



**GRAND HAVEN CHARTER TOWNSHIP
BOARD AGENDA
Monday, April 13, 2026**

REGULAR MEETING – 7:00 P.M.

Persons wishing to speak at public hearings, on agenda items, or extended comments, must fill out a “Speakers Form” located on the counter. Completed forms must be submitted to Township Staff prior to the meeting.

- I. CALL TO ORDER
- II. PLEDGE TO THE FLAG
- III. ROLL CALL
- IV. APPROVAL OF MEETING AGENDA
- V. CONSENT AGENDA
 1. Approve March 9, 2025, Regular Board Minutes
 2. Approve Payment of Invoices in the amount of \$2,028,117.20 (*A/P checks of \$1,732,939.26 and payroll of \$295,177.94*)
 3. Approve Annual Contract with Property Assessments Solutions (\$80k)
- VI. OLD BUSINESS
None.
- VII. NEW BUSINESS
 1. Approve Change to Loutit Library Board Pay
- VIII. REPORTS & CORRESPONDENCE
 1. Committee Reports
 2. Manager’s Report
 - a. March Building Report
 - b. March Ordinance Enforcement Report
 - c. March Public Services Report
 - d. Annual Chamber Dinner - RSVPs
 3. Other
- IX. PUBLIC COMMENTS – (*Non-Agenda Items*)
- X. ADJOURNMENT

NOTE: The public will be given an opportunity to comment on any agenda item when the item is brought up for discussion. Please complete Speaker Information Sheet. The supervisor will initiate comment time.

**GRAND HAVEN CHARTER TOWNSHIP BOARD
MONDAY, MARCH 9, 2026**

REGULAR MEETING

I. CALL TO ORDER

Supervisor Reenders called the regular meeting of the Grand Haven Charter Township Board to order at 7:00 p.m.

II. PLEDGE TO THE FLAG

III. ROLL CALL

Board members present: Gaasch, Reenders, Wagenmaker, Behm, Dumbrell and Larsen

Board members absent: Kieft

Also present were Manager Cargo, Assistant Manager Sherwood, Captain Schweitzer, and Public Services Director Wade.

IV. APPROVAL OF MEETING AGENDA

Motion by Trustee Gaasch and seconded by Clerk Larsen to approve the meeting agenda. **Which motion carried.**

V. APPROVAL OF CONSENT AGENDA

1. Approve February 23, 2025, Regular Board Minutes
2. Approve Payment of Invoices in the amount of \$706,596.94 (*A/P checks of \$555,456.53 and payroll of \$151,140.41*)
3. Approve Sale of Surplus Equipment - 1990 John Deere AMT through Midema Auctions
4. Approve Sale of Surplus Equipment - 2008 Jacobsen mower/snowblower through Midema Auctions
5. Approval of Bid for the Ferris Non-Motorized Pathway Project - Bob's Asphalt Paving @ \$511,447

Motion by Trustee Dumbrell and seconded by Trustee Behm to approve the items listed on the Consent Agenda. **Which motion carried.**

VI. OLD BUSINESS

1. **Motion** by Trustee Gaasch supported by Trustee Behm to authorize a Township-funded summer school deputy to work marine services during the Sumer of 2026 with a report from the Sheriff regarding the efficacy of the program expected before a Township Board vote to continue the transfer to marine services during the Summer of 2027.

Which motion carried pursuant to the following roll call vote:

Yeas: Larsen, Wagenmaker, Kieft, Gaasch, Behm, Reenders

Nays: Dumbrell

Absent: Kieft

VII. NEW BUSINESS

None.

VIII. REPORTS AND CORRESPONDENCE

1. Committee Reports

- Trustee Wagenmaker provided an update regarding the Planning Commission meeting and the Baumann development.

2. Manager's Report, which included:

- a. January Building Report
- b. February Building Report
- c. February Ordinance Enforcement Report
- d. February Public Services Report
- e. February Sheriff's Report
- f. Cargo noted that the Groundbreaking Ceremony for the new Harbor Transit Facility will be held on March 25th at 2:30 p.m.

IX. PUBLIC COMMENTS

None

X. ADJOURNMENT

Motion by Trustee Gaasch and seconded by Clerk Larsen to adjourn the meeting at 7:35 p.m. **Which motion carried.**

Respectfully Submitted,



Laurie Larsen
Grand Haven Charter Township Clerk



Mark Reenders
Grand Haven Charter Township Supervisor

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Director of Assessing

DATE: April 9, 2026
TO: Township Board
FROM: Ashley Larrison
RE: Assessing Department Contracting Services

For the Fourth year in a row a contract was entered into with Property Assessment Solutions to assist with assessment services at the Township. The contract with Property Assessment Solutions included sending an appraiser/field worker to complete a total of 1,400 property visits and entering the corresponding data into the Township's BS&A software program. This was accomplished through the neighborhood audit process of 1,293 parcels and 107 partial construction end of year visits.

The neighborhoods that were part of the 2025 process were the Eastside Commons (forest park area) and Condo Units in the Township. The process began in May of 2025 and was completed in December. The field appraiser conducted all property visits and entered all the data for each property. The process went extremely smoothly, there was effective communication, timely and quality work, and there were no issues of note.

The attached contract for 2026 has a cost of \$80,440 which will cover 1,340 properties. The properties that will be included in this years' audit will be on the westside of 31, specifically ECF neighborhoods West Commons, Westside Sub, West-31 South.

If the Board supports the contract as presented, the following motion can be offered:

Move to authorize the Township Superintendent to execute a Property Tax Assessment and Administrative Services agreement with "Property Assessment Solutions" for assisting with assessment services including performing field work and data entry, visiting 1,340 real property parcels, and maintaining the qualifications necessary to perform the re-assessment work at a cost of \$80,440 for FY2026.

If you have any questions or comments, please contact me.

property assessment solutions

PROVIDING IDEAL GOVERNMENT WITH PROPERTY TAX ASSESSMENT SERVICES

AGREEMENT FOR CONTRACT SERVICES WITH GRAND HAVEN TOWNSHIP

- PROPERTY TAX ASSESSMENT & ADMINISTRATION SERVICES -

This Agreement for Contract Services (the “Agreement”) is made on May 1st, 2026, by and between **Grand Haven Charter Township**, a Michigan township, with offices located at 13300 168th Ave. Grand Haven MI 49417 (the “Township”), and **Property Assessment Solutions LLC**, a limited liability company, whose address is 1752 Plummer Drive, Byron Center, MI 49315 (“the Contractor”). Tyler Tacoma, or a successor employee provided by Property Assessment Solutions LLC, shall be (the “Assessor”).

Recitals:

WHEREAS, the Township desires to have the Contractor provide property tax assessment services, under the direction of the Township Assessor. The Assessor, as separately employed by the Township, will maintain authority and control of the assessment roll, and provide guidance, direction, and ultimate responsibility for the additional services provided by the Contractor. **This contract is intended to cover the scope of work provided to the Township and the compensation provided for labor services of the Contractor.** Additional costs and services will be separately supported by the Township, such as use of office space at the Town Hall, computers and internet access, appraisal software programs, printings, mailings, defense of assessment disputes, township support staff, etc. In consideration of these premises, it is hereby agreed as follows:

Article 1 Scope of Services

1.1 In consideration of the Michigan State Tax Commission’s guidance on ***Supervising Preparation of the Assessment Roll***, the Township Assessor will perform all mandatory duties.

The Contractor will assist with some of those duties as it pertains to property site visits (“field work”) as well as data entry of those visits in the Township’s appraisal software system (“BS&A”).

1.2 The Contractor will implement a review process, whereby an estimated 20% of real estate parcels are visited on site, each year. This is intended to keep accurate appraisal records, educate fellow residents about the assessment process, and maintain uniformity and equity on the Township Assessment Roll. As of this contract date, the Township Assessor has determined that there are 1,340 parcels required for visiting, in order to meet the annual 20% Review.

1.3 The Contractor will be working out in the community and at the Township Hall on a flexible schedule each week, based on the work volume and at the discretion of the Township Assessor.

1.4 The Contractor shall perform the services, duties and obligations hereunder in a good, workmanlike, and professional manner and to the satisfaction of the Township. The Contractor shall maintain the qualifications necessary to perform the Services.

Article 2 Independent Contractor

2.1 The Contractor is an independent contractor of the Township and shall not be considered an employee of the Township. The Township shall have no responsibility for, and the Contractor shall not be entitled to worker’s compensation insurance, unemployment insurance, health and/or accident insurance, public liability insurance, or for any withholding for social security, federal or state income taxes or otherwise by or from the Township.

2.2 Throughout the term of this Agreement, the Contractor shall maintain appropriate liability insurance in an amount at least equal to the amount of liability insurance maintained by the Township; shall insure that any Contractor employee used to provide services per this Agreement has a valid Michigan driver’s license; and shall insure that any Contractor employee and any motor vehicle used to provide services per this Agreement will have comprehensive automobile liability insurance.

Article 3 Compensation

3.1 The Contractor shall be paid on a monthly basis, after submission of an invoice around the end of the month. In the Assessing profession, the work volume fluctuates throughout the year, and the majority of the on-site visits take place between April and December. Thus, the contracted

annual rate will be divided evenly over the months of the expected service, with a goal of having a consistent monthly billing over the months that the work is being performed.

3.2 The Contractor shall be paid \$60.03 per parcel for 20% of each real property parcel on the assessment roll being visited, as per Section 1.3.

Contractor's Annual Cost:

\$60.03/parcel x 1,340 = **\$80,440 annually**

\$80,440 annual compensation / 8 months = **\$10,055 / monthly**

3.3 The compensation shall be re-evaluated around April 1st each year, based on the most current parcel count data available and to account for inflationary changes in the cost of living, derived from the Michigan State Tax Commission's calculation of the Consumer Price Index ("CPI") annual change.

3.4 The Contractor will provide all personal transportation and not require reimbursement for such normal workday expenses (gas mileage, vehicle maintenance, etc.). Additional compensation may be reimbursed for a-typical or extraordinary expenses such as assessment appeal hearings, work conferences, township retreats, team events, or unforeseen circumstances.

3.5 The Contractor will be given access to share the office space, computers, software, IT support, and tools of the Township Assessor and/or Township staff, as needed and when available. Additional resources may be provided by the Township at their discretion, such as support staff services, mailings, secondary work stations, or additional peripheral equipment.

Article 4
Term of Agreement

4.1 The intent of the Terms of Agreement are to create a fruitful and longstanding relationship between the Contractor and the Township, whereby occasional scope of work and compensation changes may be taken into consideration, to the benefit of all parties.

4.2 The term of this Agreement is from May 1st, 2026 (the "Commencement Date") through and including December 31st, 2026, unless terminated earlier pursuant to Section 4.2.

4.3 Notwithstanding Section 4.1, this Agreement may be terminated by either party upon 60 days prior written notice to the other party mailed to the address first listed above.

4.4 With the expectation of a successful and long-term relationship between the Township and Contractor, additional renewal and extension of this Agreement can be made between the parties at any time.

**Article 5
Miscellaneous**

- 5.1 The captions or headings of the various Articles and Sections of the agreement are for convenience only and they shall be ignored in interpreting this Agreement.
- 5.2 This Agreement shall be deemed to have been made in Ottawa County, Michigan, and shall be governed by, and construed in accordance with, the laws of the State of Michigan.
- 5.3 Each party warrants and represents that it has authority to enter into this Agreement.

IN WITNESS WHEREOF the Township and the Contractor, by its duly authorized officers, have each executed this Agreement as of the date and year first written above.

TOWNSHIP – GRAND HAVEN TOWNSHIP:

Township Supervisor/Manager

Date

Township Clerk

Date

CONTRACTOR – PROPERTY ASSESSMENT SOLUTIONS, LLC:

John A. Jacoma
Owner

4/1/26
Date



Administrative Memo

DATE: March 7, 2026
TO: Township Board
FROM: Karen Sherwood
RE: Library Committee Pay

The Township recently received notice from the Loutit District Library regarding compensation for library board representatives. Historically, Grand Haven Charter Township has compensated its library committee representatives \$53.73 per meeting for attendance at library board meetings.

The Township currently has two representatives serving on the Loutit District Library Board. One representative has served in this role since 2014, and the other since 2017.

Loutit Library has advised the Township that, after reviewing the requirements of the District Library Establishment Act (1989 PA 24) and consulting with its attorney, the Library Board voted at its February meeting (5–3 vote) to begin paying stipends directly to library trustees for attendance at official meetings. Under the Act, the library board may compensate trustees up to \$30 per meeting, not to exceed 52 meetings per year.

Beginning April 1, 2026, the Library will issue these stipends directly. As part of this change, the library has requested that municipalities discontinue issuing payments to their library representatives, as Loutit Library will assume responsibility for this compensation.

This approach will allow the library to administer trustee compensation equally across all participating municipalities and ensure consistency with statutory guidelines. Accordingly, it is recommended that the Township discontinue its current stipend payments and allow Loutit District Library to compensate its board representatives directly.

If the Board supports this approach, the following motion can be offered:

Move that the Grand Haven Charter Township Board discontinue payment of stipends to the Township's representatives serving on the Loutit District Library Board, effective April 1, 2026.

If you have any questions or concerns, please contact Sherwood at your convenience.

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
ADDITIONS				
P26BU0029	HENDRICKSON MARSHA	14614 AMMERAAL AVE	\$450,000	\$2,630.90
P26BU0051	BOWERS DAVID A-BARBARA	9819 HIAWATHA DR	\$155,000	\$1,082.15
			\$605,000	\$3,713.05
			<i>Total Permits For Type:</i>	2
ADDRESS				
P26AD0005	TEAM MERCURY LLC	15741 MERCURY DR	\$0	\$20.00
P26AD0006	TEAM MERCURY LLC	15702 ROBBINS RD	\$0	\$20.00
P26AD0007	OCHOA DAVID BLUEBERRIES LLC	14571 BUCHANAN ST	\$0	\$20.00
			\$0	\$60.00
			<i>Total Permits For Type:</i>	3
AG EXEMPT				
P26AG0001	OCHOA DAVID BLUEBERRIES LLC	14571 BUCHANAN ST	\$0	\$75.00
			\$0	\$75.00
			<i>Total Permits For Type:</i>	1
ALTERATIONS				
P26BU0037	MEYER ETHAN-ALYSSA	17462 PINE BLUFF CT PVT	\$50,000	\$450.90
P26BU0047	GROSSMAN LUKE G-DAWN E W	17855 DEWBERRY PL	\$85,000	\$690.65
P26BU0060	RKK PROPERTIES LLC	12691 WILDERNESS TR PVT	\$234,861	\$1,501.42
P26BU0062	PICKETT JOHN-LORRAINE TRUST	14785 LAKESHORE DR	\$39,000	\$375.55
P26BU0064	TODD CHRISTOPHER A-ANNE	10103 HIAWATHA DR	\$7,500	\$136.50
P26BU0082	KUBICEK ZAKARY-NICOLE	13008 WOODRUSH CT	\$45,315	\$418.81
P26BU0086	POTTS BRENT-JULIE	13623 HOFMA CT	\$1,850	\$75.00
P26BU0098	ROTHE RICHARD-SHARON	15396 CANARY DR	\$7,000	\$120.75
			\$470,526	\$3,769.58
			<i>Total Permits For Type:</i>	8
BASEMENT FINISH				
P26BU0036	VANREES PHILIP-EMILY	16723 PINE DUNES CT	\$64,680	\$551.46
P26BU0073	DODD MARK-SANDRA J	14855 CANARY DR	\$2,000	\$75.00
P26BU0077	CHASCO NICHOLAS-MOLLY J	16839 WATERSEDGE DR	\$17,679	\$229.50
P26BU0085	JACOBSON EMMA N	11966 LAKESHORE DR	\$33,000	\$334.45
P26BU0094	SINGH HARJINDER-HARMAN	14567 WINDWAY DRIVE	\$34,000	\$341.30
			\$151,359	\$1,531.71
			<i>Total Permits For Type:</i>	5
COMMERCIAL REMODEL				
P26BU0061	BEKINS INVESTMENTS LLC	15133 168TH AVE	\$20,000	\$545.40
			\$20,000	\$545.40
			<i>Total Permits For Type:</i>	1
DECK				

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P26BU0068	GIBBONS DEAN-MARY CHRISTINE	17580 DUNESIDE DR	\$139,972	\$1,003.25
			\$139,972	\$1,003.25
			<i>Total Permits For Type:</i>	<i>1</i>

ELECTRICAL

P22EL0361	VANSLOOTEN LLOYD E JR-JENNIFER L	13452 152ND AVE	\$0	\$60.00
P26EL0102	LAMB CHRISTOPHER R-APRIL A	16101 DELTA VIEW DR	\$0	\$225.00
P26EL0108	SOVIS MICHAEL-SCHOLL CHRISTOPHER	16924 BUCHANAN ST	\$0	\$246.00
P26EL0109	MEYER ETHAN-ALYSSA	17462 PINE BLUFF CT PVT	\$0	\$231.00
P26EL0110	MELCHER LORA LEE TRUST	15348 APPLE ST	\$0	\$160.00
P26EL0111	SMIT PETER-DIANNE TRUST	11303 LAKESHORE DR	\$0	\$429.00
P26EL0112	VANREES PHILIP-EMILY	16723 PINE DUNES CT	\$0	\$246.00
P26EL0113	GROSSMAN LUKE G-DAWN E W	17855 DEWBERRY PL	\$0	\$231.00
P26EL0114	SAAVEDRA MANUEL-MARITZA	15368 MEADOWLARK DR	\$0	\$246.00
P26EL0115	WINTRUST FINANCIAL CORP	15135 WHITTAKER WAY PVT	\$0	\$160.00
P26EL0116	DISHER JEFFREY-KATHY	17197 BUCHANAN ST	\$0	\$170.00
P26EL0117	CHAPEL KARL TRUST	16171 LINCOLN ST	\$0	\$251.00
P26EL0118	ENGEL ESTATE	16071 ROBBINS RD	\$0	\$180.00
P26EL0119	WOOD TRUST	14516 160TH AVE	\$0	\$180.00
P26EL0120	NORTH R-D	15138 154TH AVE	\$0	\$155.00
P26EL0121	REINBOLD TED-DEBRA	17296 BEACH RIDGE WAY PVT	\$0	\$241.00
P26EL0122	TODD CHRISTOPHER A-ANNE	10103 HIAWATHA DR	\$0	\$231.00
P26EL0123	RKK PROPERTIES LLC	12691 WILDERNESS TR PVT	\$0	\$231.00
P26EL0124	PICKETT JOHN-LORRAINE TRUST	14785 LAKESHORE DR	\$0	\$246.00
P26EL0125	NIEMIEC BRUCE J-VONNA M TRUST	17222 BUCHANAN ST	\$0	\$155.00
P26EL0126	DREESE MICHAEL T-CHRISTINE S	15456 WOODRUSH DR	\$0	\$235.00
P26EL0127	BLACK BRYAN	17000 BURKSHIRE DR	\$0	\$176.00
P26EL0128	HENDRICKSON MARSHA	14614 AMMERAAL AVE	\$0	\$256.00
P26EL0129	LOFTIS JOSHUA J-MARICELA	11992 168TH AVE	\$0	\$490.00
P26EL0130	SILKWORTH CHARLENE M	14821 160TH AVE	\$0	\$156.00
P26EL0131	CRANDLE JOSHUA	11600 LAKESHORE DR	\$0	\$160.00
P26EL0132	CROSSROADS COVENANT REAL ESTATE LLC	148TH AVE	\$0	\$160.00
P26EL0133	RUSSELL ROBERT-SHAYE N	14732 WILLIAMS WY	\$0	\$241.00
P26EL0134	POTTS BRENT-JULIE	13623 HOFMA CT	\$0	\$231.00
P26EL0135	WAL-MART REAL ESTATE BUSINESS TRUST	4700 US-31	\$0	\$198.00
P26EL0136	SINGH HARJINDER-HARMAN	14567 WINDWAY DRIVE	\$0	\$236.00
P26EL0139	LINCOLN STREET HOLDINGS	15800 BROOKNEAL DR	\$0	\$433.00
P26EL0140	LINCOLN STREET HOLDINGS	15792 BROOKNEAL DR	\$0	\$433.00
P26EL0141	LINCOLN STREET HOLDINGS	12457 EMERSON DR	\$0	\$433.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P26EL0142	JTB HOMES LLC	12573 RIVERTON RD	\$0	\$433.00
P26EL0143	LINCOLN STREET HOLDINGS	12409 EMERSON DR	\$0	\$433.00
P26EL0144	INTERRA HOMES	15708 NORWALK RD	\$0	\$433.00
P26EL0145	INTERRA HOMES LLC	15734 HAWLEY DR	\$0	\$433.00
P26EL0146	INTERRA HOMES LLC	15732 HAWLEY DR	\$0	\$433.00
P26EL0147	INTERRA HOMES LLC	15730 HAWLEY DR	\$0	\$433.00
			\$0	\$10,710.00
			<i>Total Permits For Type:</i>	40

FENCE

P24ZL0073	STRUNTZ WALLACE R II-MELISSA	15233 161ST AVE	\$3,000	\$40.00
P26ZL0004	POEL RANDALL C-LISA A	13330 LAKESHORE DR	\$11,250	\$50.00
P26ZL0005	GOLLIVER JEFFREY M-ROSEN HUNTER III	15922 MERCURY DR	\$0	\$50.00
			\$14,250	\$140.00
			<i>Total Permits For Type:</i>	3

FOUNDATION ONLY

P26BU0092	WITVOET STEVEN	18235 SPINDLE RD	\$24,000	\$272.80
			\$24,000	\$272.80
			<i>Total Permits For Type:</i>	1

MANUFACTURED HOME SET-UP

P26BU0087	RIVER HAVEN OPERATING COMPANY LLC	14510 CROOKED TREE LN	\$0	\$400.00
			\$0	\$400.00
			<i>Total Permits For Type:</i>	1

MECHANICAL

P26ME0137	SOVIS MICHAEL-SCHOLL CHRISTOPHER	16924 BUCHANAN ST	\$0	\$155.00
P26ME0138	MCDONALD EVAN-CHAPEL MADISON	15161 161ST AVE	\$0	\$180.00
P26ME0139	MELCHER LORA LEE TRUST	15348 APPLE ST	\$0	\$240.00
P26ME0140	JASTRZEMBSKI ANTHONY V-AMY L	18283 LOOP AVE	\$0	\$430.00
P26ME0141	GTDA2 LLC	16750 LINCOLN ST	\$0	\$330.00
P26ME0142	DEDOES BLAKE-STEPHANIE	16251 WARNER ST	\$0	\$255.00
P26ME0143	PETERSON ALEC-AMBER	16776 TIMBER RIDGE	\$0	\$155.00
P26ME0144	LOFTIS JOSHUA J-MARICELA	11992 168TH AVE	\$0	\$405.00
P26ME0145	BIDDANDA BOPAIAH-KAVITHA B	15000 DAVID ST	\$0	\$180.00
P26ME0146	MCLAUGHIN JAMES & RENEE	15130 155TH AVE	\$0	\$180.00
P26ME0147	BAILEY DAVID D-ESHENAUER KERRY J	10584 LAKESHORE DR	\$0	\$155.00
P26ME0148	SMIT PETER-DIANNE TRUST	11303 LAKESHORE DR	\$0	\$540.00
P26ME0149	MEYER ETHAN-ALYSSA	17462 PINE BLUFF CT PVT	\$0	\$270.00
P26ME0150	BLUE HERON ARBOR LLC	15409 LAKE AVE	\$0	\$180.00
P26ME0151	LUSHER PAUL L-MARLENE B	12879 LAKESHORE DR	\$0	\$180.00
P26ME0152	POTTER JOHN S-ELIZABETH E	11337 OAK GROVE RD	\$0	\$180.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
P26ME0153	MARTINCZAK PAUL-VALERIE	13028 ACACIA DR	\$0	\$210.00
P26ME0154	HEWITT KATHERINE J	13659 HOFMA CT	\$0	\$210.00
P26ME0155	CHRISTIAN REFORMED CONF GROUNDS	12253 LAKESHORE DR	\$0	\$180.00
P26ME0156	SAAVEDRA MANUEL-MARITZA	15368 MEADOWLARK DR	\$0	\$155.00
P26ME0157	VANREES PHILIP-EMILY	16723 PINE DUNES CT	\$0	\$175.00
P26ME0158	BUITENHUIS RONALD-TAMARA	13839 152ND AVE	\$0	\$210.00
P26ME0159	LOFTIS JOSHUA J-MARICELA	11992 168TH AVE	\$0	\$260.00
P26ME0160	SG HOLDINGS CO LLC	10990 US-31	\$0	\$180.00
P26ME0161	WEEBER CAROLYN	13656 152ND AVE	\$0	\$180.00
P26ME0162	NORTH R-D	15138 154TH AVE	\$0	\$210.00
P26ME0163	MATCHETT STEPHEN A-KAREN H	15548 COMSTOCK ST	\$0	\$155.00
P26ME0164	DEDOES BLAKE-STEPHANIE	16251 WARNER ST	\$0	\$405.00
P26ME0165	HARRISON GAIL TERHAAR	11711 144TH AVE	\$0	\$155.00
P26ME0166	OBRIEN WILLIAM-KELLY	12146 168TH AVE	\$0	\$260.00
P26ME0167	LINCOLN STREET HOLDINGS	12409 EMERSON DR	\$0	\$260.00
P26ME0168	BORVANSKY RICHARD	15057 FAIRMOUNT CT	\$0	\$180.00
P26ME0169	HUVER ANTHONY	12486 LAKESHORE DR	\$0	\$280.00
P26ME0170	REINBOLD TED-DEBRA	17296 BEACH RIDGE WAY PVT	\$0	\$205.00
P26ME0171	SILKWORTH CHARLENE M	14821 160TH AVE	\$0	\$290.00
P26ME0172	RICHMOND WILLIAM J TRUST	15323 WINCHESTER CIR PVT	\$0	\$180.00
P26ME0173	LINCOLN STREET HOLDINGS	12457 EMERSON DR	\$0	\$260.00
P26ME0174	MILLER AARON A-KATHY M	15382 SUNDEW ST	\$0	\$155.00
P26ME0175	GELOW KYLE-KAYLA	11768 LAKESHORE DR	\$0	\$260.00
P26ME0176	REINBOLD TED-DEBRA	17296 BEACH RIDGE WAY PVT	\$0	\$165.00
P26ME0177	DISHER JEFFREY-KATHY	17197 BUCHANAN ST	\$0	\$155.00
P26ME0178	VANHOEF MATTHEW C-LORI L	11797 168TH AVE	\$0	\$180.00
P26ME0179	BENNETT TIMOTHY A-JANE L	14030 HEMLOCK SPRINGS PVT	\$0	\$185.00
P26ME0180	FOLDS OF HONOR FOUNDATION	16966 LINCOLN ST	\$0	\$260.00
P26ME0181	POTTER MARGARET TRUST	13537 LAKESHORE DR	\$0	\$190.00
P26ME0182	ETTERBEEK JONATHAN J-LAURILEE	13295 REDBIRD LN	\$0	\$300.00
P26ME0183	WESTHUIS TRUST	14923 CANARY DR	\$0	\$155.00
P26ME0184	POTTS BRENT-JULIE	13623 HOFMA CT	\$0	\$155.00
P26ME0185	JACOBSON EMMA N	11966 LAKESHORE DR	\$0	\$230.00
P26ME0188	WIND RIDERS LLC	14324 172ND AVE	\$0	\$210.00
P26ME0189	WHITE WATER GROUP, LLC	13330 168TH AVE	\$0	\$250.00
P26ME0191	WEEBER CAROLYN	13656 152ND AVE	\$0	\$180.00
P26ME0192	MANN ROBERT J-DEBRA K	12218 LAKESHORE DR	\$0	\$180.00
P26ME0193	ADAMS ROBERT-THREASA	14606 INDIAN TRAILS DR	\$0	\$180.00
P26ME0194	CONKLIN JAMES-JUDY	11404 OAK GROVE RD	\$0	\$155.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$0	\$12,160.00
			<i>Total Permits For Type:</i>	<i>55</i>
PLUMBING				
P25PL0184	ELENBAAS JOSEPH L & PATRICA L TRUST	13472 HIDDEN CREEK DR	\$0	\$215.00
P26PL0091	EL CASSABGUI CHRISTOPHER-ALISON	14973 ARBORWOOD DR	\$0	\$165.00
P26PL0095	SOVIS MICHAEL-SCHOLL CHRISTOPHER	16924 BUCHANAN ST	\$0	\$325.00
P26PL0096	MYERS JAMES-DANA	15178 154TH AVE	\$0	\$160.00
P26PL0097	MEYER ETHAN-ALYSSA	17462 PINE BLUFF CT PVT	\$0	\$265.00
P26PL0098	BUCKLEY BRUCE A-BONNIE L	14731 PARKWOOD DR	\$0	\$155.00
P26PL0099	JAMES MICHAEL-MILLER DONNA	15302 CANTERBURY LN PVT	\$0	\$240.00
P26PL0100	LINCOLN STREET HOLDINGS	12409 EMERSON DR	\$0	\$420.00
P26PL0101	LINCOLN STREET HOLDINGS	15792 BROOKNEAL DR	\$0	\$407.00
P26PL0102	SAAVEDRA MANUEL-MARITZA	15368 MEADOWLARK DR	\$0	\$245.00
P26PL0103	GROSSMAN LUKE G-DAWN E W	17855 DEWBERRY PL	\$0	\$250.00
P26PL0104	SCHAAP RICKY L	15435 MEADOWLARK DR	\$0	\$155.00
P26PL0105	RKK PROPERTIES LLC	12691 WILDERNESS TR PVT	\$0	\$275.00
P26PL0106	SMITH CHRISTOPHER M-WHEELER MELISSA	15249 STEEPLECHASE CT PVT	\$0	\$155.00
P26PL0107	DREESE MICHAEL T-CHRISTINE S	15456 WOODRUSH DR	\$0	\$155.00
P26PL0108	PICKETT JOHN-LORRAINE TRUST	14785 LAKESHORE DR	\$0	\$250.00
P26PL0109	RAAB HEATHER N	15141 DEREMO AVE	\$0	\$165.00
P26PL0110	LINCOLN STREET HOLDINGS	12573 RIVERTON RD	\$0	\$405.00
P26PL0111	LINCOLN STREET HOLDINGS	15708 NORWALK RD	\$0	\$405.00
P26PL0112	44TH STREET INVESTORS	15730 HAWLEY DR	\$0	\$392.00
P26PL0113	44TH STREET INVESTORS	15732 HAWLEY DR	\$0	\$397.00
P26PL0114	44TH STREET INVESTORS	15734 HAWLEY DR	\$0	\$402.00
P26PL0115	ZIMMERMAN DALE A-LINDA S	15236 160TH AVE	\$0	\$230.00
P26PL0116	POTTS BRENT-JULIE	13623 HOFMA CT	\$0	\$240.00
P26PL0117	JACOBSON EMMA N	11966 LAKESHORE DR	\$0	\$335.00
P26PL0120	FERGUSON JASON C-MOLLY A	15340 SADDLEBROOK CT PVT	\$0	\$155.00
P26PL0121	HAVEMAN BRYAN J-CADY	16105 DANA LN	\$0	\$343.00
			\$0	\$7,306.00
			<i>Total Permits For Type:</i>	<i>27</i>
POOL/SPA/HOT TUB				
P22BU0564	VANSLOOTEN LLOYD E JR-JENNIFER L	13452 152ND AVE	\$0	\$75.00
P26BU0063	OBRIEN WILLIAM-KELLY	12146 168TH AVE	\$83,869	\$682.90
P26BU0076	HAMLIN PATRICK-RENAY TRUST	12550 RIVERTON RD	\$6,824	\$120.75
P26BU0095	WESTRA JOSHUA-EMILIE	12718 RIVERTON RD	\$4,500	\$89.25
			\$95,193	\$967.90
			<i>Total Permits For Type:</i>	<i>4</i>

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
REPLACEMENT WINDOWS/DOORS				
P26BU0049	VANDOORNE MERLIN J-MARIE K TRUST	14656 178TH AVE	\$9,289	\$168.00
P26BU0065	JANDERNOA THOMAS E-THERESE M	15467 160TH AVE	\$12,942	\$197.05
P26BU0066	GLAVICH ROBERT J-BONNIE R	15147 WESTRAY ST	\$5,147	\$105.00
P26BU0074	SKORUPSKI TRUST	11769 LAKESHORE DR	\$23,738	\$271.01
P26BU0075	WESCOTT KALI	15548 160TH AVE	\$4,000	\$75.00
			\$55,116	\$816.06
			<i>Total Permits For Type:</i>	5

RE-ROOFING				
P24BU0370	M & M U-STOR & LOCK INC	16722 FERRIS ST	\$18,000	\$150.00
P26BU0042	KAUPPILA DANIEL F-YUSRA E TRUST	14564 LINCOLN ST	\$16,467	\$150.00
P26BU0043	MORSE GEORGE B-JACQUELINE R TRUST	15135 GROESBECK ST	\$10,619	\$150.00
P26BU0044	THURKETTLE STEPHEN L	14766 160TH AVE	\$66,031	\$150.00
P26BU0045	MOUSSEAU STEFANIE E	15183 BRIARWOOD ST	\$0	\$150.00
P26BU0046	RIVER HAVEN OPERATING COMPANY LLC	13606 WINDING CREEK DR	\$10,500	\$150.00
P26BU0048	FISHER BENJAMIN J-BROOKE	16120 ROBBINS RD	\$26,000	\$225.00
P26BU0052	SCHOENLEBER EDWARD J-CHRISTINE M	17248 SANDGATE PL	\$34,739	\$150.00
P26BU0053	LENON GARY JR-JODI	14801 LAKESHORE DR	\$3,395	\$150.00
P26BU0054	REEVES SCOTT-DELAYNE	14496 LAKESHORE DR	\$19,699	\$150.00
P26BU0055	WEST MICHIGAN LKSH ASSOC REALTORS	12916 168TH AVE	\$34,956	\$150.00
P26BU0057	FEYEN MARK A-DEBRA J	17581 DUNESIDE DR	\$18,103	\$150.00
P26BU0058	BOND BRETT M-STINSON RUTH A	15640 ROBBINS RD	\$14,326	\$150.00
P26BU0067	MELCHER LORA LEE TRUST	15348 APPLE ST	\$17,300	\$150.00
P26BU0069	GREENE NORMAN A-JENNIFER R	14822 WOODSIDE TR	\$21,422	\$150.00
P26BU0070	SMART DAVID M	13801 BITTERSWEET DR	\$26,874	\$150.00
P26BU0071	IVANOVIC LYNDIA J TRUST	17275 BEACH RIDGE WY PVT	\$35,156	\$150.00
P26BU0072	KELLY ROGER-MICHELLE	14887 BLUEBIRD LN	\$12,558	\$150.00
P26BU0081	10615 LAKESHORE DR LLC	10615 LAKESHORE DR	\$10,878	\$150.00
P26BU0083	THELEN MARK L-JULIE A	13752 COTTAGE DR	\$0	\$150.00
P26BU0088	CICHON JEFFREY-BETH	15333 RED OAK ST	\$16,181	\$150.00
P26BU0089	MCDOWELL NICHOLAS-MEREDITH	14010 LUCKETT LN	\$13,948	\$150.00
P26BU0090	SKEELS GARY W-JANE A TRUST	14494 ANGELUS CIR	\$12,827	\$150.00
P26BU0091	HOLZINGER ROGER-PAT	15185 GROESBECK ST	\$6,000	\$150.00
P26BU0093	FRANTZ RONALD-PATRICE TRUST	11249 LAKESHORE DR	\$25,000	\$150.00
P26BU0097	WHITE JOSHUA A-KIMBER	14927 MERCURY DR	\$10,549	\$150.00
P26BU0099	TEBBE CALVIN	13830 LAKE SEDGE DR	\$20,163	\$150.00
P26BU0104	APPLIN LAUREN M	17549 DUNESIDE DR	\$15,949	\$150.00
P26BU0114	SCULLY JOHN-STEPHANIE	17433 BEECH HILL DR	\$18,828	\$150.00
P26BU0115	STONE GUY-CANDACE	15293 STEEPLECHASE CT PVT	\$12,290	\$150.00

Building Permit Report - Monthly

			Estimated Cost	Permit Fee
			\$548,758	\$4,575.00
			<i>Total Permits For Type:</i>	30
RETAINING WALL				
P26ZL0002	DULIN ANTHONY-REBECCA	12596 LAKESHORE DR	\$0	\$75.00
			\$0	\$75.00
			<i>Total Permits For Type:</i>	1
REZONING				
P23RZ0005	CHAPEL KARL TRUST	12853 160TH AVE	\$0	\$900.00
			\$0	\$900.00
			<i>Total Permits For Type:</i>	1
SHED (<200 SQFT)				
P26ZL0003	VAN LINN JAMES TRUST	12519 168TH AVE	\$5,500	\$50.00
			\$5,500	\$50.00
			<i>Total Permits For Type:</i>	1
SINGLE FAMILY DWELLING				
P26BU0040	LINCOLN STREET HOLDINGS	15708 NORWALK RD	\$440,920	\$2,583.23
P26BU0041	LINCOLN STREET HOLDINGS	12573 RIVERTON RD	\$484,929	\$2,814.28
P26BU0050	TUSHEK MOLLY-JOEL	12291 152ND AVE	\$465,251	\$2,710.97
P26BU0056	HAVEMAN BRYAN J-CADY	16105 DANA LN	\$700,000	\$3,783.40
P26BU0059	FETT KAREN	16280 FERRIS ST	\$404,624	\$2,392.68
P26BU0078	44TH STREET INVESTORS	15730 HAWLEY DR	\$364,018	\$2,179.49
P26BU0079	44TH STREET INVESTORS	15732 HAWLEY DR	\$325,670	\$1,978.17
P26BU0080	44TH STREET INVESTORS	15734 HAWLEY DR	\$377,062	\$2,247.98
P26BU0084	PARKER CLINT	16647 PIERCE ST	\$525,887	\$3,008.60
			\$4,088,361	\$23,698.80
			<i>Total Permits For Type:</i>	9
TEMPORARY SIGN				
P26SG0003	SPECTRUM HEALTH HOSPITALS	15100 WHITTAKER WAY	\$0	\$50.00
			\$0	\$50.00
			<i>Total Permits For Type:</i>	1
VEHICLE SALES				
P26VS0003	STANITZEK FRANK E-LYNN	16055 COMSTOCK ST	\$0	\$0.00
			\$0	\$0.00
			<i>Total Permits For Type:</i>	1
WALL/CANOPY SIGN				
P26SG0002	WINTRUST FINANCIAL CORP	15135 WHITTAKER WAY PVT	\$0	\$75.00
			\$0	\$75.00
			<i>Total Permits For Type:</i>	1

Building Permit Report - Monthly

	Estimated Cost	Permit Fee
Totals	\$6,218,035	\$72,894.55
	<i>Total Permits In Month:</i>	<i>202</i>

MARCH 2026 Enforcement Letters By Category

All enforcement letters sent the previous month

Type of Enforcement Letter	Number Mailed
LITTER - 1ST NOTICE	3
RENTAL - FIRST CITATION LETTER	3
RENTAL - SECOND CITATION LETTER	3
RENTAL INQUIRY	1
SPECIAL LAND USE PERMIT - 1ST NOTICE	1
TRASH CAN - 1ST NOTICE	2
TRASH CAN - 2ND NOTICE	1
UNFINISHED PERMITS - 1ST NOTICE	5
WORK WITHOUT PERMITS - 1ST NOTICE	7
WORK WITHOUT PERMITS - 2ND NOTICE	1

Total Letters Sent: 27

Letter.DateTimeCreated Between 03/01/2026 AND 0
Letter.LinkFromType = Enforcement

MARCH OPENED Enforcements By Category

Monthly Report

BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0031	16120 ROBBINS RD	IST NOTICE OF VIOLATION LETTER	03/04/26		
E26CE0042	15371 APPLE ST	IST NOTICE OF VIOLATION LETTER	03/19/26		
E26CE0043	15500 HARRY ST	IST NOTICE OF VIOLATION LETTER	03/19/26		
E26CE0046	13441 WINDCREST LN	IST NOTICE OF VIOLATION LETTER	03/20/26		
E26CE0048	15759 ROBBINS RD	IST NOTICE OF VIOLATION LETTER	03/20/26		
E26CE0049	14920 PINE RIDGE RD	PENDING	03/20/26		
E26CE0050	11307 156TH AVE	IST NOTICE OF VIOLATION LETTER	03/20/26		

Total Entries: 7

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0038	11268 156TH AVE	RESOLVED	03/16/26	03/30/26	
E26CE0039	15081 GROESBECK ST	IST NOTICE OF VIOLATION LETTER	03/17/26		
E26CE0051	16920 SHADY DUNES PVT	INVESTIGATION ONLY	03/23/26		

Total Entries: 3

RENTAL INVESTIGATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0055	18215 SPINDLE RD	INVESTIGATION ONLY	03/25/26		

Total Entries: 1

TRASH RECEPTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0032	11333 156TH AVE	2ND NOTICE OF VIOLATION LETTER	03/10/26		
E26CE0033	11275 156TH AVE	RESOLVED	03/10/26	03/30/26	

Total Entries: 2

ZONING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0030	15819 LAKE MICHIGAN DR	IST NOTICE OF VIOLATION LETTER	03/02/26		
E26CE0037	16342 LINCOLN ST	COMPLAINT LOGGED	03/12/26		

MARCH OPENED Enforcements By Category Monthly Report

E26CE0040	15233 161ST AVE	IST NOTICE OF VIOLATION LETTER	03/19/26
E26CE0041	15325 APPLE ST	IST NOTICE OF VIOLATION LETTER	03/19/26
E26CE0044	13519 152ND AVE	IST NOTICE OF VIOLATION LETTER	03/19/26
E26CE0045	13084 160TH AVE	IST NOTICE OF VIOLATION LETTER	03/19/26
E26CE0047	14517 SOUTH HIGHLAND DR	IST NOTICE OF VIOLATION LETTER	03/20/26

Total Entries: 7

Total Records: 20

Enforcement.DateFiled Between 3/1/2026 12:00:00 AM
AND 3/31/2026 11:59:59 PM AND
Enforcement.CodeOfficer = ERIC VANDERMEULEN

Total Pages: 2

Report Created: 04/07/26

MARCH CLOSED Enforcements By Category

Monthly Report

ACCESSORY BUILDING

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0280	15053 PINE RIDGE RD	NO VIOLATION	09/09/24	03/24/26	

Total Entries: 1

FENCE

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0029	16305 PIERCE ST	NO VIOLATION	02/23/26	03/05/26	

Total Entries: 1

JUNK & RUBBISH

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0351	15432 GROESBECK ST	RESOLVED	11/27/24	03/30/26	

Total Entries: 1

LITTER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E25CE0239	14760 MERCURY DR	RESOLVED	11/24/25	03/16/26	
E26CE0038	11268 156TH AVE	RESOLVED	03/16/26	03/30/26	

Total Entries: 2

OTHER

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0026	17168 TIMBERVIEW DR STE	COMPLAINT LOGGED	02/04/26	03/05/26	

Total Entries: 1

RENTAL INVESTIGATION

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E24CE0266	11133 LAKESHORE DR	NO VIOLATION	08/13/24	03/10/26	
E25CE0263	13992 152ND AVE 13990	RESOLVED	12/29/25	03/02/26	
E25CE0265	12677 RIVERTON RD	CLOSED	12/29/25	03/20/26	
E26CE0009	14094 168TH AVE	CLOSED	01/20/26	03/02/26	
E26CE0011	14706 PARK AVE	RESOLVED	01/20/26	03/03/26	
E26CE0012	15323 MERCURY DR 15315-15	RESOLVED	01/20/26	03/23/26	

MARCH CLOSED Enforcements By Category Monthly Report

E26CE0014	13680 168TH AVE	RESOLVED	01/20/26	03/02/26
E26CE0015	15865 LAKE AVE	RESOLVED	01/20/26	03/16/26
E26CE0017	16086 MINA CT PVT	RESOLVED	01/20/26	03/10/26
E26CE0023	15053 161ST AVE	CLOSED	01/28/26	03/04/26

Total Entries: 10

TRASH RECEPCTACLES

Enforcement No.	Address	Status	Filed	Closed	Last Action Date & Last Action
E26CE0033	11275 156TH AVE	RESOLVED	03/10/26	03/30/26	

Total Entries: 1

Enforcement, DateClosed Between 3/1/2026 12:00:00 AM
AND 3/31/2026 11:59:59 PM AND
Enforcement.CodeOfficer = ERIC VANDERMEULEN

Total Records: 17

Total Pages: 2

Report Created: 04/07/26

**PUBLIC SERVICES DEPARTMENT
END OF THE MONTH REPORT
2026**

WATER

MONTH	WORK ORDERS	METERS INSTALLED		REPLACED METERS	REPLACED MXU'S	NEW TAPS		CROSS CONNECTION INSPECTIONS	MAIN INSTALLED IN FEET	MILLION GALLONS OF NOWS WATER	MILLION GALLONS OF G.R. WATER	G.R. SUPPLIMENTAL WATER
		3/4"	1"			3/4"	1"					
JANUARY	74	3	1	13	13	1	1	0	0	35.46	1.13	0.00
FEBRUARY	51	1	1	4	4	4	0	0	1100	33.10	1.23	0.00
MARCH	102	0	0	6	6	3	1	37	0	38.71	1.29	0.00
APRIL										0.00	0.00	0.00
MAY										0.00	0.00	0.00
JUNE										0.00	0.00	0.00
JULY										0.00	0.00	0.00
AUGUST										0.00	0.00	0.00
SEPTEMBER										0.00	0.00	0.00
OCTOBER										0.00	0.00	0.00
NOVEMBER										0.00	0.00	0.00
DECEMBER										0.00	0.00	0.00
TOTAL YTD	227	4	2	23	23	8	2	37	1100	107.27	3.66	0.00
TOTALS		6				10					3.66	
						5801				110.93		

NOTES:

WASTEWATER

MONTH	WORK ORDERS	NEW TAPS	MAIN INSTALLED IN FEET	MILLION GALLONS OF WASTE PUMPED
JANUARY	0	0	0	10.84
FEBRUARY	4	4	20	9.65
MARCH	3	4	0	10.56
APRIL				0.00
MAY				0.00
JUNE				0.00
JULY				0.00

AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				0.00
DECEMBER				0.00

TOTAL YTD	7	8	20	31.05
TOTALS		1112		

NOTES: