Consumers, rough grading (not more than three inches below finished grade) so that the underground facilities can be properly installed in relation to the finished grade level. The Customer shall maintain the average elevation within six feet of any cable, conduit wire, conductor or other underground facility thereafter at a level not to exceed twelve inches above or three inches below the grade level established at the time of installation of said underground facilities. Further, the Customer shall maintain the ground surface elevation in an area four feet wide around any transformer pad, subsurface transformer, junction vault or other support at an elevation of not less than three inches and not more than six inches below the base of any transformer mounted on a pad or other support and not more than six inches below the top of any subsurface transformer or junction vault; provided, however, that changes in the ground surface elevation in excess of the limits herein prescribed may be permitted upon written consent of Consumers. Consumers will backfill and place excavated earth over any area of construction; the Customer is responsible for the final restoration of the construction area.



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

TERMS AND CONDITIONS (CONT.)

5. If any underground facilities or any portion thereof are to be installed between December 15 and April 15, the Customer shall, prior to installation of said underground facilities or portion thereof, pay Consumers an additional nonrefundable contribution per trench foot as stated in the "Computation of Electric Distribution System Line Extension Deposit and Contribution" for the portion of said facilities installed during said period (Winter construction/practical difficulties charge). The Customer will receive a credit for any part of such winter charge paid by other utilities for joint use of the trench or paid by the Customer for installation, by Consumers, of gas pipe in the same trench. No portion of said facilities will be installed between December 15 and April 15, unless the Customer has paid such additional contribution.

In addition, a further nonrefundable contribution in addition to that provided for herein may be required where, in Consumers' judgment, practical difficulties not considered in determining the Customer's estimate such as water conditions or rock near the surface are encountered during construction. If the Customer does not make such additional contribution within fifteen (15) days after receiving written notice of the necessity for and amount of such additional contribution, Consumers may, at its option, refund all payments made to it hereunder by the Customer, without interest and deducting reasonable expenses incurred by Consumers, and this Agreement shall thereupon terminate.

6. Consumers shall not be in breach of contract as a result of any delay in performing its obligations if such delay is due to strikes or other labor troubles; inability to obtain labor, materials, components, supplies, for any reason, including default of suppliers or subcontractors; acts of God; fire; flood; storm; earthquake or other natural calamities; war; insurrections; riot; embargoes; curtailment; order; regulations or restriction imposed by governmental authorities; or any other cause which is beyond the reasonable control of Consumers, whether of a similar or dissimilar nature and whether or not existing or foreseeable on the scheduled date of commencement of the work. Consumers shall have no obligation to settle any strike or other labor difficulty in a manner not completely satisfactory to it. Should any such delay occur, the time for the performance of Consumers' obligations shall be extended by a time equal to the length of the delay plus such additional time as is reasonably necessary to enable Consumers to resume performance of its obligations.

7. Consumers warrants that any work performed under this Agreement shall be performed by properly skilled personnel in accordance with generally accepted standards for the work being performed. The sole liability of Consumers for defective work under this warranty or otherwise, shall be limited to reperforming any such work on the same conditions as the original work. The foregoing is the Customer's exclusive remedy and, EXCEPT AS EXPRESSLY STATED HEREIN, THERE ARE NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, INCLUDING THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE.

In no event shall Consumers be liable for any loss or damage whatsoever, by reason of its failure to discover, report or modify latent defect or defects inherent in the subject matter of the work. The aforementioned warranty is subject to the following conditions:

(a) Consumers shall not be responsible for repairs, replacements, or corrections made by others with respect to the work performed by Consumers.

(b) The Customer shall notify Consumers in writing of any breach or warranty with respect to the services performed by Consumers within ten (10) days after completion of the work.

8. THE TOTAL LIABILITY OF CONSUMERS, ITS AGENTS, EMPLOYEES, VENDORS AND CONTRACTORS WITH RESPECT TO ANY AND ALL CLAIMS ARISING OUT OF THIS CONTRACT INCLUDING THE PERFORMANCE OF OBLIGATIONS IN CONNECTION WITH THE WORK HEREUNDER, WHETHER BASED ON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED IN AGGREGATE ONE THOUSAND DOLLARS (\$1,000.00) AND SHALL IN NO EVENT INCLUDE INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE INCLUDING, BUT NOT LIMITED TO, LOSS OF REVENUE OR ITS USE; LOSS BY REASON OF PLANT OR EQUIPMENT SHUTDOWN OR INABILITY TO OPERATE AT RATED CAPACITY; INCREASED EXPENSE OR OPERATION OF PLANT OR EQUIPMENT; INCREASED COSTS OF PURCHASING OR PROVIDING EQUIPMENT, MATERIALS, SUPPLIES OR SERVICES OUTSIDE CONSUMERS' SCOPE OR SUPPLY; COSTS OR REPLACEMENT POWER OR CAPITAL; CLAIMS OF THE CUSTOMER'S CUSTOMERS; OR INVENTORY OR USE CHARGES, EVEN IF CONSUMERS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.



**AGREEMENT FOR MODIFICATIONS OF
ELECTRIC FACILITIES (NONREFUNDABLE)**

TERMS AND CONDITIONS (CONT.)

This limitation of liability section shall prevail over any conflicting or inconsistent provisions contained herein or in any other applicable document and shall be in effect even if the remedy or remedies set forth herein fail in their essential purpose.

9. The Customer shall indemnify and hold Consumers, its agents, employees, vendors and contractor(s) harmless from and against, and shall at Consumers' option undertake the defense of, any and all claim, losses, liability and damage (including environmental harm) and including reasonable attorney's fees which Consumers might sustain or incur or which might be asserted by any third party against Consumers as a result of the services provided under this Agreement, whether based on warranty, contract, tort (including negligence), strict liability or otherwise, unless caused solely by the negligence of Consumers, its agents or employees.

10. Any assignment or any part thereof by the Customer without the previous written permission of Consumers shall be void and of no effect. Consumers may subcontract any services hereunder.

11. This agreement does not create an employer/employee relationship between the parties. Consumers will retain sole and absolute discretion over the manner and means of carrying out Consumers' responsibilities hereunder.

12. The terms of this Agreement shall not be changed superseded or supplemented, except in writing by an authorized representative of Consumers and by a duly authorized representative of Customer.

13. This Agreement shall be deemed a Michigan contract and shall be construed in accordance with and governed by the laws of the State of Michigan. With respect to the subject matter hereof, this Agreement supersedes all previous representations, understandings and negotiations, either written or oral, between the parties hereto or their representatives and constitutes the entire contract between the parties. This Agreement is intended for the benefit of the parties hereto and does not grant any rights to any third parties unless otherwise specifically stated herein. No part of any purchase order, request for proposal or other documents issued by Customer shall be binding upon Consumers or affect its rights or obligations hereunder unless signed by a duly authorized representative of Consumers.

14. This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the Parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither Party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

15. Additional Items



**AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING
CONTRACT(COMPANY-OWNED) FORM 547**

Contract Number: 103033105638

Consumers Energy Company is authorized as of _____ by the Charter Township of GRAND HAVEN, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018.

Lighting Type: General Unmetered Light Emitting Diode Lighting Rate GU-LED

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 6/1/2018 shall remain in full force and effect.

Notification Number(s): 1075595847

Comments: 4 - FIBERGLASS POLE - 50W LED - POST TOP FIXTURE - TRADITIONAL BLACK CUTOFF

Charter Township of GRAND HAVEN

By: _____

(Signature)

(Printed)

Its: _____

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Charter Township of GRAND HAVEN, dated 6/1/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the Charter Township.

STATE OF MICHIGAN
COUNTY OF OTTAWA

I, _____, clerk of the Charter Township of GRAND HAVEN do hereby certify that the foregoing resolution was duly adopted by the

commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: Charter Township

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

- (4) 50 watt LED White Post Top Traditional to Install at location 1 - 4;

At a regular meeting of the Township Board of Grand Haven Charter Township, Ottawa County, Michigan, held at the Township Hall at 13300 168th Ave., Grand Haven, Michigan 49417, on the 12th day of January, 2026 at 7:00 p.m., local time.

PRESENT:

ABSENT:

The Township Supervisor called the meeting to order. After certain matters of business were concluded, the Supervisor advised that the next order of business was the consideration of a resolution pertaining to the proposed Special Assessment Lighting District No. 26-01 for Stonewater Subdivision No 4.

The Supervisor noted that a Special Assessment Lighting District Agreement had been entered into with the owner(s) of all the Property located within the district and that notice of the hearings on necessity and the assessment roll have been waived under the terms of that Agreement.

Discussion followed with respect to the special assessment roll for said special assessment district. After completion of this discussion and certain other business, the following Resolution was offered by Supervisor Reenders and supported by Trustee _____:

RESOLUTION NO. 26-01-03

WHEREAS, by written agreement with all of the property owners within the proposed special assessment district, it was determined that the Township Supervisor should prepare a special assessment roll covering and including the parcels of land described in said Agreement, a copy of which Agreement is incorporated herein and appended to this resolution; and

WHEREAS, the property owner(s) at their expense have installed or will install the necessary lighting equipment; and

WHEREAS, the Township Supervisor has submitted the special assessment roll and his report and certificate in accordance with the instructions specified by this Township Board and filed the same in the office of the Township Clerk; and

WHEREAS, the Township Board did, upon receipt of such items, by agreement accept a waiver of any objections to the special assessment roll; and

WHEREAS, proper notice of said hearing in accordance with the terms and provision of Act 188, of the Public Acts of 1954, as amended, having been waived; and

WHEREAS, the Township Board did meet at said public meeting to review the special assessment roll, the Agreement, and other matters related to the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the special assessment roll prepared and submitted by the Grand Haven Charter Township Supervisor, with amendments or corrections made, if any, by this Board, for Special Assessment Lighting District No. 26-01, including the lands described in the Agreement attached hereto as Exhibit A, in the amount of approximately \$615.00 for the purpose of defraying the cost of future electrical usage of street lights to be installed within the lighting district, be and the same is hereby ratified, confirmed and adopted. The Township Clerk is hereby directed to endorse on the assessment roll the fact the roll has been confirmed as of the date of this meeting.

2. That the special assessments contained in said special assessment roll shall be payable in annual installments as set forth in the assessment roll.

3. That the first installment due on said special assessment shall be due on December 1 and then on the same day in each and every year thereafter.

4. That all unpaid installments, prior to their transfer to the Township tax roll as provided in Act 188, shall bear interest, payable annually on each installment due date, at a rate of six (6%) percent per annum from December 1, provided, however, the Township Board reserves the option to adjust this interest rate and, further, that this interest rate shall be adjusted as required by Section 7 of Act 188.

5. That all resolutions in conflict herewith in whole or in part are hereby revoked to the extent of such conflict.

YES:

NO: None.

ABSENT:

RESOLUTION DECLARED ADOPTED.

DATED: _____

Laurie Larsen, Township Clerk

CERTIFICATE

I, the undersigned, the duly qualified and acting Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Township Board at a regular meeting of the Township Board held on the 12th day of January, 2026. Do further hereby certify that public notice of said meeting was given pursuant to and in full compliance with Michigan Act 267 of 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Laurie Larsen, Township Clerk

WARRANT

The undersigned, the duly qualified and acting Township Clerk of the Grand Haven Charter Township, Ottawa County, Michigan, does hereby deliver to the Grand Haven Charter Township Treasurer the special assessment roll confirmed by resolution of the Grand Haven Charter Township Board adopted on the 12th day of January, 2026, for Special Assessment Lighting District No. 26-01, and does hereby command the Township Treasurer to collect the assessments described therein in accordance with the directions of the Township Board as contained in its resolution dated 12th day of January, 2026, as the same may be amended from time to time. The Township Clerk does hereby further require the Township Treasurer on the 1st day of September following the date when any such assessments in such special assessment roll or any part thereof become due to submit to the Township Board a sworn statement setting forth the names of the persons delinquent, if known, a description of the parcels of land upon which there are delinquent assessments, and the amounts of such delinquency, including accrued interest and penalties computed to September 1 of such year.

Laurie Larsen, Township Clerk

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ADDITIONS				
P25BU0592	WHALEN JOSEPH E IV-KRISTI L	13834 BITTERSWEET DR	\$51,170	\$458.91
P25BU0639	REINBOLD TED-DEBRA	17296 BEACH RIDGE WAY PVT	\$25,675	\$284.27
			\$76,845	\$743.18
			<i>Total Permits For Type:</i>	2
ADDRESS				
P25AD0021	RPMOHR INC	15080 STEVES DR	\$0	\$14.00
P25AD0022	RPMOHR INC	15102 STEVES DR	\$0	\$14.00
P25AD0023	SIGNATURE LAND DEVELOPMENT CO	144TH AVE	\$0	\$14.00
P25AD0024	SIGNATURE LAND DEVELOPMENT CO	144TH AVE	\$0	\$14.00
			\$0	\$56.00
			<i>Total Permits For Type:</i>	4
AG EXEMPT				
P25AG0003	BOSCH JOE A-KARLA-BOSCH JORDAN H	11790 152ND AVE	\$0	\$50.00
			\$0	\$50.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P25BU0556	KRUPINSKI JEFFREY	13637 STREAMSIDE CT	\$11,009	\$183.81
P25BU0636	BAKER VICTORIA M-SINGER COLIN B	14275 SHIAWASSEE DR	\$5,800	\$105.00
P25BU0637	ROTHE RICHARD-SHARON	15396 CANARY DR	\$5,300	\$105.00
P25BU0638	MIDDAG KATHLEEN J	15421 160TH AVE	\$9,500	\$241.98
P25BU0652	POST EDWARD-BARBARA TRUST	17145 TIMBER DUNE DR	\$11,322	\$185.96
			\$42,931	\$821.75
			<i>Total Permits For Type:</i>	5
BASEMENT FINISH				
P25BU0643	PAKKALA MARK D-KAREN R	11425 LAKESHORE DR	\$106,499	\$827.52
P25BU0644	HOFFMEYER DAVID B-JULIE A	17875 DEWBERRY PL	\$20,000	\$245.40
P25BU0651	MIZE EDWARD-LEANN	16935 MAPLERIDGE DR	\$15,000	\$211.15
			\$141,499	\$1,284.07
			<i>Total Permits For Type:</i>	3
DECK				
P25BU0650	KARSTEN GLENN-CYNTHIA	13515 WINDCREST LN	\$209,292	\$1,367.18
			\$209,292	\$1,367.18
			<i>Total Permits For Type:</i>	1
DEMOLITION				
P25DE0009	WILLIAMS MICHAEL-AMANDA	15584 LAKE MICHIGAN DR	\$1	\$50.00
P25DE0010	TAWNEY SAMUEL S TRUST	14650 160TH AVE	\$1	\$50.00
			\$2	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			<i>Total Permits For Type:</i>	2
ELECTRICAL				
P25EL0305	WHALEN JOSEPH E IV-KRISTI L	13834 BITTERSWEET DR	\$0	\$289.00
P25EL0325	EVERHART EDWARD-CARRIE	12087 BLUEWATER RD	\$0	\$101.00
P25EL0326	JASKOWIAK SETH M-BRITTANY	10288 MESIC DR	\$0	\$160.00
P25EL0327	LAWRENCE ROBERT C- BEVERLY	14643 PARKWOOD DR	\$0	\$171.00
P25EL0328	VANOEVEREN ADAM-AIMEE	12358 152ND AVE	\$0	\$171.00
P25EL0329	HUVER ANTHONY	12486 LAKESHORE DR	\$0	\$181.00
P25EL0330	RIPPLE CHRISTOPHER-WARD TAYLER	10956 LAKESHORE DR	\$0	\$160.00
P25EL0331	HOFFMEYER DAVID B-JULIE A	17875 DEWBERRY PL	\$0	\$161.00
P25EL0333	HANG ISIS-MHAYCY LYN	12484 WEST OLIVE RD	\$0	\$176.00
P25EL0334	REENDERS KELLEY A TRUST	16697 JOHNSON ST	\$0	\$81.00
P25EL0335	MEIJER INC	15000 US-31 14900	\$0	\$275.00
P25EL0336	COLLINS KEVIN W-NICOLE M	15189 JASMIN CT	\$0	\$81.00
P25EL0337	RIVER HAVEN OPERATING COMPANY LLC	13985 RIVER HAVEN BLVD	\$0	\$81.00
P25EL0338	KOLAKOWSKI TIFFANY	15362 LOST CHANNEL TR	\$0	\$85.00
P25EL0340	PAKKALA MARK D-KAREN R	11425 LAKESHORE DR	\$0	\$156.00
P25EL0341	KNOLL JAMES-SHERYL	15770 MERCURY DR	\$0	\$388.00
P25EL0342	MODAFF PATRICK TRUST	12700 SANCTUARY PL	\$0	\$294.00
P25EL0343	ALWOOD ANDREW W-JESSICA L	13082 CEDARBERRY AVE	\$0	\$86.00
P25EL0344	KLEINFELT BRIAN-FELICIA	17544 DUNESIDE DR	\$0	\$87.00
P25EL0345	HOVING WILLIAM M-AMANDA	17338 SANDGATE PL	\$0	\$170.00
			\$0	\$3,354.00
			<i>Total Permits For Type:</i>	20
FENCE				
P25ZL0115	GREEN LINDA K	13860 LAKESHORE DR	\$4,202	\$40.00
			\$4,202	\$40.00
			<i>Total Permits For Type:</i>	1
MECHANICAL				
P25ME0535	HUVER ANTHONY	12486 LAKESHORE DR	\$0	\$180.00
P25ME0540	LOCKE RICHARD-SMITH PATRICIA K	11995 GARNSEY AVE	\$0	\$105.00
P25ME0541	KITTEL ROBERT H-SHARON L	15260 ROBBINS RD	\$0	\$135.00
P25ME0542	RIVER HAVEN OPERATING COMPANY LLC	13733 CLEARWATER LANE	\$0	\$125.00
P25ME0544	WILLIAMS CHERYL-KOSTER PATRICIA	10811 168TH AVE	\$0	\$105.50
P25ME0545	KESHAVARZI PHILLIP-JENNIFER	13239 GREENLEAF LN	\$0	\$105.00
P25ME0546	ARMSTRONG BURTON T-JILL E	17254 BEACH RIDGE WY PVT	\$0	\$105.00
P25ME0547	HOFFMEYER DAVID B-JULIE A	17875 DEWBERRY PL	\$0	\$180.00
P25ME0548	RIPPLE CHRISTOPHER-WARD TAYLER	10956 LAKESHORE DR	\$0	\$110.00
P25ME0549	MODAFF PATRICK TRUST	12700 SANCTUARY PL	\$0	\$240.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P25ME0550	KEUR ALLAN-STEPHANIE	14000 155TH AVE	\$0	\$105.00
P25ME0551	SMANT KATHLEEN A TRUST	15042 BAYOU POINTE PL	\$0	\$135.00
P25ME0552	LIU TYLER-LAURA	15268 VINTAGE AVE	\$0	\$135.00
P25ME0553	SNODGRASS TRUST	13015 WOODRUSH DR	\$0	\$80.00
P25ME0554	JTB HOMES LLC	12570 RIVERTON RD	\$0	\$185.00
P25ME0555	SPENGLER PAUL	13034 ACACIA DR	\$0	\$105.00
P25ME0556	FERRIS KERRIE	15274 PINE ST	\$0	\$80.00
P25ME0557	BROAS STACY-MARK	15066 RICH ST	\$0	\$135.00
P25ME0558	CICHON JEFFREY-BETH	15333 RED OAK ST	\$0	\$110.00
P25ME0559	FOLDS OF HONOR FOUNDATION	16966 LINCOLN ST	\$0	\$185.00
P25ME0560	BREGE RICHARD	10441 152ND AVE	\$0	\$105.00
P25ME0561	BOEHNS ZACHARY-ALICIA	15382 COLEMAN AVE	\$0	\$80.00
P25ME0562	WRBELIS KRISTINE-JEFFREY	17920 SHORE ACRES RD	\$0	\$105.00
P25ME0563	HUVER ANTHONY	12486 LAKESHORE DR	\$0	\$110.00
P25ME0564	WARD TRUST	15377 161ST AVE	\$0	\$105.00
P25ME0565	VANEERDEN HAROLD N TRUST	10911 LAKESHORE DR	\$0	\$105.00
P25ME0566	LEARY ROBERT-KATHLEEN TRUST	10059 HIAWATHA DR	\$0	\$105.00
P25ME0567	CARALUNA LLC	10975 LAKESHORE DR	\$0	\$105.00
P25ME0568	BOL NICHOLAS	16086 MINA CT PVT	\$0	\$105.00
P25ME0570	YONKER RANDY L-KRISTY K	12180 168TH AVE	\$0	\$105.00
P25ME0571	STRAKA RANDOLPH-PENNY	12073 FOREST BEACH TRL PVT	\$0	\$110.00
P25ME0572	CABOT DEBRA J-CASMIR C	15312 WINCHESTER CIR PVT	\$0	\$105.00
P25ME0575	GRACIOUS GROUNDS LDHA LIMITED PARTNERSHIP	16941 ABILITY WAY	\$0	\$1,375.75
P25ME0576	SCHRIBER TAYLOR T-AMY C	15286 NICKOLAS DR	\$0	\$105.00
P25ME0577	TEMPUS GRAND RAPIDS LLC	14130 172ND AVE	\$0	\$195.00
P25ME0578	BULLERS JOSHUA-TINA	13644 152ND AVE	\$0	\$80.00
P25ME0579	HOVING WILLIAM M-AMANDA	17338 SANDGATE PL	\$0	\$130.00
P25ME0581	VANBEEK JOSH-ERICA	10027 160TH AVE	\$0	\$400.00
P25ME0582	MCROY TIMORTHY R-MARTHA	13012 ACACIA DR	\$0	\$135.00
P25ME0583	RIVER HAVEN OPERATING COMPANY LLC	13565 PEBBLEBROOK DR	\$0	\$110.00
P25ME0584	VANDERJAGT DALE-HATCH DEBORAH	10073 HIAWATHA DR	\$0	\$210.00
			\$0	\$6,631.25
			<i>Total Permits For Type:</i>	<i>41</i>

PLUMBING

P25PL0185	HOFFMEYER DAVID B-JULIE A	17875 DEWBERRY PL	\$0	\$170.00
P25PL0186	CURETON ANDREW	16968 MAPLERIDGE DR	\$0	\$85.00
P25PL0187	PAKKALA MARK D-KAREN R	11425 LAKESHORE DR	\$0	\$180.00
P25PL0188	RODRIGUEZ TRUST	14722 154TH AVE	\$0	\$80.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$0	\$515.00
			<i>Total Permits For Type:</i>	<i>4</i>
REPLACEMENT WINDOWS/DOORS				
P25BU0641	WALSH JAMES P-HEATHER M	14071 OAK CHAPEL AVE	\$17,371	\$227.39
P25BU0642	ANDERSON THOMAS J-DIANE E	14282 VILLA AVE	\$13,184	\$198.71
			\$30,555	\$426.10
			<i>Total Permits For Type:</i>	<i>2</i>
RE-ROOFING				
P25BU0646	SCHERF MAHLON-JUDY	15508 COLEMAN AVE	\$20,470	\$100.00
P25BU0647	TEN HAGEN NANCY L	17337 MOUNTAIN PLAT DR	\$29,500	\$100.00
P25BU0649	MIDDAG KATHLEEN J	15421 160TH AVE	\$9,400	\$100.00
P25BU0653	PELTIER JASON-KATHLEEN	15151 152ND AVE	\$13,000	\$100.00
P25BU0654	YOUNG SHAWN M-JENENE N	13309 GREENLEAF LN	\$6,989	\$100.00
			\$79,359	\$500.00
			<i>Total Permits For Type:</i>	<i>5</i>
RE-SIDING				
P25BU0648	RKK PROPERTIES LLC	12691 WILDERNESS TR PVT	\$30,962	\$100.00
			\$30,962	\$100.00
			<i>Total Permits For Type:</i>	<i>1</i>
SHED (<200 SQFT)				
P25ZL0114	TUSKEK MOLLY-JOEL	152ND AVE	\$8,000	\$40.00
			\$8,000	\$40.00
			<i>Total Permits For Type:</i>	<i>1</i>
VEHICLE SALES				
P25VS0031	SAUNDERS FAMILY PROTECTION TRUST	13268 FOREST PARK DR	\$0	\$0.00
P25VS0032	BUTLER CHRISTOPHER L-TINA L TRUST	15596 MERCURY DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>2</i>
Totals			\$623,647	\$16,028.53
			<i>Total Permits In Month:</i>	<i>95</i>

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ACCESSORY BUILDING				
P25BU0609	DEDOES BLAKE-STEPHANIE	16251 WARNER ST	\$83,342	\$679.29
			\$83,342	\$679.29
			<i>Total Permits For Type:</i>	<i>1</i>
ADDITIONS				
P25BU0589	DAVIDSON SCOTT L-JOYCE L	15371 BUCHANAN ST	\$29,000	\$307.05
			\$29,000	\$307.05
			<i>Total Permits For Type:</i>	<i>1</i>
ADDRESS				
P25AD0020	HAVEMAN BRYAN J-CADY	16105 160TH AVE	\$0	\$14.00
			\$0	\$14.00
			<i>Total Permits For Type:</i>	<i>1</i>
ALTERATIONS				
P25BU0281	BUTLER CHRISTOPHER L-TINA L TRUST	15596 MERCURY DR	\$6,000	\$105.00
P25BU0624	MODAFF PATRICK TRUST	12700 SANCTUARY PL	\$300,000	\$1,843.40
P25BU0625	MCALPINE PAUL-SALLY	12101 160TH AVE	\$26,000	\$286.50
P25BU0634	LAWRENCE ROBERT C- BEVERLY	14643 PARKWOOD DR	\$82,000	\$670.10
			\$414,000	\$2,905.00
			<i>Total Permits For Type:</i>	<i>4</i>
APARTMENT BUILDING				
P25BU0588	DKEJ LLC	16941 ABILITY WAY	\$11,129,669	\$47,583.87
			\$11,129,669	\$47,583.87
			<i>Total Permits For Type:</i>	<i>1</i>
BASEMENT FINISH				
P25BU0608	BUTH STEVEN J-MARY F	14881 FAIRMOUNT CT	\$76,000	\$629.00
P25BU0618	DODSON COREY J-SMITH BRONWYN N	15543 ROYAL OAK DR	\$30,000	\$313.90
			\$106,000	\$942.90
			<i>Total Permits For Type:</i>	<i>2</i>
COMMERCIAL BUILDING				
P25BU0621	TC 15700 WINANS LLC	15700 WINANS ST	\$100,500	\$926.68
			\$100,500	\$926.68
			<i>Total Permits For Type:</i>	<i>1</i>
DECK				
P25BU0607	RAMOIE BARBARA A-BAUM LARRY D	12918 SIKKEMA DR	\$29,500	\$310.48
P25BU0626	LODER DAVID-ANDREA	12644 LINCOLN FARMS DR	\$35,000	\$348.15
			\$64,500	\$658.63
			<i>Total Permits For Type:</i>	<i>2</i>
ELECTRICAL				
P25EL0290	PALARZ THOMAS A-LINDA L TRUST	17402 REENDERS CT	\$0	\$166.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P25EL0293	GILLESPIE JAMES	13805 LAKE SEDGE DR	\$0	\$176.00
P25EL0300	YONKER RANDY L-KRISTY K	12180 168TH AVE	\$0	\$196.00
P25EL0301	REINBOLD TED-DEBRA	17296 BEACH RIDGE WAY PVT	\$0	\$171.00
P25EL0302	FERRIS KERRIE	15274 PINE ST	\$0	\$80.00
P25EL0303	THORNOCK DAVID-JILL TRUST	15303 HARRY ST	\$0	\$155.00
P25EL0304	YAUCH GLENN J JR-REBECCA A	14291 TERRY TRAILS	\$0	\$160.00
P25EL0306	JARMOSCO DARRYL-JULIET	14961 HAWTHORNE ST	\$0	\$82.00
P25EL0307	FUTUREVESTMENTS LLC	13507 152ND AVE	\$0	\$75.00
P25EL0308	JTB HOMES	15807 NORWALK RD	\$0	\$368.00
P25EL0309	LINCOLN STREET HOLDINGS	15733 HAWLEY DR	\$0	\$358.00
P25EL0310	LINCOLN STREET HOLDINGS	15735 HAWLEY DR	\$0	\$358.00
P25EL0311	LINCOLN STREET HOLDINGS	15737 HAWLEY DR	\$0	\$358.00
P25EL0312	NOLL JOSEPH-KATHLEEN TRUST	12757 WILDERNESS TR PVT	\$0	\$166.00
P25EL0313	PAYNE MICHAEL	13935 155TH AVE	\$0	\$81.00
P25EL0314	HODGE DAVID P-JANINE E TRUST	14765 MERCURY DR	\$0	\$156.00
P25EL0315	DENHERDER THOMAS-SUSAN MILLER	12065 BLUEWATER RD	\$0	\$558.00
P25EL0316	MCALPINE PAUL-SALLY	12101 160TH AVE	\$0	\$161.00
P25EL0317	BOS SHELIA	11290 156TH AVE	\$0	\$156.00
P25EL0318	CARMODY KELLY-EDMUND TRUST	12770 LINCOLN FARMS DR	\$0	\$170.00
P25EL0319	SHEAHAN MICHAEL S-KATHERINE E	13020 SWEETBRIAR DR	\$0	\$170.00
P25EL0320	BUTH STEVEN J-MARY F	14881 FAIRMOUNT CT	\$0	\$176.00
P25EL0321	DODSON COREY J-SMITH BRONWYN N	15543 ROYAL OAK DR	\$0	\$176.00
P25EL0322	PELTIER JASON-KATHLEEN	15151 152ND AVE	\$0	\$85.00
P25EL0323	WILLIAMS CHERYL-KOSTER PATRICIA	10811 168TH AVE	\$0	\$85.00
P25EL0324	CHAPEL KARL TRUST	16171 LINCOLN ST	\$0	\$250.00

\$0 **\$5,093.00**
Total Permits For Type: **26**

FENCE

P25ZL0103	SLOVER GARY-BARBARA-MICHAEL	15503 160TH AVE	\$7,302	\$40.00
P25ZL0107	MOERLAND MICHAEL J-MELISSA A	12036 SANDY WOODS DR	\$3,250	\$40.00
P25ZL0108	SHEAHAN MICHAEL S-KATHERINE E	13020 SWEETBRIAR DR	\$10,807	\$40.00
P25ZL0109	HAIKER KATHERINE	15348 CANARY DR	\$10,000	\$40.00
P25ZL0111	CHAPMAN ALEXANDRA	15308 MERCURY DR	\$6,319	\$40.00

\$37,678 **\$200.00**
Total Permits For Type: **5**

MANUFACTURED HOME SET-UP

P25BU0627	RIVER HAVEN OPERATING COMPANY LLC	13985 RIVER HAVEN BLVD	\$0	\$300.00
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\$0 **\$300.00**
Total Permits For Type: **1**

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
MECHANICAL				
P25ME0475	FICKEL DANIEL AMBROSE	17578 DUNESIDE DR	\$0	\$135.00
P25ME0480	TEG TIMBERVIEW 1 LLC	15025 REID CT 106-BLDG E	\$0	\$105.00
P25ME0481	TEG TIMBERVIEW 1 LLC	15052 TESS CT 126-BLDG M	\$0	\$105.00
P25ME0482	TEG TIMBERVIEW 1 LLC	14987 MADELEINE CT 213-BLDG Q	\$0	\$105.00
P25ME0483	TEG TIMBERVIEW 1 LLC	15007 MADELEINE CT 206-BLDG O	\$0	\$105.00
P25ME0489	WATERMAN TIMOTHY	15299 MILLHOUSE CT	\$0	\$135.00
P25ME0498	RIVER HAVEN OPERATING COMPANY LLC	13687 PINWOOD DR	\$0	\$105.00
P25ME0500	GILLESPIE JAMES	13805 LAKE SEDGE DR	\$0	\$110.00
P25ME0510	CABOT DEBRA J-CASMI R C	15312 WINCHESTER CIR PVT	\$0	\$80.00
P25ME0511	YAUCH GLENN J JR-REBECCA A	14291 TERRY TRAILS	\$0	\$95.00
P25ME0512	PALARZ THOMAS A-LINDA L TRUST	17402 REENDERS CT	\$0	\$100.00
P25ME0513	JTB HOMES	15807 NORWALK RD	\$0	\$280.00
P25ME0514	HILLS LARRY J-KATHLEEN M	15046 COPPER PL	\$0	\$110.00
P25ME0515	KNOLL JAMES-SHERYL	15770 MERCURY DR	\$0	\$330.00
P25ME0516	WESNER ANDREW S-JANE E	15831 LAKE AVE	\$0	\$105.00
P25ME0517	WIDNER JESSE-MORIAH	12266 152ND AVE	\$0	\$330.00
P25ME0518	NOLL JOSEPH-KATHLEEN TRUST	12757 WILDERNESS TR PVT	\$0	\$110.00
P25ME0519	ROUWHORST RICHARD H-NANCY C TRUST	1421 OAK GROVE RD	\$0	\$135.00
P25ME0520	SLOAN STEPHEN-HOLLY L	16181 VANDEN BERG DR	\$0	\$105.00
P25ME0521	BUTCHER ROBERT-KATHLEEN	12118 SANDY WOODS DR	\$0	\$105.00
P25ME0522	PERRIER ARMAND J III TRUST	16687 PINE DUNES CT	\$0	\$105.00
P25ME0523	HANKINS ANDREA L	11848 CHICKORY DR	\$0	\$80.00
P25ME0524	WILTFONG MICHAEL S-WILLIAMS HOLLY C	5280 DAVID ST	\$0	\$135.00
P25ME0525	RIVER HAVEN OPERATING COMPANY LLC	13985 RIVER HAVEN BLVD	\$0	\$105.00
P25ME0526	RIVER HAVEN OPERATING COMPANY LLC	14421 TRILLIUM CIRCLE	\$0	\$105.00
P25ME0527	SHEAHAN MICHAEL S-KATHERINE E	13020 SWEETBRIAR DR	\$0	\$80.00
P25ME0528	MCALPINE PAUL-SALLY	12101 160TH AVE	\$0	\$185.00
P25ME0529	BAGLEY JOHN T	16552 WINANS ST	\$0	\$220.00
P25ME0530	MILLER THOMAS H-DONNA J	11881 MISTRAL LN PVT	\$0	\$105.00
P25ME0531	BUTH STEVEN J-MARY F	14881 FAIRMOUNT CT	\$0	\$180.00
P25ME0532	DODSON COREY J-SMITH BRONWYN N	15543 ROYAL OAK DR	\$0	\$180.00
P25ME0533	CARMODY KELLY-EDMUND TRUST	12770 LINCOLN FARMS DR	\$0	\$80.00
P25ME0534	DUVAL RALPH A-NANCY A TRUST	12677 RETREAT DR PVT	\$0	\$80.00
P25ME0536	LINCOLN STREET HOLDINGS	15737 HAWLEY DR	\$0	\$275.00
P25ME0537	LINCOLN STREET HOLDINGS	15735 HAWLEY DR	\$0	\$350.00
P25ME0538	LINCOLN STREET HOLDINGS	15733 HAWLEY DR	\$0	\$270.00
P25ME0539	JASKOWIAK SETH M-BRITTANY	10288 MESIC DR	\$0	\$110.00
P25ME0543	MCKEY COLIN-CATHERINE	11520 OAK GROVE RD	\$0	\$180.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$0	\$5,615.00
			<i>Total Permits For Type:</i>	38
PLUMBING				
P25PL0171	LINCOLN STREET HOLDINGS	15733 HAWLEY DR	\$0	\$317.00
P25PL0172	LINCOLN STREET HOLDINGS	15735 HAWLEY DR	\$0	\$322.00
P25PL0173	LINCOLN STREET HOLDINGS	15737 HAWLEY DR	\$0	\$327.00
P25PL0174	YONKER RANDY L-KRISTY K	12180 168TH AVE	\$0	\$158.00
P25PL0175	LOFTIS JOSHUA J-MARICELA	11992 168TH AVE	\$0	\$331.00
P25PL0176	HUVER ANTHONY	12486 LAKESHORE DR	\$0	\$85.00
P25PL0177	KAIL DAVID-ROBIN	11609 LAKESHORE DR	\$0	\$90.00
P25PL0178	RIVER HAVEN OPERATING COMPANY LLC	13985 RIVER HAVEN BLVD	\$0	\$80.00
P25PL0179	BUTH STEVEN J-MARY F	14881 FAIRMOUNT CT	\$0	\$165.00
P25PL0180	DEDOES BLAKE-STEPHANIE	16251 WARNER ST	\$0	\$321.00
P25PL0181	MODAFF PATRICK TRUST	12700 SANCTUARY PL	\$0	\$250.00
P25PL0182	LINCOLN STREET HOLDINGS	15786 NORWALK RD	\$0	\$330.00
P25PL0183	LINCOLN STREET HOLDINGS	12570 RIVERTON RD	\$0	\$330.00
			\$0	\$3,106.00
			<i>Total Permits For Type:</i>	13
POOL/SPA/HOT TUB				
P25BU0612	CHAPEL KARL TRUST	16171 LINCOLN ST	\$313,180	\$1,912.60
			\$313,180	\$1,912.60
			<i>Total Permits For Type:</i>	1
REPLACEMENT WINDOWS/DOORS				
P25BU0616	MACKAY ASHLEY L	15728 CHARLES CT	\$1,500	\$75.00
P25BU0619	GREENE ROBERT E-SARAH M	15062 LAKESHORE DR	\$6,166	\$120.75
P25BU0630	GASKILL MICHAEL L-PAULA	12894 160TH AVE	\$4,338	\$89.25
P25BU0632	GRIMES ROSEMARY	14722 AMMERAAL AVE	\$5,508	\$105.00
			\$17,512	\$390.00
			<i>Total Permits For Type:</i>	4
RE-ROOFING				
P25BU0559	BROWER STEPHEN M-KATHRYN J	14748 AMMERAAL AVE	\$9,500	\$100.00
P25BU0610	JOHNSON JACOB R	15610 PINE ST	\$9,100	\$100.00
P25BU0611	ROSEMA CHRISTOPHER	13083 LAKESHORE DR	\$13,618	\$100.00
P25BU0617	FLACK ANDREW-MOLLY TRUST	13140 SIKKEMA DR	\$3,067	\$100.00
P25BU0620	MCAFFREY LINDA-BROWN BARBARA	13749 COTTAGE DR	\$27,768	\$100.00
P25BU0622	SCHREIBER MATTHEW-DEHORN BLANCHE	3091 ACACIA DR	\$13,477	\$100.00
P25BU0623	FISCHER SCOTT T-DEANNA L	14891 BIRDSONG LN	\$16,650	\$100.00
P25BU0631	SLOVER GARY-BARBARA-MICHAEL	15503 160TH AVE	\$13,590	\$100.00
P25BU0633	BICE ROBERT L-SERENA J	15332 SADDLEBROOK CT PVT	\$9,000	\$100.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P25BU0635	CHITTENDEN KIMBERLY L	11805 168TH AVE	\$13,531	\$100.00
			\$129,301	\$1,000.00
			<i>Total Permits For Type:</i>	<i>10</i>
RE-SIDING				
P25BU0532	VANDERVEEN ERIC-JENNIFER TRUST	13531 REDBIRD LN	\$45,000	\$100.00
P25BU0615	CIHAK ANTON-SHARON	14914 ROBINWOOD CT	\$0	\$100.00
P25BU0628	TOVEY LISA L	13584 STREAMSIDE CT	\$7,719	\$100.00
P25BU0629	RAMOIE BARBARA A-BAUM LARRY D	12918 SIKKEMA DR	\$20,819	\$100.00
			\$73,538	\$400.00
			<i>Total Permits For Type:</i>	<i>4</i>
SHED (<200 SQFT)				
P25ZL0102	WESTERBEKE JOSEPH-EMILY	15384 GRAND OAK RD	\$5,000	\$40.00
P25ZL0106	WESTBROOK GREGORY-MARY	15348 161ST AVE	\$3,500	\$40.00
P25ZL0110	COMDEN JENNIFER	15882 OBRIEN CT	\$6,000	\$40.00
			\$14,500	\$120.00
			<i>Total Permits For Type:</i>	<i>3</i>
SINGLE FAMILY DWELLING				
P25BU0602	LINCOLN STREET HOLDINGS	15786 NORWALK RD	\$399,823	\$2,367.47
P25BU0605	DEDOES BLAKE-STEPHANIE	16251 WARNER ST	\$510,064	\$2,938.18
P25BU0613	LINCOLN STREET HOLDINGS	12570 RIVERTON RD	\$404,103	\$2,389.94
P25BU0614	EISNOR DANIEL L-LAUREN A	13362 REDBIRD LN	\$2,500	\$75.00
			\$1,316,490	\$7,770.59
			<i>Total Permits For Type:</i>	<i>4</i>
VEHICLE SALES				
P25VS0030	TUUK LISA A-KEVIN J	13297 LAKESHORE DR	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	<i>1</i>
Totals			\$13,829,210	\$79,924.61
			<i>Total Permits In Month:</i>	<i>123</i>

DECEMBER2025 Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
FIRE HYDRANT CLEARANCE - 2ND NOTICE LETTER	1
FIRE HYDRANT CLEARANCE - WARNING	1
LITTER - 1ST NOTICE	1
LITTER - 2ND NOTICE	1
LITTER - CITATION	1
RENTAL - SECOND CITATION LETTER	2
RENTAL INQUIRY	1
RENTAL RENEWAL EXPIRATION	3
RV IN FRONT YARD - 1ST NOTICE	3
US-31 OVERLAY ZONE - 1ST CITATION LETTER	1
US-31 OVERLAY ZONE - 2ND CITATION LETTER	1
VEHICLE IN ROW - 1ST NOTICE	1
WINDOW SIGNS & LIGHTING - 1ST NOTICE LETTER	1
WORK WITHOUT PERMITS - 1ST NOTICE	4
WORK WITHOUT PERMITS - 1ST NOTICE (NOT SENT YE	1

Total Letters Sent: 23

Letter.DateTimeCreated Between 12/01/2025 AND 1
Letter.LinkFromType = Enforcement

DEC. OPENED Enforcements By Category

Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0251	18091 SHORE ACRES DR	1ST NOTICE OF VIOLATION LETTER	12/08/25		
E25CE0260	15769 MERCURY DR	1ST NOTICE OF VIOLATION LETTER	12/18/25		
E25CE0262	14414 SOUTH HIGHLAND DR	INVESTIGATION ONLY	12/29/25		

Total Entries: 3

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0252	14761 PARK AVE	1ST NOTICE OF VIOLATION LETTER	12/10/25		

Total Entries: 1

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0253	14761 PARK AVE	1ST NOTICE OF VIOLATION LETTER	12/10/25		
E25CE0255	14822 177TH AVE	RESOLVED	12/15/25	01/05/26	
E25CE0256	14730 177TH AVE	RESOLVED	12/15/25	01/05/26	

Total Entries: 3

RENTAL INVESTIGATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0242	17411 BUCHANAN ST	CLOSED	12/01/25	12/02/25	
E25CE0243	15843 BRUCKER ST	INVESTIGATION ONLY	12/02/25		
E25CE0244	14813 LAKESHORE DR	CLOSED	12/03/25	12/03/25	
E25CE0245	15044 BIGNELL DR 15040	RESOLVED	12/03/25	12/23/25	
E25CE0246	15058 BIGNELL DR 15056	CITATION/CIVIL INFRACTION	12/03/25		
E25CE0247	15070 BIGNELL DR 15072	RESOLVED	12/03/25	12/29/25	
E25CE0248	14160 152ND AVE 14158	RESOLVED	12/03/25	12/15/25	
E25CE0249	15078 STICKNEY RIDGE	INVESTIGATION ONLY	12/03/25		
E25CE0250	15053 STICKNEY RIDGE	INVESTIGATION ONLY	12/03/25		
E25CE0254	15868 FERRIS ST		12/11/25		
E25CE0263	13992 152ND AVE 13990	CITATION/CIVIL INFRACTION	12/29/25		
E25CE0264	15060 WESTRAY ST	CITATION/CIVIL INFRACTION	12/29/25		

DEC. OPENED Enforcements By Category Monthly Report

E25CE0265	12677 RIVERTON RD	CITATION/CIVIL INFRACTION	12/29/25
E25CE0266	15528 CLOVERNOOK DR	CITATION/CIVIL INFRACTION	12/29/25
E25CE0267	15074 DEREMO AVE	CITATION/CIVIL INFRACTION	12/29/25
E25CE0268	13995 152ND AVE 13993	CITATION/CIVIL INFRACTION	12/29/25

Total Entries: 16

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0241	14964 BRIARWOOD ST	RESOLVED	12/01/25	12/12/25	

Total Entries: 1

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0258	15501 CLOVERNOOK DR	1ST NOTICE OF VIOLATION LETTER	12/15/25	12/15/25	
E25CE0259	13040 US-31	1ST NOTICE OF VIOLATION LETTER	12/18/25		

Total Entries: 2

Total Records: 26

Enforcement. Date Filed Between 12/1/2025 12:00:00 AM
 AND 12/31/2025 11:59:59 PM AND
 Enforcement. Code Officer = ERIC VANDERMEULEN

Report Created: 01/08/26

Total Pages: 2

DEC. CLOSED Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0097	13613 FOREST PARK DR	RESOLVED	06/17/25	12/01/25	

Total Entries: 1

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0271	16097 MERCURY DR 16093	CLOSED	08/16/24	12/16/25	
E25CE0004	14235 TERRY TRAILS	NO VIOLATION	01/07/25	12/16/25	

Total Entries: 2

HOME OCCUPATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0050	13470 152ND AVE	CLOSED	03/20/25	12/16/25	

Total Entries: 1

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0191	13622 152ND AVE	CLOSED	05/17/24	12/09/25	

Total Entries: 1

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0205	13972 148TH AVE	RESOLVED	10/06/25	12/22/25	
E25CE0234	13210 FOX RIDGE CT	RESOLVED	11/13/25	12/23/25	

Total Entries: 2

NOISE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0233	17161 TIMBER DUNE DR	CLOSED	11/12/25	12/01/25	

Total Entries: 1

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action

Total Entries: 0

DEC. CLOSED Enforcements By Category Monthly Report

E25CE0222	14682 PINE ISLAND DR	RESOLVED	11/04/25	12/09/25
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Total Entries: 1

RECREATION VEHICLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E25CE0102	16216 BUCHANAN ST	RESOLVED	06/25/25	12/22/25	
E25CE0218	14110 152ND AVE 14112	RESOLVED	10/28/25	12/22/25	

Total Entries: 2

RENTAL INVESTIGATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E24CE0243	14921 BIGNELL DR	RESOLVED	07/26/24	12/17/25	
E25CE0155	15090 DAVID ST 15088	RESOLVED	08/21/25	12/15/25	
E25CE0199	15858 LAKE AVE	RESOLVED	10/06/25	12/30/25	
E25CE0237	15555 COMSTOCK ST	RESOLVED	11/24/25	12/23/25	
E25CE0238	15159 MERCURY DR 15149	RESOLVED	11/24/25	12/18/25	
E25CE0242	17411 BUCHANAN ST	CLOSED	12/01/25	12/02/25	
E25CE0244	14813 LAKESHORE DR	CLOSED	12/03/25	12/03/25	
E25CE0245	15044 BIGNELL DR 15040	RESOLVED	12/03/25	12/23/25	
E25CE0247	15070 BIGNELL DR 15072	RESOLVED	12/03/25	12/29/25	
E25CE0248	14160 152ND AVE 14158	RESOLVED	12/03/25	12/15/25	

Total Entries: 10

SHORT TERM RENTAL

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E25CE0010	14700 MERCURY DR	INVESTIGATION ONLY	01/30/25	12/08/25	
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Total Entries: 1

VEHICLE IN ROW

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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E25CE0241	14964 BRIARWOOD ST	RESOLVED	12/01/25	12/12/25	
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Total Entries: 1

ZONING

DEC. CLOSED Enforcements By Category Monthly Report

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
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Total Entries: 1

Enforcement.CodeOfficer = ERIC VANDERMEULEN AND
Enforcement.DateClosed Between 12/1/2025 12:00:00
AM AND 12/31/2025 11:59:59 PM

Total Records: 24

Total Pages: 3

Report Created: 01/08/26

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2025**

WATER

MONTH	WORK ORDERS	METERS INSTALLED		REPLACED METERS	REPLACED MXU'S	NEW TAPS		CROSS CONNECTION INSPECTIONS	MAIN INSTALLED IN FEET	MILLION GALLONS OF NWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"					
JANUARY	63	2	1	5	5	2	0	1	0	26.05	1.32	0.00
FEBRUARY	71	1	1	1	3	1	0	1	0	33.28	1.08	0.00
MARCH	124	4	2	2	0	4	0	51	0	34.44	1.65	0.00
APRIL	171	9	8	3	3	3	3	108	0	40.43	2.07	0.00
MAY	227	4	3	6	7	1	3	115	0	76.79	3.09	0.00
JUNE	328	3	1	12	12	3	1	250	0	110.77	4.37	0.00
JULY	190	3	1	5	3	7	3	117	0	147.63	4.94	0.00
AUGUST	174	3	4	7	6	3	3	77	0	119.31	4.80	0.00
SEPTEMBER	202	2	1	10	9	1	3	98	1159	94.07	4.54	0.00
OCTOBER	103	2	2	4	4	0	2	2	0	66.18	4.81	0.00
NOVEMBER	64	3	0	0	0	2	1	1	0	39.81	-1.86	0.00
DECEMBER	63	3	1	1	1	0	0	1	0	20.67	1.32	0.00
TOTAL YTD	1780	39	25	56	53	27	19	822	1159	809.43	32.12	0.00
TOTALS		64				46		5791			32.12	

NOTES:

2" Meter Installed - 13250 168th - 1/29/25
 1.5" Meter Installed for Irrigation - 13250 168th - 1/29/25
 2" Meter Installed for Truck Fill - 13250 168th - 1/29/25
 1.5" Meter Installed at 12253 Lakeshore Drive - 3/13/25
 1.5 Meter Installed - Stickney Ridge - 4/16/25
 1.5 Meter Installed - Camp Blodget - 4/15/25
 2" Meter Installed - 12604 168th - 05/21/2025
 1.5" Meter Installed - 16171 Lincoln St. - 11/7/25

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	1	2	0	11.40
FEBRUARY	5	1	0	9.62
MARCH	2	1	0	10.57
APRIL	3	4	0	10.74
MAY	2	1	0	10.36
JUNE	2	0	0	10.54
JULY	2	5	0	11.76
AUGUST	3	2	0	10.26
SEPTEMBER	4	1	1347	12.14
OCTOBER	0	1	0	9.01
NOVEMBER	3	2	0	10.44
DECEMBER	0	1	0	9.88
TOTAL YTD	27	21	1347	126.72
TOTALS		1104		

NOTES:

Grand Haven Charter Township

2025 Business Plan Tasklist

Using the foundation of the Strategic Plan and the Budget -- the following tasks outline the Business Plan for the Fiscal Year 2025. It is noted that certain tasks will extend beyond FY2025 and the list is not comprehensive.

Administration (101.101 101.171 101.172) Project or Task	Owner	Strategic Key
Freedom of Information Requests (48 thus far in 2025)	Cargo	SP-3
Electronic Newsletters (11 of 12 completed) ~2,080± recipients	Cargo	SP-3
GCR Annual Report for NOWS and Grand Rapids Water	Cargo & Walsh	SP-3
123Net Contract (ARPA Payment) for Broadband installation	Cargo	IN-4
SLV 2025 Planning Contract	Sherwood	SP-1
Funding -- July 4th Fireworks (\$7,500)	Cargo	SP-1
Funding -- Coast Guard Festival Heros and Legends Dinner (\$3,000)	Cargo	SP-1
Staff Recognition Luncheon (January 22nd)	Sherwood	ES-6
Employee/Committee Appreciation Dinner (December 4th)	Sherwood & Walsh	ES-6
2025 Business Plan/Task List (on-going)	Cargo	N/A
2026 Budget		
→ 08/25 -- Schedule Truth in Taxation Public Hearing		
→ 09/08 -- Budget policies submitted to the Township Board		
→ 09/22 -- Truth in Taxation Public Hearing		
→ 10/07 -- Initial Joint Department Directors Budget Meeting		FB-1
→ 10/30 -- Department Directors submit initial budget figures	Cargo & Sandoval	FB-2
→ 11/10 -- Special Assessment Hearings		FB-3
→ 11/13 -- Department Directors complete final draft		ES-3
→ 11/18 -- Board holds Budget Work Session		
→ 11/24 -- Truth in Budgeting Public Hearing		
→ 11/24 -- Board Adopts FY 2026 Budget		
Community Energy Plan -- Presentation and Adoption	Sherwood	SP-1
Develop New Chamber Contract (Current contract expires in October)	Cargo	SP-2
Start a program to call on Businesses within the Township (collaborate with Chamber)	Cargo/Sherwood	ED-1
Succession Plan for Superintendent Cargo (tentative plan)		
• 09/28 - Cargo announces retirement		
• 10/12 - Board selects Executive Search firm		
• 10/12 - Post position	Township Board	ES-5
• 11/26 - Interviews & Selection		
• 02/27 - New Superintendent starts		
2025 -- 2028 Strategic Plan	Cargo & Board	N/A
5-Year Capital Plan (part of Annual budget process)	Wade & Cargo	FB-1 & IN-6
Update Personnel Manual (Complete in Spring)	Sherwood	ES-2

Finance (101.191) Project or Task	Owner	Strategic Key
End of Year W-2s, 1099s and SUW 165 to IRS (January)	Sandoval	FB-2
2024 Financial Audit, including MD&A Letter & report submitted to the State of Michigan (April) → Includes Single Federal Audit for FY2024	Sandoval	FB-2
Metro Authority Report (April)	Sandoval	FB-2
Census of Governments, Public Employment & Payroll (April)	Sandoval	FB-2
F-65 Report (June)	Sandoval	FB-2
941 Reports and UIA 1028 Forms to State of Michigan (quarterly)	Sandoval	FB-2
Unclaimed Property Report to State of Michigan (June)	Sandoval	FB-2
Update Township's fiscal Dashboard (June)	Sandoval	FB-2
Qualifying Statement to State of Michigan (June)	Sandoval	FB-2
Continuing Disclosure Report to EMMA (June)	Sandoval	FB-2
Form 5572 – Retirement System Annual Report (June)	Sandoval	FB-2
170-B Industrial Facilities Report to State of Michigan (July)	Larrison	FB-2
FY2025 Budget Amendments → Post Audit Amendments (May) → 2nd Quarter Amendments → 3rd Quarter Amendments (Pre-budget) → 4th Quarter Amendments (Post budget) December	Sandoval	FB-1 FB-2
USB Utility Rate Study – Five Year Rate Determination for Water and Sewer	Wade & Sandoval	IN-2
Clerk & Elections (101.215 101.262) Project or Task		
May Special Election → Four Pointes (Council on Aging) Renewal 0.25 mills → GHAPS 18 mills renewal for "non-homestead" properties → OAISD Special Education millage proposal (0.5 mill increase)	DeVerney & Larsen	ES-1
Hire Deputy Clerk/ Administrative Assistant	Sherwood & Larsen	ES-1
Agreement to hold Joint Early Voting in 2026 with Grand Haven, Ferrysburg Spring Lake Township, and Robinson Township	Larsen	SP-1
Hire Elections Assistant	Sherwood & Larsen	ES-1
Amend Elections Equipment Agreement with Ottawa County	DeVerney & Larsen	ES-1
Board of Review, Assessing and Treasurer (101.247 101.257 101.253) Project or Task		
Annual mailing of Change of Assessment notices in February	Larrison	SP-3
Board of Review – March, challenges to assessment roll appearances and written appeals → L 4022 Report → Board of Review Change Log → Industrial, Real and Personal Report to State → L 4626 Assessing Officer's Report of Taxable Values	Larrison	SP-3 FB-2

EMPP Export to the State of Michigan (April)	Larrison	FB-2
County Audit of Personal Property on Assessment roll (April)	Larrison	FB-2
Prepare Summer warrant for Tax Collection & Mailing	Larrison	FB-2
Prepare Winter warrant for Tax Collection & Mailing	Larrison	FB-2
Form 4564 – IFT Exemption certificates (September)	Larrison	FB-2
IFT Report to State of Michigan (October)	Larrison	FB-2
Approve Annual Contract with Property Assessment Solutions for re-audit of neighborhoods- (\$85k)	Larrison	ES-1
Annual Re-audit of residential neighborhoods + sales and new construction ~1,500 properties	Larrison	ES-1
July Board of Review (technical and clerical adjustments to assessment roll)	Larrison	ES-1
December Board of Review (technical and clerical adjustments to assessment roll)	Larrison	ES-1
5-Year State Assessing Audit (AMAR) PERFECT SCORE!	Larrison	ES-1
Prepare Special Assessment Rolls & Supplemental Special Assessment Report (L-4016)	Larrison	ES-1

Building & Grounds (101.265) Project or Task	Owner	Strategic Key
Add Dehumidifiers to furnaces (\$10k) (2026 Project)	Wade	IN-1
Purchase new front-end loader (John Deere) (\$128k)	Wade	N/A
Purchase new Leaf Vacuum (Smithco Star 60) (\$52k)	Wade	N/A
Replace portions of Administrative Building roof (\$108k)	Wade	IN-1
Community Development, Planning Commission, ZBA (101.371 101.701 101.702) Project or Task	Owner	Strategic Key
Appoint Community Development Director (Sherwood)	Cargo	ES-4
Report on Building Department – Permit Review Preprocess	Sherwood	ES-2
Identify unused Public Land for possible Affordable Housing Opportunities (Environmental Study of Comstock Street and Mercury property)	Chaphalkar/Wade	AH-6
Blueberry Woods PUD (US-31/M-45) Mixed Density Residential (New developer JTB/Interra) (PUD Amendment & BRA agreement expected in Summer of 2026)	Chaphalkar	AH-2 & ED-4
Comstock (40 Acre Parcel) Baumann Builders (PC Pre-application completed) (PC and BRA agreement in March of 2026)	Chaphalkar	AH-1 & AH-5
Gracious Grounds Multifamily/Intellectually Disabled Adults (All permits approved)	Chaphalkar	AH-2 & AH-1
Lakeshore Flats East Multifamily	Chaphalkar	AH-2
Lincoln Pines Phase 4	Chaphalkar	AH-2
Riverwatch (Bos Development)	Chaphalkar	AH-2 & AH-5
Aldi Grocery (All permits approved)	Chaphalkar	ED-2

Anlaan Building Addition	Chaphalkar	ED-1
Boelkins Sand Mining U/S-31 & Buchanan	Chaphalkar	ED-1
Christian Reformed Conference Grounds (expansion per Court settlement)	Chaphalkar	ED-1
CMA Vehicle Club (Staff forced to move to enforcement due to lack of any movement/response)	Chaphalkar	ED-2
Deyon Commercial Condominiums (PUD approval expired)	Chaphalkar	ED-2
Euro-Asian Autocare	Chaphalkar	ED-2
Folds of Honor Bed & Breakfast (permits issued)	Chaphalkar	ED-1
Harbor Transit Bus Terminal and Office Building (SLU permit received)	Chaphalkar	ED-1 & ED-3
Jiffy Lube (Robbins Road) (withdrawn)	Chaphalkar	ED-1
Lakeshore Property Services (Outdoor Storage) (Property owner likely moving out of Township)	Chaphalkar	ED-1
MacKite (Building addition) (SLU permit approved; no building permit issued) (project likely cancelled)	Chaphalkar	ED-1
Maverik Service Station (M-45/US-31) (PUD approval expired)	Chaphalkar	ED-1 & ED-3
Northstar Commercial (Accessory Building)	Chaphalkar	ED-1
Ottawa County Road Commission (Vehicle Wash Structure) (permits issued)	Chaphalkar	ED-1
Outdoor Adventures (New Building) (Approval expired; under new ownership)	Chaphalkar	ED-1
SRS Distribution (Outdoor Storage - lumber)	Chaphalkar	ED-1 & ED-2
Walmart Remodel (All permits approved)	Chaphalkar	ED-1
Draft Ordinance for Township Board Review - "Carve-out" of PUD ordinance for Affordable Housing (i.e., smaller lots and structures for limited number of units)	Cargo/Chaphalkar	AH-2
Drains (101.445) Project or Task	Owner	Strategic Key
Identify Drains At-Large and Associated Costs for FY2025 (include in FY2026 budget)	Cargo	IN-4
Street Lighting (101.448) Project or Task	Owner	Strategic Key
Warner Street / US-31 SAD	Cargo	N/A
Annual Street Lighting SAD listing	Larrison	IN-4
Waste Collection (101.528) Project or Task	Owner	Strategic Key
New Yard Waste Collection Contract - expires at end of 2025	Wade	SP-1
Harbor Dredging Contract/Composting Contract (Yard Waste - VerPlank)	Cargo	ED-2
Waste Hauler Licenses (e.g., Allied Waste, Arrowaste, VS, and Anytime Junk Removal)	DeVerney & Cargo	N/A

Spring Yard Waste Collection	Wade
Fall Yard Waste Collection	Wade

Cemetery (101.567) Project or Task	Owner	Strategic Key
NO PROJECTS FOR 2025 -- Normal Maintenance	Wade	N/A

Parks (101.751) Project or Task	Owner	Strategic Key
Installation of "No Wake" bouys (3) – Grand River	Wade	ED-5
Re-location of JoJo Jogging Trail (\$35k)	Wade	ED-7
Re-roof and paint Hofma Preserve picnic shelters / Replace trash cans, picnic tables and benches (\$32k)	Wade	ED-7
Install irrigation, concrete edging and landscaping to Hofma Park entrance (\$20k) (irrigation postponed to 2027, other landscaping ordered)	Wade	ED-7
Hire Parks Supervisor	Sherwood	N/A
Hire Summer Workers (6 staff + beach attendant)	Sherwood	N/A
Hire full-time Public Services staff (replace Johnson's promotion)	Sherwood	N/A

Municipal Street Fund (204) Project or Task	Owner	Strategic Key
Dust Control Contract (\$33k)	Cargo	IN-1
Transfer Harbor Transit monies (\$614k)	Larrison & Sandoval	SP-1
Subdivision Street Re-Surfacing (\$640k±)	Cargo	IN-1
Consideration of Private Road Amendment (Maintenance Agreement Language) – approved	Cargo	IN-6
Consideration of Private Road Amendment (Water and Sewer requirement increase from 4 to 8 lots)	Cargo	IN-6

Fire/Rescue Fund (206) Project or Task	Owner	Strategic Key
Complete Construction of New Station	Schrader	ED-3
Transfer Bond monies to Fire/Rescue Fund for Land purchase and other allowable expenses	Sandoval	FB-2
New Station Grand Opening Event (June 24th)	Schrader	SP-3
911 Academy (June)	Peterson	SP-3
Fire Prevention Week Open House (October)		SP-3
Replace 2014 Zoll Auto Pulse Machine (CPR Machine) (\$25k)	Schweitzer	

Equipment purchases (i.e., 6 sets of gear; hearing protection for 1021, 4 pagers, positive-pressure fan for 1021, 4 EMS bags, etc.)	Schweitzer	N/A
Award and Retirement Night for Staff	Schrader	ES-6
Hire part-time fire fighters (two openings)	Sherwood	N/A
Adopt Mutual Aid Agreement (MABAS)	Schrader	SP-1
New ALS Contract with Trinity (or alternative transport arrangement) (December 2025)	Schrader	SP-1
Private Road Inspections	Staff	ES-1 & SP-3
Adopt 2024 International Fire Code (Scheduled for 2026)	Schrader	ES-2 & SP-3

Police Services Fund (207) Project or Task	Owner	Strategic Key
Bathroom Renovation	Schrader	IN-2

Downtown Development Authority Fund (207) Project or Task	Owner	Strategic Key
Carry forward for 2024 – Bore and Jack US-31 – Watermain extension (\$33k)	Wade	IN-1
Enclose Ferris Street Storm Drain (part of Ferris Street Watermain Project) (\$227k) (Delayed until 2026 because the drain was declared a stream by EGLE)	Wade	IN-1
Extend sanitary sewer along 158th Avenue - M-45 to US-31 (\$222k) (Delayed due to postponement of Maverick station construction)	Wade	IN-7

American Rescue Plan Act Fund (285) Project or Task	Owner	Strategic Key
Execute contract with 123Net for fiber optic installation	Cargo	SP-1
Closeout Fund and transfer remaining interest monies to Water Fund for Transmission Project	Sandoval	FB-1

Debt Service Funds (306, 308, 310) Project or Task	Owner	Strategic Key
Pay Fire/Rescue Station Bond Debt (\$867k) – expires in 2043	Sandoval	FB-1
Pay Park System Bond Debt (\$361k) – expires in 2041	Sandoval	FB-1
Pay Pathway Bond Debt (\$313k) – expires in 2035	Sandoval	FB-1

Pathway Fund (408) Project or Task	Owner	Strategic Key
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Paint crosswalks and approaches & normal maintenance (\$30k)	Wade	ED-7
Re-surface Lakeshore pathway from Little Pigeon boardwalk to Fillmore Street (\$560k)	Wade	ED-7

Sewer Fund (590) Project or Task	Owner	Strategic Key
Christian Reformed Conference Grounds sewer extension project (carry forward) (\$991k)	Wade	IN-3
Replace two pumps in US-31/M-45 lift station (\$80k) (projected December completion date)	Wade	IN-3
Bond Payments (2008) (\$80k)	Sandoval	FB-2

Water Fund (590) Project or Task	Owner	Strategic Key
Pine Street Service Line Replacements (\$20k) (postponed to 2026 - 12 of 18 are complete)	Wade	IN-3
Complete Transmission Main #3 Meter Station (2024 Carry forward) (\$145k)	Wade	IN-3
Repair and Paint West Tank (\$785k)	Wade	IN-3
Ferris Street Water Main extension (160th to Hidden Creek) (\$1.13 million) (Delayed to FY2026 due to problems with bids)	Wade	IN-3
Hydrant Painting with contractor (Fall of 2025) (\$15k)	Wade	IN-3
Radio system upgrade (\$20k)	Wade	IN-5
Cross Connection Inspection Program – ongoing (State Requirement)	Walsh	IN-1 & IN-6
Backflow Device Testing – ongoing (State Requirement)	Richardson	IN-1 & IN-6
Bond Payments (2009 Plant Expansion and Transmission Main #3) (\$622k)	Sandoval	FB-2

KEY - Summary

Maintain Helthy Financial Balance

- FB – 1 : Proper Budgeting
- FB – 2 : Sufficient Reserves
- FB – 3 : Prioritize Safety & Quality of Life

Deliver Essential Services

- ES – 1: Prioritize Services Best Furnished by Township
- ES – 2 : Continual Improvement
- ES – 3 : Review During Budget
- ES – 4 :Versatile and Professional Workforce
- ES – 5 : Succession Planning for Superintendent
- ES – 6 : Show Appreciation

Maintain and Improve Infrastructure

- IN – 1 : Asset Management
- IN – 2 : Maintain Funding
- IN – 3 : Ensure High Quality
- IN – 4 : Partner on Infrastructure
- IN – 5 : Use Technology
- IN – 6 : Planning
- IN – 7 : Work with DDA

Establish Strong Partnerships

- SP – 1 : Collaborate
- SP – 2 : Develop new Model with Chamber
- SP – 3 : Communicate with Community

Support Economic Development

- ED – 1 : Support Business
- ED – 2 : Support Economic Development Opportunities
- ED – 3 : Identity Assets Necessary for Growth
- ED – 4 : Collaborate on M-45/US-31 Industrial Development
- ED – 5 : Protect Natural Features
- ED – 6 : Balanced Development
- ED – 7 : Enhance Parks

Address Affordable Housing

- AH – 1 : Collaborate with Developers
- AH – 2 : Create a Variety of Housing
- AH – 3 : Rental Inspection Program
- AH – 4 : Seek Housing Grants
- AH – 5 : Encourage In-fill Development
- AH – 6 : Identify Un-used Public Land